

**MINUTES
SCOTT TOWNSHIP
BOARD OF COMMISSIONERS
301 LINDSAY ROAD, MAIN MEETING ROOM
SCOTT TOWNSHIP, PA 15106
REGULAR MEETING
August 27, 2019**

The meeting was called to order by President Frank Bruckner at 7:30 p.m. He then led all present in prayer and pledge to the flag.

Roll Call:

Frank W. Bruckner, President	Present
Thomas M. Castello, Esq.	Present
Eileen L. Meyers	Present
David Calabria II	Present
Paul Abel	Present
Stacey Altman	Present
David G. Calabria, Vice President	Present
William Wells	Present
Donald W. Giudici, C.P.A.	Present

PRESENT - 9

ABSENT - 0

ALSO PRESENT: Denise H. Fitzgerald, Secretary – Manager
Ned Mitrovich, P.E.; Engineer, Lennon, Smith, Souleret Engineering, Inc.
Marie Hartman, P.E.; Engineer, Lennon, Smith, Souleret Engineering, Inc.
Robert McTiernan, Esq., Solicitor, Tucker Arensburg, PC
James Stoker, IT Director
Matt Podsiadly, Police Officer
Lisha Mihalko, Assistant Secretary

County Councilman Pat Catena attended tonight's meeting to roll out a new program. This program is for those individuals who have passengers in their vehicle that has autism. The decals are to be placed on the rear window of the vehicle which will help police understand when they approach a vehicle if an occupant in the vehicle has autism so they can adjust their approach appropriately to assist the driver. These decals can be obtained within the Scott Township Police Department.

President Bruckner presented an award to Tom Castello and David Calabria from the Pennsylvania State Association of Township Commissioners for their many years of service with the Township of Scott.

President Bruckner presented a proclamation to Sean McDowell.

Approval of Agenda

Motion to approve the agenda, as submitted and revised.

Motion by Mr. Calabria, second by Mr. Abel, to approve the agenda, as submitted and revised.

All in Favor
Motion Carries (9-0)

Public Comments on Agenda Items Listed Below

To be addressed at the beginning of each Committee report

Bill List

Motion to approve the Bill List and authorize payment of disbursements from the General Fund in the amount of: \$1,244,856.27.

Motion by Mr. Calabria, second by Mr. Abel to approve the Bill List and authorize payment of disbursements from the General Fund in the amount of: \$1,244,856.27.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (9-0)

Approval of Minutes

Motion to approve minutes for the following meetings:

Agenda Meeting July 9, 2019
Regular Meeting July 23, 2019

Motion by Mr. Calabria, second by Mr. Wells to approve the minutes for the following meetings of July 9, 2019 and July 23, 2019.

All in Favor
Motion Carries (9-0)

Planning, Zoning and Code Enforcement

Motion to approve the advertisement to revise Ordinance #1030-78; changing section #12 to reflect failure to file penalty at \$300.00 per day, each day is a new offense. (Turnkey).

Motion by Mr. Abel, second by Mr. Calabria II to approve the advertisement to revise Ordinance #1030-78; changing section #12 to reflect failure to file penalty at \$300.00 first day, \$20 per day there after; each day is a new offense. (Turnkey).

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	No

Motion Carries (8-1)

Motion to appoint Donald Kaminski to the Planning Committee Board, commencing on September 1, 2019 expiring on August 1, 2020.

Motion by Mr. Bruckner, second by Mr. Calabria to appoint Donald Kaminski to the Planning Committee Board, commencing on September 1, 2019 expiring on August 1, 2020.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (9-0)

Solicitor's Report

Motion to accept the Second Amendment to PILOT Agreement between Scott Township and Baptist Homes Society, Inc.

Motion by Mrs. Meyers, second by Mr. Abel to accept the Second Amendment to PILOT Agreement between Scott Township and Baptist Homes Society, Inc.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (9-0)

Engineers Report

Motion to approve the advertisement of the 2019 CCTV Project (ACHD O&M Requirements).

Motion by Mr. Castello, second by Mrs. Meyers to approve the advertisement of the 2019 CCTV Project (ACHD O&M Requirements).

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (9-0)

Motion to approve the advertisement of the Scrubgrass Sanitary Sewer Repair Project.

Motion by Mr. Calabria, second by Mr. Calabria II to approve the advertisement of the Scrubgrass Sanitary Sewer Repair Project.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (9-0)

Motion to approve the advertisement of the CD Year 45 Scott Park ADA Ramps and Sidewalk Improvements.

Motion by Mrs. Meyers, second by Mr. Calabria II to approve the advertisement of the CD Year 45 Scott Park ADA Ramps and Sidewalk Improvements.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (9-0)

Motion to accept the recommendation from the selection committee for the Green Light Go Grant to Traffic Planning and Design, Inc. based on qualifications.

Motion by Mr. Calabria, second by Ms. Altman to accept the recommendation from the selection committee for the Green Light Go Grant to Traffic Planning and Design, Inc. based on qualifications.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (9-0)

Motion to approve Partial Payment No. 1 to A. Liberoni, Inc. in the amount of \$22,890.60 for Contract #19-SW1 Vanadium Road Sidewalk Improvements (to be paid from the Capital Improvements Fund).

Motion by Mr. Abel, second by Mr. Calabria II to approve Partial Payment No. 1 to A. Liberoni, Inc. in the amount of \$22,890.60 for Contract #19-SW1 Vanadium Road Sidewalk Improvements. (to be paid from the Capital Improvements Fund).

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (9-0)

Motion to approve the authorization to prepare CDBG Year 46 Pre-Application packages, including supporting documentation, for Scott Park Lodge ADA Improvements and Scott Park Pool House ADA Restroom for submission to SHACOG by Friday, September 6, 2019. Both of these projects were not funded during the CDBG Year 45 funding cycle.

Motion by Mr. Castello, second by Ms. Altman to approve the authorization to prepare CDBG Year 46 Pre-Application packages, including supporting documentation, for Scott Park Lodge ADA Improvements and Scott Park Pool House ADA Restroom for submission to SHACOG by Friday, September 6, 2019. Both of these projects were not funded during the CDBG Year 45 funding cycle.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (9-0)

Motion to obtain proposal preliminary scope of work from McTish-Kunkel and Associates.

Motion by Mrs. Meyers, second by Mr. Calabria II to obtain proposal preliminary scope of work from McTish-Kunkel and Associates.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (9-0)

Motion to approve the proposal mitigation plan presented by the Township Engineer for approximately \$30,000 for the installation of sanitary sewer pumps on Orchard Spring and approximately \$10,000 for Ryan Drive.

Motion by Mr. Giudici, second by Mr. Abel to approve the proposal mitigation plan presented by the Township Engineer for approximately \$30,000 for the installation of sanitary sewer pumps on Orchard Spring and approximately \$10,000 for Ryan Drive.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes

David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (9-0)

Bob Shalamon
416 Orchard Spring

Mr. Shalamon asked if the Township Engineer would go into detail as to where the sanitary sewer pumps will be located at.

Mr. Mitrovich explained that there is a right-of-way near the properties in concern, that would be the ideal location for the pumps, but he has to review the area in more detail.

Mr. Shalamon asked how many pumps will be placed in each area.

Mr. Bruckner replied two for Orchard Spring as that location consist of several properties and one for Ryan Drive as that consists of one property.

Standard Reports

Treasurer’s Report

Standing Committee Report – Finance

Motion to approve of payment for The Phoenix Benefits Group Inc, Invoice #2019-067 for Actuarial Services for the GASB (Government Accounting Standard Board) in the amount of \$2,500.00. (to be paid from the General fund).

Motion by Mr. Wells, second by Mr. Calabria to approve of payment for The Phoenix Benefits Group Inc, Invoice #2019-067 for Actuarial Services for the GASB (Government Accounting Standard Board) in the amount of \$2,500.00. (to be paid from the General fund).

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes

David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (9-0)

Motion to approve of payment for the invoices from Peirce Park Group for Administrative Services to the Police Pension Plan in the amount of \$12,877.21 and the Non-Uniform Pension Plan in the amount of \$6,091.63. (To be paid from the respective pension funds).

Motion by Mr. Wells, second by Mr. Calabria to approve of payment for the invoices from Peirce Park Group for Administrative Services to the Police Pension Plan in the amount of \$12,877.21 and the Non-Uniform Pension Plan in the amount of \$6,091.63. (To be paid from the respective pension funds).

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (9-0)

Motion to approve the request from Bower Hill Volunteer Fire Department for the release of their remaining annual allotment in the amount of \$43,000.

Motion by Mr. Wells, second by Ms. Altman to approve the request from Bower Hill Volunteer Fire Department for the release of their remaining annual allotment in the amount of \$43,000.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (9-0)

Motion to advertise amendment to Ordinance #1636-18; changing the verbiage from 'per structure' to 'per lot'. (Wells).

Motion by Mr. Wells, second by Mr. Calabria to table the approval to advertise the amendment to Ordinance #1636-18; changing the verbiage from 'per structure' to 'per lot'. (Wells).

All in favor
Motion Carries (9-0)

Motion to approve payment for the Phoenix Benefits Group, Inc. Invoice #2019-070 for Actuarial Services for the Non-Uniform Pension Plan in the amount of \$1,072.50. (To be paid from the respective pension funds).

Motion by Mr. Wells, second by Mr. Calabria to approve payment for the Phoenix Benefits Group, Inc. Invoice #2019-070 for Actuarial Services for the Non-Uniform Pension Plan in the amount of \$1,072.50. (To be paid from the respective pension funds).

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (9-0)

Motion to approve recommended change by the Township Manager to change from PayChex to ADP for payroll services, time and attendance at a savings of: \$6,749.21 for the first 12 months and a savings of: \$2,236.25 for the following 24 months.

Motion by Mr. Wells, second by Mrs. Meyers to approve recommended change by the Township Manager to change from PayChex to ADP for payroll services, time and attendance at a savings of: \$6,749.21 for the first 12 months and a savings of: \$2,236.25 for the following 24 months.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (9-0)

Bob Shalamon
416 Orchard Spring

Mr. Shalamon asked when the new payroll system will be implemented.

Mrs. Fitzgerald replied that the system will be installed and implemented in approximately 4 weeks.

Standing Committee Report – Public Safety

Motion to adopt Resolution #940-19 to prohibit parking on the north side of Magazine Street, extending 195 feet east from the corner of Magazine Street and Boland Way.

Motion by Mrs. Meyers, second by Mr. Abel to adopt Resolution #940-19 to prohibit parking on the north side of Magazine Street, extending 195 feet east from the corner of Magazine Street and Boland Way.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (9-0)

Motion to approve stop sign at the corner of Paul and Finley. (Meyers).

Mr. Calabria stated that a traffic study was done and it was determined that it does not warrant a stop sign.

Carla Mann
Glenn Avenue

Ms. Mann stated that she has a 7 year old that gets the school bus at this location and she explained that it is very dangerous. There is zero sight distance going around the corner and there are many speeding issues at this location as well. Ms. Mann is a dispatcher for the Allegheny County 911 center she has had to take calls from mothers who are frantic because their child is hurt, she does not want the Township to face anything like those calls and if something isn't done at this location something is going to happen.

Mrs. Calabria
1606 Worcester Drive

Mrs. Calabria said that she requested a cement pad be placed on her property so that the kids using that location for a school bus stop can have somewhere to stand, instead of having to stand in the road.

Ms. Altman recommended putting in a temporary stop sign to see if that will eliminate some of the dangers.

Mr. Calabria said that a stop sign is not warranted at that location.

Mr. McTiernan stated that as long as the Board of Commissioners feels that there is a need for public safety the Township could install the signs. He continued to say that he has never encountered a situation where a municipality has been held liable for installing stop signs. He stated the usual procedure is to have a Traffic Engineer and the Police Department Traffic Officer determine whether the stop sign satisfies state regulations.

Motion by Mrs. Meyers, second by Mr. Castello to install a temporary stop sign at the corner of Paul and Finley. (Meyers).

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Abstain
Paul Abel	No
Stacey Altman	Yes
David G. Calabria, Vice President	No
William Wells	No
Donald W. Giudici, C.P.A.	Yes

Motion Carries (5-3-1)

Standing Committee Report – Public Works

Motion to accept Randy Lubin's resignation, effective September 10, 2019, in accordance with his letter.

Motion by Mr. Abel, second by Mr. Calabria II to accept Randy Lubin's resignation, effective September 10, 2019, in accordance with his letter.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	No
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes

Donald W. Giudici, C.P.A. Yes

Motion Carries (8-1)

Motion to ratify approval to advertise for an open position within the Administration Office for the Director of Public Services.

Motion by Mr. Bruckner, second by Mr. Wells to ratify approval to advertise for an open position within the Administration Office for the Director of Public Services.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	No
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (8-1)

Environmental Committee (Sewer Committee and MS4 Updates)

Motion by Mr. Calabria, second by Mr. Bruckner to cancel the sewer committee meeting of September 3, 2019.

All in favor

Motion Carries (9-0)

Parks and Recreation

Public Relations Report

Motion to permit Dianne Peterson to sell products during the October 12, 2019 Glass Recycling Symposium w/ Scott Twp to receive 10% of all sales.

Motion by Mr. Bruckner, second by Mr. Wells to permit Dianne Peterson to sell products during the October 12, 2019 Glass Recycling Symposium w/ Scott Twp to receive 10% of all sales.

All in favor

Motion Carries (9-0)

Discuss grant from DA Zappala and work order installation/implementation date.

Mr. Bruckner thanked DA Zappala's office for providing Scott Township with the funding to install bullet proof glass in the front office of the Administration Office.

Motion to approve the request from Cub Scout Troop #262 for a helicopter landing at Scott Park big ball field on September 29, 2019 between the time of 2:00pm – 4:00pm, predicated upon obtaining all approvals from all oversight authorities including but not limited to the Township, The County, and the FAA requirements.

Motion by Mr. Bruckner, second by Mr. Calabria to approve the request from Cub Scout Troop #262 for a helicopter landing at Scott Park big ball field on September 29, 2019 between the time of 2:00pm – 4:00pm, predicated upon obtaining all approvals from all oversight authorities including but not limited to the Township, The County, and the FAA requirements.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (9-0)

Library Liaison Report

Motion to appoint Ryan Koenig, PhD to serve a three (3) year term as a Board Member for the Library Board of Directors, commencing on September 9, 2019.

Motion by Mr. Bruckner, second by Mr. Wells to appoint Ryan Koenig, PhD to serve a three (3) year term as a Board Member for the Library Board of Directors, commencing on September 9, 2019.

Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	Yes
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

Motion Carries (9-0)

SHACOG

Mr. Abel mentioned that he attended the August 15, 2019 SHACOG Meeting. They discussed the possibility of eliminating recycling at the end of their contract due to it being too expensive.

Standing Committee Report – Administration

Conferences and Workshops

Public Comments on Items Not Listed on the Agenda

Bob Shalamon
416 Orchard Spring

Mr. Shalamon inquired about the road paving program for this year and what work is still outstanding from last year's project.

Mr. Mitrovich stated that there are a couple of items that still need addressed from last year. However, the paving company did not get their final payment for the 2018 Road Program yet. The 2019 paving program was awarded to Youngblood Paving, Inc. and paving should begin in the following week.

Mr. Shalamon also asked about the equipment located on the side of the road at the bottom of Lindsay Road and Hope Hollow Road.

Mr. Mitrovich stated that they were doing work in that area. He will follow up with them to see if the equipment can be removed.

Jane Sorcan
769 Lindsay Road

Mrs. Sorcan wanted to mention that the Scott Conservancy will be celebrating their 30th year on September 14, 2019.

Commissioners Requests

Mr. Wells suggested authorizing Mr. Mitrovich to review the Dek Hockey Rink and see if there are other options for the Township.

Mr. Mitrovich advised that he can look into this for the Township.

Adjournment

Motion by Mr. Calabria, Second by Mr. Wells to adjourn the meeting.

The meeting was adjourned at 9:41p.m.

Attest:


