

**MINUTES
SCOTT TOWNSHIP
BOARD OF COMMISSIONERS
301 LINDSAY ROAD, MAIN MEETING ROOM
SCOTT TOWNSHIP, PA 15106
AGENDA MEETING
May 8, 2018**

The meeting was called to order by President Bruckner at 7:30p.m. He then led all present in prayer and pledge to the flag.

Roll Call:

Frank W. Bruckner, President	Present
Thomas M. Castello, Esq.	Present
Eileen L. Meyers	Present
David Calabria II	Present
Paul Abel	Present
Stacey Altman	Present
David G. Calabria, Vice President	Present
William Wells	Present
Donald W. Giudici, C.P.A.	Present

PRESENT - 9

ABSENT - 0

ALSO PRESENT: Robert McTiernan, Esq., Solicitor, Tucker Arensburg, PC.
Ned Mitrovich, Lennon, Smith, Souleret Engineering, Inc.
Randy Lubin, Director of Public Services
Robert Fischer, Building Inspector and Code Enforcement Officer
Todd Tulowitzki, Building Inspector and Code Enforcement Officer
Denise H. Fitzgerald, Secretary – Manager
Lisha Mihalko, Assistant Secretary
James Stoker, IT Director
James Secreet, Chief of Police

Public Comments on Agenda Items Listed Below

To be addressed at the beginning of each Committee report.

Planning, Zoning and Code Enforcement

Mr. Fischer provided a follow up on each item listed below:

- Report on the State Audit Report
- Building Permits Issued Report
- Red Balloon Early Child Development
- Self Storage
- Storage Express (Climate Controller Storage)
- Hammond Street Warehouse is up for Sheriff Sale
- Closing out the highpoint II project
- St. Clair Hospital Parking Garage
- Work started on the Jamestown Fire
- Rental Inspections (79 Units – Approximately \$3,900.00)
- Mechanical Device Tax
- Completion of 2 group homes for DPW for Certificates of Occupancy
- 18 Violations sent this month

Discuss hiring a marketing consultant to market vacant properties in Scott Township. (Wells).

Mr. Wells stated that there is a list of vacant properties within the Township and we should see if there are any that The Township can get back on the taxes.

Mrs. Fitzgerald responded that the problem the Township has is, that the Township is not the owner of these vacant properties and therefore, does not have permission to sell them.

Mr. Bruckner advised to have the Code Enforcement officers put a list together of all the vacant properties within Scott.

Discuss advertising and possible dates for conditional use hearing for the St Clair Hospital Parking Lot along N Wren Dr. (Bob Fischer).

Mr. Fischer advised the board that St. Clair Hospital requested a conditional use hearing scheduled for June 26, 2018 in regard to the St. Clair Hospital Parking Lot along N. Wren Dr.

Solicitor's Report

Engineers Report

Discuss the approval for Change Order No. 1 for Contract No. 17-R02 – Idlewood Avenue Bridge Replacement from Lennon, Smith, Souleret Engineering, Inc. to include the relocation of the Sanitary Sewer in the amount of \$2,600.00. (Part of Change Order #1 \$8,125.00 previously approved for the gabion basket wall).

Place on agenda for approval.

May 2018 Engineering Public Works Report:

Deck Hockey Rink:

Contractor has completed some of the Punch list items. Contractor will return to over seed areas where grass does not germinate and complete remaining punch list items.

Idlewood Avenue Bridge:

Culvert has been set, gabion baskets have been installed, and wing walls have been poured.

LSSE issued Change Order No. 1 to the Township to adjust the Contract amount for the relocation of the sanitary sewer and additional gabion basket wall repair on May 3, 2018 (Attachment A) in the amount of \$10,725.00. The Contractor also submitted Partial Payment Request No. 2 in the amount of \$207,378.00 (Attachment B). We reviewed the work completed and recommend payment in the amount requested.

St. Clair Hospital Ambulatory Care Center:

The Developer resubmitted plans on April 25, 2018 and LSSE issued review letters dated May 2, 2018 (Attachments C and D). No action was taken on the plans at the May 2, 2018 Planning Commission meeting. The Developer submitted a revised Stormwater Management Plan which included downstream conveyance calculations on May 1, 2018. LSSE is reviewing the report.

2018 Road Program:

A top down updated cost was prepared. Total updated cost is attached (Attachment E). LSSE is surveying Lindsay Road. Remaining roads will have final scope prepared for bidding. The bid documents will be set up for bidding using the \$800,000.00 Budget. Expect to open bids in June 2018.

Open Bids at Commissioners Meeting:

What meeting does the Board want to open bids for all projects?

May 2018 Engineering Storm and Sanitary Sewer Report:

December 2015 Interim Order (Phase I COA):

The Consent Order Working Group (COWG) – Managers Subcommittee, Solicitor's Subcommittee and 3RWW met with PaDEP in mid-April. 3RWW and PaDEP are working through guidance that will 3RWW will distribute to the municipalities via the 'Manager's Minute'. This guidance, in the form of an Interim Corrective Action Plan (CAP) was issued today, May 1, 2018. LSSE will draft a letter for Township letterhead.

ALCOSAN GROW (Green Revitalization of our Waterways):
Phase I

PaDEP is very reactive and likely not to cap the wells in near future. We recommend that another work area be identified and meet with ALCOSAN and obtain approval on same. Approximate value of work to be requested for reallocation is \$60,000.00.

GROW 3: 2019 Source Flow Reduction and Sanitary Sewer Improvements

The scope of work includes source flow reduction in upper Hope Hollow plus the structural repairs requested by ALCOSAN (Table B of March 30, 2018 letter). The total project cost is \$1.57M (Attachment 1). The GROW Program guidelines require 60% design completion by time of announcement. It is recommended to proceed with the surveying and design tasks for this project. LSSE will forward a Service Order Authorization (SOA) to the Township and meet with the Sewer Committee on May 1, 2018 to discuss same. Milestone dates from the LOI are as follows:

1.	Submit LOI to ALCOSAN	April 2018
2.	Initiate Design	April 2018
3.	Submit GROW Application	May-June 2018
4.	60% Design Completion	June 2018
5.	Execute GROW Grant	September 2018
6.	Complete Design	October 2018
7.	Right of Way Acquisition	Nov-Dec 2018
8.	Advertise for Bids	January 2019
9.	Award Bids	March 2019
10.	Start Construction	April 2019
11.	Complete Demonstration Project	April 2020
12.	Post Project Flow Monitoring	April 2020

ALCOSAN advised the Township on May 1, 2018 that the GROW 3 LOI was accepted (Attachment 2). They are requesting a completed GROW application by June 29, 2018.

2018 Scope / Budgeting:

- Priority 2: \$118,570 (Attachment 3)
- Priority 3: \$300,150 (Attachment 4)
- Worcester Drive additional repairs which include approximately 310 linear foot of 8" vitrified clay pipe and two manholes.

Worcester Drive Sewer Realignment:

The apparent low bidder is Bella Enterprises, Inc. in the amount of \$164,930.00. Award letter was issued April 30, 2018 (Attachment 5). Contractor has ten days from receipt to return the agreement and bonds.

ALCOSAN Wet Weather Plan

The remaining scope of work related to maintenance type repairs (e.g. cleaning, location of manholes, etc.) will be reviewed with the Sewer Committee on May 1, 2018.

2018 Scope of Work:

The following listing presents the tasks to be completed in 2018:

- Annual Training - 2018 Annual Training of elected officials must be conducted / scheduled.
- PCSM BMP Inventory and Inspection - Field review of BMP's will be conducted this summer.
- Written MCM Plans - Formal review of MCM binders will be conducted this summer.
- Pollutant Reduction Plan - PaDEP guidance regarding stream restoration and BMP implementation is being developed and has not been finalized in terms of design, performance and permitting standards.

Annual Outfall Screening

Year 1 (2018) Permit – Sampling is required and will be performed over the summer.

Storm Sewer and Drainage Related

Stancey Storm water Improvements: As authorized, LSSE completed a desktop study of the existing drainage system and prepared an estimate to address the storm water runoff in this area. Opinion of Probable Cost valued at \$455,000.00 was provided to the Township. As authorized, field surveys were completed and computations performed to refine the project cost. Opinion of Probable Cost for 10-year design storm is \$404,000. LSSE is assisting the Township Manager in completing a CFA Flood Mitigation Program Grant (Act 13 money) which is due May 31, 2018. A resolution is required for the Grant. It will be provided prior to the May 22, 2108 meeting. Residents attended meeting and requested if additional inlets on Orchard Spring could be added.

Scrubgrass Road: The Township, PennDOT and LSSE met on Scrubgrass Road on March 15, 2018 to review the condition of the roadway. PennDOT plans to perform drainage improvements this year (2018) and repave the roadway next year (2019). PennDOT requested if the Township could partner with them to develop a method to manage the runoff from the Township property upslope of the roadway. The outfalls along Lindsay were reviewed. There would be limited benefit to work on the slope below Lindsay Road. Only feasible alternative would be improvements adjacent to Scrubgrass. A second meeting with PennDOT is required.

Finance Committee Report

Discuss the approval the request from East Carnegie Volunteer Fire Department for their annual allotment in the amount of \$86,900.00. (Breakdown provided in letter).

Place on agenda for approval.

Discuss the proposal from Washington Financial regarding banking services.

Ms Novelli provided the Board of Commissioners with a spreadsheet on all proposals that were received for the banking services of the Township.

Place on agenda for approval.

Discuss Actuarial Services (issues-Wells).

Mr. Wells suggested putting an RFP together for the Actuarial Services.

Place on agenda for a vote.

Discuss the approval of a payment to Municipal Finance Partners, Inc. for Investment Consulting Services for Police Pension Fund in the amount of \$2,200.00 and the Non-Uniform Employees Pension Fund in the amount of \$2,000.00 (to be paid from the Non-Uniform Pension Plan).

Place on agenda for a vote.

Discuss the approval of a payment to Municipal Finance Partners, Inc. preparation of Actuarial Valuation as of December 31, 2017 for GASB Reporting Purposes for Police Pension Fun in the amount of \$2,000.00 and the Non-Uniform Employees Pension Fund in the amount of \$2,000.00. (To be paid from General Fund Auditor Report).

Place on agenda for a vote.

Discuss the approval of payment to Municipal Finance Partners, Inc. for administrative services provided for the Scott Township Postretirement Benefits Plan in the amount of \$4,000.00 (to be paid from the General Fund, Auditor Report).

Place on agenda for a vote.

Solid Waste Contract

(Comments from the attendees):

Mr. George Brugos
1460 Great Oak Drive

Mr. Brugos stated that he was here to address the garbage contract discussion. He mentioned that he has heard a lot of different discussions. The condo he is associated with has 24 units total and each unit pays individual taxes. Its Mr. Brugos understanding via 'word of mouth' that the Township is planning on having the condo association provide their own solid waste disposal.

Mr. Wells replied advising Mr. Brugos that there has not been a discussion made at this point. Mr. Wells continued to say that Scott is the only other Township that collects multi-units of 4 or more. Mr. Wells stated that the Township would like to review different possibility.

Mr. Bruckner mentioned that there has not been any decision made, and to this point there has only been discussion as to what the Townships options are. Mr. Bruckner continued to state that there is a lot of different conversations going on, however he wanted to make it clear that there was no decision made at this point in time.

Cindy Shope
19D Chartiers Terrace

Ms. Shope mentioned that there was a notice on her door, the notice stating that they should attend the Commissioners meeting scheduled for; Tuesday, May 8, 2018 due to the Solid waste matter.

Mr. Wells said that the contract is bid through SHACOG, there are 13 communities in the SHACOG bid which gives the Township a good price.

Brian McCahill
2034 Swallow Hill Road

Mr. McCahill mentioned that some of the information he posted on facebook was received from Mr. Wells. He claimed that he wanted to let the residence know the information he was aware of.

Mrs. Fitzgerald mentioned that the option in which is being discussed will not affect Mr. McCahill. This change only affects multi-family units of 4 or more, not the individual homeowners.

Virgil Palumbo
2160 Greentree Road; Unit 103W
Virginia Mansions

Mr. Palumbo stated that he reviewed the Ordinance from 1998. He stated that he believes the Ordinance was not enforced in the past due to the members of the Board realizing the uniqueness of Scott Township. Mr. Palumbo also stated that Virginia Mansion residents received the same memo advising to attend tonight's meeting due to the discussions in regard to the Solid Waste Contract.

Mr. Wells advised the audience that if something is not done with the Solid Waste Contract, the Township will be forced to increase taxes.

Mr. Palumbo said thank you to the board and he feels that more information was provided during tonight's meeting.

Standing Committee Report – Public Safety

Discuss Jail Cell Utilization-request from Greentree Police for possible utilization of the townships jail cells (Chief and Abel).

Mr. Abel stated that the Greentree borough would like to utilize our Jail cells.

Mr. Secreet suggested adding Greentree Borough. He stated that we currently assist Bridgeville, Collier, and South Fayette area and they pay \$4,200.00/per year.

Place on agenda for a vote.

Standing Committee Report – Public Works

Discuss information reviewed from Public Works Committee meeting on 5-7-18.

Mr. Lubin mentioned that the leaf and branch pick up starts next week. He advised the board members that the grass cutting has been in full swing. Public Works is also addressing the dandelions as they are bad this season. Mr. Lubin mentioned that there is an E-waste day scheduled for November 3, 2018, the Township is also looking for additional dates that have yet to be determined. Mr. Lubin also advised that the budget for salt is within budget; however we are over the tonnage.

Mr. Lubin addressed the public works committee meeting. He continued to state that one item they discussed was to suggest the following pricing for the Scott Township Dek Hockey Rink.

- 1 hour use of the rink – for general public (For residents ONLY) \$75.00 an hour, with a maximum of 2 hours
- Birthday Parties (Picnic tables on site) \$150.00 2 hours
- Renting of a pavilion and adding the rink \$100.00 plus the pavilion renting fee with a maximum of 2 hours

Discuss hiring Robert Baumgarten for Summer Help (Ward 9) this would be the 9th hire.

Place on agenda for a vote.

Environmental Committee (Sewer Committee and MS4 Updates)

Resolution needs to be created and placed on the agenda for end of month approval. The resolution is a requirement to the Grant application.

Discuss information reviewed from 5-1-18 Committee meeting-(also) reviewed in engineers report (i.e. Orchard Spring-Stancey, GROW, COA Phase 1&2, O&M plan 2018, Worcester Dr repairs, Flow Iso Studies, Pine Trees slump remediation etc, and associated costs for all)

Place on agenda for a vote.

Discuss revising the method of payment previously approved for the Greenbriar Dr drain pipe replacement-as recommended by committee

Place on agenda for a vote.

Discuss letter dated 5-1-18 from ALCOSAN for GROW LOI meets the goal of program and now invited to submit for full application

Place on agenda for a vote.

Parks and Recreation

Ronald Ellis Plaque

Mrs. Fitzgerald advised that the plaque for Mr. Ronald Ellis has been made (shown to the audience). Mrs. Fitzgerald mentioned that David Calabria found a gentleman who is willing to do the bronze plaque for \$500.00.

Discuss approving Sterling Yoga to host a 'Yoga in the park' program. Classes will run the 1st week of June, to the last week in August, on Saturday's from 10:00am – 11:00am.

Mr. Rosenberg Sterling Yoga and Wellness Center

Mr. Rosenberg advised that his business was previously located in Dormont and they would run the program at Dormont Park. He stated that the business recently moved into the Scott Township area and they are looking to get approval from the Board of Commissioners, to utilize Scott Park for a 'Yoga in the park' event.

Place on agenda for a vote.

Discuss information reviewed from Parks and Recreation Committee meeting on 5-7-18.

Mrs. Meyers advised that the Parks and Recreation Committee met to discuss the Dek Hockey rental fees. (Please see below for further detail).

Discuss policy for Dek Hockey Facility Rental as recommended by Parks and Recreation Committee.

Mr. Lubin discussed the Dek Hockey rental fees. The amounts will be discussed further and will need approval by the Board of Commissioners prior to posting.

Sponsor Banners

Mrs. Meyers mentioned that the Township had discussions in regard to placing sponsor banners around the fence of the Dek Hockey Rink. The Committee discussed a donation price of \$300 for one year for the banner to be displayed and a cost of \$150.00 additional for the second year. Each banner has a maximum of 2 years as long as the banner remains in good condition.

Place pricing on agenda for a vote.

Pool Heater

Mr. Lubin mentioned that the contractor is scheduled to meet tomorrow to fix the pool heater. Mr. Lubin also said that the pool has been cleaned and is ready to be filled. It should be filled next week. Mr. Lubin also mentioned that the playground equipment at Hope Street Park has been removed.

Meadowlark Park

Mr. Calabria II suggested the board provide some sort of lighting at the park for security purposes. He mentioned that this subject was addressed by several residents in his ward.

Public Relations Report

Mr. Bruckner advised that there are a couple proclamations in the pipeline.

Mrs. Mihalko advised that there is one proclamation for Tim McConnell, which is tentatively scheduled for a formal presentation on Tuesday, June 26, 2018 Commissioners meeting. Also, she advised that there is a proclamation in the pipeline for the two gentlemen who found and returned money to an individual who rented a pavilion.

Library Liaison Report

Mr. Giudici mentioned that the next Library Committee meeting is scheduled for Monday, May 14, 2018. He also mentioned that the roof in the back hallway of the Library has been fixed.

SHACOG

Mr. Giudici advised that the next SHACOG meeting is scheduled for May 17, 2018 at 7:30pm at Mt. Oliver.

Administration

Discuss letter received from Mike Mudry of Traffic Planning and Design (TPD) for Change Order 001 recommending that a "No Cost" time extension be granted to Power Contracting Company for the Bower Hill Rd/Kane Blvd. traffic signal contract; extension from April 30, 2018 to June 30, 2018, as outlined in the letter.

Place on agenda for a vote.

Discuss letter received from Mike Mudry of Traffic Planning and Design (TPD) for pay request NO's 1&2 totaling \$86,505.51 to Power Contracting Co., as outlined and recommended for the Bower Hill Rd/Kane Blvd. traffic signal contract. (Balance remaining on contract is \$141,766.49)

Place on agenda for a vote.

Conferences and Workshops

Public Comments on Items Not Listed on the Agenda

Ron Barus
21C McArthur Drive

Mr. Barus advised the Commissioners that there are individuals who are parking on the street at the bottom portion of Lindsay Road; their vehicles are sticking out onto the road. Mr. Barus feels that this is a safety hazard.

Dave Murphy
1229 Blue Jay Drive

Mr. Murphy provided a letter to all residents (shown to the Commissioners). The letter was advising residents of Bird land that there is a Planning Committee meeting scheduled and they should attend the meeting.

Commissioners Request

Mr. Castello

Mr. Castello mentioned information was provided in regard to the Solid Waste Contract.

Adjournment

Motion by Mr. Giudici, Second by Mr. Wells to adjourn the meeting.

The meeting was adjourned at 10:24p.m.

Attest:

