

**MINUTES
SCOTT TOWNSHIP
BOARD OF COMMISSIONERS
301 LINDSAY ROAD, MAIN MEETING ROOM
SCOTT TOWNSHIP, PA 15106
REGULAR MEETING
October 23, 2018**

The meeting was called to order by President Frank Bruckner at 7:30 p.m. Boy Scout Troop #262 then led all present in prayer and pledge to the flag.

Roll Call:

Frank W. Bruckner, President	Present
Thomas M. Castello, Esq.	Present
Eileen L. Meyers	Present
David Calabria II	Present
Paul Abel	Present
Stacey Altman	Present
David G. Calabria, Vice President	Present – Arrived at 8:18pm
William Wells	Present
Donald W. Giudici, C.P.A.	Present

PRESENT - 9

ABSENT - 0

ALSO PRESENT:

John Vogel, Tucker Arensburg
Ned Metrivoch, Lennon, Smith, Souleret Engineering, Inc.
Denise Fitzgerald, Manager
Lisha Mihalko, Assistant Secretary
Randy Lubin, Director of Public Services
Robert Fischer, Building Inspector, Code Enforcement Officer
Todd Tulowitzki, Code Enforcement Officer
Sandy Novelli, Finance Director
Chief James Secreet
James Stoker, IT Director

- Presentation by Jordan Cavey with an update to his Eagle Scouts project.
- Presentation from Mr. Mike Suley to celebrate his accomplishments with his beliefs to place the American flag on the moon.

President of the Board; Frank Bruckner presented Mr. Mike Suley with a proclamation.

Approval of Agenda

Motion to approve the agenda as submitted and revised.

Motion by Mr. Bruckner, second by Mr. Giudici to approve the agenda as submitted and revised.

All in Favor
Motion Carries (8-0)

Public Comments on Agenda Items Listed Below

To be addressed at the beginning of each Committee report

Bill List

Motion to approve the Bill List and authorize payment of disbursements from the General Fund in the amount of: \$1,041,126.08.

Motion by Mr. Giudici, second by Mr. Abel to approve the Bill List and authorize payment of disbursements from the General Fund in the amount of \$1,041,126.08.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	N/A
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (8-0)

Mrs. Fitzgerald mentioned that the expense listed on the bill list for the 'ThePitt' building fencing will be reimbursed to the Township.

Approval of Minutes

Motion to approve minutes for the following meetings:

Agenda Meeting September 11, 2018
Regular Meeting September 25, 2018

Motion by Mr. Giudici, second by Mr. Abel to approve the minutes for the following meetings of.

Mrs. Meyers abstained from the vote for September 11, 2018 as she was not in attendance.

All in Favor
Motion Carries (8-0)

Planning, Zoning and Code Enforcement

Motion to send request to Planning Commission to revise Ordinances for LED signs within the Township.

Motion by Mr. Bruckner, second by Mrs. Meyers to send request to Planning Commission to revise Ordinances for LED signs within the Township.

All in Favor
Motion Carries (8-0)

Solicitor's Report

Motion to approve the Lease Agreement between the Township of Scott and the Scott Township Public Library for a period of ten years, effective July 22, 2019.

Motion by Mr. Giudici, second by Mr. Abel to approve the Lease Agreement between the Township of Scott and the Scott Township Public Library for a period of ten years, effective July 22, 2019.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	N/A
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (8-0)

Motion to approve the advertisement for Ordinance to relocate portion of North Wren Drive and to proceed with Court Petition for approval of Relocation.

Motion by Mr. Abel, second by Mr. Wells to approve the advertisement for Ordinance to relocate portion of North Wren Drive and to proceed with Court Petition for approval of Relocation.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	N/A
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (8-0)

Engineers Report

Motion to update dye testing ordinance.

Motion by Mr. Wells, second by Mr. Calabria II to update dye testing ordinance.

Ms. Altman suggested referring to the Upper St. Clair's dye testing Ordinance. She also asked if there was going to an approved list of individual plumbers that would be able to complete these inspections.

Mrs. Meyers asked if this would be an increase of funding to the Township.

Mr. Mitrovich replied yes.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	No
Eileen L. Meyers	No
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	N/A
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (6-2)

Motion to approve the following resolutions for the CD Year 45 Community Block Grant Final Applications:

- **Resolution #930-18** Scott Park Lodge ADA Improvements.
- **Resolution #931-18** Scott Park Pool House ADA Improvements.
- **Resolution #932-18** Scott Park ADA Ramps.

Motion by Mr. Wells, second by Mrs. Meyers approve the following resolutions for the CD Year 45 Community Block Grant Final Applications:

- **Resolution #930-18** Scott Park Lodge ADA Improvements.

- **Resolution #931-18** Scott Park Pool House ADA Improvements.
- **Resolution #932-18** Scott Park ADA Ramps.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	N/A
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (8-0)

Motion to approve an increase to the contract price for Contract Number #17- S2 – Worcester Drive Sewer Realignment in the estimated amount of \$25,000.00.

Motion by Mr. Abel, second by Mr. Calabria II to approve an increase to the contract price for Contract Number #17- S2 – Worcester Drive Sewer Realignment in the estimated amount of \$25,000.00.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	N/A
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (8-0)

Motion to approve the advertisement for Allegheny County Act 167 – Stormwater management Ordinance.

Mr. Giudici asked if this was a requirement.

Mr. Mitrovich replied 'Yes'.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	No

Eileen L. Meyers	No
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	N/A
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (6-2)

Motion to approve the Grant Agreement for the GROW 3 – 2019 Source Flow Reduction and Sanitary Sewer Improvements Project in the amount of \$258,900.00, which is an 18% of the determined total project cost of \$1,394,639.00. (Township responsible for \$1,135,739.00).

Mr. Wells asked if this is a requirement of the Township.

Mr. Mitrovich replied 'Yes'.

Mr. Calabria II suggested the Township possibility get a municipal loan to cover the funding until the grant monies is received.

Motion by Mr. Wells, second by Mr. Abel to approve the Grant Agreement for the GROW 3 – 2019 Source Flow Reduction and Sanitary Sewer Improvements Project in the amount of \$258,900.00, which is an 18% of the determined total project cost of \$1,394,639.00. (Township responsible for \$1,135,739.00).

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	N/A
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (8-0)

Motion to approve payment from Traffic Planning and Design, Inc. for TPD# SCOT00001 – Bower Hill and Kane Blvd Traffic Signal in the amount of \$3,122.50. (to be paid from the Liquid Fuel Fund).

Motion by Mr. Wells, second by Mrs. Meyers to approve payment from Traffic Planning and Design, Inc. for TPD# SCOT00001 – Bower Hill and Kane Blvd Traffic Signal in the amount of \$3,122.50. (to be paid from the Liquid Fuel Fund).

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes

Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	N/A
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (8-0)

Standard Reports

Treasurer's Report

Standing Committee Report – Finance

Motion to approve McGrail and Associates, LLC to file 84 liens at \$80.00 per lien for the 2017 year in the amount of \$44,360.02.

Motion by Mr. Wells, second by Ms. Altman to approve McGrail and Associates, LLC to file 84 liens at \$80.00 per lien for the 2017 year in the amount of \$44,360.02.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	N/A
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (8-0)

Motion to adopt Resolution No. 928-18 setting the employees' contribution rate for the Police Pension Plan at 5% for the year 2019, as recommended by the Actuary.

Motion by Mr. Wells, second by Mr. Abel to adopt Resolution No. 928-18 setting the employees' contribution rate for the Police Pension Plan at 5% for the year 2019, as recommended by the Actuary.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes

Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	N/A
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (8-0)

Motion to adopt Resolution No. 929-18 setting the employees' contribution rate for the Non-Uniform Pension Plan at 4.5% for the year of 2019, as recommended by the Actuary.

Motion by Mr. Wells, second by Ms. Altman to adopt **Resolution No. 929-18** setting the employees' contribution rate for the Non-Uniform Pension Plan at 4.5% for the year of 2019, as recommended by the Actuary.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	N/A
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (8-0)

Motion to approve a payment to Municipal Finance Partners, Inc. for Investment Consulting Services for the Police Pension Fund in the amount of \$600.00 and the Non-Uniform Employees Pension Fund in the amount of \$500.00 (to be paid from the respective funds).

Motion by Mr. Wells, second by Mr. Giudici to approve a payment to Municipal Finance Partners, Inc. for Investment Consulting Services for the Police Pension Fund in the amount of \$600.00 and the Non-Uniform Employees Pension Fund in the amount of \$500.00 (to be paid from the respective funds).

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	N/A
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (8-0)

Motion to approve a payment to The Phoenix Benefits Group, Inc. for Investment Consulting Services for the Police Pension Fund in the amount of \$292.50 and the Non-Uniform Employees Pension Fund in the amount of \$292.50. *(to be paid from the respective funds).*

Motion by Mr. Wells, second by Mrs. Meyers to approve a payment to The Phoenix Benefits Group, Inc. for Investment Consulting Services for the Police Pension Fund in the amount of \$292.50 and the Non-Uniform Employees Pension Fund in the amount of \$292.50. *(to be paid from the respective funds).*

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	N/A
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (8-0)

Standing Committee Report – Public Safety

Motion to ratify the hiring of Robert Michael Zimmerman for crossing guard.

Motion by Mr. Abel, second by Mrs. Meyers to ratify the hiring of Robert Michael Zimmerman for crossing guard.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	N/A
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (8-0)

Mr. Abel mentioned that current Scott Police Officer; Mr. Thomas Anestis will be retiring January 2019. Mr. Abel thanked him for his years of service.

Mr. Abel suggested the Township create a new authorized Civil Service list.

Mr. Secreet stated that the Township does not currently have an updated Civil Service list and he feels that the Township would be better off having a list for any back up needed.

Mr. Bruckner asked if the Board of Commissioners are in agreement to give the Chief of Police authorization to create a new Civil Service list.

All in favor (8-0)

Mr. Abel also congratulated the Scott Township Police. Rosslyn Farms had a recent burglary where a woman found a gentleman in her home; the Scott Police were called to the scene and handled the situation as necessary.

Standing Committee Report – Public Works

Announce the E-Waste program scheduled for Saturday, November 3, 2018 confirmed scheduled time from 10:00am – 2:00pm.

Motion to ratify the creation of a grading ordinance review board, Commissioner David Calabria chairman to conduct a review of the Greentree Road landslide and compliance with Township Ordinances and grading permit requirements.

Motion by Mr. Calabria, second by Mr. Wells to ratify the creation of a grading ordinance review board, Commissioner David Calabria chairman to conduct a review of the Greentree Road landslide and compliance with Township Ordinances and grading permit requirements.

All in favor (7-0)

Mr. Castello voted no

Mr. Calabria provided information which was discussed during the most recent Public Works meeting with regard to the steep slope Ordinance. He feels that the Ordinance was not followed properly during the situation behind Dr. Mann's property. Mr. Calabria recommend's that the Township Manager be aware of all issues like this and portions of the ordinance be revised to reflect the requirements in a little further detail.

Mr. Abel asked how an emergency situation would be handled.

Mr. Mitrovich replied that there is language in the Ordinance with regard to an emergency situation.

Environmental Committee (Sewer Committee and MS4 Updates)

Mr. Giudici stated that there is an upcoming Environmental Committee meeting scheduled for November 5, 2018. He also stated that the Finance director should be in attendance for this meeting.

Parks and Recreation

Mrs. Meyers mentioned that the final Parks and Recreation meeting will be held on Monday, December 3, 2018 at 7:00pm.

Public Relations Report

Mr. Bruckner discussed some highlights from the grand opening of the Idlewood Bridge. He also mentioned that the Annual Orchard Spring Halloween Costume Parade went well and he thanked everyone who joined.

Mr. Bruckner also discussed the issues with parking on Greentree Road at St. Simon and Jude Church.

Mr. Seccret suggested enforcing the fire lanes and handicapped spots.

Library Liaison Report

Mr. Giudici stated that the Library requested the use of the Community Room for the 2019 Book Sale. He suggested having the motion placed on the meeting agenda for November.

Mr. Bruckner asked for an update to the roof in the Library area.

Ms. Leoni replied that it is good.

SHACOG

Mr. Giudici mentioned that at the last SHACOG meeting they discussed the upcoming changes to the recycling and the new garbage contract.

Mr. Giudici advised that the next SHACOG meeting is Thursday, November 15, 2018 in Heidelberg.

Standing Committee Report – Administration

Motion to approve the advertisement of the annual meeting dates for 2019.

Motion by Mr. Giudici, second by Mr. Bruckner to approve the advertisement of the annual meeting dates for 2019.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes

David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (9-0)

Motion to designate Wednesday, October 31, 2018 from 6:00pm to 8:00pm as Trick or Treat night in Scott Township.

Motion by Mrs. Meyers, second by Ms. Altman to designate Wednesday, October 31, 2018 from 6:00pm to 8:00pm as Trick or Treat night in Scott Township.

All in favor (8-0)

Motion to approve designating Scott Township Municipal Building as a drop off location for the Toys for Tots 2018 campaign. Collections scheduled from November 1, 2018 thru December 12, 2018.

Motion by Mrs. Meyers, second by Mr. Giudici to approve designating Scott Township Municipal Building as a drop off location for the Toys for Tots 2018 campaign. Collections scheduled from November 1, 2018 thru December 12, 2018.

All in favor (8-0)

Conferences and Workshops

Public Comments on Items Not Listed on the Agenda

Mrs. Pat Martin
Center St.

Mrs. Martin addressed the concern with the paving; the contractor put signs up saying they were going to be paving on certain days and they were not out there on those days. She also mentioned that there is a manhole sticking up on Hoff Street.

Mr. Mitrovich replied that the paving contractor will be in the area this week and all next week until they are finished. He also stated that he is already working on a punchlist for the paving project.

Commissioners Requests

Mr. Wells suggested that next year the Board approves Halloween Trick or treating prior to the month of October.

Ms. Altman mentioned the issue with cars cutting out into traffic at Elmbrook and Vanadium.

Mr. Calabria stated that the Township has to write a letter of approval to the County in order to install anything on that road as it is a County road.

Mr. Calabria mentioned that there is an issue with the tree's on property 1925 Bower Hill Road. There are three (3) trees on this property and one is falling which could cause harm to others and currently there is nothing in the Ordinance saying that the Township could remove the tree due to this harm.

Mr. Fischer suggested the Township follow Mt. Lebanon's Ordinance which would allow the tree to come down due to the emergency situation.

Mr. Calabria II mentioned that Birdland is going to have their Halloween Parade over the weekend, please join us if you can.

Adjournment

The meeting was adjourned at 9:12p.m.

Attest:


