

**MINUTES
SCOTT TOWNSHIP
BOARD OF COMMISSIONERS
301 LINDSAY ROAD, MAIN MEETING ROOM
SCOTT TOWNSHIP, PA 15106
AGENDA MEETING
March 10, 2020**

MS4 Annual Municipal Official training was presented by Marie Hartman with Lennon, Smith, Souleret Engineering, Inc.

The meeting was called to order by President Calabria at 7:30p.m. He then led all present in prayer and pledge to the flag.

Roll Call:

Thomas M. Castello, Esq.	Present
Kathy Gazda	Present
Angela Wateska	Present
Paul Abel, Vice President	Present
Frank Bruckner	Present
William Wells	Present
Stacey Altman	Present
Eileen L. Meyers	Present
David G. Calabria, President	Present

PRESENT - 9

ABSENT - 0

ALSO PRESENT:

Denise Fitzgerald, Manager
Robert McTiernan, Tucker Arensburg
Marie Hartman, Lennon, Smith, Souleret Engineering, Inc.
Thomas Kelley, Director of Public Services
Mark Mox, Planning/Zoning/Code Enforcement Officer
Matt Podsiadly, Police Officer
James Secreet, Chief of Police
Lisha Mihalko, Assistant Secretary

Public Comments on Agenda Items Listed Below

To be addressed at the beginning of each Committee report

Planning, Zoning and Code Enforcement

Discuss the approval of the Preliminary submittal of the Major Land Development for Starbucks, subject to the following conditions, satisfaction of comments from the Township Engineer's Letter dated March 3, 2020 and satisfies off street parking needs as determined by the Planning Commission pursuant to Zoning Ordinance section 3-105.28.A and the approval of the Waiver Request to the Scott Township Subdivision and Land Development Ordinance Section 4-403.B(2) Sidewalk Requirements; as recommended by the Planning Commission.

Mr. Mox explained that this is a preliminary approval recommendation for Starbucks. He provided the most recent Engineer's Letter outlining the things that the Planning Commission should be considering. He advised the Commissioners of the concern in regard to the existing parking count. The existing lot as it is today does not meet the Townships requirements for parking. The Planning Commission has the ability to review parking spaces when you have conjoining users. He stated that the new development will provide 8 additional spaces. Mr. Mox explained that they always submitted a waiver for the sidewalk. The waiver is to eliminate the requirement to install a sidewalk along Roessler Road due to the steep slope beside the road. He also explained that the plan is proposing a single driveway.

Mr. Castello asked Mr. Mox if he is recommending that they are going to remove one of those egress.

Mr. Mox replied: Yes.

Mr. Castello said he feels that will be a disaster.

Mr. Mox asked why he thought that.

Mr. Castello replied; for the consumer coming in and out of there.

Mr. Mox explained that the proposed single driveway will allow better flow of traffic going through the parking lot. The single driveway will help eliminate any backup onto Cochran Road.

Mr. Bruckner asked if the driveway will be moved down further away from Roessler Road. He explained that consumers will come down Roessler Road heading toward Cochran Road and they wont even stop prior to making the right into the shopping plaza.

Mr. Calabria asked if there will be any consideration for a traffic light.

Mr. Mox said that Penndot will provide us with guidance as to whether a traffic signal will need to be considered, however the scoping review has not been scheduled yet.

Michael Takas with Bohler, Inc.
1 Allegheny Square, Suite 402
Pittsburgh, PA. 15212

Mr. Takas addressed the concerns from the Board Members with regard to the parking lot and the single driveway. Mr. Takas explained that a single driveway allowed them to change the flow of traffic thru the parking lot. This also provided additional parking spaces for the plaza.

Mr. Takas explained that he doesn't feel PennDOT will agree to a traffic light at the intersection, but he will approach PennDOT to confirm that.

Discuss garbage fines. (Meyers)

Mr. Mox advised that he reviewed several different Ordinances, he asked the Commissioners if there was something in particular that they wanted to look at.

Mrs. Meyers stated that residents are putting their garbage out at the curb half way through the week. She feels that a daily fine should be implemented.

Mr. Mox advised that the Township has an Ordinance already in place that will allow us to enforce this issue. Currently the fine is \$25.00 minimum \$100.00 maximum. Mr. Mox suggested notifying the resident by posting the building itself, because what he has noticed is the majority of the residents who are putting their waste out prior to the allotted timeframe are rentals and the Township currently sends the notice to the landlord which probably never makes it to the tenant.

Solicitor's Report

Discuss having the Township Solicitor work with the manager on revising/updating the Personnel Policy Manual.

Mr. McTiernan stated that the handbook needs updates.

Mrs. Fitzgerald stated that the last handbook approved by the Board of Commissioners was done in 2004 or 2005. There have been a number of policy changes since that time. She also feels that there are a lot of legal aspects that need to be reviewed and possibly upgraded.

Mr. Calabria asked Mr. McTiernan if he get a quote together for the Board of Commissioners to review.

Mr. McTiernan said he would get that to the Board. He also said that another item Mr. Vogel had asked him to be discussed is the approval for an advertisement for a Conditional Use at 102 Washington Road. This is a C-2 property and they want to utilize it as an after school tutoring center.

Engineers Report

Bid Opening: 2019 Source Flow Reduction and Sanitary Sewer Improvements (Contract #19-S3).

The following bids were received:

Stefanik's Next Generation Contracting, Inc.; 2267 Todd Road; Aliquippa, PA. 15001

Bid Amount: \$1,073,527.00

10% Bond

S.E.T., Inc.; 235 East Water Street; Lowellville, OH. 44436-1273

Bid Amount: \$1,241,439.25

10% Bond

Jet Jack, Inc.; 5020 Thoms Run Road; Oakdale, PA. 15071

Bid Amount: \$1,087,775.00

10% Bond

Mrs. Hartman stated that the Township Engineer will review the proposals and prepare a bid report tabulation for the Commissioners.

Discuss the Sewer Lateral Certification Ordinance.

Mrs. Hartman suggests to the Commissioners that a public meeting be scheduled to discuss this matter.

Mr. Calabria mentioned that there will be a sewer committee meeting scheduled in April.

Discuss the invoice received from Traffic Planning and Design, Inc. for the traffic counts, traffic analysis, and drafting of the new signals for Bower Hill Road, Vanadium Road, and Rockhill Road for the Green Light Go design, in the amount of \$3,560.44.

Mrs. Hartman advised that she has not reviewed the scope of work that was completed for this invoice. The Township Engineer will review the proposal and advise Denise of their findings.

Discuss the approval of Change Order #1 (Final Adjusting) in the amount of \$93.92 submitted from Insight Pipe Contracting, LLC. for the Scrubgrass Run Sanitary Sewer Lining Project (Contract #19-S3).

Mrs. Hartman suggested adding: 'Pending the signature of the Contractor' to this motion.

Discuss the approval of Partial Payment #1 (Final) in the amount of \$28,073.92 submitted from Insight Pipe Contracting, LLC. for the Scrubgrass Run Sanitary Sewer Lining Project (Contract #19-S3).

Mrs. Hartman suggested adding: 'Pending the signature of the Contractor' to this motion.

Discuss scheduling a Public Works/Sewer Committee Meeting for April 2020.

Mrs. Hartman suggested the Board of Commissioners schedule a meeting as there are several of items to be discussed at this time.

Mr. Calabria suggested Tuesday, April 7, 2020 at 7:00pm.

Standing Committee Report - Finance

Standing Committee Report – Public Safety

Discuss the stop sign at Paul and Finley Street.

Mr. Mox stated that he went to the lady's house who has the pine trees in her front yard, but no one was home at that time. He did however, look at the Ordinance and the Township does have sight triangle requirements at intersections and those trees are blocking the sight triangle at this corner, so they really can't be there.

Mrs. Meyers said that the trees would just need to be trimmed upwards from the bottom.

Mr. Mox asked if the Township has the ability to do this work and what kind of permission should the Township obtain.

Mr. Calabria asked where the problem is.

Mrs. Meyers replied when you're coming around the corner where the temporary stop sign was placed you cannot see any children playing there and/or waiting for the school bus.

Mr. Calabria said that something needs done with the temporary stop sign. He stated that MEIT advised that there is nothing showing that a stop sign is warranted at that location.

Mrs. Meyers said even though you cannot see the kids.

Mr. Calabria said he took pictures of the area. He was coming down Finley and he could see the kids.

Mrs. Meyers stated that the kids were standing at the bus stop around the stop sign so you could see them then. However, when they are playing and riding their bikes in the street you cannot see them.

Mr. Calabria said that this subject has been talked about for a while now, but no-one has talked to the home owner to see if she would be willing to cut down her trees.

Mr. Mox said that he went to the home owners house today, however there was no answer. He also advised Mr. Calabria that pulling out onto Finley is an issue.

Mr. Calabria stated that there is adequate site distance. He is suggested a school bus stop sign be installed to warn drivers.

Mrs. Meyers said that would cover the kids waiting at the bus stop, but it will not help with the kids who are playing out there. She is concerned with a child getting hurt and she is willing to pay the \$35.00 for a stop sign to be installed permanently.

Mr. Wells suggested getting another traffic study completed.

A resident spoke from the audience stating that a warning sign for the school bus stop isn't going to help all year round because in the summer seasons the drivers aren't going to pay attention while school is out of session.

Mrs. Meyers stated that the stop sign is helping. It is slowing down the traffic coming through there.

Mr. Calabria said that a stop sign is not used to slow down traffic. He suggested a 'Children at Play' sign with an advisory sign of 10 mph around the bend. He then asked Mr. Secreet if there is much speeding in that area.

Mr. Secreet replied that there is speeding coming up Finley, not so much going down Finley.

Mrs. Meyers said that there are several stop signs throughout the Township that Commissioners have previously installed to slow down drivers and to protect people.

Mr. Castello advised that the Board of Commissioner take a look at the site and they can reevaluate this at the March 27, 2020 meeting.

Mrs. Fitzgerald asked the Board of Commissioners if they would like Mr. Mox to speak with the home owner about the trees. They all agreed.

Mr. Mox asked if the Township has the ability to take down the trees if she does not.

A couple of Board of Commissioners said that the Township has an Ordinance to remove hazardous trees.

Mr. Mox stated that he is going to review the Sight Triangle and see if it complies or not and he will provide the Board of Commissioners with an update.

Mr. Calabria stated that the 'Stop Sign' was a temporary thing and he suggest that the Board of Commissioners make a vote at the next meeting to have the temporary sign removed and install a warning sign there.

Discuss the update of the request from Chartiers Valley School District for a School Resource Officer.

Mr. Calabria mentioned that this item will be discussed during executive session.

Mr. Wells asked Mr. Calabria if he would be willing to meet Mr. Mox at the site to review the issue at Paul and Finley.

Mr. Mox replied that he would get with Mr. Calabria to schedule something.

Mr. Calabria said just to confirm, when we remove the stop sign the Township has to install a sign stating that the stop sign has been removed.

Mrs. Meyers asked when the other signs are going up and she feels that the stop sign should stay up until the Board of Commissioners decide what they want to do, because she doesn't want to be responsible if someone gets hurt.

Mr. Calabria said that she is not held responsible.

A resident from the audience stated that she has approached the Board of Commissioners with this issue numerous of times, if a kid gets hit there the media will be all over it.

Mr. Calabria stated that he understands what she is saying, however a stop sign is not warranted at that location, there is nothing the Township can do about that.

The resident asked why there were stop signs at all three points down by the Terrace. The stop signs are not needed at all three points, there should only be a stop sign coming out of the Terrace.

Mr. Calabria said that he couldn't answer that question as he was not a Commissioner at that time. He continued to state that a study is needed in order to install a stop sign. The Township had the study done and it did not warrant a stop sign.

Mrs. Meyers said that Mr. McTiernan had said that if the Board felt that it was a safety issue then the Township could do that.

Mr. McTiernan confirmed what he said was the Township had to establish a stop sign according to state regulations, he stated that did not feel that putting a stop sign in would create liability.

Standing Committee Report – Public Works

Mr. Kelley stated that the Township has had a very mild winter and the Rock Salt is not being used, there is approximately 1,000 tons of rock salt stored at the Public Works facility. He continued to say that the Township is committed to buying more so we will have to find a location to store the additional salt.

Mr. Bruckner asked if he has spoken with anyone yet as far as finding additional storage.

Mrs. Fitzgerald stated that she spoke with Mr. McGill from Mt. Lebanon and he confirmed that Scott Township is the first on the list if we need the storage, but he has not put anything in writing committing to that.

Mr. Kelley said that 1,000 ton would probably stick out about 30 feet from the storage shed.

Mr. Bruckner asked if Mr. Kelley knew how much he would like to take over to Mt. Lebanon.

Mr. Kelley suggested taking all of it to open up that area at the Public Works Facility.

Mrs. Fitzgerald said that the Township is waiting to hear back from SHACOG, as they contacted Cargill to see if the additional salt can be stored there, but she is waiting to hear if there will be a fee to doing this.

Environmental Committee (Sewer Committee and MS4 Updates)

Parks and Recreation

Discussion from the recreation directors for an update.

Mrs. Watson and Mrs. McFarron attended the meeting to provide the Board of Commissioners with an update as to what they have been preparing for upcoming events as well as events that already took place. They advised that they were exploring pool side yoga. They are revamping some of the games for the 4th of July activities. They are currently working on getting the activities together for the Easter Egg Hunt and they are working on getting the summer programs ready for this season. They are looking for approval to hire Shawn McCreery as the Recreation Director, he was a grade supervisor last year and he is willing to step into the role of Director. They have also spoke with the superintendent at the school district to see if they would be willing to assist with including an educational piece into the recreation program. They have scheduled the movies in the park dates for this summer and they have secured the licensing to run these movies.

Mr. Wells asked when they will be reaching out to past lifeguards to see if anyone is willing to return this year.

Mrs. Watson advised that she has already started to make contact with them and she is currently at 13 possible returners in addition she has approximately 3 to 4 others that she knows are interested.

Mrs. Watson advised that there were a few items that the Board of Commissioner would have to approve in order for them to move forward with, they are as follows:

- Eliminating the two dates of selling pool passes and just hold the two dates of May 16th and May 18th, due to the online registration that will be available this year.
- Looking at allowing non-residents to participate in the Special Park Permit.
- Schedule the Mansfield Five Band for Octoberfest at \$750.00.
- Creating a private pool party for all Township Employees and their family at the end of the season.

Public Relations Report

Mr. Bruckner spoke about the Glass recycling event. He advised of the following results:

- 68% to 32% To support another one-day drop-off event in partnership with the Pennsylvania Resource Council for glass recycling at Scott Park at approximately \$1,250.00 for this year?
- 90% to 10% To support Scott Township in partnership with the Pennsylvania Resource Council and neighboring communities on a permanent drop off solution to glass recycling at a cost to be determined based on grant availability.

Mr. Bruckner suggested voting at the next meeting to host a one-day event. Mr. Bruckner also mentioned that the Chartiers Valley Girls Basketball team is on their way to the finals again.

Library Liaison Report

Mr. Bruckner mentioned the Library is going to have a presentation for Liver Disease on March 25, 2020 at 6:30pm.

Mr. Abel mentioned National Library Week is next month. He also advised of Comedy Night which is scheduled for April 18, 2020.

SHACOG

Discuss the approval of the President of the Board, SHACOG Representative and Manager to attend SHACOG 47th Annual Dinner Meeting to be held Thursday, April 23, 2020 at the Club at Nevillewood in the amount of \$55.00 per person.

Mr. Bruckner mentioned that he would like to suggest the invite be opened to all Commissioners. He also stated that there is currently \$800.00 budgeted.

Mr. Castello said that the dinner and the article should go hand in hand; if there isn't enough money for the Dinner then the Township shouldn't contribute to the article.

Mr. Calabria agreed to open the invite up to all Commissioners attending if interested.

Mr. Bruckner stated that the Township usually provides a gift card for the annual dinner as well.

Mrs. Fitzgerald and Mr. Castello both said SHACOG will request participation in donating gifts next.

Mrs. Fitzgerald asked if the Board of Commissioners want to vote on a gift card donation at the next meeting or wait till SHACOG request it.

Mr. Calabria agreed to vote on all of it at the next meeting.

Discuss the approval of a half page article for the SHACOG 47th Annual Dinner project book in the amount of \$55.00.

All discussions referenced above.

Discuss the request from SHACOG for the Joint Bid for Emergency Public Works Services (SHACOG requests a response by March 12, 2020).

Mr. Kelley stated that the Township did participate in this program last year and he recommends participating again.

Administration

Discuss the Chartiers Valley Middle School musical placing a sign at the entrance/exit of the Raceway Plaza Shopping Center.

Mrs. Fitzgerald advised that the Middle School approached the Township. The location the school utilizes for advertising is no longer allowed. They are requesting the approval from the board to advertise the school musical at the entrance of the shopping center.

Conferences and Workshops

Public Comments on Items Not Listed on the Agenda

David Murphy
1229 Blue Jay Drive

Mr. Murphy said thank you to the Board of Commissioners for the train display. They were able to raise \$233.00 dollars for the Library.

Mr. Abel also said that the Library said thank you to Mr. Murphy.

Commissioners Request

Ms. Altman asked about the brush being trimmed at Rockhill and Vanadium. She stated that she sent the Board of Commissioners an email addressing the hazard. The homeowner passed away so the property is abandoned, but she received a complaint from a resident stating that she had to pull out a little farther into the road to avoid hitting the brush.

Mr. Wells said that he wanted to remind Public Works to remove all the signs around the Township.

Mr. Abel agreed to Mr. Wells comment and added that they should also remove litter around the Township.

Mrs. Gazda said congratulations to Chief Secret on his retirement and she is happy to see that Mr. Podsiadly is moving into the position of Chief.

Mr. Castello suggested, when the Directors for Recreation and Parks attend the meeting, they should be moved to the top of the meeting so they don't have to wait till the end to present their updates.

Executive Session

- Personnel
- Litigation

Adjournment

Motion by Mr. Bruckner, second by Mr. Abel to adjourn the meeting.

The meeting was adjourned at 9:31p.m.

Attest:



