

**MINUTES
SCOTT TOWNSHIP
BOARD OF COMMISSIONERS
301 LINDSAY ROAD, MAIN MEETING ROOM
SCOTT TOWNSHIP, PA 15106
AGENDA MEETING
August 14, 2018**

Executive Session at 7:00pm - Personnel

The meeting was called to order by President Bruckner at 7:34p.m. He then led all present in prayer and pledge to the flag.

Roll Call:

Frank W. Bruckner, President	Present
Thomas M. Castello, Esq.	Absent
Eileen L. Meyers	Present
David Calabria II	Present
Paul Abel	Present
Stacey Altman	Present
David G. Calabria, Vice President	Present
William Wells	Present
Donald W. Giudici, C.P.A.	Present

PRESENT - 8

ABSENT - 1

ALSO PRESENT: Robert McTiernan, Esq., Solicitor, Tucker Arensburg, PC
Todd Tulowitzki, Code Enforcement Officer
Randy Lubin, Director of Public Services
Denise H. Fitzgerald, Secretary – Manager
Lisha Mihalko, Assistant Secretary
James Secreet, Chief of Police

Public Comments on Agenda Items Listed Below

To be addressed at the beginning of each Committee report.

Planning, Zoning and Code Enforcement

Mr. Tulowitzki provided an update for each of the subjects below:

Providence Point Inspecting of footers and foundation are moving along.

Rental Inspections this month – 35 Units = approximate cost of \$1,750.00.

Violations – 28 sent, 1 hearing

Engineers report went out to Highpoint for the bond reduction.

Engineers report went out to St. Clair Hospital for the line of credit reduction of the bond for the parking garage.

St. Clair Hospital Project:

- A. Preliminary meeting with Mt. Lebanon Building Inspector regarding plans, reviews, and inspections.
- B. Attended a meeting with Allegheny Conservation District on the hospital project.
- C. Working on the Developers Agreement of the North Wren Road project for the hospital.
- D. Meeting will be coming up to work on a mutual developer's agreement with Scott Township and Mt. Lebanon Municipality.

Speedy Storage is coming along with their project. Fire protection sprinklers are in and the foundation for the elevators has been completed.

Building #1 at the Vanadium storage is approximately 65% completed.

Annual Inspection of the Chartiers Intermediate School is scheduled for early next week.

Mr. Bruckner requested that a motion be added to the end of the month to have Mr. Fischer cut & lien vacant properties, so that the Township Solicitor can proceed with the Sheriff Sale.

Introduction to all the applicants who submitted an application for the vacancy within the Planning Committee.

Solicitor's Report

Discuss the request for TEFRA Approval for St. Clair Memorial Hospital.

Place on agenda to vote.

Discuss the approval for the application under Allegheny County Side Yard and Blighted Structure Program by John and Svitlana Vogel regarding property located at 428 Montgomery Ave., Carnegie, PA 15017 (Block and Lot #195-A-8), and adoption of a **resolution** approving that acquisition.

Place on agenda to vote.

Engineers Report

Discuss Change Order #1 to Contract #18-R0-1 - 2018 Paving Program to include the following:

- Alternate #4: Vanadium Road in the amount of \$47,869.55 and Vanadium Road Sidewalks as budgeted in Capital Improvements.

Mr. Bruckner asked where the paving project was going to start.

Mr. Mitrovich replied that it was previously determined that the roads will be paved moving from North to South, instead of by ward; This process will save the Township the money it would cost for the equipment to be moved from one ward to the next. The Township also previously stated that the roads that were graded a 0 or 1 will be paved within this year, and next year the Township would begin to pave the other roads that are not in need of immediate repairs. Mr. Mitrovich continued to state that if the add alternates do not make it into this year's budget; they will be the first one on the list for next year.

Mr. Calabria explained that when a resident contacts the Commissioners they need to be prepared to explain the whole process.

Mr. Calabria stated that the bid specs reflected the contractor not moving his equipment from one street to the next.

Mrs. Fitzgerald clarified that the agenda needs to reflect the add Change Order #1 for adding Elmbrook.

July 2018 Engineering Public Works Report

Idlewood Avenue Bridge:

Work is complete except for punchlist items. Retainage being withheld for punchlist items. Change Order No. 2 (Final) was issued for the Contract adjustment for in-place quantities to the Township for execution on August 7, 2018 (Attachment A). Based upon the work completed the final in-place measurements reflect a cost increase of \$2,249.33.

St. Clair Hospital Ambulatory Care Center:

A Planning Commission meeting was held July 16, 2018. At the July 24, 2018 Commissioners meeting, the plan received approval conditioned on the Developer addressing the outstanding comments in the Township Engineer's and Township Traffic Engineer's last review letters, execution of a Developer's Agreement, and contribution for downstream storm water improvements.

LSSE is working with the solicitor on the Developer's agreement and has made a recommendation for bond amount in the amount of \$1,570,100.00.

A pre-construction meeting was held on August 10, 2018 with the Developer, the Developer's contractor, the Allegheny County Conservation District, and Scott Township.

LSSE also provided an estimate of the construction required for the Storm water Facility Maintenance Fund in the amount of \$14,900.00.

Year 44 CDBG Pre-Applications:

SHACOG advised the funding could not be used in another area or for another project. LSSE reviewed with the Manager and reduced the scope from \$101,000.00 to \$46,200.00 to fit the SHACOG award of \$20,000.00 maximum.

2018 Road Program:

A pre-construction meeting was conducted on August 13, 2018 (Attachment E). Work to start in two weeks for preparation work. Milling and paving to begin in September 2018. Expect work to take one month. LSSE to do walk through with A. Folino Construction next week to review the Vanadium sidewalks and obtain cost.

Highpointe Two: A bond recommendation review was issued August 14, 2018. No release recommended.

St. Clair Hospital Parking Garage: A bond recommendation review was issued August 14, 2018. No release recommended.

July 2018 Engineering Storm and Sanitary Sewer Report

ALCOSAN GROW (Green Revitalization of our Waterways):

Work on hold pending authorization to proceed. Mt. Lebanon Solicitor was advised 5 weeks ago regarding how to proceed with cost sharing. No response has been received to date. Suggest the Township Solicitor contact Mt. Lebanon Solicitor.

GROW 3: 2019 Source Flow Reduction and Sanitary Sewer Improvements

ALCOSAN is scheduled to consider grant awards at their September 2018 meeting.

Worcester Drive Sewer Realignment:

Work has not been initiated; a project schedule has been requested from the Contractor. The Contractor was provided written notice on August 13, 2018.

ALCOSAN sent the Township the "Little Saw Mill Run Point Connection MH-18" CCTV and Defect Report. LSSE attended the May 30, 2018 coordination meeting with ALCOSAN, AECOM and Green Tree Borough. The township's tributary area to this POC is along McMonagle Avenue. One defect (hole in pipe) was recommended by ALCOSAN to be repaired via full liner. Both Scott Township and Green Tree Borough are tributary to this one line segment. Discussion was initiated with Green Tree Borough to perhaps split the cost. Mr. Lubin and Mr. Lou Casadei (Green Tree Borough) have field reviewed.

2018 Scope of Work

Annual Training - 2018 Annual Training of elected officials was conducted at June Commissioner meeting.

Township Wide Flooding:

Sewer Committee was held on July 2, 2018. The Committee recommended LSSE prepare a high level study to determine the cause of the reported flooding. The current list was combined with prior projects that were identified. An overall listing will be available at the next meeting.

Berkwood Study:

As authorized, surveys are complete. Modeling and cost estimates being prepared.

Pine Trees Slump:

Rock is complete. Concrete tentative for this week.

St. Clair Drainage Improvements:

Scope requires determination prior to preparing construction plans. Authorization is required.

Finance Committee Report

Discuss invoices from Peirce Park Group for administrative services to the Police Pension Plan in the amount of \$12,526.14 and the Non-Uniform Pension Plan in the amount of \$5,778.12. (To be paid from the respective pension funds).

Place on agenda for a vote.

Discuss ratify the advertisement for a Pension Boards Meeting scheduled for Monday, August 27, 2018 at 3:00pm; to interview potential Actuaries.

Place on agenda for a vote.

Discuss bid opening for the installation of two fuel pumps, one fuel and one diesel with fuel control system scheduled for August 28, 2018.

Place on agenda for a vote.

Mr. Wells mentioned that Turnkey found \$11,338.82 for the Township for the months of July and half of August.

Discuss garbage bids received via SHACOG for the Solid Waste and Recycling Solid Waste Collection and Disposal for a period of 5 years.

Mrs. Fitzgerald explained the two separate options that the Township has. The one option is to continue the way the Township is currently doing it. The other way would be to go back to manual for the recycling. Mrs. Fitzgerald said that she met with a couple of the surrounding communities to collaborate the different scenarios available.

Mrs. Fitzgerald stated that there is another option which could be taking that would save the Township approximately \$200,000 for the life of the contract. This option would be to move to automated garbage and manual recycling.

Mr. McTiernan suggested adding the approval for the advertisement for replacing Ordinance # 1276-88 to reflect the necessary changes to impose responsibility for collection of garbage, rubbish, and other refuse materials from Commercial establishments, including multi-family commercial residential housing properties on the owners of such properties and not the Township.

Mrs. Fitzgerald advised that she is going to request automated pickup for garbage and manual for recycling. If for some reason they will not allow the Township to go back to manual, then it will be submitted as automated for both garbage and recycling collections.

Place on agenda for a vote.

Standing Committee Report – Public Safety

Nothing to report at this time.

Standing Committee Report – Public Works

Discuss ribbon cutting ceremony for Idlewood Bridge.

Place on agenda for a vote.

Environmental Committee (Sewer Committee and MS4 Updates)

Mr. Calabria stated that there is a Sewer Committee Meeting scheduled for September 4, 2018 at 7:00pm.

Mr. Bruckner asked for the calendar on the web-site to be updated to reflect the updated date and time.

Parks and Recreation

Discuss the request from the Chartiers Valley High School Boys Soccer Booster for the use of the Butternut and Walnut Groves free of charge on Sunday, August 19, 2018.

Mrs. Meyers stated that the Board of Commissioners will have to approve this request and ratify the approval due to the scheduling falling prior to the next meeting.

Discuss the request from the Pittbull Baseball Team for the use of the Scott Baseball Field for two nights a week from either 5:00-9:00pm or 5:00-10:00pm to be sponsored under the Scott Athletic Association.

Ms. Slizik introduced some of the boys from the Pittbull Baseball team.

Mr. Calabria stated that there is a new Scott Athletic Association that the Township will be meeting with soon. He continued to say that he is requesting the Scott AA focus on the kids and the municipality will handle the maintenance on the fields.

Mrs. Meyers mentioned that the concert in the park was cancelled due to the storms. However, she asking for approval to re-schedule for September.

Public Relations Report

Nothing to report at this time.

SHACOG

Mr. Giudici stated that the next meeting is scheduled for Thursday, September 16, 2018 at 7:30pm in West Mifflin.

Administration

Discuss the approval for request received from Mike Mudry of Traffic Planning and Design (TPD) to install louvers in 2 of the conflicting signals in the amount of: \$1,306.23 to Power Contracting Company for the Bower Hill Rd/Kane Blvd. traffic signal contract.

Conferences and Workshops

Nothing to report at this time.

Public Comments on Items Not Listed on the Agenda

Ms. Sorcan from the Scott Conservancy is having their annual picnic August 15, 2018 at Whiskey Point.

Commissioners Request

Adjournment

The meeting was adjourned at 10:30p.m.

Attest:

