



Scott Township Commissioners Agenda

Agenda & Regular Meeting

Tuesday, March 26, 2019

7:30 p.m.

Next Ordinance No. 1647-19, Next Resolution No. 937-19

7:00pm Executive Session

Call to Order, Moment of Prayer and Pledge of Allegiance

**Roll Call: Mr. Giudici, Mr. Calabria II, Mr. Castello, Mr. Abel, Mr. Calabria,
Ms. Altman, Mr. Wells, Mrs. Meyers, Mr. Bruckner**

1. Approval of Agenda

- **Motion** to approve the agenda as submitted.

2. Public Comments on Agenda Items Listed Below

To be addressed at the end of the meeting.

3. Bill List

- **Motion** to approve the Bill List and authorize payment of disbursements from the General Fund in the amount of \$516,847.83.

4. Approval of Minutes

- **Motion** to approve minutes for the following meetings:
Agenda Meeting: February 12, 2019
Regular Meeting: February 26, 2019

5. Planning, Zoning and Code Enforcement

- **Motion** to advertise for a Code Enforcement Officer.

6. Solicitor's Report

- **Motion** to approve the authorization of a petition for conservatorship of 46-48 Greenbriar Drive and 60-62 Greenbriar Drive.
- **Motion** to approve settlement agreement for contract 17-S2 Worcester Drive Sewer Replacement.
- **Motion** to approve advertisement of contract #19-S1 for Worcester Drive Sewer Replacement.

7. Engineer's Report

- **Motion** to submit Letter of Interest to ALCOSAN to be considered for funding through ALCOSAN's Green Revitalization of our Waterways – Cycle 4.
- **Motion** to obtaining proposals for a traffic Engineer for the green light go Grant.
- **Motion** to approve the installation of an LED street light at the intersection of Foxcroft and Stancey at no cost to the Township, with a monthly electrical usage fee of approximately \$8-10/month.

- **Motion** to authorize the Township Engineer and staff to update the Fee Schedule Ordinance and to authorize advertisement of changes.

Standard Reports

8. Tax Collectors Report

- **Motion** to approve the total real estate commissions due the Tax Collector for the month of February 2019 for the 2018 year in the amount of \$1,174.37.

Additional reports, as submitted: Secretary's Report, Building Inspector's Report, Magistrate's Report and Public Works Report.

9. Standing Committee Report - Finance

- **Motion** to approve payment to The Phoenix Benefits Group, Inc. for Investment Consulting Services for the Police Pension Fund in the amount of \$695.00 and the Non-Uniform Employees Pension Fund in the amount of \$500.00. *(to be paid from the respective funds).*
- **Motion** to have a glass recycling event in Scott Township with the Pennsylvania Resource Council for an approximate amount of \$750.00. (Bruckner).
- **Motion** to approve harassment prevention training in the amount of \$800.00 for all Township employees and Commissioners. (Calabria)
- **Motion** to modify the employee handbook and set policy that all employees shall be required to certify no later than 30 days prior to open enrollment, whether any children or step child has hospitalization coverage through a natural parent.

10. Standing Committee Report – Public Safety

11. Standing Committee Report – Public Works

- **Motion** to accept the letter of retirement from Gary Turner, Public Works Employee; effective May 31, 2019.
- **Motion** to approve the advertisement for two (2) Public Works Employees.

12. Environmental Committee (Sewer Committee and MS4 Updates)

13. Parks and Recreation

- **Motion** to award Nobby's Pizzeria for the operation of the Concession Stand at Scott Pool to Shawn Walsh effective May 1, 2019 for a period of 5 years with rents in accordance to the proposal submitted for a five year contract totaling \$27,780 for the life of the contract.
- **Motion** to reimburse up to \$2,300.00 to the Scott AA for the start up expenses for the Dek Hockey portion of the Association.
- **Motion** to ratify the request from the Girl Scout Troop to use the Lodge at no charge on Friday, March 22, 2019.

14. Public Relations Report

- **Motion** to approve membership of the President of the Board in the amount of \$75 to Amen Corner.
- **Motion** to approve the President of the Board to the Amen Corner 59th Judicial Reception to be held on Tuesday, April 2, 2019 in the amount of \$40.00 per person.
- **Announce** the 1st Annual Amen Corner Food Bank Meet & Greet to be held on Friday, March 29, 2019.

15. Library Liaison Report

- **Motion** to approve the library the use of the Community Room at Scott Park free of charge on Saturday, September 14, 2019 from 12:00pm – 10:00pm to host a Trivia Night library fundraiser.

16. SHACOG

- **Motion** to approve the President of the Board, SHACOG Representative and Manager to attend SHACOG 46th Annual Dinner Meeting to be held Thursday, April 25, 2019 at the Club at Nevillewood in the amount of \$55.00 per person.

17. Standing Committee Report – Administration

- **Motion** to award the proposal for a phone system within the Administration Office; one to North Star Communications in the amount of \$7805.00 for equipment and installation, and another to Hover Networks for approximately \$19,200.00 for twenty four months of voice over I.P. Services.
- **Motion** to approve **Resolution #936-19** for disposition of records listed below:

Real Estate	2012 and Back
Payment entry books, also counterfoils used in making up deposits.	
Earned Income net profits Tax	2012 and Back
Individual payment cards and proof of earnings, W2's, Schedule C, Etc.	
Occupation Tax	2012 and Back
Ledger books used to record payments.	
Mercantile Tax	2012 and Back
Ledger books used to record payments.	
Monthly Reports	2012 and Back
Information and deposit slips used to compile monthly reports for Real Estate, earned income tax, occupation tax and mercantile tax.	
Sewage Records	2012 and Back
Individual payments, edit and posting reports.	
PROOF OF PUBLICATION	2009 and BACK
Advertisement Purposes	
ETHICS COMMISSION STATEMENTS	2009 and BACK
Financial Statements	
SEASONAL EMPLOYMENT	2003 and BACK
Public Works Summer Help, Pool Summer Help, Crossing Guards	
UNION GRIEVANCES	2011 and BACK
APPLICATION FOR EMPLOYMENT	2016 and BACK
NOTICE OF VIOLATION OF MUNICIPAL ORDINANCE	2014 and BACK
EMPLOYEE HEALTH INSURANCE CLAIM FILES	2013 and BACK

17. Conferences and Workshops

18. Public Comments

19. Commissioner's Request

Adjournment
