

**MINUTES
SCOTT TOWNSHIP
BOARD OF COMMISSIONERS
301 LINDSAY ROAD, MAIN MEETING ROOM
SCOTT TOWNSHIP, PA 15106
AGENDA MEETING
August 13, 2019**

6:30pm Executive Session

The meeting was called to order by President Bruckner at 7:30p.m. He then led all present in prayer and pledge to the flag.

Roll Call:

Frank W. Bruckner, President	Present
Thomas M. Castello, Esq.	Present
Eileen L. Meyers	Present
David Calabria II	Present
Paul Abel	Present
Stacey Altman	Present
David G. Calabria, Vice President	Present
William Wells	Present
Donald W. Giudici, C.P.A.	Present

PRESENT - 9

ABSENT - 0

ALSO PRESENT: Denise H. Fitzgerald, Secretary – Manager
David Mongillo, Esq., Solicitor, Tucker Arensburg, PC.
Ned Mitrovich, P.E.; Engineer, Lennon, Smith, Souleret Engineering, Inc.
Marie Hartman, P.E.; Engineer, Lennon, Smith, Souleret Engineering, Inc.
Randy Lubin, Director of Public Services
Todd Tulowitzki, Code Enforcement Officer
James Stoker, IT Director
James Secreet, Chief of Police

County Councilman Pat Catena attended tonight's meeting to discuss recent flooding issues at Hope Hollow Road.

Public Comments on Agenda Items Listed Below

To be addressed at the beginning of each Committee report

Planning, Zoning and Code Enforcement

Mr. Tulowitzki provided updates on the items listed below:

1. 15 violations
2. 14 Rental Inspections
3. 2 hearings are scheduled for this month.
4. 14 Building permits \$157,000, cost: \$5,000 in fees.
5. Had a Zoning Hearing Board meeting for two different variances.
6. Providence Point is on track.

Discuss the possible passage of an ordinance for annual rental inspections.

Mr. Tulowitzki stated that he has been doing research with the rental inspections. It has been a constant issue with the home owners not advising the Township when a new tenant has moved into the unit. He suggested this be zoned for 3 or more unit homes.

Mr. Mongillo suggested Mr. Tulowitzki work with the Township Solicitor to get an Ordinance started.

Discuss the update to Ordinance to get the failure to file added to \$300.00 per day, each day is a new offense. (Turnkey).

Mrs. Fitzgerald stated that Mark Schuster mentioned that the Township update our Ordinance.

Mr. Bruckner asked what the Ordinance currently states.

Mrs. Fitzgerald replied; if the mercantile tax is not paid, the total failure to file is \$300.00, this update is to change that fine to \$300.00 per day.

Solicitor's Report

Engineers Report

Discuss the approval to advertise for the 2019 CCTV Project (ACHD O&M Requirements).

Place on agenda for a vote.

Discuss the approval to advertise for the Scrubgrass Sanitary Sewer Repair Project.

Place on agenda for a vote.

Discuss the approval to advertise for the CD Year 45 Scott Park ADA Ramps and Sidewalk Improvements.

Place on agenda for a vote.

Discuss awarding the contract for the Green Light Go GRANT for the Bower Hill Road and Vanadium Road Traffic Signal Upgrades.

Bid Opening:

Mr. Mitrovich stated that the below contractors submitted proposals to be awarded the contract for the Green Light Go GRANT:

Traffic Planning and Design, Inc.
1370 Washington Pike; Ste #515
Bridgeville, PA. 15017

Gibson-Thomas Engineering
9951 Old Perry Highway
Wexford, PA. 15090

Trans Associates Engineering Consultants, Inc.
4955 Steubenville Pike; Ste #400
Pittsburgh, PA. 15205

Mr. Mitrovich stated that once the Township picks the contractor, the selection will be submitted to PennDot. PennDot will then approve or deny your selection, at that time action will be needed from the Board of Commissioners.

Discuss the approval of Partial Payment No. 1 to A. Liberoni, Inc. in the amount of \$22,890.60 for Contract #19-SW1 Vanadium Road Sidewalk Improvements (to be paid from the Capital Improvements Fund).

Place on agenda for a vote.

Discuss the authorization to prepare CDBG Year 46 Pre-Application packages, including supporting documentation, for Scott Park Lodge ADA Improvements and Scott Park Pool House ADA Restroom for submission to SHACOG by Friday, September 6, 2019. Both of these projects were not funded during the CDBG Year 45 funding cycle.

Mr. Mitrovich mentioned that the pre-applications are due to be submitted to SHACOG by Friday, September 6, 2019.

Place on agenda for a vote.

Discuss meeting with PennDOT concerning improvements to Veteran's Bridge. Need direction.

Mr. Mitrovich stated that he held a meeting with PennDot, to discuss preservation efforts that may be considered for Veteran's Bridge.

Mrs. Fitzgerald asked the Commissioners if they want to advertise for a consultant or if they have someone in mind already.

Mr. Calabria suggested using the company that did the Bridge Inspections for the Township of Scott.

Mr. Mitrovich stated to add to the agenda for approval to get a proposal from McTish-Kunkel and Associates for preliminary scope of work.

Ms. Altman said that the estimated cost of \$30,000.00 should be budgeted.

Discuss level of service for storm sewer improvements along Orchard Spring Road.

Mr. Mitrovich recommended the level of service for these improvements should be a 100 year storm.

Request the authorization to advertise for bids for Orchard Spring Road Sanitary and Storm Sewer Improvements.

Mr. Mitrovich stated that the estimated cost for the sanitary and storm sewer improvements would be approximately \$450,000 and \$500,000.

Mr. Bruckner asked how much money was left in the budget for the sewer fund.

Mrs. Fitzgerald stated that the Township budgeted \$850,000.00 and used an estimated amount of \$665,091.00. There is approximately \$100,000.00 left over.

Mr. Calabria recommended having a sewer committee meeting in September to discuss this issue. This will allow the Committee to discuss the funding of this project.

Mrs. Fitzgerald stated that she could do a full analysis of the funds and determine how much of the allocated money is left over.

Place on agenda for a vote.

Standing Committee Report - Finance

Discuss the approval of payment of The Phoenix Benefits Group Inc, Invoice #2019-067 for Actuarial Services for the GASB (Government Accounting Standard Board) in the amount of \$2,500.00. (to be paid from the General fund).

Place on agenda for a vote.

Discuss the approval of payment for the invoices from Peirce Park Group for Administrative Services to the Police Pension Plan in the amount of \$12,877.21 and the Non-Uniform Pension Plan in the amount of \$6,091.63. (To be paid from the respective pension funds).

Place on agenda for a vote.

Discuss approving the request from Bower Hill Volunteer Fire Department for the release of their remaining annual allotment in the amount of \$43,000.

Place on agenda for a vote.

Discuss the concern regarding the Waste Collection Contract and the property at 441, 443, and 445 Center Street. (Bruckner).

Mr. Bruckner stated that he, Mr. Wells, and Mrs. Meyers received a letter from Mr. Cooper in regards to his concerns.

Mr. Wells suggested the Township authorize the Solicitor to revise the Ordinance and re-deliver the cans to these properties.

Place on agenda for a vote.

Discuss the approval of payment of the Phoenix Benefits Group, Inc., Invoice #2019-070 for Actuarial Services for the Non-Uniform Pension Plan. (To be paid from the respective pension funds).

Place on agenda for a vote with the amount once it is provided to the Township.

Standing Committee Report – Public Safety

Mrs. Meyers mentioned to discuss a possible stop sign be installed at the Intersection of Paul and Finley. Mrs. Meyers provided photos of the intersection and the location of the school bus stop.

Mr. Calabria stated that a stop sign cannot be used for the intension of slowing people down.

Mr. Bruckner said that he would like to see the trees in that intersection be trimmed up, which will help with the sight distance.

Joe Changle
502 Summit Drive

Mr. Changle stated that he had Mr. Calabria at his house recently to see what the issues are in this area. He addressed his concerns with the discussions he had with Mr. Calabria at that time. He stated that he has had at least 4 vehicles in his yard due to accidents.

Mr. Calabria asked Mr. Lubin to explain the work order.

Mr. Lubin stated that the work order is in his office. However, the signs are currently on order.

Mr. Secreet explained that 'no parking' signs were ordered. Mr. McTiernan's office created a resolution for this signs to be installed. He suggested that a double yellow line be placed on the road.

The Commissioners and Mr. Changle reviewed the work order. He stated again that his problem is with the speeding in this area.

Standing Committee Report – Public Works

Discuss accepting Randy Lubin's resignation, effective August 30, 2019.

Place on agenda for a vote.

Discuss ratifying approval to advertise for an open position within the Administration Office for the Director of Public Services.

Place on agenda for a vote.

Environmental Committee (Sewer Committee and MS4 Updates)

Parks and Recreation

Mr. Cavey stated that the ice cream social has an estimated attendance of 400 people. He stated that there will be baskets raffled off during the event. Mr. Cavey explained that he received \$1,000.00 in donations from individuals who cannot attend the event.

Mr. Calabria II stated that the plans for the Oktoberfest event are coming along. All the entertainment has been scheduled.

Public Relations Report

Discuss proclamation for Scott Resident Sean McDowell.

Mr. Bruckner mentioned that a proclamation will be presented to Sean McDowell. The presentation is scheduled for the September 27, 2019 Council meeting.

Discuss grant award from DA Zappala for the 2nd floor Security Upgrades.

Mr. Bruckner asked Mrs. Fitzgerald if she would send a thank you letter to DA Zappala's office.

Discuss the allowance of Dianne Peterson to sell products during the October 12, 2019 Glass Recycling Symposium w/ Scott Twp to receive 10% of all sales.

Mr. Bruckner asked if this could be displayed on the Township web-site.

Mr. Bruckner asked if the Township has an E-Waste event scheduled.

Mr. Lubin said that JVS is the company that helps the Township with these events.

Library Liaison Report

Discuss appointing Ryan Koenig, PhD to serve a three (3) year term as a Board Member for the Library.

Library Board Member introduced Ryan Koenig.

Mr. Ryan Koenig introduced himself.

Ms. Gina Leoni advised of different events that the Library is hosting.

Place on agenda for a vote.

SHACOG

Mr. Bruckner mentioned that there is a SHACOG meeting scheduled in Jefferson Hills.

Administration

Conferences and Workshops

Public Comments on Items Not Listed on the Agenda

David Murphy
1229 Blue Jay Drive

Mr. Murphy followed up on the pdf document for the drawings of the sewer repairs. He also stated that there is a stop sign coming out of the St. Clair parking lot which is not visible for drives.

Mr. Bruckner asked who could contact the contractor to advise them of this.

Mr. Tulowitzki replied that he would make contact with them.

Mr. Murphy also wanted to follow up with the street lights at St. Clair Hospital.

Mr. Murphy said that there is no update to provide at this time. The work is not ready to be done at this time.

Commissioners Request

Mr. Calabria stated that the Tax Office submitted a memorandum in regards to the security in their office. He continued to say that this department faces the public and they shut off people's water.

Mr. Bruckner suggested Mrs. Riley look into this issue to see if the Tax Office can get a GRANT as well to have bullet proof glass installed.

Adjournment

Motion by Mr. Bruckner, second by Mrs. Altman to adjourn the meeting.

The meeting was adjourned at 10:00p.m.

Attest:



A handwritten signature in black ink, appearing to read 'D. Murphy', is written over a horizontal line.