

**MINUTES  
SCOTT TOWNSHIP  
BOARD OF COMMISSIONERS  
301 LINDSAY ROAD, MAIN MEETING ROOM  
SCOTT TOWNSHIP, PA 15106  
AGENDA MEETING  
June 12, 2018**

Executive Session at 7:00pm - Personnel

The meeting was called to order by President Bruckner at 7:42.m. He then led all present in prayer and pledge to the flag.

**Present:**

Frank W. Bruckner, President	Present
Thomas M. Castello, Esq.	Present
Eileen L. Meyers	Present
David Calabria II	Present
Paul Abel	Present
Stacey Altman	Present
David G. Calabria, Vice President	Present
William Wells	Present
Donald W. Giudici, C.P.A.	Present

PRESENT - 9

ABSENT - 0

**Quests in attendance:** Robert McTiernan, Esq., Solicitor, Tucker Arensburg, PC  
Randy Lubin, Director of Public Services  
Denise H. Fitzgerald, Secretary – Manager  
Lisha Mihalko, Assistant Secretary  
Sandy Novelli, Finance Director  
James Secreet, Chief of Police

Mr. Bruckner advised that there is a Conditional Use Hearing scheduled for June 26, 2018 at 6:30pm in the Main Meeting Room of the Municipal Building; for an application filed by St. Clair Hospital to utilize a separate parcel for a valet parking lot.

- Presentation by Kristin Biedinger with Tucker Arensburg on Cyber Security.
- Quarterly update for Pension Plan by Sarah Wilson.

## **Public Comments on Agenda Items Listed Below**

To be addressed at the beginning of each Committee report.

### **Planning, Zoning and Code Enforcement**

Discuss the Approval of the Conditional Use Application for St. Clair Hospital on Lots 143-S-50 and 143-S-56.

Presentation from St. Clair Hospital provided by the following:

**Pierce Richardson**

**Attorney - Legal Counsel for the hospital expansion project**

Mr. Richardson advised that he is here to follow up on actions that were made by the Planning Commission related to the Ambulatory Care project. Mr. Richardson went on to discuss the Conditional Use Application requested by the hospital in order to propose a parking lot at the corner of the re-located N. Wren Drive and Bower Hill Road. He continued to state that the approval is to utilize this parking lot as a valet parking lot and the Planning Commission approved recommendation of such at their last meeting.

**Alan Yeasted**

**Physician at St. Clair Hospital**

**Mike Flanagan**

**St. Clair Hospital representative**

Presentation provided by St. Clair Hospital.

Discuss the approval of the Preliminary/Final Subdivision and Consolidation Plan, and the Preliminary/Final Land Development Plan of St. Clair Memorial Hospital of St. Clair Memorial Hospital, subject to following conditions:

- a. Satisfaction of the comments raised in the of the Engineer's Letter of June 1, 2018, concerning the Preliminary/Final Subdivision and Consolidation Plan.
- b. Satisfaction of the comments raised in the of the Engineer's Letter of June 8, 2018, concerning the Preliminary/Final Land Development Plan.
- c. Satisfaction of the comments raised in the TPD ,Inc. letter of June 10, 2018, concerning traffic issues concerning the Preliminary/Final Subdivision and Consolidation Plan, and the Preliminary/Final Land Development Plan.
- d. Discretionary Approval by the Board of Commissioners of Scott Township to Alter and Vacate portions of North Wren Drive (including initiation of court proceeding for approval of such alteration and vacation).
- e. Execution of an Agreement by St. Clair Memorial Hospital to Indemnify and Hold Harmless the Township for Activities Related to the Preliminary/Final Subdivision and Consolidation Plan, and the Preliminary/Final Land Development Plan (including actions relating to the Alteration and Vacation of North Wren Drive).

Discuss the approval of the Waiver Request of St. Clair Memorial Hospital in its Land Development Plan to utilize HDPR pipe in lieu of RCP pipe outside the Township right-of-way.

**Public Comments:**

David Murphy  
1229 Blue Jay Drive

Mr. Murphy provided a drawing of the realignment of N. Wren Drive. He stated that there are a lot of questions from the residents in regard to the direction of the intersection and an inconvenience for the residents.

Mr. Murphy advised the Commissioners that there was a petition. This petition is currently signed by 246 individuals who show disapproval for the movement of N. Wren Drive and the addition to the building of the hospital.

Mr. Bruckner confirmed that Mr. Murphy submitted a 'Right to Know' request to obtain a copy of the Traffic Study.

Mr. Murphy replied: 'Yes'.

Mr. Murphy requested a copy of the traffic study and the presentation from St. Clair Hospital. He continued to state that the Hospital has not provided the presentation as of yet.

Mr. Castello asked why Mr. Murphy was not able to obtain these documents.

Mr. Wells asked if the Commissioners were okay with providing Mr. Murphy the traffic study.

Mr. Bruckner advised Mr. Murphy to contact Mrs. Fitzgerald to get the documents he is requested.

Barbara Reiff  
1118 Cardinal Drive

Mrs. Reiff advised the Commissioners of her concern with the new traffic pattern. She stated that the hospital made the comment that they are going to do what they can to stop people from coming out of the hospital and going through Birdland instead of going toward Bower Hill Road. Mrs. Reiff said that she is concerned this issue will not be addressed properly.

Mr. Wells advised that the traffic going through Bird land is not always traffic coming from the hospital.

Rob Morrow  
1289 Cardinal Drive

Mr. Morrow is an employee of the hospital. Mr. Morrow explained to the Commissioners that the hospital has followed all requirements from the Township; they have also addressed all the issues/concerns that the Engineer had as well as all variances being granted. Mr. Morrow feels that the project should be approved.

Perry Minnis  
1303 Raven Dr.

Mr. Minnis mentioned that there were no complaints from the residents of Birdland in regard to the traffic flow caused by the strip mall that was once there. He continued to address his concern in regard to the traffic signal at Segar being fixed in order to help with the traffic flow.

Antoinette Brkovich  
1242 Cardinal Drive

Ms. Brkovich requested that her name be removed from the petition. Ms. Brkovich stated she was provided incorrect information.

Wendy McIntyre  
1104 Meadowlark Park

Mrs. McIntyre is an employee of St. Clair Hospital and she is in approval of the project. She advised that the hospital has provided wonderful service through-out the years and the addition is only going to increase the appeal to the community.

Laura Novelli  
1293 Cardinal Drive

Ms. Novelli stated she is a new employee of the hospital and a resident of Birdland. She advised that when she went for her interview with the hospital they asked her what she thought about the addition to the hospital. She advised that she was accepting of the addition.

Kathy Jameson  
1376 Raven Drive

Ms. Jameson asked about the sewer and the difference between the LST tax and the increased maintenance safety cost. Ms. Jameson advised that the light at Segar is too short which causes the back-up on Scrubgrass Road.

Patricia Falderoff  
1130 Blue Jay Drive

Ms. Falderoff addressed the concern that the main reason people signed the petition is because the placement of the building is located in a bad spot. Ms. Falderoff stated there is more property around the hospital grounds, and she asked why the hospital choose the location they did when it entails moving a road. She feels that the plan could have been resolved in a better way without the movement of a road.

Mary Franzetta  
1051 Raven Drive

Ms. Franzetta is an employee of St. Clair Hospital and she advised that she is in approval of the project.

Adele Beaves  
CEC

Mrs. Beaves explained that the sewer system at Segar and Raven is not connected to the hospitals system. The development the hospital is seeking today is the same route the current pipe system is taking. The addition to the hospital will be controlled.

Mr. Wells suggested that the hospital communicate with the Township's Engineer; Ned Mitrovich to obtain a resolution.

### **Solicitor's Report**

Discuss the approval to authorize the Solicitor to prepare an interested purchases agreement with Steel City Storage, LLC. for tax delinquent parcels of 310 Duncan Way – Parcel #67P121.

Mr. McTiernan advised the Board of Commissioners that the parcel located at 310 Duncan Way is ready to be sold and Mr. McTiernan is asking the approval to prepare a purchases agreement.

Place on agenda for a vote.

### **Engineers Report**

Bid opening for the 2018 Road program took place. All package where opened by who proposals are as follows:

#### **First proposal:**

A. Folino Construction, Inc.

Base bid price: \$741,562.24  
Add alternate 1: \$23,811.85  
Add alternate 2: \$28,754.58  
Add alternate 3: \$45,228.27  
Add alternate 4: \$47,869.55  
Add alternate 5: \$24,170.14

#### **Second proposal:**

Morgan Excavating, L.P.

Base bid price: \$765,350.00  
Add alternate 1: \$24,478.50  
Add alternate 2: \$29,408.10  
Add alternate 3: \$45,715.60  
Add alternate 4: \$50,872.20  
Add alternate 5: \$24,920.00

Add Alternate #1 Old Greentree Rd (Lindsay Road to Dead End)  
Add Alternate #2 Elmbrook Lane (Rockhill Road to House No. 2034)  
Add Alternate #3 Sillview Drive (Somerville Drive to House No. 1648)  
Add Alternate #4 Vanadium Road (Bower Hill Road to Worcester Drive)  
Add Alternate #5 Wabash Alley (Main Street to House No. 1710)

## **June 2018 Engineering Public Works Report**

### Ordinance/Detail Update:

The draft document was resubmitted to the County for review.

### Deck Hockey Rink:

Contractor has completed some of the punch list items. Contractor will return to over seed areas where grass does not germinate and complete remaining punch list items.

### Idlewood Avenue Bridge:

Contractor began work again. Concrete sidewalk, curb, and wall are being formed and poured. Paving and guiderail scheduled for next week.

### St. Clair Hospital Ambulatory Care Center:

LSSE reviewed the report which was the first submission of downstream storm sewer conveyance calculations, in a letter dated May 18, 2018 (Attachment A). The Developer resubmitted plans on May 15, 2018 and LSSE issued review letters on June 1, 2018 (Attachments B and C). The Developer resubmitted plans on June 5, 2018 and LSSE issued a review letter on June 8, 2018 (Attachment D).

At the June 6, 2018 Planning Commission meeting, representatives from the Hospital requested a vote on the plans and did not authorize a time extension, the following actions were taken:

- Preliminary/Final Consolidation Plan – Recommendation for approval contingent on addressing Township Engineer and Township Traffic Engineer comments in letters dated June 1, 2018 – PASSED
- Conditional Use for Valet Parking Lot – Recommendation for approval – PASSED
- Preliminary/Final Land Development Plan – Recommendation for approval contingent on addressing Township Engineer and Township Traffic Engineer comments in letters dated June 1, 2018 – DID NOT PASS
- Waiver to use HDPE pipe in lieu of RCP pipe for storm sewer outside of the Township ROW – PASSED

As requested, LSSE reviewed the TPD Supplement 1 and recommend approval (Attachment E).

### Year 44 CDBG Pre-Applications:

Township was advised that the project is possibly being considered. Pictures were sent to SHACOG.

### 2018 Road Program:

The bid documents were set up for bidding using the \$800,000.00 Budget. Bids to be opened this evening.

- Highpointe II: LSSE conducted a site review on May 31, 2018 and will issue a letter.

- St. Clair Hospital Parking Garage: LSSE conducted a site review on May 31, 2018 and will issue a letter.

## **June 2018 Engineering Storm and Sanitary Sewer Report**

### December 2015 Interim Order (Phase I COA):

Using this guidance, LSSE prepared an Interim CAP for Township letterhead. The Township issued the Interim CAP to PaDEP on May 16, 2018. By letter dated May 29, 2018, PaDEP approved the Interim CAP as well as 100 Equivalent Dwelling Units (EDUs) for use/sale by December 31, 2018.

LSSE attended the June 7, 2018 3RWW COWG Manager's/Solicitor's meeting at which a general consensus was reached pertaining to a Draft form of a Phase II COA to be forwarded to PaDEP for discussion. In concept, the Phase II COA would go in effect January 1, 2018.

### ALCOSAN GROW (Green Revitalization of our Waterways): PHASE I

LSSE has talked with ALCOSAN pertaining to reallocating these costs to another work area. ALCOSAN advised that reallocation is not permissible; however the grant allocation will not be impacted.

A schedule has been requested from the Contractor to complete the remaining work. Completion is a function of temperature. A letter was sent to the Contractor on June 8, 2018.

It is anticipated that this work will be completed within the next month.

### GROW 3: 2019 Source Flow Reduction and Sanitary Sewer Improvements

The scope of work included in the LOI was:

- Source Flow Reduction in upper Hope Hollow (C-48), plus
- Structural repairs requested by ALCOSAN (Table B of March 30, 2018 letter) in:
  1. Hope Hollow (C-48),
  2. Whiskey Run (C-30) and
  3. Scrubgrass Run (C-49).

In the application invitation, ALCOSAN requested that three separate applications be submitted on a Point-of-Connection (POC) basis. This would require source flow reduction documentation include downstream flow monitoring data in each POC.

As such when reviewing the grant requirements, POCs (C-30 – Whiskey Run) and (C-49 – Scrubgrass Run) do not meet the eligibility criteria on a stand-alone POC basis. It is recommended that a grant application not be filed for these two POCs.

The Source Flow Reduction portion in upper Hope Hollow (C-48) and structural repairs in Hope Hollow appear to meet eligibility requirements.

The application is due to ALCOSAN on June 29, 2018. A resolution is required (Attachment B). Action is requested at the June 26, 2018 Commissioners Meeting.

The total project cost is \$1,420,000.00 versus \$1,570,000.00 (Attachment C). The difference which must be completed is not eligible for GROW 3 Program. The 60% Design is in process. Milestone dates from the LOI are as follows:

1.	Submit LOI to ALCOSAN (Complete)	April 2018
2.	Initiate Design (Complete)	May 2018
3.	Submit GROW Application	June 29, 2018
4.	60% Design Completion	June 29, 2018
5.	Execute GROW Grant	September 2018
6.	Complete Design	October 2018
7.	Right of Way Acquisition	Nov-Dec 2018
8.	Advertise for Bids	January 2019
9.	Award Bids	March 2019
10.	Start Construction	April 2019
11.	Complete Demonstration Project	April 2020
12.	Post Project Flow Monitoring	April 2020

#### 2018 Scope / Budgeting

- Scope authorized for 2018 bidding includes Priority 2 estimated at \$118,570.
- A cost is being developed for Worcester Drive additional repairs which include approximately 310 linear foot of 8" vitrified clay pipe and two manholes.
- A Service Order Authorization will be provided after the cost for Worcester Drive is prepared for consideration to add to the Priority 2.

#### Worcester Drive Sewer Realignment:

The project was awarded to Bella Enterprises, Inc. in the amount of \$164,930.00. Contract Documents were received and forwarded to the Township for execution. A pre-construction meeting is scheduled for June 13, 2018 at 9:00 AM.

#### ALCOSAN Wet Weather Plan

3RWW Developed consensus version as part of the Phase I COA. Scott Township adopted this standard as well as about 76 municipalities.

ALCOSAN sent the Township the "Little Saw Mill Run Point Connection MH-18" CCTV and Defect Report. LSSE attended the May 30, 2018 coordination meeting with ALCOSAN, AECOM and Green Tree Borough. The township's tributary area to this POC is along McMonagle Avenue. One defect (hole in pipe) was recommended by ALCOSAN to be repaired via full liner. Both Scott Township and Green Tree Borough are tributary to this one line segment. Discussion was initiated with Green Tree Borough to perhaps split the cost. Mr. Lubin and Mr. Lou Casadei (Green Tree Borough) have field reviewed.

The structural defects removed from the GROW application for C-30 (Whiskey Run) and C-49 (Scrubgrass) will need to be completed by the Township outside of the GROW funding program.

#### 2018 Scope of Work:

- Annual Training - 2018 Annual Training of elected officials must be conducted / scheduled.



- Written MCM Plans - Formal review of MCM binders will be conducted this summer.

Annual Outfall Screening:

Year 1 (2018) Permit – Sampling is required and will be performed over the summer. This sampling program is on-going.

Storm Sewer and Drainage Related:

- Stancey Stormwater Improvements: LSSE assisted the Township Manager in completing a CFA Flood Mitigation Program Grant (Act 13 money).

Scrubgrass Road:

The Township has been in contact with PennDOT.

Greenbrier Alley / Greentree Road Drain:

This work has been completed.

Pine Trees Slump:

The scope is complete. We are scheduling material and the concrete pump. Howard cannot do project as initially quoted. The Township must provide all material and labor.

**Finance Committee Report**

Discuss the approval of the request from Glendale Hose Company #1 Fire Department for their annual allotment in the amount of \$67,000.00. (Breakdown provided in letter).

Place on agenda for a vote.

**Standing Committee Report – Public Safety**

Discuss the adoption of Resolution to allow a 'No Parking Here to corner' sign; for the East side of Hope St at Meadow Way and Ignatius Avenue from the Finley intersection.

Place on agenda for a vote.

Mr. Abel mentioned that Public Safety Day went well and he thanked everyone who helped make the day a success.

## **Standing Committee Report – Public Works**

### **Discuss ratifying the hire of Hunter Briggs via the OVR program.**

The OVR program initiative is a summer employment program developed by the Pittsburgh Office of Vocational Rehabilitation. The focus of this program aims to connect high school and college students who are age 21 and younger with temporary summer jobs available in their local municipalities within Allegheny County.

Mrs. Fitzgerald showed an interest in adding 3 more students for hire through the OVR Program. These individuals will be the ticket takers at the pool.

Place on agenda for a vote.

## **Environmental Committee (Sewer Committee and MS4 Updates)**

MS4 Training was postponed to the following meeting due to a time restraint on the meeting.

## **Parks and Recreation**

### **Discuss lighting at Meadowlark Park.**

Mr. Calabria II advised the Commissioners that he is still looking at getting approvals. Wednesday there is a meeting with Randy Lubin and Mrs. Fitzgerald to review the lighting.

Place on agenda for a vote.

### **Discuss the removal of the basketball courts at Meadowlark Park. (Calabria II).**

Mr. Calabria II suggested the Township look into removing the basketball courts at Meadowlark Park, instead of replacing the asphalt.

Place on agenda for a vote.

### **Discuss the approval of quote from Eastern Mirror and Glass for the installation of a new custom door for the Lodge at Scott Park in the amount of \$4,575.00.**

Mr. Lubin advised the one set of doors currently at the Lodge do not function properly; however, the doors are so old that they do not make that brand any longer and therefore DCRN is looking at getting applications for ADA improvements so maybe the Township can submit an application.

**Discuss Dek Hockey Banners and donation of Hockey Sticks.**

Mr. Lubin advised that the Parks and Recreation Committee discussed the donation of banners and the amount to request. They confirmed the requested amount would be \$300.00 for your banner to be displayed in the Townships rink for one year and a discounted price of \$450.00 for two years.

Mrs. Fitzgerald mentioned that the Township and the Library will be raffling off autographed hockey sticks by Phil Bourque.

Place on agenda for a vote.

**Discuss food trucks in August or September, not to exceed \$400.00. (Meyers).**

Mrs. Meyers advised that she has had a food truck event in the community previously and she would be interested in bringing it back to the community. She suggested the month of August and mentioned the possibility of adding entertainment.

Place on agenda for a vote.

**Public Relations Report**

**Announce a thank you to David Calabria and Matthews International for their collaboration on Mr. Ron Ellis Plaque; a noteworthy project.**

Mr. Bruckner advised that Mr. Calabria was able to get a bronze plaque made in memory of Mr. Ron Ellis. This plaque is going to be placed at the pool.

Mr. Bruckner continued to reflect his appreciation to David Calabria and Matthews International for their collaborated efforts. (The plaque was presented to the crowd).

**Announce proclamation for Coach Tim McConnell tentatively scheduled for July.**

Mr. Bruckner advised the Board of Commissioners of the proclamation that is being completed for Coach Tim McConnell, which is tentatively scheduled for July's Commissioners Meeting.

**Presentation from Jorden Cavey on his Eagle Scout project.**

Mr. Jorden Cavey is asking the Commissioners for their approval to install a Public Safety Memorial at Scott Park or the municipal building. This project is being done so that Jorden can obtain his Eagle Scout badge. The project entails a Public Safety Memorial including the Scott Township Police, Glendale Hose Co. #1, Bower Hill Fire Department, East Carnegie Fire Department, and Scott Township EMS.

Mr. Jorden Cavey will be doing a presentation at the July 26, 2018 Regular meeting to request the approval from the Commissioners to complete this project.

Discuss seminar for seniors on Real Estate coordinated by Sue Deely utilizing the main meeting room scheduled for Saturday, July 7, 2018 at 10:00am.

Mr. Bruckner advised that Sue Deely is holding a seminar for seniors. Ms. Deely asked for approval from the Commissioners to utilize the main meeting room of the municipal building to conduct this meeting.

Place on agenda for a vote.

### **Library Liaison Report**

Mr. Giudici advised that the library will not be having meetings for the summer season. Mr. Giudici added, that the libraries upcoming event is trivia night.

### **SHACOG**

Mr. Giudici mentioned that the next meeting is scheduled for Thursday, June 14, 2018 at Jefferson Hills. Mr. Giudici added, the SHACOG's Golf outing is scheduled for July 20, 2018.

Mr. Giudici also advised that there has been mention of an increase for salt this year.

### **Administration**

Discuss approving request from Ss. Simon & Jude Parish for a donation of a pavilion to be raffled at their Annual Summer Festival. (Festival scheduled for July 12, 13, & 14).

Place on agenda for a vote.

Discuss approving the Township Manager, Denise Fitzgerald to attend the 2018 ICMA Conference on September 22, 2018 through September 26, 2018 for a registration fee of \$710.00 plus meals and hotel (totaling approximately \$959.70).

Place on agenda for a vote.

### **Conferences and Workshops**

## **Public Comments on Items Not Listed on the Agenda**

Gregory Bevington, Esq.  
Attorney representing the Allen property

Mr. Bevington advised that he is the attorney representing the Allen property. The Township had discussed the possibility of purchasing this property in the past. Mr. Bevington asked the Commissioners if they would reconsider the purchase of the property.

Mr. Bruckner suggested that Mr. Fischer review the property to see what type of condition it is in. Ms. Ruth McGee (Daughter of the home owner) provided her contact information and was advised to contact the Administrative Office to set up a date for the inspection.

## **Commissioners Request**

Nothing at this time.

## **Adjournment**

The meeting was adjourned at 11:53p.m.

**Attest:**



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