MINUTES
SCOTT TOWNSHIP
BOARD OF COMMISSIONERS
301 LINDSAY ROAD, MAIN MEETING ROOM
SCOTT TOWNSHIP, PA 15106
REGULAR MEETING
January 22, 2019

7:00 PM Hearing for the relevant evidence concerning the adoption of **Ordinance #1643-19**, the new subdivision and land development Ordinance (SALDO).

In attendance:

Thomas M. Castello, Esq.	Absent
Eileen L. Meyers	Present – Arrived at 7:13pm
David Calabria II	Absent
Paul Abel	Present
Stacey Altman	Present
David G. Calabria, Vice President	Present
William Wells	Present
Donald W. Giudici, C.P.A.	Present

The meeting was called to order by President Frank Bruckner at 7:30 p.m. He then led all present in prayer and pledge to the flag.

Roll Call:

Thomas M. Castello, Esq.	Present
Eileen L. Meyers	Present
David Calabria II	Absent
Paul Abel	Present
Stacey Altman	Present
David G. Calabria, Vice President	Present
William Wells	Present
Donald W. Giudici, C.P.A.	Present

PRESENT - 8 ABSENT - 1

ALSO PRESENT:

Denise Fitzgerald, Manager
John Vogel, Tucker Arensburg
Marie Hartman, Lennon, Smith, Souleret Engineering, Inc.
Lisha Mihalko, Assistant Secretary
Bob Fischer, Building inspector and Code Enforcement Officer
Todd Tulowitzki, Code Enforcement Officer
James Stoker, IT Director

Presentation provided by Sarah Wilson with Marquette Associates to review last year's Pension productivity and the outlook for 2019.

Approval of Agenda

Motion to approve the agenda, as submitted and revised.

Motion by Mr. Calabria, second by Mr. Wells to approve the agenda, as submitted and revised.

All in Favor
Motion Carries (8-0)

Public Comments on Agenda Items Listed Below

To be addressed at the beginning of each Committee report

Bill List

Motion to approve the Bill List and authorize payment of disbursements from the General Fund in the amount of: $570,579.30.

Motion by Mr. Wells, second by Mr. Calabria to remove the payment to Pittsburgh Sheds LLC for the removal of a tree and shed repair in the amount of $485.00.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	N/A
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (8-0)

Mr. Wells also suggested that the sewer bill statements and envelopes be printed in-house versus ordering them from Key Enterprises, Inc. in the amount of $2,880.00.

Motion to approve the Bill List and authorize payment of disbursements from the General Fund in the amount of: $570,579.30, minus the $485.00 to Pittsburgh Sheds, LLC.

Motion by Mr. Calabria, second by Mr. Abel to approve the Bill List and authorize payment of disbursements from the General Fund in the amount of: $570,579.30, minus the $485.00 to Pittsburgh Sheds, LLC.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Abstained – Needs time to review
Eileen L. Meyers	Yes
David Calabria II	N/A
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (7-0 1-Abstained)

Approval of Minutes

Motion to approve minutes for the following meetings:

Agenda Meeting December 11, 2018
Regular Meeting December 20, 2018

Motion by Mr. Wells, second by Mr. Calabria to approve the minutes for the following meetings of December 11, 2018 and December 20, 2018.

All in Favor
Motion Carries (8-0)

Planning, Zoning and Code Enforcement

Motion to adopt **Ordinance #1643-19**, the new subdivision and land development Ordinance (SALDO).

Motion by Mr. Abel, second by Mr. Calabria to adopt **Ordinance #1643-19**, the new subdivision and land development Ordinance (SALDO).

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	N/A
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (8-0)

Motion to adopt **Resolution #934-19**, New Construction Details and Standards.

Motion by Mr. Calabria, second by Mr. Wells to adopt **Resolution #934-19**, New Construction Details and Standards.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	N/A
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (8-0)

Solicitor's Report

Motion to adopt **Ordinance #1644-19** to increase the Townships sewer rate from $1.50 per 1,000 gallons of water used to $3.00 per 1,000 gallons of water used.

Motion by Mr. Wells, second by Mr. Calabria to adopt **Ordinance #1644-19** to increase the Townships sewer rate from $1.50 per 1,000 gallons of water used to $3.00 per 1,000 gallons of water used.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	No
Eileen L. Meyers	No
David Calabria II	N/A
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	No

Motion Carries (5-3)

Motion to adopt **Ordinance #1645-19** to restrict the sewer use fee to be utilized for sewer.

Motion by Mr. Wells, second by Mr. Abel to adopt **Ordinance #1645-19** to restrict the sewer use fee to be utilized for sewer.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	No
Eileen L. Meyers	Yes
David Calabria II	N/A
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (7-1)

Engineers Report

Bob Shalamon
416 Orchard Spring

Mr. Shalamon inquired about the 2018 roadway and Storm Sewer Improvements. Mr. Shalamon wanted to know if the work has been completed for Partial Payment #1 in the amount of $696,118.69.

Ms. Hartman replied that the construction is not completed, there is a punch list of items that still need addressed and therefore the Township is withholding 5% of the pay until everything is completed. The Partial Payment is only for the portion that has been completed.

Mr. Shalamon also asked who owns Gregg Street and if the problems from the water main break is going to be repairs. He continued to explain that the final coat was put on the paving and then there was a water main break and nothing has been done with the road since then.

Mrs. Meyers advised that Mr. Shalamon should contact Mr. Lubin, Director of Public Services for more information, but she believes that the water company would have to come back out to repair the road.

Mr. Shalamon also mentioned a concern with the newly paved roads that were not final coated. He stated that there could potentially be a negative effect to these roads from the winter maintenance.

Ms. Hartman replied that when a project closes out there is a maintenance bond put into place. Therefore, if anything happens within the maintenance bond time period the contractor is responsible for repairs.

Motion to adopt **Ordinance #1646-19** for the street opening permit fee to be revised from $60.00 to $100.00.

Motion by Mr. Abel, second by Mr. Calabria to adopt **Ordinance #1646-19** for the street opening permit fee to be revised from $60.00 to $100.00.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	No
Eileen L. Meyers	Yes
David Calabria II	N/A
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (7-1)

Motion to ratify the approval for advertisement and a Service Order Authorization for the Township Engineer to prepare the bid specs for the 2019 Road Program.

Motion by Mr. Wells, second by Mr. Calabria to ratify the approval for advertisement and a Service Order Authorization for the Township Engineer to prepare the bid specs for the 2019 Road Program.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	N/A
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (8-0)

Motion to approve the invoice #1802276691 from PA Department of Transportation for the ADA Curb Ramps in the amount of $4,601.88.

Motion by Mr. Calabria, second by Mr. Abel to approve the invoice #1802276691 from PA Department of Transportation for the ADA Curb Ramps in the amount of $4,601.88.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	N/A
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (8-0)

Motion to approve partial payment #1 for Contract #18-R01 – 2018 Roadway and Storm Sewer Improvements to A. Folino Construction, Inc. in the amount of $696,118.69. ($265,000.00 to be paid from the General Fund and $431,118.69 to be paid from the Capital Improvement Fund).

Motion by Mr. Calabria, second by Mr. Wells to approve partial payment #1 for Contract #18-R01 – 2018 Roadway and Storm Sewer Improvements to A. Folino Construction, Inc. in the amount of $696,118.69. ($265,000.00 to be paid from the General Fund and $431,118.69 to be paid from the Capital Improvement Fund).

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	N/A
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (8-0)

Standard Reports

Treasurer's Report

Motion to approve the total real estate commissions due to the Tax Collector for the month of November 2018 in the amount of $864.40 and the month of December 2018 in the amount of $1,195.46.

Motion by Mrs. Meyers, second by Ms. Altman to approve the total real estate commissions due to the Tax Collector for the month of November 2018 in the amount of $864.40 and the month of December 2018 in the amount of $1,195.46.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	N/A
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (8-0)

Standing Committee Report – Finance

Motion to approve payment to The Phoenix Benefits Group, Inc. for Investment Consulting Services for the Police Pension Fund in the amount of $975.00 (*to be paid from the respective funds*).

Motion by Mr. Wells, second by Mr. Calabria to approve payment to The Phoenix Benefits Group, Inc. for Investment Consulting Services for the Police Pension Fund in the amount of $975.00 (*to be paid from the respective funds*).

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	N/A
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (8-0)

Motion to approve the invoices from Peirce Park Group for administrative services to the Police Pension Plan in the amount of $12,168.40 and the Non-Uniform Pension Plan in the amount of $5,625.22. (*To be paid from the respective pension funds*).

Motion by Mr. Wells, second by Mrs. Meyers to approve the invoices from Peirce Park Group for administrative services to the Police Pension Plan in the amount of $12,168.40 and the Non-Uniform Pension Plan in the amount of $5,625.22. (*To be paid from the respective pension funds*).

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	N/A
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (8-0)

Standing Committee Report – Public Safety

Motion to approve request from Officer Thomas Anestis to enter the DROP Pension Plan, with an effective date of January 3, 2019 and changing the ending date from January 3, 2023 to February 18, 2019.

Motion by Mr. Abel, second by Mr. Calabria to approve request from Officer Thomas Anestis to enter the DROP Pension Plan, with an effective date of January 3, 2019 and changing the ending date from January 3, 2023 to February 18, 2019.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	N/A
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (8-0)

Standing Committee Report – Public Works

Bob Shalamon
Orchard Spring

Mr. Shalamon asked if the Public Works quad cab is a necessary purchase for the Township.

Mr. Calabria replied 'Yes'.

Mr. Shalamon also inquired about the condition of Greentree Road during snow fall. He stated that the road is not being cleared and this road is one of the main entrances into Scott Township.

Mr. Wells replied that Greentree Road is a state road and the State is responsible for handling the maintenance.

Mr. Shalamon stated that surrounding municipalities maintain the portion of the road that is in their community. He asked why Scott Township couldn't do the same.
Mrs. Fitzgerald advised that the Township would be liable if any damage was done to the road. She did however, advised that she would contact PennDot to see what the other municipalities are doing to keep their portion of the road clean.

Mr. Shalamon asked about the fuel pumps that were suppose to go in at the old Public Works garage.

Mr. Bruckner replied advising that no proposals were received.

Motion to approve the request from Public Works employee; John V. Meyers to retire with an effective date of March 22, 2019.

Motion by Mr. Bruckner, second by Mr. Wells to approve the request from Public Works employee; John V. Meyers to retire with an effective date of March 22, 2019.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Abstained – Relationship to individual
David Calabria II	N/A
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (7-0)

Motion to approve Public Works purchasing either a Chevrolet truck, Quad cab in the amount of $25,000.00 or $35,000.00.

Motion by Mr. Calabria, second by Mr. Wells to table the Public Works purchasing either a Chevrolet truck, Quad cab in the amount of $25,000.00 or $35,000.00.

All in favor
Motion Carries (8-0)

Motion to approve the **Resolution #935-19** request from Penndot, and to have Civil Engineer Transportation to make minor adjustments of approximately 14 manholes with an estimated cost to be less than $20,000.00 along Scrubgrass Road.

Motion by Mr. Calabria, second by Ms. Altman to approve the **Resolution #935-19** request from Penndot, and to have Civil Engineer Transportation to make minor adjustments of approximately 14 manholes with an estimated cost to be less than $20,000.00 along Scrubgrass Road.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	N/A
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (8-0)

Environmental Committee (Sewer Committee and MS4 Updates)

Parks and Recreation

Public Relations Report

David Murphy
1229 Blue Jay Drive

Mr. Murphy provided the Board of Commissioners with a flyer for the Model Railroad event being held at the Community Room in March.

Motion to approve the request from Scott Library for the use of the Community Room from Thursday, February 28, 2019 through Sunday, March 3, 2019 for a train display and library program and the expense of a balloon artist for Friday, March 1, 2019 from 6:00pm-8:00pm in the amount of $150.00.

Motion by Mr. Bruckner, second by Mr. Wells to approve the request from Scott Library for the use of the Community Room from Thursday, February 28, 2019 through Sunday, March 3, 2019 for a train display and library program and the expense of a balloon artist for Friday, March 1, 2019 from 6:00pm-8:00pm in the amount of $150.00.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes

Eileen L. Meyers	Yes
David Calabria II	N/A
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (8-0)

Motion to host a Community Round Table discussion for Representative Dan Miller at Scott Township municipal offices on Friday, February 22, 2019 at 10:00am and approving having the Township supply refreshments for the meeting.

Motion by Mr. Bruckner, second by Mr. Calabria to host a Community Round Table discussion for Representative Dan Miller at Scott Township municipal offices on Friday, February 22, 2019 at 10:00am and approving having the Township supply refreshments for the meeting.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	N/A
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (8-0)

Attended ALOM Legislative Conference (update).

Mr. Bruckner advised that he attended the ALOM Legislative Conference last Thursday, January 17, 2019.

Mr. Bruckner asked if there was an interest in placing a survey on the web-site for glass recycling.

Mrs. Fitzgerald explained that SHACOG is reaching out to municipalities with different options for possible glass recycling to continue within the community; one being a monthly charge of $13.00 to $18.00 for curbside collection of glass recyclables, another is having a centralized drop off collection which would occur monthly or quarterly.

Presentation for a proclamation for Law Enforcement Appreciation Day to be presented to Chief James Secreet and the Police Department of Scott Township.

Library Liaison Report

SHACOG

Standing Committee Report – Administration

Conferences and Workshops

Public Comments on Items Not Listed on the Agenda

Commissioners Requests

Mr. Wells suggested that the sewer bill statements and envelopes be printed in-house versus ordering them from Key Enterprises, Inc. in the amount of $2,880.00. He also suggested that the Commissioners are provided a list of all the small tools that have been purchased.

Mr. Calabria provided an update in reference to Greenbrier Drive with regard to the condition of the Road. He mentioned that he is working with Mr. Mitrovich in order to collect data in hopes that there is something the Township can do to assist the individual homeowners. Mr. Calabria also mentioned that he is still in communication with the S.P.C.; Southwestern Planning Commission in regard to the reimbursement of Idlewood Bridge. Mr. Calabria also suggested that the baseball fields be restricted to renting either to Scott residents or the team be sponsored by a Scott resident.

Adjournment

Motion by Mr. Wells, Second by Mr. Calabria to adjourn the meeting.

The meeting was adjourned at 9:18p.m.

Attest: