

**MINUTES  
SCOTT TOWNSHIP  
BOARD OF COMMISSIONERS  
301 LINDSAY ROAD, MAIN MEETING ROOM  
SCOTT TOWNSHIP, PA 15106  
AGENDA MEETING  
September 11, 2018**

Executive Session at 7:00pm - Personnel

The meeting was called to order by President Bruckner at 7:30p.m. He then led all present in prayer and pledge to the flag.

**Roll Call:**

Frank W. Bruckner, President	Present
Thomas M. Castello, Esq.	Present
Eileen L. Meyers	Absent
David Calabria II	Present
Paul Abel	Present
Stacey Altman	Present
David G. Calabria, Vice President	Present
William Wells	Present
Donald W. Giudici, C.P.A.	Present

PRESENT - 8

ABSENT - 1

**ALSO PRESENT:** Robert McTiernan, Esq., Solicitor, Tucker Arensburg, PC  
Todd Tulowitzki, Code Enforcement Officer  
Randy Lubin, Director of Public Services  
Denise H. Fitzgerald, Secretary – Manager  
Lisha Mihalko, Assistant Secretary  
James Secreet, Chief of Police

**Public Comments on Agenda Items Listed Below**

To be addressed at the beginning of each Committee report.

## **Planning, Zoning and Code Enforcement**

Mr. Fischer provided an update for each of the subjects below:

Providence Point –

- Inspection of footers and foundation are moving along.
- Reviewing the fire protection plans.

41 Rental Inspections of units. This procedure brings in an approximate amount of \$2,050.

28 violations were sent this past month, 1 leading to a hearing.

St. Clair Hospital –

- Preliminary meeting with Mt. Lebanon Building Inspectors regarding the plans for review and inspections.
- Mr. Fischer attended a meeting with Allegheny Conservation District on the hospital project.
- Developer's agreement of the North Wren Rd. for the hospital has been completed.
- There is a meeting coming up to work on a mutual developer's agreement with Scott Township & Mt. Lebanon Municipality.
- The roadway for North Wren is moving along.

Speedy Storage is moving forward with plans.

Building #1 at Vanadium Storage is 65% completed.

McDonalds is going to complete a renovation in the amount of \$650,000.

True Spa is moving into Scott Town Center.

Hammond Street warehouse has been sold.

Provided the following reports:

- Building Permit report
- Building Code update
- Operational permits

**Discuss appointing an alternate member to the Zoning Hearing Board to replace Robert Burlett's three (3) year term, commencing on September 25, 2018 expiring on September 27, 2019.**

Place on the regular meeting agenda

## **Solicitor's Report**

Mr. McTiernan advised that there are two motions from his office that he would like added to the regular meeting agenda. One is a motion to approve the advertisement of a hearing to adopt the Township's new Subdivision and land development Ordinance (SALDO). The second motion that Mr. McTiernan suggested adding to the end of the month is to approve the Developer's Agreement with the Municipality of Mt. Lebanon and St. Clair Memorial Hospital concerning the Hospital's Ambulatory Care Center.

## **Presentation by Sarah Wilson with Pierce Park Group**

Mrs. Wilson provided a presentation for the 2<sup>nd</sup> quarter update on the pension plans.

## **Engineers Report**

- **September 2018 Engineering Public Works Report**

### Year 44 CDBG Pre-Applications:

SHACOG advised the funding could not be used in another area or for another project. LSSE reviewed with the Manager and reduced the scope from \$101,000.00 to \$46,200.00 to fit the SHACOG award of \$20,000.00 maximum.

### Year 45 CDBG Pre-Applications:

LSSE submitted the pre-applications on September 7, 2018 to SHACOG for the Scott Park ADA Improvements.

### 2018 Road Program:

The Notice to Proceed was issued on August 21, 2018.

### St. Clair Hospital Parking Garage:

A bond recommendation review was issued August 14, 2018. LSSE recommends 100% of the \$167,000.00 Performance Bond once the 18-month Maintenance Bond is in place.

Mr. Mitrovich explained that he needs a vote on the motion to approve the release of the performance bond for the St. Clair Hospital parking garage in the amount of \$167,400, contingent upon the Developer posting the required 18 month security in the amount of 15% of the installation cost.

- **September 2018 Engineering Storm and Sanitary Sewer Report**

### ALCOSAN GROW (Green Revitalization of our Waterways):

#### PHASE I:

Change Order to be prepared for removal of this scope.

Work ongoing, Contractor advised that the line is open and that they removed spot liners which failed and appeared to cause the surcharging along Hope Hollow Road. Additionally, a backflow preventer was installed at 1003 Hope Hollow Road due to recurring basement backups during work in this area. Approximately one day of work remains, pending weather conditions. Portions of the pipe invert are missing and suggested the Township consider manhole to manhole full lining repair of this segment.

### 2018 Scope / Budgeting:

This project can be completed in this budget with a hybrid repair.

Worcester Drive Sewer Realignment:

In response to this request, the Contractor provided a tentative schedule to begin work the week of September 17, 2018 pending material delivery.

ALCOSAN Wet Weather Plan

1. 3RWW Developed consensus version as part of the Phase I COA. Scott Township adopted this standard as well as about 76 municipalities.
2. Refer to Source Reduction Study excerpts.

ALCOSAN sent the Township the "Little Saw Mill Run Point Connection MH-18" CCTV and Defect Report. LSSE attended the May 30, 2018 coordination meeting with ALCOSAN, AECOM and Green Tree Borough. The township's tributary area to this POC is along McMonagle Avenue. One defect (hole in pipe) was recommended by ALCOSAN to be repaired via full liner. Both Scott Township and Green Tree Borough are tributary to this one line segment. Discussion was initiated with Green Tree Borough to perhaps split the cost. Mr. Lubin and Mr. Lou Casadei (Green Tree Borough) have field reviewed.

Annual Training:

2018 Annual Training of elected officials was conducted at June Commissioner meeting.

Pollutant Reduction Plan:

PaDEP is requesting 20% progress each year.

Annual Progress Report:

LSSE is working with Township staff to finalize Annual Progress Report for submission date of September 30, 2018.

Township Wide Flooding:

Sewer Committee was held on July 2, 2018. The Committee recommended LSSE prepare a high level study to determine the cause of the reported flooding. The current list was combined with prior projects that were identified. An overall listing was prepared, i.e. areas (Attachment B). Authorization for a high level estimate of costs is required. Estimated cost is \$75,000.00 to \$100,000.00.

Berkwood Study:

As authorized, surveys are complete. Modelling and cost estimates are complete.

Pine Trees Slump:

Work is complete. Concrete tentative for this week.

St. Clair Drainage Improvements:

A Service Order Authorization for design and construction phase services would be required.

Stormwater Fee:

Estimated cost to prepare the Study would be \$35,000.00 to \$40,000.00.

**Finance Committee Report**

Discuss the approval to advertise for proposals for the Township's insurance coverage to include Commercial Liability & Property, Public Officials, Police Liability, Workers' Compensation, and Emergency Services Insurance for the period of two (2) years effective January 1, 2019.

Place on the regular meeting agenda.

Discuss the approval of Ordinance #1636-18 replacing Ordinance #1276-88 to reflect the necessary changes to impose responsibility for collection of garbage, rubbish, and other refuse materials from commercial establishments, including multi-family commercial residential housing properties on the owners of such properties and not the township.

Place on the regular meeting agenda.

Discuss the acceptance of the 2019 Minimum Municipal Obligation (MMO) for the Scott Township Police Pension Plan in the amount of \$438,711 and the 2019 Minimum Municipal Obligation (MMO) for the Scott Township Non-Uniform Pension Plan in the amount of \$73,904, as submitted by the Actuary.

Place on the regular meeting agenda.

Discuss the request from Bower Hill Volunteer Fire Department for the remainder of their annual allotment in the amount of \$56,500.00.

Mr. Wells stated that this is the remainder of the Bower Hill Volunteer Fire Department's allotment for the 2018 year.

Place on the regular meeting agenda.

Discuss the approval for McGrail and Associates, LLC to file 35 liens for 2016 in the amount of \$2,800.00 and 123 liens for 2017 in the amount of \$9,840.00. Board President has asked for appropriate back-up.

Place on the regular meeting agenda.

**Standing Committee Report – Public Safety**

Nothing to report at this time.

**Standing Committee Report – Public Works**

Mr. Giudici mentioned that a Public Works meeting is needed. One was scheduled for October 1, 2018 at 7:00pm.

Mr. Calabria stated that the louvers installed on the traffic signal located at the Bower Hill Rd. and Kane Blvd. intersection is working properly. He suggested releasing the payment to Planning Traffic and Design.

**Environmental Committee (Sewer Committee and MS4 Updates)**

Nothing to report at this time.

**Parks and Recreation**

Discuss the request from the girl's 16u travel softball team, Pittsburgh Riot for the use of the Scott Baseball field for either Tuesday or Thursday evenings from 8:00pm – 10:00pm.

The Board of Commissioners approved the use of the Scott large baseball field for the girl's 16u travel softball team. The Pittsburgh Riots are looking for the use of the field for all their practices.

Mrs. Fitzgerald asked if they would be accepting of the \$50.00 charge per practice.

Mr. Bruckner said that as long as the field is not being used by the Scott AA. This will be placed on the Regular meeting agenda for a ratification of approval.

**Public Relations Report**

Nothing to report at this time.

**Library Liaison Report**

Mr. Giudici asked for approval to place a motion on the regular agenda to request that the Library have access to utilize the Townships LED message Board.

**SHACOG**

Mr. Giudici mentioned that the next SHACOG meeting is scheduled for September 13, 2018 at 7:00pm. He also stated the following subjects were discussed at the last meeting:

- A new Solicitor was appointed.

- SHACOG discussed the changes to the Garbage Contract for the 2019 year.
- Budget request will be submitted at the September meeting for approval.

## **Administration**

Discuss approving Paul Abel of the AC&WPATC joint fall conference, September 27, 2018 – September 30, 2018 covering conference fees in the amount of \$200.00, meals, and mileage.

Mr. Abel mentioned that he does not need to be compensated for the mileage. The Township will however provide the conference fee and any meals.

## **Conferences and Workshops**

Nothing to report at this time.

## **Public Comments on Items Not Listed on the Agenda**

Nothing to report at this time.

## **Commissioners Request**

Mr. Wells suggested the Township authorize the state to conduct a state audit for the fire departments. This motion will be placed on the regular meeting agenda for approval. Mr. Wells also asked about the old Public Works building. He suggested the Public Works employees knock it down.

Mr. Lubin stated that he doesn't believe the Public Works department has the available tools to demolition the building safely.

Ms. Altman suggested with the budget coming; the Township should look into solutions for the Mance property.

Mr. Calabria II stated that the Block party for Doris Dr. was cancelled due to weather; the neighborhood is looking to reschedule the block party for October 20, 2018. He also, mentioned that the kids Halloween parade on Ravin Dr. will happen again this year. Mr. Calabria II suggested completing a pre-winter inspection of all public works equipment and trucks.

Mr. Bruckner mentioned that Mrs. Kulik hosted a shredding event and everything went really well. He also stated that Mrs. Kulik mentioned that she would like to do it again.

## **Adjournment**

The meeting was adjourned at 10:05p.m.

**Attest:**

