

**MINUTES  
SCOTT TOWNSHIP  
BOARD OF COMMISSIONERS  
301 LINDSAY ROAD, MAIN MEETING ROOM  
SCOTT TOWNSHIP, PA 15106  
REGULAR MEETING  
October 22, 2019**

The meeting was called to order by President Frank Bruckner at 7:30 p.m. He then led all present in prayer and pledge to the flag.

**Roll Call:**

Frank W. Bruckner, President	Present
Thomas M. Castello, Esq.	Present
Eileen L. Meyers	Present
David Calabria II	Absent
Paul Abel	Present
Stacey Altman	Present
David G. Calabria, Vice President	Present
William Wells	Present
Donald W. Giudici, C.P.A.	Present

PRESENT - 8

ABSENT - 1

**ALSO PRESENT:** John Vogel, Esq., Solicitor, Tucker Arensburg, PC  
Sandy Wilkins, Finance Director  
James Stoker, IT Director  
James Secreet, Chief of Police

**Approval of Agenda**

Motion to approve the agenda, as submitted.

Mr. Vogel mentioned that there was an emergency situation as Mrs. Fitzgerald is out of town at a Municipal Conference and Mrs. Mihalko had a family medical matter. With that being said, Chief Secreet will record the votes and the Township Solicitor will take notes and add guidance to the meeting.

Mr. Bruckner also mentioned that the meeting was being recorded, but given the situation, the tape would not be erased per the Township's standard procedure after minutes were developed.

Mr. Castello said that he would make a motion to approve the agenda, subject to suspend the rules to allow changes being made due to the emergency situation.

Motion by Mr. Castello, second by Mr. Giudici to approve the agenda, but to suspend the rules to allow changes being made due to the emergency situation.

**Roll Call:**

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	N/A
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

**Motion Carries (8-0)**

**Public Comments on Agenda Items Listed Below**

To be addressed at the beginning of each Committee report

**Bill List**

Motion to approve the Bill List and authorize payment of disbursements from the General Fund in the amount of: \$552,088.06.

Mr. Bruckner mentioned that there will be an amendment to the bill list amount per Mrs. Wilkins' request earlier. There was a slight error to the checks; referenced on page #4 of the bill list.

Mr. Castello read the new amount to reflect in the motion as: \$448,395.46.

Motion by Mr. Wells, second by Mr. Giudici to approve the Bill List and authorize payment of disbursements from the General Fund in the amount of: \$448,395.46.

**Roll Call:**

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	N/A
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

**Motion Carries (8-0)**

## Approval of Minutes

Motion to approve minutes for the following meeting:

Regular Meeting August 27, 2019

**Motion** by Ms. Altman, second by Mr. Castello to approve the minutes for the following meeting of August 27, 2019.

**All in Favor**

**Motion Carries (8-0)**

## Planning, Zoning and Code Enforcement

Motion to advertise for bids to demolish 2100-2104 Bower Hill Road. (Formerly the Mance Property).

Mr. Wells commented that someone might be interested in obtaining the property; there are a lot of back taxes however the goal is to have no one build on it. Mr. Wells suggested possibly listing this restriction within the Deed.

Mr. Castello said if someone might be interested in the property with these conditions, why bid on it.

**Motion** by Mr. Giudici, second by Mr. Calabria to table the advertisement for bids to demolish 2100-2104 Bower Hill Road. (Formerly the Mance Property).

### Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	N/A
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

**Motion Carries (8-0)**

Motion to accept Todd Tulowitzki's resignation, effective Friday, November 15, 2019; in accordance with his letter.

**Motion** by Mr. Giudici, second by Mr. Calabria to accept Todd Tulowitzki's resignation, effective Friday, November 15, 2019; in accordance with his letter.

### Roll Call:

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	N/A

Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

**Motion Carries (8-0)**

Motion to advertise for the posting of the Code Enforcement Officer Position.

**Motion** by Mr. Castello, second by Mrs. Meyers to advertise for the posting of the Code Enforcement Officer Position.

**Roll Call:**

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	N/A
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

**Motion Carries (8-0)**

**Solicitor's Report**

Motion to approve the advertising of a hearing for, and advertise notice of adoption of an amendment to the Township's Zoning Ordinance concerning billboards and electronic message signs.

Mr. Vogel said that the drafted ordinance was resubmitted to the County for approval. Mr. Vogel is asking for approval to advertise so that the Township is not wasting a month getting approval for advertising once the County approves.

**Motion** by Mrs. Meyers, second by Ms. Altman to approve the advertising of a hearing for, and advertise notice of adoption of an amendment to the Township's Zoning Ordinance concerning billboards and electronic message signs.

**Roll Call:**

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	N/A
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes

William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

**Motion Carries (8-0)**

Motion to approve advertising for conditional use hearing and related matters concerning the application of OmniSite Media for a billboard on Walmart Property.

Mr. Vogel stated that representatives from Walmart want to install a billboard on its property and as a conditional use the Township has advertising and processing deadlines to meet.

Mr. Vogel confirmed that this request was for a billboard facing I-79, and that in the approval process, state requirements would have to be met. Mr. Vogel also mentioned that the terms to be applied will be of the current adopted Ordinance, not the proposed.

**Motion** by Mr. Castello, second by Mr. Abel to approve advertising for conditional use hearing and related matters concerning the application of OmniSite Media for a billboard on Walmart Property.

**Roll Call:**

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	N/A
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

**Motion Carries (8-0)**

**Engineers Report**

Motion to approve or deny payment of Invoice #2019-49 from Soli Construction for the sewer line work at 1198 Lindsay Road in the amount of \$18,657.12. (To be paid from the Sanitary Sewer Fund).

**Motion** by Mr. Castello, second by Ms. Altman to approve payment of Invoice #2019-49 from Soli Construction for the sewer line work at 1198 Lindsay Road in the amount of \$18,657.12. (To be paid from the Sanitary Sewer Fund).

**Roll Call:**

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	N/A
Paul Abel	Yes
Stacey Altman	Yes

David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

**Motion Carries (8-0)**

Motion to adopt the revised Grading Ordinance #1650-19; as recommended by the Planning Commission.

Motion by Mr. Calabria, second by Mr. Abel to adopt the revised Grading Ordinance #1650-19; as recommended by the Planning Commission.

**Roll Call:**

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	N/A
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

**Motion Carries (8-0)**

Motion to approve of Partial Payment #1 to Glenn Johnston, Inc. for Contract #19-S1; Worcester Drive Sanitary Sewer Replacement Project in the amount of \$214,696.84. (To be paid from the Sanitary Sewer Fund).

Motion by Mr. Calabria, second by Mr. Abel to approve of Partial Payment #1 to Glenn Johnston, Inc. for Contract #19-S1; Worcester Drive Sanitary Sewer Replacement Project in the amount of \$214,696.84. (To be paid from the Sanitary Sewer Fund).

**Roll Call:**

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	N/A
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

**Motion Carries (8-0)**

**Motion** to approve of Partial Payment #1 to Youngblood Paving, Inc. for Contract #19-R01; 2019 Roadway and Storm Sewer Improvement Project in the amount of \$304,144.67. (To be paid from the General Fund).

**Motion** by Mr. Calabria, second by Mr. Abel to approve of Partial Payment #1 to Youngblood Paving, Inc. for Contract #19-R01; 2019 Roadway and Storm Sewer Improvement Project in the amount of \$304,144.67. (To be paid from the General Fund).

**Roll Call:**

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	N/A
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

**Motion Carries (8-0)**

**Motion** to ratify the rejection of bids for Scott Park Lodge and Scott Park ADA Ramps (CD Year 45) and to have SHACOG re-advertise.

**Motion** by Mrs. Meyers, second by Mr. Abel to ratify the rejection of bids for Scott Park Lodge and Scott Park ADA Ramps (CD Year 45) and to have SHACOG re-advertise.

**Roll Call:**

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	N/A
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

**Motion Carries (8-0)**

Motion to approve Change Order #1 with Youngblood Paving, Inc. not to exceed \$20,000 for Contract #19-R01 2019 Roadway and Sanitary Sewer Improvements for the addition of the paving to Lindsay Road, adjacent to the Township Municipal Building.

Motion by Ms. Altman, second by Mrs. Meyers to approve Change Order #1 with Youngblood Paving, Inc. not to exceed \$20,000 for Contract #19-R01 2019 Roadway and Sanitary Sewer Improvements for the addition of the paving to Lindsay Road, adjacent to the Township Municipal Building.

**Roll Call:**

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	N/A
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

**Motion Carries (8-0)**

Motion to approve Resolution #943-19 authorizing the filing of an application for CDBG funds with Allegheny County Economic Development in the amount of \$44,550.00 for Scott Park Lodge ADA Improvements.

Motion by Mr. Wells, second by Mr. Calabria to approve Resolution #943-19 authorizing the filing of an application for CDBG funds with Allegheny County Economic Development in the amount of \$44,550.00 for Scott Park Lodge ADA Improvements.

**Roll Call:**

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	N/A
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

**Motion Carries (8-0)**

Motion to approve Resolution #944-19; authorizing the filing of an application for CDBG funds with Allegheny County Economic Development in the amount of \$23,265.00 for Scott Park Pool House ADA Restroom Improvements.

Motion by Mr. Calabria, second by Ms. Altman to approve Resolution #944-19; authorizing the filing of an application for CDBG funds with Allegheny County Economic Development in the amount of \$23,265.00 for Scott Park Pool House ADA Restroom Improvements.

**Roll Call:**

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	N/A
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

**Motion Carries (8-0)**

## Standard Reports

### Treasurer's Report

### Standing Committee Report – Finance

### Standing Committee Report – Public Safety

Motion to approve the Chief of Police to conduct a traffic study at Greentree Road and Cochran Road for a possible crosswalk.

Motion by Mr. Abel, second by Mr. Castello to approve the Chief of Police to conduct a traffic study at Greentree Road and Cochran Road for a possible crosswalk.

**Roll Call:**

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	No
Eileen L. Meyers	Yes
David Calabria II	N/A
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

**Motion Carries (7-1)**

## **Standing Committee Report – Public Works**

**Motion** to ratify approval of the bid of \$82.24 per ton from Cargill, Inc. for Rock Salt for the 2019-2020 Winter Season through the SHACOG Purchasing Alliance.

**Motion** by Mr. Calabria, second by Mr. Wells to ratify approval of the bid of \$82.24 per ton from Cargill, Inc. for Rock Salt for the 2019-2020 Winter Season through the SHACOG Purchasing Alliance.

### **Roll Call:**

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	N/A
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

### **Motion Carries (8-0)**

**Motion** to hire Thomas Kelley as the Director of Public Services with a start date of November 5, 2019 at \$69,500.00 per year; with normal benefits, excluding hospitalization coverage, with the stipulation he is to train Jamie Briggs as his successor.

**Motion** by Mr. Bruckner, second by Mrs. Meyers to hire Thomas Kelley as the Director of Public Services with a start date of November 5, 2019 at \$69,500.00 per year; with normal benefits, excluding hospitalization coverage, with the stipulation he is to train Jamie Briggs as his successor.

### **Roll Call:**

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	N/A
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

### **Motion Carries (8-0)**

## **Environmental Committee (Sewer Committee and MS4 Updates)**

Mrs. Hartman stated that there is a Sewer Committee meeting scheduled for December 2, 2019 at 7:00pm.

**Parks and Recreation**

**Public Relations Report**

Mr. Bruckner mentioned the Glass recycling; Drug DUMP Event that was held on Saturday, October 19, 2019.

**Library Liaison Report**

Motion to approve the Library to receive a matching grant in the amount of \$6,500.00 for the 2019 Library generated income.

**Motion** by Mr. Bruckner, second by Mr. Giudici to approve the Library to receive a matching grant in the amount of \$6,500.00 for the 2019 Library generated income.

**Roll Call:**

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	N/A
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

**Motion Carries (8-0)**

**SHACOG**

**Standing Committee Report – Administration**

Motion to approve the advertising of the annual meeting dates for 2020.

**Motion** by Mr. Bruckner, second by Mr. Giudici to approve the advertising of the annual meeting dates for 2020.

**Roll Call:**

Frank W. Bruckner, President	Yes
Thomas M. Castello, Esq.	Yes
Eileen L. Meyers	Yes
David Calabria II	N/A
Paul Abel	Yes
Stacey Altman	Yes
David G. Calabria, Vice President	Yes
William Wells	Yes
Donald W. Giudici, C.P.A.	Yes

**Motion Carries (8-0)**

Motion to approve of designating Scott Township Municipal Building as a drop off location for the Toys for Tots 2019 campaign. Collections accepted thru Monday, December 2, 2019.

Motion by Mrs. Meyers, second by Mr. Abel to approve of designating Scott Township Municipal Building as a drop off location for the Toys for Tots 2019 campaign. Collections accepted thru Monday, December 2, 2019.

All in favor  
Motion Carries (8-0)

## Conferences and Workshops

## Public Comments on Items Not Listed on the Agenda

Joe Woznicki  
Zoning Board Member

Mr. Woznicki was inquiring on when the new Ordinance for the Grading Ordinance and Billboard Ordinance would be adopted and available for his review.

Mr. Vogel responded that the Grading Ordinance was adopted tonight, and as for the Billboard Ordinance it was re-submitted to the County for review. Once, the approval from the County is received, the Board of Commissioners would advertise and the adoption should be completed by November.

## Commissioners Requests

Mr. Calabria stated that there is still equipment left on Borland. He did email Ned Mitrovich advising him of this.

Mrs. Hartman said that she would look into it.

## Adjournment

Motion by Mr. Abel, Second by Mr. Giudici to adjourn the meeting.

The meeting was adjourned at 10:30p.m.

Attest:

