

**MINUTES
SCOTT TOWNSHIP
BOARD OF COMMISSIONERS
301 LINDSAY ROAD, MAIN MEETING ROOM
SCOTT TOWNSHIP, PA 15106
AGENDA MEETING
September 10, 2019**

7:00 PM Executive Session

The President of the Board called for a moment of silence for the 9/11 tragedy.

The meeting was called to order by President Bruckner at 7:30p.m. He then led all present in prayer and pledge to the flag.

Roll Call:

Frank W. Bruckner, President	Present
Thomas M. Castello, Esq.	Present
Eileen L. Meyers	Present
David Calabria II	Present – Departed at 9:02pm
Paul Abel	Present
Stacey Altman	Present
David G. Calabria, Vice President	Present
William Wells	Present
Donald W. Giudici, C.P.A.	Present

PRESENT - 9

ABSENT - 0

ALSO PRESENT: Denise H. Fitzgerald, Secretary – Manager
Robert McTiernan, Esq., Solicitor, Tucker Arensburg, PC
Ned Mitrovich, P.E.; Engineer, Lennon, Smith, Souleret Engineering, Inc.
Marie Hartman, P.E.; Engineer, Lennon, Smith, Souleret Engineering, Inc.
Bert Smelko, Public Works Foreman
Scott Chermak, PCS, Inc.
Todd Tulowitzki, Building Code Official / Code Enforcement Officer
Lisha Mihalko, Assistant Secretary
James Secreet, Chief of Police

Public Comments on Agenda Items Listed Below

To be addressed at the beginning of each Committee report

- Presentation provided by Sarah Wilson with Marquette Associates for a quarterly productivity review.
- Recognition from Cheryl Rickens with the Sudden Cardiac Arrest Association.

Planning, Zoning and Code Enforcement

Mr. Tulowitzki provided updates on the items listed below:

1. 37 Violation Notices.
2. 30 Rental Inspections - \$1,500.00.
3. 1 Hearing
4. 8 Dye Test applications
5. 13 Building Permits - \$274,455.00 and \$8,542.50 in fees.
6. Hockey World is complete and will be receiving their occupancy permit September 11, 2019.
7. Providence Point is on track. They have a fire and occupancy inspection being scheduled.
8. Planning Commission met on Wednesday, September 4, 2019 to discuss revisions/upgrades to the grading ordinance and billboard ordinance.
9. Starbucks was pushed back to October's Planning Meeting due to incomplete application.
10. 93 Voicemails answered and phone calls made back.
11. 102-118 incoming calls were answered (does not include missed calls with no voicemails left).

Mr. Chermak provided updates on the items listed below:

1. 7 Residential Building Permits Issued.
2. 12 Residential Building Inspections.
3. 22 Investigated and Property Maintenance Issues.
4. 18 Notices of Violations Sent.
5. 88 Phone calls/Returned Messages.
6. 62 Reviews of old permits and permits that were never picked up.
7. 6 Commercial Plan Reviews/Approvals.
8. 2 Inspection of Existing Commercial Permit.
9. 1 Site visit of Providence Point.

Mr. Wells asked if Norm has had a chance to review the garbage collection issue on Carothers Avenue. The recent update to the Townships contract states that units of 4 or more should be utilizing their own trash hauling services. He continued to say that the Township needs someone to verify that those apartments of 4 or more units are providing their tenants with their own waste collection services.

Mr. Chermak replied that he will follow up with Mr. George.

Mr. Tulowitzki stated that Mr. George has been working on cleaning up the back log of all the old permits. Mr. George has brought in a lot of money from these old permits. Mr. Tulowitzki also stated that Mr. George has recently started working on issues pertaining to Carothers Avenue, he has been going down there every day since last Thursday. Within the last couple of days he has completed 16-18 violations.

Discuss the re-appointment of Phil Rubenstein to the Zoning Hearing Board for a 3 year term, effective September 1, 2019 to September 1, 2022.

