

**MINUTES
SCOTT TOWNSHIP
BOARD OF COMMISSIONERS
301 LINDSAY ROAD, MAIN MEETING ROOM
SCOTT TOWNSHIP, PA 15106
REGULAR MEETING
November 27, 2018**

The meeting was called to order by President Frank Bruckner at 7:30 p.m. He then led all present in prayer and pledge to the flag.

Roll Call:

Frank W. Bruckner, President	Present
Thomas M. Castello, Esq.	Present
Eileen L. Meyers	Present
David Calabria II	Present
Paul Abel	Present
Stacey Altman	Present
David G. Calabria, Vice President	Present
William Wells	Present
Donald W. Giudici, C.P.A.	Present

PRESENT - 9

ABSENT - 0

ALSO PRESENT:

Robert McTiernan, Tucker Arensburg
Ned Metrivoch, Lennon, Smith, Souleret Engineering, Inc.
Denise Fitzgerald, Manager
Lisha Mihalko, Assistant Secretary
Randy Lubin, Director of Public Services
Sandy Wilkins, Finance Director
Chief James Secreet

- Concerning adoption of the new subdivision and land development Ordinance (SALDO).

Public hearing scheduled for 7:00pm was cancelled and will be re-scheduled in January 2019. Mr. McTiernan advised that a motion to re-advertise will be placed on tonight's agenda for a vote.

Approval of Agenda

Motion to approve the agenda as submitted and revised.

Motion by Mr. Calabria, second by Mr. Wells to approve the agenda as submitted and revised.

All in Favor

Motion Carries (9-0)

Public Comments on Agenda Items Listed Below

To be addressed at the beginning of each Committee report

Bill List

Motion to approve the Bill List and authorize payment of disbursements from the General Fund in the amount of: \$500,184.70.

Mr. Giudici asked if the refund to Kings Grant for the contaminated waste fees was on the Bill List.

Mrs. Fitzgerald replied that Kings Grant will be refunded the full amount. The contaminated waste fee does not go into effect until after the changes have been established for a year.

Motion by Mr. Calabria, second by Mr. Wells to approve the Bill List and authorize payment of disbursements from the General Fund in the amount of \$500,184.70.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (9-0)

Approval of Minutes

Motion to approve minutes for the following meetings:

Agenda Meeting October 9, 2018

Regular Meeting October 23, 2018

Mr. Giudici stated that the agenda reflected the minutes as October 13, 2018 and October 27, 2018, when it should have read as above. Motion was approving the minutes for October 9th and October 23rd.

Motion by Mr. Giudici, second by Mr. Wells to approve the minutes for the following meetings of October 9, 2018 and October 23, 2018.

All in Favor

Motion Carries (9-0)

Planning, Zoning and Code Enforcement

Motion by Mr. Wells, second by Mr. Giudici to table the below motion; and approval to re-advertise as required:

Motion to adopt Ordinance #1638-18, the new subdivision and land development Ordinance (SALDO).

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (9-0)

Mr. McTiernan requested the approval from the board to table the next 6 items listed on the agenda.

Motion by Mr. Abel, second by Mr. Calabria to table the below motions:

- **Motion** to adopt **Resolution #933-18**, New Construction Details and Standards.
- **Motion** to adopt **Ordinance #1639-18** to vacate and relocate portion of North Wren Drive and to proceed with Court Petition for approval of vacating and Relocation.
- **Motion** to approve the Developer's Agreement with the Municipality of Mt. Lebanon and St. Clair Memorial Hospital.
- **Motion** to adopt the Stormwater Management Agreement between St. Clair Memorial Hospital and the Township incident to the Hospital Development.
- **Motion** to approve the Permit Agreement with the Municipality of Mt. Lebanon regarding division of building permit fee.
- **Motion** to approve an agreement between St. Clair Hospital and the Township of Scott indemnifying and holding the Township harmless for actions related to the salting and plowing of the relocated portion of North Wren Drive prior to acceptance by the Township.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (9-0)

Motion to re-appointment Dana Ann Slizik to the Planning Committee Board with a term of four (4) years; effective December 1, 2018 – December 1, 2022.

