

**MINUTES  
SCOTT TOWNSHIP  
BOARD OF COMMISSIONERS  
301 LINDSAY ROAD, MAIN MEETING ROOM  
SCOTT TOWNSHIP, PA 15106  
REGULAR MEETING  
October 24, 2017**

The meeting was called to order by President Donald Giudici at 7:30p.m. He then led all present in prayer and pledge to the flag.

**Roll Call:**

Frank W. Bruckner	Present	
Thomas M. Castello, Esq.	Present	
Eileen L. Meyers	Present	
Patricia A. Caruso	Present	
David A. Jason, Vice President	Present	Arrived at: 7:34pm
Stacey Altman	Present	
David G. Calabria	Present	
William Wells	Present	
Donald W. Giudici, C.P.A., President	Present	

PRESENT - 9

ABSENT - 0

**ALSO PRESENT:**

John Vogel, Tucker Arensburg  
Larry Lennon, Lennon, Smith, Souleret Engineering, Inc.  
Lisha Mihalko, Assistant Secretary  
Sandy Novelli, Finance Director  
Chief James Secreet  
James Stoker, IT Director

Pat McGrail from McGrail and Associates, LLC.

Ms. McGrail went over the fees included; the first delinquent letter sent to the tax payer is a \$50.00 fee. This letter advises the taxpayer that they are delinquent on their taxes. The next two letters that go out are the demand letters which is a \$165.00 fee for each letter sent out. Court fees of \$200.00 could also accrue during the collection procedure.

## **Approval of Agenda**

Motion to approve approve agenda as revised and submitted

Motion by Mr. Castello, second by Mrs. Meyers to approve agenda as revised and submitted.

**Motion Carried (9-0)**

All in Favor

## **Public Comments on Agenda Items Listed Below**

To be addressed at the beginning of each Committee report

## **Bill List**

Motion to approve the Bill List and authorize payment of disbursements from the General Fund in the amount of: \$1,445,370.15.

Motion by Mr. Giudici, second by Mr. Bruckner to approve the Bill List and authorize payment of disbursements from the General Fund in the amount of \$ 1,445,370.15.

## **Roll Call:**

Frank W. Bruckner	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
Patricia A. Caruso	Yes
David A. Jason, Vice President	Yes
Stacey Altman	Yes
David G. Calabria	Yes
William Wells	Yes
Donald W. Giudici, C.P.A., President	Yes

**Motion Carried (9-0)**

## **Approval of Minutes**

Motion to approve minutes for the following meetings:

Agenda Meeting September 12, 2017  
Regular Meeting September 26, 2017

Motion by Mr. Castello, second by Mr. Jason to approve the minutes for the following meetings of. September 12, 2017 and September 26, 2017.

All in Favor  
Motion Carried (9-0)

### Planning, Zoning and Code Enforcement

Motion to obtain bids for the demolition of the old Public Works Garage as proposed and approved in the 2017 Budget.

Motion by Mr. Castello, second by Mr. Calabria to obtain bids for the demolition of the old Public Works Garage as proposed and approved in the 2017 Budget.

**Roll Call:**

Frank W. Bruckner	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
Patricia A. Caruso	Yes
David A. Jason, Vice President	Yes
Stacey Altman	Yes
David G. Calabria	Yes
William Wells	Yes
Donald W. Giudici, C.P.A., President	Yes

Motion Carried (9-0)

### Solicitor's Report

Motion to approve the application under Allegheny County Side Yard and Blighted Structure Program by Bertha H. Daube regarding property located at 2252 Old Greentree Rd.; Carnegie, PA 15106 (Block and Lot #100-F-148) and adoption of Resolution #900-17 approving that acquisition.

Motion by Mr. Wells, second by Mr. Calabria to approve the application under Allegheny County Side Yard and Blighted Structure Program by Bertha H. Daube regarding property located at 2252 Old Greentree Rd.; Carnegie, PA 15106 (Block and Lot #100-F-148) and adoption of Resolution #900-17 approving that acquisition.

**Roll Call:**

Frank W. Bruckner	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
Patricia A. Caruso	Yes
David A. Jason, Vice President	Yes
Stacey Altman	Yes
David G. Calabria	Yes
William Wells	Yes
Donald W. Giudici, C.P.A., President	Yes

Motion Carried (9-0)

Motion to approve the extension of Mrs. Allen's closing date from July 31, 2017 to December 28, 2017. (Jason).

Motion by Mr. Jason, second by Mr. Castello to approve the extension of Mrs. Allen's closing date from July 31, 2017 to December 28, 2017.

**Roll Call:**

Frank W. Bruckner	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
Patricia A. Caruso	Yes
David A. Jason, Vice President	Yes
Stacey Altman	Yes
David G. Calabria	Yes
William Wells	Yes
Donald W. Giudici, C.P.A., President	Yes

**Motion Carried (9-0)**

**Engineers Report**

Motion to approve Partial Payment #1 for Contract No. 17-R01 2017 Roadway and Storm Sewer Improvements to Youngblood Paving, Inc. in the amount of \$618,081.28. (To be paid as such: \$388,031.62 from the General Fund and \$268,948.66 is to be paid from the Capital Improvement Fund).

Motion by Mr. Castello, second by Mr. Jason to approve Partial Payment #1 for Contract No. 17-R01 2017 Roadway and Storm Sewer Improvements to Youngblood Paving, Inc. in the amount of \$618,081.28. (To be paid as such: \$388,031.62 from the General Fund and \$268,948.66 is to be paid from the Capital Improvement Fund).

**Roll Call:**

Frank W. Bruckner	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
Patricia A. Caruso	Yes
David A. Jason, Vice President	Yes
Stacey Altman	Yes
David G. Calabria	Yes
William Wells	Yes
Donald W. Giudici, C.P.A., President	Yes

**Motion Carried (9-0)**

Motion to approve Partial Payment #2 for the Scott Township Park Playground – Play Structures to General Recreation, Inc. in the amount of \$40,987.34. (To be paid from the General Fund).

Motion by Mr. Wells, second by Mrs. Meyers to approve Partial Payment #2 for the Scott Township Park Playground – Play Structures to General Recreation, Inc. in the amount of \$40,987.34. (To be paid from the General Fund).

**Roll Call:**

Frank W. Bruckner	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
Patricia A. Caruso	Yes
David A. Jason, Vice President	Yes
Stacey Altman	Yes
David G. Calabria	Yes
William Wells	Yes
Donald W. Giudici, C.P.A., President	Yes

Motion Carried (9-0)

**Standard Reports**

**Treasurer's Report**

Motion to approve the total real estate commissions due the Tax Collector for the month of September 2017 for the years 2014, 2015 and 2016 in the amount of \$702.11.

*Additional reports, as submitted: Secretary's Report, Building Inspector's Report, Magistrate's Report and Public Works Report.*

Motion by Mr. Giudici, second by Mrs. Meyers to approve the total real estate commissions due the Tax Collector for the month of September 2017 for the years 2014, 2015 and 2016 in the amount of \$702.11.

**Roll Call:**

Frank W. Bruckner	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
Patricia A. Caruso	Yes
David A. Jason, Vice President	Yes
Stacey Altman	Yes
David G. Calabria	Yes
William Wells	Yes

Donald W. Giudici, C.P.A., President Yes

**Motion Carried (9-0)**

**Standing Committee Report - Finance**

Motion to approve Resolution #904-17 appointing McGrail & Associates, LLC as the Township's delinquent Real Estate tax collector per a three (3) year agreement.

Pat Martin; Center St.

Mrs. Martin wanted to know why the Board was going to hire a company that is located out of the Township to collect the delinquent taxes.

Motion by Mr. Castello, second by Mr. Bruckner to approve Resolution #904-17 appointing McGrail & Associates, LLC as the Township's delinquent Real Estate tax collector per a three (3) year agreement.

**Roll Call:**

Frank W. Bruckner	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
Patricia A. Caruso	Yes
David A. Jason, Vice President	Yes
Stacey Altman	Yes
David G. Calabria	No
William Wells	No
Donald W. Giudici, C.P.A., President	Yes

**Motion Carried (7-2)**

Motion to approve advertising of an Ordinance modifying delinquent tax collection fees per appointment of McGrail & Associates, LLC.

Motion by Mr. Castello, second by Mr. Bruckner to approve advertising of an Ordinance modifying delinquent tax collection fees per appointment of McGrail & Associates, LLC.

**Roll Call:**

Frank W. Bruckner	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
Patricia A. Caruso	Yes
David A. Jason, Vice President	Yes
Stacey Altman	Yes
David G. Calabria	No
William Wells	No

Donald W. Giudici, C.P.A., President      Yes

**Motion Carried (7-2)**

Motion to approve the remaining allotment in the amount of \$25,039.00 for the Glendale Hose Company.

Motion by Mr. Castello, second by Mrs. Meyers to approve the remaining allotment in the amount of \$25,039.00 for the Glendale Hose Company.

**Roll Call:**

Frank W. Bruckner	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
Patricia A. Caruso	Yes
David A. Jason, Vice President	Yes
Stacey Altman	Yes
David G. Calabria	Yes
William Wells	No
Donald W. Giudici, C.P.A., President	Yes

**Motion Carried (8-1)**

**Standing Committee Report – Public Safety**

**Standing Committee Report – Public Works**

Motion to approve designating Tuesday, October 31, 2017 from 6:00pm to 8:00pm as Trick or Treat night in Scott Township.

Motion by Ms. Altman, second by Mrs. Caruso to approve designating Tuesday, October 31, 2017 from 6:00pm to 8:00pm as Trick or Treat night in Scott Township.

**Motion Carried (9-0)**

**All in favor**

Motion to ratify the approval of the groundbreaking ceremony and bridge dedication for Idlewood Avenue Bridge. (Jason).

Motion by Ms. Altman, second by Mr. Jason to ratify the approval of the groundbreaking ceremony and bridge dedication for Idlewood Avenue Bridge.

## **Environmental Committee (Sewer Committee and MS4 Updates)**

Mr. Giudici mentioned the next meeting is scheduled for November 6, 2017.

## **Parks and Recreation**

Motion to approve the replacement of three (3) trees within Scott Park; in the traffic island and in front of the entrance to the pool for an estimated amount of: \$300.00 per tree. (Jason).

Motion by Mr. Jason, second by Mrs. Meyers to approve the replacement of three (3) trees within Scott Park; in the traffic island and in front of the entrance to the pool for an estimated amount of: \$300.00 per tree. (Jason).

### **Roll Call:**

Frank W. Bruckner	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
Patricia A. Caruso	Yes
David A. Jason, Vice President	Yes
Stacey Altman	Yes
David G. Calabria	Yes
William Wells	Yes
Donald W. Giudici, C.P.A., President	Yes

### **Motion Carried (9-0)**

## **Public Relations Report**

Motion to approve the purchase and installation of an AED standalone unit in the Municipal Building (reimbursement supplied by County Councilman Patrick Catena and State Representative Anita Kulik). (Bruckner).

Motion by Mr. Bruckner, second by Mr. Castello to approve the purchase and installation of an AED standalone unit in the Municipal Building (reimbursement supplied by County Councilman Patrick Catena and State Representative Anita Kulik). (Bruckner).

### **Roll Call:**

Frank W. Bruckner	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
Patricia A. Caruso	Yes
David A. Jason, Vice President	Yes



Stacey Altman	Yes
David G. Calabria	Yes
William Wells	Yes
Donald W. Giudici, C.P.A., President	Yes

**Motion Carried (9-0)**

**Library Liaison Report**

Motion to approve the request from the Library for the use of the Community Room at no charge for the Used Book Sale Sunday, October 7, 2018 – Monday, October 15, 2018.

\*\*2017 request was from Sunday, October 8, 2017 – Monday, October 16, 2017\*\*

Motion by Mr. Giudici, second by Mrs. Meyers to approve the request from the Library for the use of the Community Room at no charge for the Used Book Sale Sunday, October 7, 2018 – Monday, October 15, 2018.

**Motion Carried (9-0)**  
**All in favor**

**SHACOG**

Motion to approve Resolution #903-17 for CD Year 44 full application for Georges Run Stream Restoration.

Motion by Mr. Giudici, second by Mr. Castello to approve Resolution #903-17 for CD Year 44 full application for Georges Run Stream Restoration.

**Roll Call:**

Frank W. Bruckner	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
Patricia A. Caruso	Yes
David A. Jason, Vice President	Yes
Stacey Altman	Yes
David G. Calabria	Yes
William Wells	Yes
Donald W. Giudici, C.P.A., President	Yes

**Motion Carried (9-0)**

Motion to approve two (2) Resolutions for CD Year 44 full application and demolition of the ThePitt Structure Demolition.

**Resolution #902-17 Attachment A Concurring Resolution.**  
**Resolution #901-17 Attachment E Demolition Slums and Blight Resolution.**

**Motion** by Mr. Giudici, second by Mrs. Meyers to approve two (2) Resolutions for CD Year 44 full application and demolition of the ThePitt Structure Demolition. Resolution #902-17 Attachment A Concurring Resolution and Resolution #901-17 Attachment E Demolition Slums and Blight Resolution.

**Roll Call:**

Frank W. Bruckner	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
Patricia A. Caruso	Yes
David A. Jason, Vice President	Yes
Stacey Altman	Yes
David G. Calabria	Yes
William Wells	Yes
Donald W. Giudici, C.P.A., President	Yes

**Motion Carried (9-0)**

**Standing Committee Report – Administration**

**Motion** to approve the advertisement for the annual meeting dates for 2018 with a change to the second meeting in December to be scheduled for December 20, 2018 at 5:00pm.

**Motion** by Mr. Giudici, second by Mr. Castello to approve the advertisement for the annual meeting dates from 2018.

**Roll Call:**

Frank W. Bruckner	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
Patricia A. Caruso	Yes
David A. Jason, Vice President	Yes
Stacey Altman	Yes
David G. Calabria	Yes
William Wells	Yes
Donald W. Giudici, C.P.A., President	Yes

**Motion Carried (9-0)**

**Conferences and Workshops**

**Public Comments on Items Not Listed on the Agenda**

**Commissioners Requests**

**Executive Session**

**Adjournment**

**Motion** by Mr. Giudici, Second by Mr. Jason to adjourn the meeting.

The meeting was adjourned at 8:43p.m.

**Attest:**