Place on next Council meeting agenda to be voted on.

Solicitor's Report

Engineers Report

Discuss advertisement of revised Grading Ordinance as recommended by the Planning Commission at their 09/04/2019 meeting.

Place on next Council meeting agenda to be voted on.

Discuss the approval of Partial Payment No. 2 to A. Liberoni, Inc. in the amount of \$56,058.20 for Contract #19-SW1 Vanadium Road Sidewalk Improvements (to be paid from the Capital Improvements Fund).

Place on next Council meeting agenda to be voted on.

Discuss authorization for A. Liberoni, Inc., working for PennDOT along Scrubgrass Road, to provide material, equipment, and labor to adjust fourteen (14) at-grade sanitary manholes; raise two (2) sanitary manholes that are approximately 6" below grade; and raise one (1) system-critical sanitary manhole that is nearly 4' below grade.

Mr. Mitrovich advised that he met with PennDot back in February in regards to the sanitary sewer lines along Scrubgrass. Communication was received that PennDot would be doing the work for this project. However, the Township will pay a portion of the cost. Mr. Mitrovich stated that the estimated cost from the Township would be approximately \$10,000.00.

Mr. Wells asked if the Township can have their Public Works Department do some of the work to help defray some of the cost from the Township.

Mr. Mitrovich replied that PennDot is required to complete all the work due to the road being a state road.

Mr. Mitrovich mentioned that this is for informational purposes and there is no need to go on the agenda for approval.

Discuss proposed alterations at the Pool. Direction needed regarding scope of alterations to be made.

Mr. Mitrovich said that he met with Bert Smelko, Public Works Foreman in regards to the buckets and zero entry level at the pool. He stated that there are different options the Township can look into. However, he feels that the Township should meet at the pool to discuss different options. Mr. Mitrovich also suggested a splash pad area.

Mrs. Fitzgerald advised that she has previously applied for a grant for the splash pad and was denied. She said that she would submit another grant if the Board of Commissioners would like. However; Mrs. Fitzgerald was already advised that the grant probably wouldn't get accepted because there are other projects within the Township that have a higher priority.

Discuss Hope Street Property and recommendations by Jim Dinert.

Mr. Mitrovich stated that contact has been made with Mr. Jim Dinert to review the property located at Hope Street. Mr. Dinert is going to review a couple other options and he will get back in contact with Mr. Mitrovich at that time.

Mr. Bruckner commented that Jane Sorcan from the Scott Conservancy approached him inquiring about turning the space into green space.

Mr. McTiernan said that the Commonwealth has to get their grant paid back or the Township can convey it in the fashion that meets the statute.

Mrs. Fitzgerald commented that Ms. Sorcan wants to propose the Kane Boulevard property (Federouch Property) be turned into green space for the Conservancy. DCNR allows a swap from property to property, therefore Ms. Sorcan was hoping that the board would be willing to purchase the Kane Boulevard property for \$50,000.00 and swap it, for the Hope Street property to be sold.

Mr. Wells recommended the Township leave it go as green space.

Mr. Bruckner confirmed that this does not need to go on the agenda for approval.

Standing Committee Report - Finance

Discuss the acceptance of the 2020 Minimum Municipal Obligation (MMO) for the Scott Township Police Pension Plan in the amount of \$445,104 and the 2020 Minimum Municipal Obligation (MMO) for the Scott Township Non-Uniform Pension Plan in the amount of \$67,609; as submitted by the Actuary.

Place on next Council meeting agenda to be voted on.

Discuss the adoption of **Resolution** setting the employees' contribution rate for the Police Pension Plan at 5% for the year 2020, as recommended by the Actuary.

Place on next Council meeting agenda to be voted on.

Discuss the adoption of **Resolution** setting the employees' contribution rate for the Non-Uniform Pension Plan at 4.5% for the year of 2020, as recommended by the Actuary.

Place on next Council meeting agenda to be voted on.

Discuss the advertisement to amend **Ordinance #1636-18**; changing the verbiage from 'per structure' to 'per lot'. (Wells).

Mr. Wells commented that he doesn't think the Township is ready to amend the Ordinance at this time. He would like to find out how many properties this affects prior to amending the change.

The Board of Commissioners agreed to table this item for the time being.

Discuss the approval of revised **Ordinance #1030-78**; changing section #12 to reflect failure to file penalty at \$300.00 first day, \$20 per day there after; each day is a new offense. (Turnkey).

Place on next Council meeting agenda to be voted on.

Discuss advertising the budget hearing dates as follows; October 16 & 29, 2019 and November 19, 2019 at 7:00pm.

Place on next Council meeting agenda to be voted on.

Mr. Giudici inquired about the draft Audit Report. He commented that the Board of Commissioners does not get a copy of the draft, even though it is addressed to them. Mr. Giudici feels that the Commissioners should get a copy so they can review it.

Mr. Bruckner said that he doesn't feel that the Township has a problem with any audit findings. He asked for confirmation from Mrs. Fitzgerald.

Mrs. Fitzgerald replied that the Township did have audit findings when she first started. However, a year after she was here the Township has not had any findings.

Mr. Giudici recommends that the Board of Commissioners get a copy of the drafted audit report for review. He also suggested that maybe the Board look into bringing the Auditor in to present the report to the board.

Mr. Bruckner agreed.

Mrs. Fitzgerald commented that she can request that the Auditor present the report to the Board. This will also allow the Commissioners to ask any questions they may have.

Standing Committee Report – Public Safety

Discuss the Rosslyn Farms Agreement for Police Services.

Mr. Abel mentioned that the Rosslyn Farms Police Department would like to seek another agreement with Scott Township for their police services. Mr. Abel said that Rosslyn Farms is requesting a 2-4 year Agreement.

Mr. Secreet said that the longer length Agreement would be better for them, because they have a 90 day termination notice, whereas, the Township does not. Mr. Secreet stated that the Township has done a 2 year agreement in the past and he would suggest doing another two year contact.

Place on next Council meeting agenda to be voted on.

Mr. Secreet wanted to also mention; that a crash investigation team was recently implemented. If there is a fatal accident, this team is called to do the investigation as opposed to calling the County. The good thing about this crash investigation team is that the Township's police department maintains the control of the investigation. Upper St. Clair currently has an SUV that is loaded with all the equipment to do a crash investigation. The equipment was supplied by SHACOG. However, SHACOG cannot own a vehicle. Upper St. Clair is willing to donate the vehicle to the Township. This vehicle would be handled similar to the VAC Truck that we have for SHACOG.

Standing Committee Report – Public Works

Discuss the possibility of the Township taking possession of Pines Drive. (Altman).

Dan Colaizzi
Resident of Pines Drive

Mr. Colaizzi was there to represent the residents of Pines Drive. He mentioned that the residents of Pines Drive are responsible for paving their portion of the road and it is starting to take effect to the values of their homes. Mr. Colaizzi is a Real Estate Agent and he knows this firsthand. The residents of Pines Drive would like the Township to take over possession of the road.

Mr. Calabria asked if they would allow the Commissioners time to research this issue and see if there are some options that the Township can do to assist the residents of Pines Drive. Mr. Calabria also suggested the Township Engineer look at it to determine if it is up to specs.

Discuss designating Thursday, October 31, 2019 from 6:00pm to 8:00pm as Trick or Treat night in Scott Township.

Place on next Council meeting agenda to be voted on.

**Environmental Committee (Sewer Committee and MS4 Updates)
Parks and Recreation**

Public Relations Report

October 12, 2019 recycling seminar with Gail Neustadt from 11:00am – 1:00pm. (Bruckner)

Mr. Bruckner mentioned that there will be a recycling seminar hosted by Gail Neustadt. The seminar will be held on October 12, 2019 in the main meeting room of the Municipal Building from 11:00am – 1:00pm.

Mr. Bruckner also mentioned that the following weekend there will be a glass recycling event held at Scott Park on October 19, 2019 from 9:00am – 2:00pm. This event will be in conjunction with the Project D.U.M.P. Event.

Library Liaison Report

Mr. Bruckner mentioned that the Library is having their annual Trivia Night this weekend, September 14, 2019 from 7:00pm – 9:00pm. Mr. Bruckner asked if the Commissioners could donate \$100.00 for a table at the event, if everyone was interested.

Mr. McTiernan said that he would donate the \$100.00 for a table at Trivia Night.

Discuss the request from the Library for the use of the Community Room from Thursday, March 5, 2020 – Sunday, March 8, 2020 for a train display from The South Hills Model Railroad Club.

Place on next Council meeting agenda to be voted on.

SHACOG

Administration

Conferences and Workshops

Discuss approving Paul Abel to attend the AC&WPATC joint fall conference, October 3, 2019 – October 6, 2019 covering conference fees in the amount of \$694.14, to include registration, meals, and hotel reservations.

Place on next Council meeting agenda to be voted on.

Public Comments on Items Not Listed on the Agenda

Donna Galosky
402 Magazine St.

Ms. Galosky explained that she resides on Magazine Street where the 'No Parking' signs have just been placed and now she has no where to park her car at night. The houses along that street do not have driveways or garages and therefore, they have to park on the street.

Jim Minor & Kathy Kuhajda
410 Magazine Street

Mr. Minor and Ms. Kuhajda attended tonight's meeting for the same reason. The signs were installed right outside of their mother's home, leaving her nowhere to park her car. The left side of Magazine Street has always been left for parking. Mr. Minor asked what the reasoning was behind making this change.

Mrs. Meyers stated that this was addressed due to the issues of speeding on this street. A resident had requested a stop sign at the corner of Summit and Magazine to eliminate some of the traffic.

Mr. Minor asked what the stop sign has to do with the no parking signs.

Mrs. Meyers said that she would have to refer this question to Mr. Calabria he was asked to take a look at it and he said that it does not meet the requirements to install a stop sign there.

Mr. Calabria said that he did not come up with the idea of the no parking signs. He suggested curve signs, but they did not think it would work.

Ms. Galosky made the comment that the Township just made it so traffic can fly up and down the street.

Mr. Calabria stated that the 'no parking' signs were not installed to assist with Mr. Changle's issue.

Mr. Bruckner said that this is Mrs. Meyers ward and there has been some discussion as far as resolution in that area. Mr. Bruckner asked the residents if they feel that there is a safety issue.

The residents agreed that they don't feel there is a safety issue in this area. Ms. Galosky suggested a 'Children play here sign' to make drivers aware that there are children at play in this area.

Mrs. Meyers asked how many times the guardrail was hit.

Mr. Secreet replied that there was a traffic study done for 36 months, within those 36 months there was one D.U.I.

Mr. Calabria recommends temporarily taking down the 'No parking' signs and install the 'Curve Ahead' sign with a 15 miles per hour sign under it and another one coming from the other direction. This will give some time for Mr. Changle to see if these signs assist his issue.

Commissioners Request

Mr. Wells mentioned that the Scott Township Swimming Pool made a profit of \$15,000.000 this season. He also addressed the concern with the hockey rink netting. Since the last storm the above netting still has not been replaced and the township needs to resolve this issue immediately.

The Commissioners advised to have a motion placed on the next Council Meeting to ratify the approval to install telephone poles around the back end of the Hockey rink at an approximate cost of \$4,500.00.

Ms. Altman stated that the back street of Vanadium Road is always being missed for garbage pickup. They were missed approximately 6-7 times.

Mrs. Fitzgerald mentioned that she would forward this information to Waste Management about Insurrection Avenue in regards to the missed garbage pickups.

Adjournment

Motion by Mr Bruckner, second by Ms. Altman to adjourn the meeting.

The meeting was adjourned at 10:11p.m.

Attest:



