

**MINUTES
SCOTT TOWNSHIP
BOARD OF COMMISSIONERS
301 LINDSAY ROAD, MAIN MEETING ROOM
SCOTT TOWNSHIP, PA 15106
REGULAR MEETING
December 20, 2018**

The meeting was called to order by President Frank Bruckner at 5:00p.m. He then led all present in prayer and pledge to the flag.

Roll Call:

Thomas M. Castello, Esq.	Present
Eileen L. Meyers	Present
David Calabria II	Present
Paul Abel	Present
Stacey Altman	Present
David G. Calabria, Vice President	Present
William Wells	Present
Donald W. Giudici, C.P.A.	Present

PRESENT - 9

ABSENT - 0

ALSO PRESENT:

Denise Fitzgerald, Township Manager
John Vogel, Tucker Arensburg
Ned Metrivoch, Lennon, Smith, Souleret Engineering, Inc.
Lisha Mihalko, Assistant Secretary
Sandy Novelli, Finance Director
James Stoker, IT Director

Approval of Agenda

Motion to approve the agenda as submitted and revised.

Motion by Mr. Wells, second by Mr. Calabria to approve the agenda as submitted and revised.

**All in Favor
Motion Carries (9-0)**

Public Comments on Agenda Items Listed Below
To be addressed at the beginning of each Committee report

Bill List

Motion to remove the purchase of Walmart and Sam's Club from the bill list.

Motion by Mr. Castello, second by Mr. Giudici to remove the purchase of Walmart and Sam's Club in the amount of \$615.90.

Roll Call:

Frank W. Bruckner, President	No
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	No
Paul Abel	No
Stacey Altman	Yes
David G. Calabria, Vice President	No
William Wells	No
Donald W. Giudici, C.P.A.	No

Motion fails (3-6)

Motion to approve the Bill List and authorize payment of disbursements from the General Fund in the amount of: \$1,262,103.40.

Motion by Mr. Calabria, second by Mr. Abel to approve the Bill List and authorize payment of disbursements from the General Fund in the amount of \$1,262,103.40.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	No
Eileen L. Meyers	No
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (7-2)

Approval of Minutes

Motion to approve minutes for the following meetings:

Agenda Meeting: November 13, 2018

Regular Meeting: November 27, 2018

Motion by Mr. Calabria, second by Mr. Abel to approve the minutes for the following meetings of November 13, 2018 and November 27, 2018.

All in Favor
Motion Carries (9-0)

Planning, Zoning and Code Enforcement

Motion to adopt **Ordinance #1639-18** to vacate and relocate portion of North Wren Drive and to proceed with Court Petition for approval of vacating and Relocation.

Motion by Mr. Calabria II, second by Mr. Wells to adopt **Ordinance #1639-18** to vacate and relocate portion of North Wren Drive and to proceed with Court Petition for approval of vacating and Relocation.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (9-0)

Motion to approve the Developer's Agreement with the Municipality of Mt. Lebanon and St. Clair Memorial Hospital.

Motion by Mr. Calabria, second by Mr. Abel to approve the Developer's Agreement with the Municipality of Mt. Lebanon and St. Clair Memorial Hospital.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (9-0)

Motion to adopt the Stormwater Management Agreement between St. Clair Memorial Hospital and the Township incident to the Hospital Development.

Motion by Mr. Calabria II, second by Mr. Abel to adopt the Stormwater Management Agreement between St. Clair Memorial Hospital and the Township incident to the Hospital Development.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (9-0)

Motion to approve the Permit Agreement with the Municipality of Mt. Lebanon regarding division of building permit fee.

Motion by Mr. Calabria, second by Mr. Abel to approve the Permit Agreement with the Municipality of Mt. Lebanon regarding division of building permit fee.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (9-0)

Motion to approve of an agreement between St. Clair Hospital and the Township of Scott indemnifying and holding the Township harmless for actions related to the salting and plowing of the relocated portion of North Wren Drive prior to acceptance by the Township.

Motion by Mr. Calabria, second by Mr. Calabria II to approve of an agreement between St. Clair Hospital and the Township of Scott indemnifying and holding the Township harmless for actions related to the salting and plowing of the relocated portion of North Wren Drive prior to acceptance by the Township.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (9-0)

Solicitor's Report

Motion to approve the advertisement to change the sewer user fee Ordinance from \$1.50 to \$3.00 per 1,000 gallons of water.

Motion by Mr. Wells, second by Mr. Calabria to approve the advertisement to change the sewer user fee Ordinance from \$1.50 to \$3.00 per 1,000 gallons of water.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	No
Eileen L. Meyers	No
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (7-2)

Motion to approve advertisement restricting the use of the Sewer user funds to be used for sewer maintenance purposes.

Motion by Mr. Wells, second by Mr. Calabria to approve advertisement restricting the use of the Sewer user funds to be used for sewer maintenance purposes.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	No
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (8-1)

Engineers Report

Motion to approve the Township Engineer to create a Service Order Authorization for St. Clair Drainage Improvements.

Motion by Mr. Calabria, second by Ms. Altman to approve the Township Engineer to create a Service Order Authorization for St. Clair Drainage Improvements.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (9-0)

Motion to approve Partial Payment #4 (Final) for Contract No. 17-R02 – Idlewood Avenue Bridge Replacement to Stefanik's Next Generation Contracting Co., Inc. in the amount of \$50,838.53. (to be paid from the Bond Fund).

Motion by Mr. Calabria, second by Mr. Abel to approve Partial Payment #4 (Final) for Contract No. 17-R02 – Idlewood Avenue Bridge Replacement to Stefanik's Next Generation Contracting Co., Inc. in the amount of \$50,838.53.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes

Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (9-0)

Motion to approve the payment from Traffic Planning and Design, Inc. for TPD# SCOT00002 – St. Clair Hospital in the amount of \$4,418.75. (to be paid from the Escrow Fund).

Motion by Mr. Calabria, second by Mrs. Meyers to approve the payment from Traffic Planning and Design, Inc. for TPD# SCOT00002 – St. Clair Hospital in the amount of \$4,418.75. (to be paid from the Escrow Fund).

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (9-0)

Motion to approve the increase and advertisement to change the street opening permit fee from \$60.00 to \$100.00.

Motion by Mr. Abel, second by Calabria to approve the increase and advertisement to change the street opening permit fee from \$60.00 to \$100.00.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	No
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (8-1)

Motion to approve Partial Payment #5 to Traffic Planning and Design, Inc. for Contract No. SCOT00001 – Bower Hill Road Kane Boulevard Traffic Signal in the amount of \$23,709.60. (to be paid from the Liquid Fuels Fund).

Motion by Mr. Calabria, second by Mr. Wells to approve Partial Payment #5 to Traffic Planning and Design, Inc. for Contract No. SCOT00001 – Bower Hill Road Kane Boulevard Traffic Signal in the amount of \$23,709.60. *(to be paid from the Liquid Fuels Fund)*.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (9-0)

Standard Reports

Treasurer’s Report

Standing Committee Report – Finance

Motion to award the contract for the Township’s commercial liability, public officials, and police liability insurance to C.W. Howard Insurance Agency, Inc. in the amount of \$86,417.00, the Fire Departments Worker’s Compensation to C.W. Howard Insurance Agency, Inc. in the amount of \$36,117.00, the Township’s Worker’s compensation insurance to C.W. Howard in the amount of \$213,141.00 and the Township’s fire department auto to HUB International in the amount of \$20,693 for the year of 2019. Contract will run for a period of two years effective January 1, 2019.

Motion by Mr. Wells, second by Mr. Calabria to award the contract for the Township’s commercial liability, public officials, and police liability insurance to C.W. Howard Insurance Agency, Inc. in the amount of \$86,417.00, the Fire Departments Worker’s Compensation to C.W. Howard Insurance Agency, Inc. in the amount of \$36,117.00, the Township’s Worker’s compensation insurance to C.W. Howard in the amount of \$213,141.00 and the Township’s fire department auto to HUB International in the amount of \$20,693 for the year of 2019. Contract will run for a period of two years effective January 1, 2019.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes

William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (9-0)

Motion to approve the 2019 Tax Levy Ordinance # 1641-18.

Motion by Mr. Wells, second by Mr. Abel to approve the 2019 Tax Levy Ordinance # 1641-18.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	No
Eileen L. Meyers	No
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	No
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	No

Motion Carries (5-4)

Motion to approve adding Mr. James Stoker as the Township IT Director with a salary of \$35,000.00 per year.

Motion by Ms. Altman, second by Mr. Castello approve adding Mr. James Stoker as the Township IT Director with a salary of \$35,000.00 per year.

Roll Call:

Frank W. Bruckner, President	No
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	No
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	No
William Wells	No
Donald W. Giudici, C.P.A.	Yes

Motion Carries (5-4)

Motion to approve the 2019 Budget Ordinance #1642-18 as amended.

Motion by Mr. Wells, second by Mr. Altman to approve the 2019 Budget Ordinance #1642-18 as amended.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	No
Eileen L. Meyers	No
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	No

Motion Carries (6-3)

Motion to accept Paychex time and attendance program at a cost of \$468.70 per month with a \$1,000.00 one time set up fee.

Motion by Mr. Wells, second by Mr. Calabria to accept Paychex time and attendance program at a cost of \$468.70 per month with a \$1,000.00 one time set up fee.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	No
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	No

Motion Carries (7-2)

Standing Committee Report – Public Safety

Motion to approve the application for the DROP Pension Benefit submitted by Officer Thomas Anestis, with an effective retirement date of February 27, 2022.

Motion by Mr. Abel, second by Mr. Castello to approve the application for the DROP Pension Benefit submitted by Officer Thomas Anestis, with an effective retirement date of February 27, 2022.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes

William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (9-0)

Motion to adopt Resolution for the Disaster Emergency Operations Plan for Scott Township.

Motion by Mr. Abel, second by Mrs. Meyers to adopt Resolution for the Disaster Emergency Operations Plan for Scott Township.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (9-0)

Motion to approve the request from the Bower Hill Volunteer Fire Department to enter into a contract for a 2019 Ford F-550 Crew Cab Precision Heavy Duty Quick Attack Mini Pumper with an aggregate principle amount not to exceed \$365,000.00.

Motion by Mr. Abel, second by Mr. Castello to approve the request from the Bower Hill Volunteer Fire Department to enter into a contract for a 2019 Ford F-550 Crew Cab Precision Heavy Duty Quick Attack Mini Pumper with an aggregate principle amount not to exceed \$365,000.00.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (9-0)

Motion to approve the Chief of Police, James Secreet to complete a traffic study at the corner of Vanadium Road and Main St. (Calabria).

Motion by Mr. Abel, second by Mr. Calabria to approve the Chief of Police, James Secreet to complete a traffic study at the corner of Vanadium Road and Main St. (Calabria).

All in Favor
Motion Carries (9-0)

Standing Committee Report – Public Works

Next meeting is being held on January 7, 2019 at 7:00pm – merging with Sewer Committee Meeting.

Environmental Committee (Sewer Committee and MS4 Updates)

Next meeting is being held on January 7, 2019 at 7:00pm – merging with Sewer Committee Meeting.

Parks and Recreation

Public Relations Report

Motion to approve the request from Mr. Jordan Cavey for his Eagles Project in the amount of \$750.00 for the stone and the bench with engraving and sandblasting the patches on the stone.

Motion by Mr. Bruckner, second by Mrs. Meyers to approve the request from Mr. Jordan Cavey for his Eagles Project in the amount of \$750.00 for the stone and the bench with engraving and sandblasting the patches on the stone.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (9-0)

Library Liaison Report

Motion to approve the request from the Library for the use of the Community Room at no charge for Comedy Night on Saturday, April 6, 2019.

Motion by Mr. Giudici, second by Mrs. Meyers to approve the request from the Library for the use of the Community Room at no charge for Comedy Night on Saturday, April 6, 2019.

All in Favor
Motion Carries (9-0)

SHACOG

Mr. Giudici mentioned that there were no meetings in December. The next meeting will be on the third (3rd) Thursday in January (January 17, 2019), the location is still to be determined.

Standing Committee Report – Administration

Motion to award Caltronics the 60 month copier lease in the amount of \$826.00 per month.

Motion by Mr. Wells, second by Ms. Altman to award Caltronics the 60 month copier lease in the amount of \$826.00 per month.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (9-0)

Motion to approve the commissioners to attend the Bi-Annual Legislative Reception of the Allegheny League of Municipalities to be held at Station Square; Downtown Pittsburgh January 17, 2019 in the amount of \$55.00 per person.

Motion by Mr. Bruckner, second by Mr. Wells to approve the commissioners to attend the Bi-Annual Legislative Reception of the Allegheny League of Municipalities to be held at Station Square; Downtown Pittsburgh January 17, 2019 in the amount of \$55.00 per person.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	No

Eileen L. Meyers	No
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	No

Motion Carries (6-3)

Motion to approve the President BOC and (2) members to attend the ALOM Conference April 4, 2019 thru the April 7, 2019.

Motion by Mr. Bruckner, second by Mr. Calabria to approve the President BOC and (2) members to attend the ALOM Conference April 4, 2019 thru the April 7, 2019.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	No
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (8-1)

Conferences and Workshops

Public Comments on Items Not Listed on the Agenda

Louis Calgaro
Library Committee Member

Mr. Calgaro said thank you to the Board of Commissioners for the donation to the Library. Mr. Calgaro also mentioned that the Library is in need of some storage space.

George Brkovich
Resident

Mr. Brkovich stated that he is concerned about the safety of the pedestrians on North Wren Drive. There are currently no sidewalks and the uneven pavement it makes it unsafe for those individuals who have to go from the bus stop to the plan.

Mr. Calabria replied the sidewalks current condition is due to the construction, the new road will be completed with sidewalks.

Michael Felderoff
1130 Blue Jay Drive

Mr. Felderoff inquired about a previous promise from the hospital in regard to a 'no right turn' sign coming out of the hospital onto North Wren Drive across from MJ Automotive.

Mr. Mitrovich explained that the road construction is not complete at this time. If the original plans include a 'no right turn' sign it will be installed at the completion of the construction. However, there cannot be a physical object placed in the roadway.

David Murphy
1229 Blue Jay Drive

Mr. Murphy asked if the Hospital has paid their building permit fees since the motion has been passed.

Mr. Vogel replied; Not yet.

Commissioners Requests

Mrs. Meyers wished everyone Happy Holidays.

Mr. Wells thanked David Calabria for all the work he did last year with the traffic flow coming in and out of Raceway Plaza. Mr. Wells explained that he was recently in the shopping center and there has been a huge improvement to the traffic flow.

Mr. Calabria stated that he would work with Chief on the traffic study on Vanadium Road. He also provided a thank you to Mrs. Fitzgerald and Mr. Wells for the work they put in to the budget for 2019. Mr. Calabria also said Merry Christmas to everyone.

Mr. Bruckner said that Commander Diechler wrote a letter wishing a Merry Christmas to everyone in Scott Township. Mr. Bruckner also wished everyone a Merry Christmas.

Mr. Abel wished everyone a Merry Christmas.

Mr. Calabria II said that the 'free little library' is on its way to being installed in Meadowlark Park. The location has been approved. Mr. Calabria II also wished everyone a Merry Christmas.

Mr. Giudici wished everyone a Merry Christmas.

Adjournment

Motion by Mr. Bruckner, Second by Mr. Wells to adjourn the meeting.

The meeting was adjourned at 6:15p.m.

Attest:  _____