

**MINUTES
SCOTT TOWNSHIP
BOARD OF COMMISSIONERS
301 LINDSAY ROAD, MAIN MEETING ROOM
SCOTT TOWNSHIP, PA 15106
AGENDA MEETING
October 09, 2018**

The meeting was called to order by President Bruckner at 7:30p.m. He then led all present in prayer and pledge to the flag.

Roll Call:

Frank W. Bruckner, President	Present
Thomas M. Castello, Esq.	Absent
Eileen L. Meyers	Present
David Calabria II	Present
Paul Abel	Present
Stacey Altman	Present
David G. Calabria, Vice President	Present
William Wells	Present
Donald W. Giudici, C.P.A.	Present

PRESENT - 8

ABSENT - 1

ALSO PRESENT: Robert McTiernan, Esq., Solicitor, Tucker Arensburg, PC
Todd Tulowitzki, Code Enforcement Officer
Randy Lubin, Director of Public Services
Denise H. Fitzgerald, Secretary – Manager
Lisha Mihalko, Assistant Secretary
James Secreet, Chief of Police

Public Comments on Agenda Items Listed Below

To be addressed at the beginning of each Committee report.

Planning, Zoning and Code Enforcement

Mr. Fischer provided a report; all items discussed are included as following:

1. Provident Point
 - a. Inspecting of footers and foundation moving along
 - b. Reviewing the fire protection plans working fire
2. Rental Inspections (34 units = approximately \$1,700.00)
3. Violations 33 sent
2 Hearings
4. St Clair Hospital Project
 - a. Developers Agreement with Mt. Lebanon
 - b. Ordinance for the vacating of North Wren
 - c. Working a solution for the street light on North Wren
 - d. Continually review cuts and spec. sheets
 - e. Zoning Hearing Board for Signage of the Hospital
 - f. St Clair put the \$400,000 in escrow for the sewer work in bird land
7. Speedy Storage is moving along.
8. Building #1 is about 95% Completed at the vanadium storage
9. Mc Donald's is to start renovations November 1, 2018
10. True Spa is moving in up a Scott Town Center
11. Building Permit Report

Mr. Bruckner asked Mrs. Fitzgerald if she could contact Duquesne Light and make them aware that there are three (3) street lights out in front of the municipal building.

Solicitor's Report

Mr. McTiernan advised of two items that need to be added to the regular meeting agenda:

- Discuss authorizing Advertising of Ordinance to Relocate Portion of North Wren Drive and to Proceed with Court Petition for Approval of Relocation.
- Motion to approve Developer's Agreement with the Municipality of Mt. Lebanon and St. Clair Memorial Hospital concerning the Hospital's Ambulatory Care Center.

Discuss the approval of the Lease Agreement between the Township of Scott and the Scott Township Public Library for a period of ten years, effective July 22, 2019.

Mr. Giudici stated to have this placed on the regular agenda for a vote.

Discuss approving the Petition to approve the new and vacate the old portion of North Wren Drive.

Mr. Giudici stated to have this placed on the regular agenda for a vote.

Engineers Report

Mr. Mitrovich advised of an item that needs to be added to the regular meeting agenda:

Motion to approve the following resolutions for the CD Year 45 Community Block Grant Final Applications:

- **Resolution #930-18** Scott Park Lodge ADA Improvements.
- **Resolution #931-18** Scott Park Pool House ADA Improvements.
- **Resolution #932-18** Scott Park ADA Ramps.

Discuss proposed Ordinance for the inspection of sanitary sewer lines prior to the closing and selling of any property; either residential or commercial.

Mr. Mitrovich recommended the Township follow Upper St. Clair's Ordinance as they require all property owners to have a lateral inspection done prior to selling the property. If a fix is determined necessary, the property owner is responsible for those corrections to be completed.

Discuss the procedures conducted relative to the excavation regarding the Greentree Road landslide and compliance with Township Ordinances and grading permit requirements.

Mr. Mitrovich stated that a grading permit is required with a big land development; however in an emergency situation you cannot require a grading permit.

Mr. Mitrovich also stated that the Board of Commissioners need to ratify the approval for the Worcester Drive Sewer Realignment project.

The Board of Commissioners agreed to allow Mr. Mitrovich to proceed and the approval will be ratified at the October 23, 2018 regular meeting.

Mr. Mitrovich also mentioned that there needs to be approval to advertise the Ordinance for Stormwater Management.

- **October 2018 Engineering Public Works Report**

Ordinance/Detail Update:

The Solicitor has initiated the approval process. The Stormwater Ordinance also requires review by the Planning Commission and adopted by the Board of Commissioners before December 1, 2019 (draft was sent to the Township).

Idlewood Avenue Bridge:

Awaiting final payment request.

St. Clair Hospital Ambulatory Care Center:

The Developer's Agreement was approved at the August Board meeting. Construction has started. Grading of the roadway and installation of the storm sewer in North Wren is underway. LSSE is providing resident project representative services. Ongoing.

LSSE reviewed a draft joint (with Mount Lebanon) Developer's Agreement for the proposed private improvements for the Ambulatory Care Center.

Street lighting has been an ongoing issue. Various options discussed including 1) using building lights, 2) wooden poles with Duquesne Light Company fixtures or decorative lighting such as Carothers. Guidance required by the Board.

Mr. Fischer advised that St. Clair Hospital is accepting the installing of the street lighting; however St. Clair does not want to maintain the street lights. He suggested using the same lighting as on Carothers's Avenue.

The Board of Commissioners advised Mr. Fischer to propose the same street lighting be used as what was placed on Carothers's Avenue. The Township would maintain the lights.

Year 45 CDBG Pre-Applications:

Final applications will be due the week of November 5, 2018 to SHACOG. Township to pass Concurring Resolutions. This must be on Agenda for voting meeting.

2018 Road Program:

Work began the week of October 1, 2018.

Mr. Wells was concerned about the recent paving on Old Greentree Rd. as the Township just paved the street and then the contractors are going to have their trucks driving up there with supplies.

Mr. Lubin responded that the lists of roads were approved by the Board of Commissioners and he cannot answer as to why another road would not have been chosen due to the scenario.

Mr. Mitrovich replied that Old Greentree Road is part of the list which was provided. Old Greentree Road was referenced at a level 0 to 1 grading.

Mr. Calabria suggested bonding the road.

Georges Run Stream Restoration (CD 44.7.5):

LSSE is completing surveys permitting. LSSE to prepare Contract documents.

- **October 2018 Engineering Storm and Sanitary Sewer Report**

ALCOSAN GROW (Green Revitalization of our Waterways):

PHASE I:

Change Order prepared and issued to Contractor for manhole scope of work along Scrubgrass Road. Contractor was requested to provide schedule to complete work.

Work completed including full liner installation. Summary provided to the Manager. LSSE waiting on final invoice from the Contractor to reconcile costs.

GROW 3: 2019 Source Flow Reduction and Sanitary Sewer Improvements

The Township was awarded an 18% Grant per letter sent to the Manager.

2018 Scope / Budgeting:

The funds will be required for Hope Hollow to offset cost of emergency repairs. This project can be completed in this budget with a hybrid repair.

Worcester Drive Sewer Realignment:

In response to this request, the Contractor provided a tentative schedule to begin work the week of September 17, 2018 pending material delivery. Work initiated at the site on October 2, 2018. The Contractor dug test pits and located the gas line which is directly in conflict with the proposed sewer. As such, the sewer will need to be placed in the roadway. This is an increase in the project cost of approximately \$25,000.00.

ALCOSAN Wet Weather Plan:

Flow Management- 3RWW Developed consensus version as part of the Phase I COA. Scott Township adopted this standard as well as about 76 municipalities.

ALCOSAN sent the Township the "Little Saw Mill Run Point Connection MH-18" CCTV and Defect Report. LSSE attended the May 30, 2018 coordination meeting with ALCOSAN, AECOM and Green Tree Borough. The township's tributary area to this POC is along McMonagle Avenue. One defect (hole in pipe) was recommended by ALCOSAN to be repaired via full liner. Both Scott Township and Green Tree Borough are tributary to this one line segment. Discussion was initiated with Green Tree Borough to perhaps split the cost. Mr. Lubin and Mr. Lou Casadei (Green Tree Borough) have field reviewed.

2018 Scope of Work:

- Annual Training - 2018 Annual Training of elected officials was conducted at the June Commissioners meeting.
- PaDEP is requesting 20% progress each year.

Ordinance Revisions:

LSSE transmitted a draft Stormwater Management Ordinance to the Township for review on October 5, 2018. A new Stormwater Management Ordinance in accordance with Allegheny County's Act 167 Model Ordinance and must be adopted by December 1, 2018. This includes PADEP MS4 updated due by September 2022.

Annual Progress Report:

LSSE submitted Annual Progress Report to PADEP on September 28, 2018.

Storm Sewer and Drainage Related:

Stancey Stormwater Improvements: Following the September 18, 2018 meeting, CFA published a listing of project approved for funding. This project was not included on the listing of projects awarded.

St. Clair Drainage Improvements: A Service Order Authorization for design and construction phase services would be required to start work.

Sewer Committee Meeting was scheduled for Monday, November 5, 2018 at 11:30am.

Stormwater Fee:

Estimated cost to prepare the Study would be \$35,000.00 to \$40,000.00. Work to perform this Study was authorized by the Board.

Finance Committee Report

Discuss the adoption of Resolution No. 928-18 setting the employees' contribution rate for the Police Pension Plan at 5% for the year 2019, as recommended by the Actuary.

Mr. Wells suggested placing this item on the Regular agenda for approval.

Discuss the adoption of Resolution No. 929-18 setting the employees' contribution rate for the Non-Uniform Pension Plan at 4.5% for the year of 2019, as recommended by the Actuary.

Mr. Wells suggested placing this item on the Regular agenda for approval.

Discuss the approval of a payment to Municipal Finance Partners, Inc. for Investment Consulting Services for the Police Pension Fund in the amount of \$600.00 and the Non-Uniform Employees Pension Fund in the amount of \$500.00 (to be paid from the respective funds).

Mr. Wells suggested placing this item on the Regular agenda for approval.

Discuss the approval of a payment to The Phoenix Benefits Group, Inc. for Investment Consulting Services for the Police Pension Fund in the amount of \$292.50 and the Non-Uniform Employees Pension Fund in the amount of \$292.50. (to be paid from the respective funds).

Mr. Wells suggested placing this item on the Regular agenda for approval.

Mr. Bruckner asked if the Insurance is being bid out.

Mrs. Fitzgerald replied that the Insurance is bid out every two (2) years. The Township is currently receiving proposals.

Standing Committee Report – Public Safety

Discuss the hiring of Robert Michael Zimmerman for crossing guard.

Mr. Abel stated that Mr. Robert Zimmerman is a former Police Officer and he is interested in the crossing guard position.

The Board of Commissioners approved to hire Mr. Robert Zimmerman as a crossing guard. To be ratified at the October 23, 2018 Regular meeting.

Standing Committee Report – Public Works

Discuss designating Wednesday, October 31, 2018 from 6:00pm to 8:00pm as Trick or Treat night in Scott Township.

Place on agenda for approval

Announce the E-Waste program scheduled for Saturday, November 3, 2018 tentatively scheduled from 10:00am – 2:00pm. (Date to be confirmed by Vendor).

Place on agenda for approval

Mr. Lubin advised that the date has been confirmed. However, the time still needs confirmed from the vendor.

Discuss the approval for 'Shred It' to host a shredding event in conjunction with the E-Waste program scheduled for Saturday, November 3, 2018.

Mr. Wells mentioned that there was a recent 'Shredding Event' that Mrs. Kulik hosted.

Discuss street opening permit fees.

Mr. Calabria stated that this will be discussed during the Sewer Committee meeting.

Environmental Committee (Sewer Committee and MS4 Updates)

Parks and Recreation

Mrs. Meyers said Thank you to everyone who assisted with Octoberfest.

Public Relations Report

Library Liaison Report

SHACOG

Administration

Conferences and Workshops

Public Comments on Items Not Listed on the Agenda

Commissioners Request

Adjournment

The meeting was adjourned at 9:47p.m.

Attest:

