

**MINUTES
SCOTT TOWNSHIP
BOARD OF COMMISSIONERS
301 LINDSAY ROAD, MAIN MEETING ROOM
SCOTT TOWNSHIP, PA 15106
AGENDA MEETING
February 12, 2019**

7:00 PM Executive Session

The meeting was called to order by President Bruckner at 7:51p.m. He then led all present in prayer and pledge to the flag.

Roll Call:

Frank W. Bruckner, President	Present
Thomas M. Castello, Esq.	Present
Eileen L. Meyers	Present
David Calabria II	Present
Paul Abel	Present
Stacey Altman	Present
David G. Calabria, Vice President	Present
William Wells	Present
Donald W. Giudici, C.P.A.	Present

PRESENT - 9

ABSENT - 0

ALSO PRESENT: Denise H. Fitzgerald, Secretary – Manager
Robert McTiernan, Esq., Solicitor, Tucker Arensburg, PC
Todd Tulowitzki, Code Enforcement Officer
Lisha Mihalko, Assistant Secretary
James Stoker, IT Director
James Secreet, Chief of Police

- Presentation of a proclamation naming the Scott Township Idlewood Bridge a Purple Heart Bridge.
- Presentation of a proclamation to Bethany Edwards for her first published book.

Mr. Castello made the comment that these Proclamations were never previously discussed.

Mr. Abel mentioned that it was discussed previously. He also stated that there has been discussion on the Idlewood Bridge being named, and there was never a vote made to name the bridge.

Mr. Castello said there was a dedication.

Mr. Abel presented the Idlewood Bridge Purple Heart Bridge Proclamation.

Mr. Wells suggested doing something similar to the Veterans Bridge, and name the Idlewood Avenue Bridge Richard G. Fallon the Purple Heart Bridge.

Mr. Bruckner presented the Proclamation for Bethany Edwards.

David Jason
3 Cypress Drive

Mr. Jason stated that he is glad with the resolution of the Bridge. He stated that the Bridge was previously named after Richard G. Fallon. Mr. Jason also commented that he appreciates the Bridge being a Purple Heart Bridge.

Mr. Bruckner mentioned the Right to Know Request that Mr. Jason submitted. He also confirmed that there was never a vote.

Public Comments on Agenda Items Listed Below

To be addressed at the beginning of each Committee report

Planning, Zoning and Code Enforcement

Mr. Tulowitzki provided an update to the following items:

Providence Point –

- Forth floor is 25% completed.
- Review of the fire alarm system and suppression systems.

St. Clair Hospital –

- Grading is under way at old North Wren.

True Spa is moving in at Scott Towne Center. The building permit report is scheduled for 3 weeks from now.

Building Permits Issued: 4

The pinball building was sold.

Discuss the re-appointment of Jane Sorcan to the Planning Hearing Board Committee, with an effective term of March 1, 2019 expiring on March 1, 2023. (4 year term).

Place on agenda for a vote.

Discuss the possible purchase of the Salvini Property; Brookfield Rd. in the approximate amount of \$60,000.00.

Mrs. Fitzgerald stated the property owner approached the Townships Code Enforcement Officer and asked if he felt that the Township would have any interest in buying the property.

Mr. Tulowitzki replied that the gentleman's name is Rich Salvini, he owns 14.5 acres in Scott Township. Mr. Salvini approached him asking if the Township would be interested in making an offer.

The Board of Commissioners gave no interest and stated to have the item removed from the agenda.

Solicitor's Report

Engineers Report

Discuss the approval of the service order authorization for the engineer regarding tasks related to the 2019 Roadway Improvement Project.

Mr. Mitrovich advised that the Board of Commissioners that he will provide a list of all the roads that will be paved during the 2019 Roadway program for the next meeting.

Mr. Bruckner commented that the advertisement needs to be published.

Mr. Castello questions what happened to Lindsay Road. He stated that it was put on last year's list, but then it was removed.

Mr. Mitrovich stated that there was conversation in regard to Lindsay Road and determining what part of Lindsay Road needs completed first.

Place on regular agenda for a vote.

Discuss the approval of the service order authorization for the engineer regarding tasks related to the Storm Sewer Improvement Project from North Wren Drive to Scrubgrass Road.

Place on regular agenda for a vote.

Discuss the approval of the service order authorization for the engineer regarding tasks related to the Vanadium Road Sidewalk Improvements.

Mr. Mitrovich mentioned that the Street Opening Ordinance is being reviewed / updated as required. The Grading Permit Ordinance is almost updated and will be provided to the Planning Commission for review and recommendation to the Board of Commissioners.

Place on regular agenda for a vote.

Mr. Mitrovich suggested the Board of Commissioners ratify approval for a Service Order Authorization for the Township Engineer; regarding tasks related to the Storm Sewer Improvement Project for North Wren Drive and Scrubgrass Road.

February 2019 Engineering Public Works Report

Ordinance Update:

Street Opening:

LSSE drafted revisions to the ordinance which were reviewed by the Planning Commission at their February meeting. LSSE to continue to coordinate with Code Enforcement and Solicitor to provide a revised draft for the March Planning Commission meeting. Final Street Opening Ordinance to be advertised following Planning Commission review and Board review. Adoption of the Street Opening Ordinance by Scott Township is anticipated in the Spring.

Sign Regulations:

The Planning Commission reviewed revisions to the billboard and electronic messaging sign regulations within the Zoning Ordinance at their February meeting.

St. Clair Hospital Ambulatory Care Center:

Street lighting has been an ongoing issue. The Hospital has resubmitted proposed lighting specifications similar to their original submission. The Township Traffic Engineer is reviewing the technical detail and the Code Enforcement Officer is coordinating maintenance requirements (the hospital proposes the Township contractor conduct maintenance).

A meeting and walkthrough were held with Township and Hospital representatives on January 3, 2019 relating to the "new" North Wren Road which was opened January 8, 2019. Signal coordination is ongoing under the direction of the Township Traffic Engineer.

As requested, LSSE followed up with the hospital regarding directional signage the hospital agreed to place generally in the vicinity of Swallow Hill Road / Scrubgrass Road / Raven Drive. The hospital has committed to installing the signage but has requested Township direction with respect to placement (Attachment A).

2018 Road Program:

LSSE issued Change Order No. 1 to adjust the Contract amount to include Add Alternate Nos. 2, 3, and 4 (increase of \$86,302.42) to the Township for execution on January 28, 2019.

2019 Road Program:

LSSE provided the Township this evening with the revised Opinion of Probable Cost and is preparing the bid documents for a tentative bid opening of April 2, 2019. Final review of the scope is required.

Vanadium Road Sidewalks:

Install sidewalk on one side of Vanadium Road (Bower Hill Road to Worcester Drive). Surveys have been completed. LSSE preparing bid documents for a tentative bid opening of April 2, 2019.

CD Year 44 Georges Run Stream Restoration:

LSSE anticipates finalizing Contract Documents by end of February 2019.

CD Year 45 Scott Park ADA Ramps and Improvements:

Anticipating award June 2019.

Greentree Animal Clinic:

LSSE prepared correspondence dated January 11, 2019 (Attachment B) concerning the performance of grading operations without obtaining a Grading Permit and without proper guidance/supervision by a Geotechnical Engineer.

Rita's Italian Ice:

LSSE prepared correspondence dated January 31, 2019 (Attachment C) concerning remedial work and proper guidance/supervision by a Geotechnical Engineer.

February 2019 Engineering Storm and Sanitary Sewer Report

Interim Corrective Action Plan (CAP) and TAP Approval:

Draft letter to DEP was prepared and submitted to Scott Township for submission to DEP. Letter was submitted to DEP by Scott Township on January 8, 2019. The extension was granted by PaDEP in correspondence dated January 15, 2019 (Attachment A).

ALCOSAN Transfer Agreement:

A municipal managers / elected officials informational meeting has been scheduled by ALCOSAN for Thursday, January 31, 2019 from 10:00 AM to 11:30 AM at the Upper St. Clair Community and Recreation Center. Scott Township was represented at this meeting (Manager, Engineer, Solicitor). Solicitors and Engineers were specifically not invited to this meeting. ALCOSAN stated at this meeting that the Transfer Agreements would be executed by "point of connection," meaning that the Transfer Agreements would encompass multi-municipal execution in many cases. Solicitor can report on LSSE comments.

GROW 1: 2017 Stream Inflow Removal Project:

The contract with ALOCSAN is set to expire on February 28, 2019. A time extension has been requested to extend the completion date to allow the Township to access the remaining grant funds (Attachment B).

GROW 3: 2019 Source Flow Reduction and Sanitary Sewer Improvements:

Bidding is anticipated in March/April 2019.

Multi-Municipal Sewers:

LSSE to prepare SOA for this work.

Municipal Feasibility Studies:

Therefore, this item remains outstanding and is part and parcel of the regionalization agreement. Satisfaction of these feasibility studies is contingent upon execution of the ALCOSAN Transfer Agreement. It should be noted, however, that this study was based upon the "convey all" methodology that ALCOSAN was promoting at that time.

Upon reading the ALCOSAN Transfer Agreement, it seems as though their approach has changed (revise scope with regulators and pass associated project costs along to municipalities).

Worcester Drive Sanitary Sewer Realignment Project:

No construction has been performed as of this date. Met with Solicitor and Scott Township on January 3, 2019 concerning project status and development of a plan to move forward. Coordinating with Solicitor to prepare a response to Bella Enterprises, Inc.'s claims for additional compensation as a result of gas line location. Solicitor's office working on this.

Lind Way Wildcat Sewer:

This is a private sewer lateral serving approximately seven (7) homes along Lind Way. Notification was sent by Scott Township to residents describing the situation, identifying the sewer as a private common shared lateral, and requesting permission to perform dye testing of each property to identify connectivity. One (1) homeowner has responded to date, and Scott Township is awaiting additional responses. ACHD will require a shared common lateral agreement between all property owners, which must be recorded.

2019 Wasteload Management Report:

LSSE prepared the Report and submitted it to ALCOSAN (Attachment C).

Scrubgrass Sanitary Sewer Repair:

A defect was reported near the Conservancy, public works reviewed and had this line (SMH #S-17-5-2 to SMH #S-17-5-3) cleaned and televised using the SHACOG Truck and Robinson Pipe. A broken segment and multiple root intrusions were observed (Attachment D).

2019 Scope of Work:

The following listing presents the annual tasks to be completed in 2019:

1. Annual Training
2. PCSM BMP Inventory and Inspection
3. MCM Plan Updates
4. Mapping Updates
5. Illicit Discharge Follow-Up/Investigation.
6. Annual Outfall Screening – Sampling is required and will be performed during the summer.
7. Annual Progress Report

Pollutant Reduction Plan: Required for all streams with nutrient or sediment impairments. PRP requirements for Sediment are to provide a 10% reduction of the existing pollutant loading in 5 years (From permit issuance in March 2018 to March 2023). For Scott Township this includes:

- a. Painters Run (Sediment)
- b. Chartiers Creek (Sediment)
- c. Scrubgrass Run (Sediment)

Final PRP should be developed which identifies the 4-Year Program. All improvements must be constructed by March 15, 2023. Need to evaluate and prioritize projects. Discussion is required regarding flood reduction benefits such as stormwater ponds versus stream restoration, or a combination of both. Input from Scott Township is required regarding project selection. Scott Township Budget is ±\$662,000. Since development of the PRP, DEP has made the stream restoration regulations increasingly more challenging and costly by incorporating a maintenance element. It is recommended that a scoping document be prepared to identify costs, expected pollution reduction credits, and coordination with storm drainage projects. LSSE to prepare SOA for this work.

Pollutant Control Measures:

AMD sites and other impairments must be identified and submitted as part of the 2019 Annual Report.

Stormwater Fee:

Work is proceeding as authorized.

Stancey Road Stormwater Improvements:

CFA will be accepting applications for the Flood Mitigation Program from February 1, 2019 through May 31, 2019. This program requires Township matching funds in the amount of 15% of the total project cost and a \$100.00 application fee.

Scrubgrass Road:

Initial meeting held with Public Works, Engineer, and PennDOT on February 4, 2019 to review two (2) areas along Scrubgrass Road where the potential exists for cooperative efforts between Scott Township and PennDOT concerning drainage/flooding issues. PennDOT to contact the Township.

Township Wide Flooding:

Direction from Scott Township required. LSSE to prepare SOA for this work to include in PRP project where feasible.

Berkwood Study:

Direction from Scott Township is required regarding how to address the findings. A portion of this work could be incorporated into the PRP projects if a stormwater basin is constructed.

St. Clair Drainage Improvements:

LSSE prepared SOA for this work.

Standing Committee Report - Finance

Standing Committee Report – Public Safety

Josephine Grignon

1710 Sillview Drive

Ms. Grignon approached the Board of Commissioners with a concern in regard to the group homes in Scott Township. She continued to state that she has been harassed in her driveway, a 19 year old man approached her and grabbed her forcefully and proceeded to shove her into her car as he was screaming 'shoes'. Ms. Grignon ran to her neighbor's house where the 19 year old boy followed her onto the neighbor's porch and he tried to obtain access to the neighbor's home. She also mentioned an incident where a young man stopped a car in the middle of the road, opened the car door and stole groceries from the pregnant woman driver and ran back into the house.

Mr. Castello said that he has not heard any issues with the group homes in Scott Township for the past 15 years.

Mr. McTiernan stated that you cannot restrict the zoning to eliminate the group homes from the community and you cannot send a letter to the neighbor's notifying them of the group homes in their area.

Mr. McTiernan suggested the Township get in contact with AMA, American Medical Association to address the concerns that are being discussed.

Mr. Bruckner advised to copy County Councilman Pat Catena.

Barbara O'Donnell
1630 Berkwood Dr.

Ms. O'Donnell also advised that she had damage to her car. Ms. O'Donnell showed a photo of the damage.

Discuss the incident on Berkwood Drive. (Calabria).

Mr. McTiernan suggested the Township get in contact with AMA (Group Home Company) and discuss the concerns that have been raised.

Mr. Bruckner also suggested getting County Councilman Mr. Patrick Catena involved in the situation. The Board of Commissioners stated that the Township will enforce violation notices due to sanitary issues of the property and more police patrols will be provided.

Standing Committee Report – Public Works

Discuss the approval to purchase a Chevrolet Truck Quad Cab for Public Works in the amount of either \$25,000.00 or \$35,000.00.

Mr. Calabria II advised that the motion should be revised to reflect that the amount would not exceed the amount of \$45,000.00.

Ray Owens
Scott Resident

Mr. Owens asked if the truck is going to be utilized to transport equipment and men. Mr. Owens wanted to make sure the Board of Commissioners are aware that a 3.5 ton truck legally cannot haul much weight.

Mr. Calabria suggested the Township apply for a DCNR; Department of Conservation and Natural Resources GRANT to install Astroturf in the big ball field's in-field. The Board of Commissioners agreed to include the Resolution on the regular agenda scheduled for Tuesday, February 26, 2019.

Environmental Committee (Sewer Committee and MS4 Updates)

Mr. Giudici mentioned the next Sewer Committee meeting scheduled for Monday, March 4, 2019 at 7:00pm. This meeting is going to be in conjunction with Public Works Department and Parks and Recreation Committee.

Parks and Recreation

Discuss the approval of holding The Annual Easter Egg Hunt at Scott Park on Sunday, April 14, 2019 at 2:00 p.m.

Place on agenda for a vote.

Discuss possible P.O.S. System for the Scott Township Pool.

Mrs. Fitzgerald mentioned that information was obtained from different companies and Mrs. Fitzgerald suggests the Township go with CivicRec.

John Nemeth – 2018 Aquatics Director
2131 Swallow Hill Road

Mr. Nemeth also spoke in regard to the research that himself and Mrs. Fitzgerald put forth. He mentioned that CivicRec has the best platform that Scott Pool requires. The Township also currently uses CivicReady which is a part of CivicRec.

Mrs. Fitzgerald stated that the set up fee is a cost of \$3,000.00 and a monthly charge of 4,500.00 per year after that.

Mr. Bruckner asked what the other information and fees were for.

Mrs. Fitzgerald stated that she was asked to inquire about the cost of a full management systems for the Township's swimming pool. She continued to say that a pool management company would handle all of the staffing of the lifeguards, scheduling of staffing for the pool, and any other management items. Mrs. Fitzgerald mentioned that USA Management, LLC. Has a cost of \$84,040.00, plus extra ideas that could be added with an additional charge.

Mr. Wells asked if there would be a cost savings for the Township to go with USA Management, LLC.

Mrs. Fitzgerald replied; bases on the revenue we received last year and the figures provided by USA Management it could potentially save the Township \$30,000.00.

Mr. Bruckner asked if the Township would be hiring previous lifeguards.

Mrs. Fitzgerald replied that she did ask USA Management and they told her to provide them with a list of all last year's lifeguards.

Mr. Bruckner asked about the Concession Stand.

Mrs. Fitzgerald replied that USA Management is capable of managing and operating the concession stand. However, she did not get the pricing for that at this time.

Mr. Nemeth commented that USA Management could not effectively manage Scott Pool for an amount of \$84,000.00. Mr. Nemeth mentioned that he would not work for a pool management company.

Mr. Castello and Mrs. Meyers mentioned that this subject was never discussed with the entire board.

Mr. Bruckner mentioned that the Township wanted to inquire about different options for the pool.

Mr. Nemeth stated that he was under the impression that he was returning this year. He mentioned that he put work into the Newsletter and the planning of the swimming pool events. He also starting researching for staffing.

Discuss the hiring of an Aquatics Director for the 2019 summer season.

Place on agenda for a vote.

Discuss the hiring of McKenzie Sinclair as the Recreation Director for the 2019 summer season in the amount of \$3,500.00.

Place on agenda for a vote.

Public Relations Report

Discuss the request from 'All Community Events' to host a 5k run in Scott Township, proceeds to benefit local charities.

Mrs. Meyers stated that the Township looked into doing something like this in the past. However, since the Township has a split of local and county roads it is hard to obtain the proper approval to host a 5k run in the Community.

Discuss the Observer Reporter Article Re: SHMRRC

Discuss Meet & Greet Commander Jason Deichler March 14, 2019, 6:30pm – 8:00pm Main Meeting Room.

Library Liaison Report

Mr. Giudici stated that the last Library meeting scheduled for yesterday, February 11, 2019 was cancelled.

SHACOG

Discuss the approval of the SHACOG Joint Bid for O&M CCTV Inspection and Cleaning of Sanitary Sewers Lines – Year 9. (Form due to SHACOG by: February 22, 2019).

The Board of Commissioners advised that they do not want to participate in this.

Discuss the approval of the SHACOG Joint Bid for O&M Point (Open-Cut) Repairs of Sanitary Sewers – Year 8. (Form due to SHACOG by: February 22, 2019).

The Board of Commissioners advised that they do not want to participate in this.

Administration

Conferences and Workshops

Discuss the approval of Sandy Wilkins, Finance Director to attend the 2019 Annual Statewide Conference for Government Finance Officers Association of Pennsylvania in the amount of \$400.00 plus \$419.91 for hotel fees.

Mr. Wells asked if this is a requirement for the Finance Director to attend this conference every year.

Mr. Calabria mentioned that the Township budgets an amount specifically for training every year for their employees.

Board of Commissioners requested a presentation from the Finance Director as to why she wants to attend this conference.

Public Comments on Items Not Listed on the Agenda

David Murphy
1229 Blue Jay Drive

Mr. Murphy asked about the crosswalk for the valet parking lot at St. Clair Hospital.

Mr. Calabria II said that the crosswalk was removed from the original drawing.

Michael Falderoff
1130 Blue Jay Drive

Mr. Falderoff asked how long it would take to fix the street lights. At night there is a glare and it makes it difficult to see properly.

Mr. Calabria II stated that this is temporary lighting while construction is taking place.

Commissioners Request

Adjournment

Motion by Mr. Giudici, second by Mr. Abel to adjourn the meeting.

The meeting was adjourned at 10:18p.m.

Attest:

A handwritten signature in blue ink is written over a horizontal line. The signature is cursive and appears to read "A. B. Jeff".