Motion by Mrs. Meyers, second by Mr. Calabria to re-appointment Dana Ann Slizik to the Planning Committee Board with a term of four (4) years; effective December 1, 2018 – December 1, 2022.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (9-0)

Solicitor's Report

Mr. McTiernan addressed the first motion be to authorize the change in the sewer user fee Ordinance in accordance with the proposed 2019 budget.

Mrs. Fitzgerald stated that the fee will be increased from \$1.50 to \$3.00 per 1,000 gallons.

Mr. Wells explained that the average household usage is approximately 4,000 to 5,000 gallons a month, which amounts to a \$6.00 to \$7.00 increase with a reduction of millage.

Motion by Mr. Wells, second by Mr. Calabria to postpone any action on this motion until the end of Finance Committee discussion.

All in Favor

Motion Carries (9-0)

Mr. McTiernan mentioned that there was recent discussion from the Board of Commissioners showing an interest in increasing the Street Opening fee. He continued to state that the Street Opening Ordinance is being reviewed by the Planning Committee.

Motion by Mr. Calabria, second by Mr. Abel to approve the advertisement to increase the street opening fees; with a price to be determined by our Township Engineer.

Roll Call:

Frank W. Bruckner, President	Yes
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Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (9-0)

Mr. McTiernan mentioned that the advertisement for the grading permit will be put on hold as there are some other issues that need to be addressed prior to updating the Ordinance. He continued to mention that the Ordinance currently references that a grading permit is required if a hole more than 3 feet in depth is needed. This causes a problem with burial grounds and the depth they need.

Mr. McTiernan also suggested the Board of Commissioners adopt a tree Ordinance such as Mt. Lebanon's. This is going to be reviewed by the Planning Committee.

Engineers Report

Motion to adopt Ordinance #1638-18, the Allegheny County Act 167 - Stormwater Management Ordinance.

Motion by Mr. Wells, second by Mr. Calabria to adopt Ordinance #1638-18, the Allegheny County Act 167 - Stormwater Management Ordinance.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (9-0)

Motion to approve Partial Payment #4 (Final) for Contract No. 17-R02 – Idlewood Avenue Bridge Replacement to Stefanik's Next Generation Contracting Co., Inc. in the amount of \$50,838.53. (to be paid from the Bond Fund).

Mr. Mitrovich suggested tabling this invoice until December.

Motion by Mr. Calabria II, second by Mr. Calabria to table the approval of Partial Payment #4 (Final) for Contract No. 17-R02 – Idlewood Avenue Bridge Replacement to Stefanik’s Next Generation Contracting Co., Inc. in the amount of \$50,838.53. (to be paid from the Bond Fund).

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (9-0)

Mr. Wells asked about the apron on the Idlewood Bridge.

Mr. Mitrovich stated that he was not aware of an issue with the apron on Idlewood Bridge.

Standard Reports

Treasurer’s Report

Standing Committee Report – Finance

Motion to award contract for the Township’s commercial liability, public officials, and police liability insurance to C.W. Howard Insurance Agency, Inc. in the amount of \$86,417, the Fire Departments Worker’s Compensation to C.W. Howard Insurance Agency, Inc. in the amount of \$36,117, the Township’s Worker’s compensation insurance to Liberty Mutual in the amount of \$215,035 and the Township’s fire department auto to HUB International in the amount of \$20,693 for the year of 2019. Contract will run for a period of two years effective January 1, 2019.

Motion by Mr. Wells, second by Mr. Calabria II to table awarding contract for the Township’s commercial liability, public officials, and police liability insurance to C.W. Howard Insurance Agency, Inc. in the amount of \$86,417, the Fire Departments Worker’s Compensation to C.W. Howard Insurance Agency, Inc. in the amount of \$36,117, the Township’s Worker’s compensation insurance to Liberty Mutual in the amount of \$215,035 and the Township’s fire department auto to HUB International in the amount of \$20,693 for the year of 2019. Contract will run for a period of two years effective January 1, 2019.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Yes

Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (9-0)

Motion to approve the advertisement of the 2019 Budget for public inspection.

Motion to approve the tax reduction of .159.

Motion by Mr. Castello, second by Ms. Altman to remove the tax reduction of .159.

Roll Call:

Frank W. Bruckner, President	No
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	No
Paul Abel	No
Stacey Altman	Yes
David G. Calabria, Vice President	No
William Wells	No
Donald W. Giudici, C.P.A.	Yes

Motion Fails (5-4)

Motion by Mr. Castello, second by Mrs. Meyers to reduce the road paving program to \$450,000.

Roll Call:

Frank W. Bruckner, President	No
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	No
Paul Abel	No
Stacey Altman	Yes
David G. Calabria, Vice President	No
William Wells	No
Donald W. Giudici, C.P.A.	Yes

Motion Fails (5-4)

Motion by Mr. Castello, second by Ms. Altman to remove the Recreation Director.

Roll Call:

Frank W. Bruckner, President	No
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	No
Paul Abel	No
Stacey Altman	Yes
David G. Calabria, Vice President	No
William Wells	No
Donald W. Giudici, C.P.A.	Yes

Motion Fails (5-4)

Motion by Mr. Castello, second by Ms. Altman to remove the ICMA Seven Spring Conference.

Roll Call:

Frank W. Bruckner, President	No
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	No
Paul Abel	No
Stacey Altman	Yes
David G. Calabria, Vice President	No
William Wells	No
Donald W. Giudici, C.P.A.	Yes

Motion Fails (5-4)

Motion by Mr. Castello, second by Mrs. Meyers to increase the funding to the Fire Departments totaling: \$301,422.00. Allocated as follows:

Bower Hill: \$111,735
 Glendale: \$106,505
 East Carnegie: \$83,182

Roll Call:

Frank W. Bruckner, President	No
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	No
Paul Abel	No
Stacey Altman	Yes
David G. Calabria, Vice President	No
William Wells	No
Donald W. Giudici, C.P.A.	Yes

Motion Fails (5-4)

Motion by Mr. Castello, second by Ms. Altman to reallocate the Public Works Department reducing the funding which would include the truck and the arrow sign.

Roll Call:

Frank W. Bruckner, President	No
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	No
Paul Abel	No
Stacey Altman	Yes
David G. Calabria, Vice President	No
William Wells	No
Donald W. Giudici, C.P.A.	Yes

Motion Fails (5-4)

Motion by Mr. Wells, second by Mr. Bruckner to advertise the utilization of the sewer user fund for engineering of sewers and sewer repairs only.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	No
Eileen L. Meyers	No
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	No
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	No

Motion Carries (5-4)

Motion to approve the advertisement of the 2019 Budget for public inspection.

Motion by Mr. Wells, second by Mr. Calabria to approve the advertisement of the 2019 Budget for public inspection.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	No
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (8-1)

Motion to approve the advertisement of the 2019 Budget Levy Ordinance to reduce the millage by .159 reduction.

Motion by Mr. Wells, second by Mr. Calabria to approve the advertisement of the 2019 Budget Levy Ordinance to reduce the millage by .159 reductions.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	No
Eileen L. Meyers	No
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	No

Motion Carries (6-3)

Motion to increase the sewer user fee from \$1.50 to \$3.00 per 1,000 gallons.

Motion by Mr. Wells, second by Mr. Calabria to increase the sewer user fee from \$1.50 to \$3.00 per 1,000 gallons.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	No
Eileen L. Meyers	No
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	No
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	No

Motion Carries (5-4)

Motion to approve the advertisement of the 2019 Budget Ordinance.

Motion by Mr. Wells, second by Mr. Calabria to approve the advertisement of the 2019 Budget Ordinance.

Roll Call:

Frank W. Bruckner, President	Yes
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Thomas M. Castello, Esq.	No
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (8-1)

Motion to ratify the approval to advertise a change to the budget meeting of Thursday, November 8, 2018 to Monday, November 19, 2018.

Motion by Mr. Wells, second by Mr. Calabria to ratify the approval to advertise a change to the budget meeting of Thursday, November 8, 2018 to Monday, November 19, 2018.

All in favor (9-0)

Motion to approve the invoices from Peirce Park Group for administrative services to the Police Pension Plan in the amount of \$12,632.51 and the Non-Uniform Pension Plan in the amount of \$5,895.42. (To be paid from the respective pension funds).

Motion by Mr. Wells, second by Mr. Abel to approve the invoices from Peirce Park Group for administrative services to the Police Pension Plan in the amount of \$12,632.51 and the Non-Uniform Pension Plan in the amount of \$5,895.42. (To be paid from the respective pension funds).

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (9-0)

Standing Committee Report – Public Safety

Standing Committee Report – Public Works

Motion to approve employment contract for the Director of Public Services for a period of two (2) years, effective January 1, 2019, with a yearly raise in the amount of \$2,282.50.

Motion by Mr. Calabria, second by Mr. Wells to approve employment contract for the Director of Public Services for a period of two (2) years, effective January 1, 2019, with a yearly raise in the amount of \$2,282.50.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (9-0)

Environmental Committee (Sewer Committee and MS4 Updates)

Mr. Giudici mentioned that the next Sewer Committee meeting will be in conjunction with the Public Works Committee meeting. This meeting will be held on Monday, December 7, 2019 at 7:00pm within the main meeting room of the Municipal Building. The Public Works Committee was asked to join this meeting so that the 2019 Road Program can be discussed.

Parks and Recreation

Mrs. Meyers mentioned that the Parks and Recreation Committee meeting originally scheduled for Monday, December 3, 2018 to Tuesday, December 4, 2018 at 7:00pm.

Motion to approve the resignation of RC Vending, LLC; Scott Pool Concession Stand.

Motion by Mrs. Meyers, second by Mr. Giudici to approve the resignation of RC Vending, LLC; Scott Pool Concession Stand.

All in favor (9-0)

Motion to approve advertisement for bids for the Scott Pool Concession Stand.

Motion by Mrs. Meyers, second by Mr. Giudici to approve advertisement for bids for the Scott Pool Concession Stand.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Absent
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (8-0)

Motion to approve The Little Free Library in Meadowlark Park, in accordance with Penndot regulations. Township to supply and install womanized post and topper. Resident to supply little library, \$40 registration fee, and stock it with books.

Motion by Mr. Calabria II, second by Mr. Giudici to approve The Little Free Library in Meadowlark Park, in accordance with Penndot regulations. Township to supply and install womanized post and topper. Resident to supply little library, \$40 registration fee, and stock it with books.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (9-0)

SHACOG

Standing Committee Report – Administration

Motion to approve the Annual Meeting dates for 2019.

Motion by Mr. Bruckner, second by Mr. Calabria to approve the Annual Meeting dates for 2019.

All in favor (8-0)

Motion to advertise bids for the Township copiers.

Motion by Mr. Wells, second by Mr. Abel to advertise bids for the Township copiers.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Absent
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (8-0)

Conferences and Workshops

Public Comments on Items Not Listed on the Agenda

Commissioners Requests

Mr. Calabria asked for an update in regard to the school bus stop located in his ward. There are a couple of school bus stops where the children have to stand in the street. Mr. Calabria wanted to confirm that something was being addressed to make sure this issue is being reviewed.

Mr. Bruckner stated that he received a call from Turnkey and they are requesting more interaction from the Township.

Adjournment

Motion by Mr. Wells, Second by Mr. Calabria to adjourn the meeting.

The meeting was adjourned at 9:14p.m.

Attest:

