

**MINUTES
SCOTT TOWNSHIP
BOARD OF COMMISSIONERS
301 LINDSAY ROAD, MAIN MEETING ROOM
SCOTT TOWNSHIP, PA 15106
AGENDA AND REGULAR MEETING
March 27, 2018**

The meeting was called to order by President Frank Bruckner at 7:30 p.m. He then led all present in prayer and pledge to the flag.

7:00pm Executive Session

- Potential Litigation

Roll Call:

Frank W. Bruckner, President	Present
Thomas M. Castello, Esq.	Present
Eileen L. Meyers	Present
David Calabria II	Absent
Paul Abel	Present
Stacey Altman	Present
David G. Calabria, Vice President	Present
William Wells	Present
Donald W. Giudici, C.P.A.	Present

PRESENT - 8

ABSENT - 1

ALSO PRESENT:

John Vogel, Tucker Arensburg
Ned Mitrovich, Lennon, Smith, Souleret Engineering, Inc.
Denise Fitzgerald, Township Manager
Lisha Mihalko, Assistant Secretary
Randy Lubin, Director of Public Services
Sandy Novelli, Finance Director
Chief James Secreet
James Stoker, IT Director

7:30pm Presentations

- Present a proclamation to State Representative Anita Kulik and County Councilman Patrick Catena.
- Present a proclamation to Jason Diechler.
- Presentation by Sarah Wilson with Marquette Associates, Inc. regarding the Uniform and Non-Uniform Pension Plans.

APPROVAL OF AGENDA

Motion to approve the agenda as submitted and revised.

Motion by Mr. Wells, second by Mr. Calabria to approve the agenda as submitted and revised.

Mrs. Meyers asked why the change to the SHACOG dinner was not reflected in red font.

Mrs. Fitzgerald advised that this was a change that was made after discussing the agenda with Frank Bruckner.

All in Favor
Motion Carries

Public Comments on Agenda Items Listed Below

To be addressed at the beginning of each Committee report

BILL LIST

Mr. Bruckner advised the Board of Commissioners that if there are any questions, they are to be directed to the President of the Board.

Motion to approve the Bill List and authorize payment of disbursements from the General Fund in the amount of: \$1,242,238.91.

Motion by Mr. Bruckner, second by Mr. Wells to approve the Bill List and authorize payment of disbursements from the General Fund in the amount of \$1,242,238.91.

Mrs. Meyers advised that she is willing to vote for the Bill List to be paid; however she advised that she would not vote to pay for the Seven Springs invoices. She stated that she will vote on the bill list with the exception of the Seven Springs Invoices.

Mr. Giudici stated to accept the bill list with the exception of expense checks, registration fees, meal tickets, and room deposits for ALOM Conference and withhold the payments to the Solicitor until further clarification is provided.

Motion by Mr. Giudici, second by Mr. Castello to withhold all expense checks, registration fees, meal tickets, and room deposit for ALOM Conference and all invoices from the Solicitor.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	N/A
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes

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William Wells
Donald W. Giudici, C.P.A.

Yes
Yes

Motion Carries (9-0)

APPROVAL OF MINUTES

Motion to approve minutes for the following meetings:

Agenda Meeting	February 13, 2018
Regular Meeting	February 27, 2018

Motion by Mr. Calabria, second by Mr. Abel to approve the minutes for the following meetings of Agenda Meeting, February 13, 2018 and Regular Meeting, February 27, 2018.

Mrs. Meyers addressed an error in the minutes for February 27th minutes. The last page under public comments, Pat Martin made the comment that Center Street hasn't been paved for 2 years, it should reflect 20 years.

Motion by Mrs. Meyers second by Mr. Wells to approve the minutes for the following meetings of Agenda Meeting, February 13, 2018 and Regular Meeting, February 27, 2018, contingent upon the change being made to the February 27th minutes.

**All in Favor
Motion Carries**

PLANNING, ZONING AND CODE ENFORCEMENT

SALDO Update

Mr. Mitrovich stated that the SALDO was presented to the Allegheny County. The county provided some changes on the SALDO. Those changes are being addressed.

Mr. Lubin advised that he attended three (3) hearings on behalf of the code enforcement office.

SOLICITOR'S REPORT

ENGINEERING'S REPORT

Motion to approve or deny the Sanitary Sewer Relocation for Contract No. 17-R02 Idlewood Avenue Bridge Replacement to Lennon, Smith, Souleret Engineering, Inc. with a cost increase of approximately \$2,600.00.

March 27, 2018

Agenda and Regular Meeting

Motion by Mr. Calabria, second by Mr. Abel to approve the Sanitary Sewer Relocation for Contract No. 17-R02 Idlewood Avenue Bridge Replacement to Lennon, Smith, Souleret Engineering, Inc. with a cost increase of approximately \$2,600.00.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	N/A
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (8-0)

Motion to approve or deny appointing Ned Mitrovich of LSSE to service as the Township Municipal Engineer as outlined in the RFP request due February 16, 2018.

Motion by Mr. Calabria, second by Mr. Wells to approve appointing Ned Mitrovich of LSSE to service as the Township Municipal Engineer as outlined in the RFP request due February 16, 2018.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	N/A
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (8-0)

Standard Reports

TREASURE'S REPORT

Motion to approve the total real estate commissions due to the Tax Collector for the month of February 2018 for the year 2017 in the amount of \$392.51.

Additional reports, as submitted: Secretary's Report, Building Inspector's Report, Magistrate's Report and Public Works Report.

Motion by Mr. Abel, second by Mr. Giudici to approve the total real estate commissions due to the Tax Collector for the month of February 2018 for the year 2017 in the amount of \$392.51.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	N/A
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (8-0)

STANDING COMMITTEE REPORT – FINANCE

Discuss the approval of lending/donating of recycling bins for Emergency Situations at the Intermediate School. (Wells).

Mr. Wells suggested the Board of Commissioners lend some of the Township recycling bins to the school. He proceeded to tell the board that the school is looking for containers to store emergency equipment.

Motion to approve or deny the lending/donating of recycling bins for Emergency Situations at the Intermediate School. (Wells).

Motion by Mr. Wells, second by Mr. Castello to approve the lending of recycling bins for Emergency Situations at the Intermediate School. (Wells).

All in Favor

Motion Carries (8-0)

Mr. Bruckner stated that Lou Calgaro can communicate to the school district and see if they would be interested.

Solid Waste Analysis Committee

Mr. Wells stated that the Solid Waste Analysis Committee had a meeting Monday, February 26, 2018 to discuss the garbage contract.

Lynn Galluze
558 Robin Drive

Mrs. Galluze mentioned that the meeting was very productive. She stated that the churches should be added back to the garbage contract. The Township collected their garbage previously, and the Committee feels that they should start collecting for them again.

Mrs. Fitzgerald stated that she reached out to Jordan Tax Services to see how much it would cost the Township to pay Jordan to bill invoices for the garbage.

The Solid Waste Analysis Committee recommended that the garbage contract be per unit.

STANDING COMMITTEE REPORT – PUBLIC SAFETY

Motion to approve Ordinance #1635-18 to provide Police services to the Borough of Rosslyn Farms through December 31, 2019.

Motion by Mr. Abel, second by Mr. Giudici to approve **Ordinance #1635-18** to provide Police services to the Borough of Rosslyn Farms through December 31, 2019.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	N/A
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (8-0)

Announce the Medical Drop Box located in the Police Department.

Mr. Abel mentioned that there is a Medical Drop box located within the Police Department. He explained, if you have any medications that you are no longer using; you can dispose of them in a safe way.

Discuss adding an LED sign for the Police Department on the side of the sally port. (DEA will purchase the sign) (Abel).

Mr. Abel explained that the Chief of Police asked for this sign on the sally port side of the building. This will increase the ability to see which side of the building the Police Department is located on, especially those who are not familiar with the area.

Motion to add an LED sign for the Police Department on the side of the sally port. (DEA will purchase the sign) (Abel).

March 27, 2018

Agenda and Regular Meeting

Motion by Mr. Abel, second by Mr. Calabria to add an LED sign for the Police Department on the side of the sally port. (DEA will purchase the sign) (Abel).

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	N/A
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (8-0)

STANDING COMMITTEE REPORT – PUBLIC WORKS

Motion to approve or deny the invoice from Visual Information Systems, Inc. (VIS) in the amount of \$12,723.00.

Motion by Mr. Calabria, second by Mr. Wells to approve or deny the invoice from Visual Information Systems, Inc. (VIS) in the amount of \$12,723.00, Less the \$6,000.00 payment was made in February 2018.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	N/A
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (8-0)

Discuss Hope Street Park (Calabria).

Mr. Calabria advised that there was a Public Works meeting last week. The public came and mentioned that they wanted the playground equipment removed from Hope Street Park. Mr. Calabria assured them that the trees and grass will be planted in April. Mr. Lubin and Mr. Smelko looked at the equipment and advised that it can be repaired.

Mr. Abel stated that the ground is sinking there. It would take a tremendous amount of top soil to fill in the area. Mr. Abel suggested installing a walking area and plant some flowers which can be used to plant throughout the Township once mature.

March 27, 2018

Agenda and Regular Meeting

Lynn Galluze
558 Robin Drive

Ms. Galluze stated that the residents of that area would like to see the equipment removed from Hope Street Park. She believes that it is a liability and the space could be utilized for a green area.

Matt Engelmeier
519 Robin Drive

Mr. Engelmeier stated that there are still chunks of cement on the equipment, the walkways are broken. He would also agree with Ms. Galluze in regard to utilizing the space for a green area.

ENVIRONMENTAL COMMITTEE (SEWER COMMITTEE AND MS4 UPDATES)

2018 Road Program

Mr. Mitrovich stated that the 2018 Road Program was being looked at in a different way this year. He continued to explain that they looked at the ranking of the conditions of the road instead of going ward to ward. Mr. Mitrovich did explain that it will take a couple of years to remove the 0-1 and 1-2 ranked roads, this will allow all bad roads to be repaired quicker.

Mr. Wells suggested holding off on Old Greentree road until the project is completed.

Motion by Mr. Calabria, second by Mr. Wells to change the 2018 Road Program process to allow the roads that are graded level 0-1 and 1-2 to be repaired / paved first.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	No
Eileen L. Meyers	Yes
David Calabria II	N/A
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Abstained

Motion Carries (6-1-1)

Mr. Mitrovich stated that he met with Penndot on Scrubgrass Road to review the condition of the roadway. Penndot plans to perform drainage improvements this year and repave the roadway next year (2019). Penndot requested that the Township partner with them to develop a method to manage the runoff from the Township property upslope of the roadway.

Mr. Lubin advised that they did not address this with them as they are already aware of the drainage issue's in that area. He mentioned, the Township is seeing what they can do to assist with reducing the flow.

Dek Hockey Rink

Mr. Mitrovich stated that he spoke to the Contractor and he advised that they will ship out the new trim boards for the Dek Hockey rink, as requested. Mr. Mitrovich advised that the Township should receive them sometime next week.

Mr. Calabria asked Mr. Mitrovich if he thinks that the Township will be able to put the liner and ice in the rink.

Mr. Mitrovich responded: 'I don't know'.

Mr. Calabria said he doesn't believe that it will be done.

Mr. Wells asked how much water it holds.

Mr. Mitrovich responded: '3 Inches'.

Idlewood Bridge

Mr. Mitrovich advised the there was a project status meeting held on February 12, 2018. The contractor has poured the mud mat and it is curing. Mr. Mitrovich also explained, there was a utility conflict during excavation, which was an increase in cost of \$2,600.00.

PARKS AND RECREATION

Motion to approve or deny the Chartiers Valley High School the use of the Scott Park baseball field in the amount of \$50 per 2 hour usage. (Dates included in email).

Motion by Mrs. Meyers, second by Mr. Giudici to approve the Chartiers Valley High School the use of the Scott Park baseball field in the amount of \$50 per 2 hour usage. (Dates included in email).

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	N/A
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (8-0)

Mrs. Meyers suggested having Stacey Altman be a Liaison to the Scott Athletic Association.

Motion by Mrs. Meyers, second by Mr. Giudici to appoint Stacey Altman as a Liaison to the Scott Athletic Association.

All in Favor
Motion Carries (8-0)

Motion to approve or deny the Adult baseball league the use of the Scott Park baseball field in the amount of \$75 per 3 hour usage. (Dates included in email).

Motion by Mrs. Meyers, second by Mr. Abel to approve the Adult baseball league the use of the Scott Park baseball field in the amount of \$75 per 3 hour usage. (Dates included in email).

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	N/A
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	No
Donald W. Giudici, C.P.A.	Yes

Motion Carries (8-0)

Mrs. Meyers advised that this is acceptable provided the majority of the members are Scott residents.

Mr. Wells addressed the concern with the little league teams. He asked how the fields are available for all these time slots being approved.

Motion to approve or deny Resolution #920-18 for the Scott Park walking trail, exercise equipment, and splash pad.

Motion by Mrs. Meyers, second by Mr. Wells to approve Resolution #920-18 for the Scott Park walking trail, exercise equipment, and splash pad.

All in Favor
Motion Carries (8-0)

Motion to approve or deny the adult Cricket League for 5 hours on Saturdays from 9:00am–2:00pm, 10:00am–3:00pm, or 11:00am–4:00pm in the amount of \$75.00 per game.

Motion by Mrs. Meyers, second by Ms. Altman to approve the adult Cricket League for 5 hours on Saturdays from 9:00am–2:00pm, 10:00am–3:00pm, or 11:00am–4:00pm in the amount of \$75.00 per game.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	No

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Eileen L. Meyers	Yes
David Calabria II	N/A
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (7-1)

Discuss the proposed changes for the entrance to the pool for the cashier's booth.

Mrs. Fitzgerald explained the design of the entrance at the pool. Drawings were provided.

Mr. Lubin advised that the construction is budgeting at \$12,000.00 and this work will come in at a lower cost.

The board suggested tabling this item in order to explore different options.

PUBLIC RELATIONS REPORT

Motion to approve or deny a proclamation for National Library Week to be presented to the Library on Tuesday, April 10, 2018.

Motion by Mr. Bruckner, second by Mr. Wells to approve a proclamation for National Library Week to be presented to the Library on Tuesday, April 10, 2018.

All in Favor

Motion Carries (8-0)

LIBRARY LIAISON REPORT

Mr. Giudici mentioned that Comedy Night is coming up soon. This is a great fundraising event that the library holds every year.

SHACOG

Motion to approve or deny the proposal from SHACOG for a Joint bid for O&M Preventive Maintenance of Sanitary Sewer Lines – Year 8.(Due by: Friday, March 20, 2018).

The board agreed to deny the SHACOG Joint bid for O&M Preventive Maintenance of Sanitary Sewer Lines – Year 8.

All in favor

Motion Carries

March 27, 2018

Agenda and Regular Meeting

Motion to approve the President of the Board, SHACOG President, Chief of Police, Manager, and Director of Public Services to attend SHACOG 45th Annual Dinner Meeting to be held Thursday, April 19, 2018 at the Club at Nevillewood in the amount of \$55.00 per person.

Motion by Mr. Abel, second by Mr. Calabria to approve the President of the Board, SHACOG President, Chief of Police, Manager, and Director of Public Services to attend SHACOG 45th Annual Dinner Meeting to be held Thursday, April 19, 2018 at the Club at Nevillewood in the amount of \$55.00 per person.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	No
Eileen L. Meyers	No
David Calabria II	N/A
Paul Abel	Yes
Stacey Altman	No
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	No

Motion Carries (4-4)

Motion to approve the donation of a \$50 gift card to SHACOG for 45th Annual Dinner Meeting.

Motion by Mr. Giudici, second by Mr. Wells to approve the donation of a \$50.00 gift card to SHACOG for the 45th Annual Dinner Meeting.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	N/A
Paul Abel	No
Stacey Altman	No
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (5-3)

STANDING COMMITTEE REPORT – ADMINISTRATION

CONFERENCES AND WORKSHOPS

March 27, 2018

Agenda and Regular Meeting

PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA

COMMISSIONERS REQUEST

Mr. Wells

Mr. Wells stated that Kerr Rd. Apron is still in bad condition. Do we know when the State will be paving this area.

ADJOURNMENT

Motion by Mr. Giudici, Second by Mr. Calabria to adjourn the meeting.

The meeting was adjourned at 11:30p.m.

Attest:


