

**MINUTES
SCOTT TOWNSHIP
BOARD OF COMMISSIONERS
301 LINDSAY ROAD, MAIN MEETING ROOM
SCOTT TOWNSHIP, PA 15106
REGULAR MEETING
March 26, 2019**

7:00pm Executive Session

The meeting was called to order by President Frank Bruckner at 7:30 p.m. He then led all present in prayer and pledge to the flag.

Roll Call:

Frank W. Bruckner, President	Present
Thomas M. Castello, Esq.	Present
Eileen L. Meyers	Present
David Calabria II	Present
Paul Abel	Present
Stacey Altman	Present
David G. Calabria, Vice President	Present
William Wells	Present
Donald W. Giudici, C.P.A.	Present

PRESENT - 9

ABSENT - 0

ALSO PRESENT: Denise H. Fitzgerald, Secretary – Manager
Robert McTiernan, Esq., Solicitor, Tucker Arensburg, PC
Randy Lubin, Director of Public Services
Lisha Mihalko, Assistant Secretary
James Stoker, IT Director
James Secreet, Chief of Police

Approval of Agenda

Motion to approve the agenda, as submitted and revised.

Motion Mr. Wells, second by Mr. Calabria II, to approve the agenda, as submitted and revised.

**All in Favor
Motion Carries (9-0)**

Public Comments on Agenda Items Listed Below

To be addressed at the beginning of each Committee report

Bill List

Motion to approve the Bill List and authorize payment of disbursements from the General Fund in the amount of: \$516,847.83.

Motion by Mr. Calabria, second by Mr. Wells to approve the Bill List and authorize payment of disbursements from the General Fund in the amount of: \$516,847.83.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (9-0)

Approval of Minutes

Motion to approve minutes for the following meetings:

Agenda Meeting	February 12, 2019
Regular Meeting	February 26, 2019

Motion by Mr. Calabria, second by Mr. Wells to approve the minutes for the meeting of February 12, 2019.

All in Favor

Motion Carries (9-0)

Motion by Mr. Calabria, second by Mr. Abel to approve the minutes for the meeting of February 26, 2019.

All in Favor

Motion Carries (9-0)

Planning, Zoning and Code Enforcement

Motion to advertise for a Code Enforcement Officer.

Motion by Mr. Calabria, second by Mr. Calabria II to advertise for a Code Enforcement Officer.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (9-0)

Solicitor's Report

Motion to approve the authorization of a petition for conservatorship of 46-48 Greenbriar Drive and 60-62 Greenbriar Drive.

Motion by Mr. Wells, second by Mr. Calabria to approve the authorization of a petition for conservatorship of 46-48 Greenbriar Drive and 60-62 Greenbriar Drive.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (9-0)

Motion to approve settlement agreement for contract #17-S2 Worcester Drive Sewer Replacement and to resend the notice of termination.

Motion by Mr. Calabria, second by Mr. Abel to approve settlement agreement for contract #17-S2 Worcester Drive Sewer Replacement and to resend the notice of termination.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (9-0)

Motion to approve advertisement of contract #19-S1 for Worcester Drive Sewer Replacement.

Motion by Mr. Calabria, second by Mr. Wells to approve advertisement of contract #19-S1 for Worcester Drive Sewer Replacement.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (9-0)

Engineers Report

Motion to submit Letter of Interest to ALCOSAN to be considered for funding through ALCOSAN's Green Revitalization of our Waterways – Cycle 4.

Motion by Mr. Wells, second by Mr. Abel to submit Letter of Interest to ALCOSAN to be considered for funding through ALCOSAN's Green Revitalization of our Waterways – Cycle 4.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes

Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (9-0)

Motion to advertise for proposals for a traffic Engineer for the green light go Grant.

Motion by Mr. Wells, second by Mr. Calabria to advertise for proposals for a traffic Engineer for the green light go Grant.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (9-0)

Motion to approve the installation of an LED street light at the intersection of Foxcroft and Stancey at no cost to the Township, with a monthly electrical usage fee of approximately \$8-10/month.

Motion by Mr. Bruckner, second by Mr. Calabria to approve the installation of an LED street light at the intersection of Foxcroft and Stancey at no cost to the Township, with a monthly electrical usage fee of approximately \$8-10/month.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (9-0)

Motion to authorize the Township Engineer and staff to update the Fee Schedule Ordinance and to authorize advertisement of changes.

Motion by Mr. Calabria, second by Mr. Abel to authorize the Township Engineer and staff to update the Fee Schedule Ordinance and to authorize advertisement of changes.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (9-0)

Standard Reports

Treasurer's Report

Motion to approve the total real estate commissions due the Tax Collector for the month of February 2019 for the 2018 year in the amount of \$1,174.37.

Motion by Mrs. Meyers, second by Mr. Abel to approve the total real estate commissions due the Tax Collector for the month of February 2019 for the 2018 year in the amount of \$1,174.37.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (9-0)

Standing Committee Report – Finance

Motion to approve payment to The Phoenix Benefits Group, Inc. for Investment Consulting Services for the Police Pension Fund in the amount of \$695.00 and the Non-Uniform Employees Pension Fund in the amount of \$500.00. (to be paid from the respective funds).

Motion by Mr. Wells, second by Mr. Calabria to approve payment to The Phoenix Benefits Group, Inc. for Investment Consulting Services for the Police Pension Fund in the amount of \$695.00 and the Non-Uniform Employees Pension Fund in the amount of \$500.00. (to be paid from the respective funds).

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (9-0)

Motion to have a glass recycling event in Scott Township with the Pennsylvania Resource Council for an approximate amount of \$750.00. (Bruckner).

Motion by Mr. Wells, second by Mr. Bruckner to have a glass recycling event in Scott Township with the Pennsylvania Resource Council for an approximate amount of \$750.00. (Bruckner).

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (9-0)

Motion to approve harassment prevention training in the amount of \$800.00 for all Township employees and Commissioners. (Calabria)

Motion by Mr. Wells, second by Mrs. Meyers to approve harassment prevention training in the amount of \$800.00 for all Township employees and Commissioners. (Calabria)

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (9-0)

Motion to modify the employee handbook and set policy that all employees shall be required to certify no later than 30 days prior to open enrollment, whether any children or step child has hospitalization coverage through a natural parent.

Motion by Mr. Wells, second by Mr. Calabria to modify the employee handbook and set policy that all employees shall be required to certify no later than 30 days prior to open enrollment, whether any children or step child has hospitalization coverage through a natural parent.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	No
Eileen L. Meyers	Yes
David Calabria II	No
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (7-2)

Standing Committee Report – Public Safety

Standing Committee Report – Public Works

Motion to accept the letter of retirement from Gary Turner, Public Works Employee; effective May 31, 2019.

Motion by Mr. Calabria, second by Mr. Wells to table the motion in reference to the letter of retirement from Gary Turner, Public Works Employee; effective May 31, 2019.

All in favor

Motion Carries (9-0)

Motion to approve the advertisement for one Public Works Employees.

Motion by Mr. Calabria, second by Mr. Calabria II to approve the advertisement for one Public Works Employees.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (9-0)

Environmental Committee (Sewer Committee and MS4 Updates)

Mr. Giudici mentioned the next Sewer Committee Meeting is being held on Monday, May 6, 2019 at 7:00pm in the main meeting room of the Municipal Building.

Parks and Recreation

Motion to award Nobby's Pizzeria, LLC. for the operation of the Concession Stand at Scott Pool to Shawn Walsh effective May 1, 2019 for a period of two years with rents in accordance to the proposal submitted for a two year contract not to exceed \$14,000.

Motion by Mrs. Meyers, second by Ms. Altman to award Nobby's Pizzeria, LLC., for the operation of the Concession Stand at Scott Pool to Shawn Walsh effective May 1, 2019 for a period of two years with rents in accordance to the proposal submitted for a two year contract not to exceed \$14,000.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (9-0)

Motion to reimburse up to \$2,300.00 to the Scott AA for the start up expenses for the Dek Hockey portion of the Association.

Motion by Mrs. Meyers, second by Mr. Calabria to reimburse up to \$2,300.00 to the Scott AA for the start up expenses for the Dek Hockey portion of the Association.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (9-0)

Motion to ratify the request from the Girl Scout Troop to use the Lodge at no charge on Friday, March 22, 2019.

Motion by Mrs. Meyers, second by Mr. Wells to ratify the request from the Girl Scout Troop to use the Lodge at no charge on Friday, March 22, 2019.

All in favor
Motion Carries (9-0)

Public Relations Report

Motion to approve membership of the President of the Board in the amount of \$75 to Amen Corner.

Motion by Mr. Bruckner, second by Mr. Calabria to approve membership of the President of the Board in the amount of \$75 to Amen Corner.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	No
Eileen L. Meyers	No
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes

Donald W. Giudici, C.P.A.

No

Motion Carries (6-3)

Motion to approve the President of the Board to the Amen Corner 59th Judicial Reception to be held on Tuesday, April 2, 2019 in the amount of \$40.00 per person.

Motion by Mr. Calabria, second by Mr. Abel to approve the President of the Board to the Amen Corner 59th Judicial Reception to be held on Tuesday, April 2, 2019 in the amount of \$40.00 per person.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	No
Eileen L. Meyers	No
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	No

Motion Carries (6-3)

Announce the 1st Annual Amen Corner Food Bank Meet & Greet to be held on Friday, March 29, 2019.

All in favor

Motion Carries (9-0)

Mr. Bruckner stated that the Chartiers Valley Girls Basketball team won a State Championship and had an undefeated record of 30-0 this season. He mentioned that a Proclamation will be presented at a future Township Meeting.

Library Liaison Report

Motion to approve the library the use of the Community Room at Scott Park free of charge on Saturday, September 14, 2019 from 12:00pm – 10:00pm to host a Trivia Night library fundraiser.

Motion by Mr. Bruckner, second by Mrs. Meyers to approve the library the use of the Community Room at Scott Park free of charge on Saturday, September 14, 2019 from 12:00pm – 10:00pm to host a Trivia Night library fundraiser.

All in favor

Motion Carries (9-0)

SHACOG

Motion to approve the President of the Board, SHACOG Representative and Manager to attend SHACOG 46th Annual Dinner Meeting to be held Thursday, April 25, 2019 at the Club at Nevillewood in the amount of \$55.00 per person.

Motion by Mr. Giudici, second by Mr. Wells to approve the President of the Board, SHACOG Representative and Manager to attend SHACOG 46th Annual Dinner Meeting to be held Thursday, April 25, 2019 at the Club at Nevillewood in the amount of \$55.00 per person.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	No
Eileen L. Meyers	No
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	No

Motion Carries (6-3)

Standing Committee Report – Administration

Motion to award the proposal for a phone system within the Administration Office; one to North Star Communications in the amount of \$7805.00 for equipment and installation, and another to Hover Networks for approximately \$19,200.00 for twenty four months of voice over I.P. Services.

Motion by Mr. Calabria, second by Mr. Bruckner to award the proposal for a phone system within the Administration Office; one to North Star Communications in the amount of \$7805.00 for equipment and installation, and another to Hover Networks for approximately \$19,200.00 for twenty four months of voice over I.P. Services.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (9-0)

Motion to approve Resolution #936-19 for disposition of records listed below:

Real Estate	2012 and Back
Payment entry books, also counterfoils used in making up deposits.	
Earned Income net profits Tax	2012 and Back
Individual payment cards and proof of earnings, W2's, Schedule C, Etc.	
Occupation Tax	2012 and Back
Ledger books used to record payments.	
Mercantile Tax	2012 and Back
Ledger books used to record payments.	
Monthly Reports	2012 and Back
Information and deposit slips used to compile monthly reports for Real Estate, earned income tax, occupation tax and mercantile tax.	
Sewage Records	2012 and Back
Individual payments, edit and posting reports.	
PROOF OF PUBLICATION	2009 and BACK
Advertisement Purposes	
ETHICS COMMISSION STATEMENTS	2009 and BACK
Financial Statements	
SEASONAL EMPLOYMENT	2003 and BACK
Public Works Summer Help, Pool Summer Help, Crossing Guards	
UNION GRIEVANCES	2011 and BACK
APPLICATION FOR EMPLOYMENT	2016 and BACK
NOTICE OF VIOLATION OF MUNICIPAL ORDINANCE	2014 and BACK
EMPLOYEE HEALTH INSURANCE CLAIM FILES	2013 and BACK

Motion by Mr. Wells, second by Mr. Giudici to approve Resolution #936-19 for disposition of records listed above.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (9-0)

Conferences and Workshops

Public Comments on Items Not Listed on the Agenda

David Murphy
1229 Blue Jay Drive

Mr. Murphy wanted to say thank you to the board of Commissioners and everyone else who was involved in the model train display. Mr. Murphy stated that the Association was very proud of the outcome and they hope to return next year.

Barbara Magrini
1291 Grouse Drive

Ms. Magrini stated that the new garbage cart the Township provided to all of their residents is too large. Ms. Magrini inquired as to an update for those residents that want a smaller can.

Mr. Bruckner read a letter from a Constituent with the same concern.

Mrs. Fitzgerald explained that the Township is gathering information from those individuals who would be interested in obtaining a smaller size cart. She also mentioned that there has been communication as to why Bethel Park Residents were able to choose which size carts they want, Mrs. Fitzgerald said that they were the only Municipality that handled the SHACOG Contract this way and the residents had to pay for their carts. Scott Township included the cost of their garbage carts into the 5 year Contract so there would be no charge to the residents.

Mike Crist
Waste Management

Mr. Crist confirmed that Bethel Park bought the garbage carts directly through the manufacture so they were able to give their residents the option of what size they wanted. Bethel Park residents were charged for their garbage carts. Mr. Crist also confirmed that Scott Township handled the garbage contract the same way Upper St. Clair, Finley Township, and Peters Township did.

Mr. Crist made it very clear that the individuals with a smaller cart (35 gallon or 65 gallon cart) are limited to that amount of garbage ONLY. Those residents that have a smaller cart will not be allowed to put extra garbage beside the cart. Counsel decided to go automated due to the cheaper price therefore; the driver does not get out of the truck to collect the garbage.

Patti Fry
Grouse Drive

Ms. Fry had some concerns in regard to the Pool Management Company that was hired for Scott Pool.

The Board of Commissioners advised that there was a clause added to the Agreement allowing the Township to terminate the Agreement if the pool is not ran to the Townships standards. The Commissioners also advised the residents to communicate any issues at future Township Meetings.

Shannon Snatchko
1112 Meadowlark Drive

Mrs. Snatchko suggested the cleaning of the bathrooms at the pool be changed to a more convenient time rather than closing the restrooms down mid day.

Mrs. Fitzgerald mentioned that this is something that the Township will be considering to change this year.

Commissioners Requests

Mrs. Meyers mentioned to Mr. Fischer about the garbage carts on Carothers Avenue. There are still a good number of the carts being stored in the front of the houses. Violation notices should be sent out.

Mr. Wells mentioned that the playground at the Chartiers Valley Intermediate School is now open to the public, after school hours. Mr. Wells also suggested the Township look into a process for the properties going into Sheriff Sale and he suggested the possibility of marketing the Hope Street property.

Mr. Calabria mentioned that the County will be doing paving on Painters Run Road and this is going to cause road detours. During the off duty time, there will be off duty officers on site to direct traffic.

Mr. Bruckner said thank you to Mr. Lubin for assisting him with a Constituent in his ward.

Mr. Calabria II suggested updating the water fountain at the pool with a water bottle filler. The estimated cost is \$1,200.00.

Mr. Bruckner made the motion to add a water bottle filler in Scott Pool.

Motion to purchase a water bottle filler for the Scott Pool with an estimated cost not to exceed \$1,200.00.

Motion by Mr. Calabria II, second by Mr. Bruckner to purchase a water bottle filler for the Scott Pool with an estimated cost not to exceed \$1,200.00.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (9-0)

Mr. Bruckner suggested putting an outline of tonight's conversation pertaining to the pool and the garbage explaining how they were resolved on the web-site.

Adjournment

Motion by Mr. Calabria, Second by Mr. Wells to adjourn the meeting.

The meeting was adjourned at 9:34p.m.

Attest:

