



Scott Township Commissioners Agenda

Regular Meeting

Tuesday, September 22, 2020

7:30 p.m.

Next Ordinance No. 1655-20, Next Resolution No. 959-20

Call to Order, Moment of Prayer and Pledge of Allegiance

**Roll Call: Mr. Castello, Ms. Gazda, Mrs. Wateska, Mr. Seibel,
Mrs. Sedlak, Mr. Wells, Ms. Altman, Mrs. Meyers, Mr. Calabria**

1. Approval of Agenda

- **Motion** to approve the agenda, as submitted.

2. Public Comments on Agenda Items Listed Below

To be addressed at the beginning of each Committee report.

3. Bill List

- **Motion** to approve the Bill List and authorize payment of disbursements from the General Fund in the amount of \$1,441,663.80.

4. Approval of Minutes

- **Motion** to approve minutes for the following meetings:
 - Agenda Meeting 06/09/2020
 - Regular Meeting 06/23/2020
 - Special Meeting 07/08/2020
 - Agenda Meeting 07/14/2020

5. Planning, Zoning and Code Enforcement

- **Motion** to approve or deny the Starbuck's Final Development Plan; subject to the comments of the Engineer's Letter dated September 1, 2020, in particular PennDot review of a traffic impact study. In the event PennDot requires a left turn lane and/or a traffic signal, the applicant shall install at its cost such traffic signal and left turn lane. Also, the Highway Occupancy Permit 'notation' must be added to the site plan, as recommended by the Planning Committee.

6. Solicitor's Report

- **Motion** to approve having the Township Solicitor work with the manager on revising/updating the Personnel Policy Manual at our regular hourly rate, not to exceed: \$3250.00.

7. Engineer's Report

- **Motion** to approve the Worcester Drive Sanitary Sewer Replacement Project. In accordance with CCTV information provided by SHACOG for the sanitary sewer line between P-17-B10-A and P-17-B10-2 located in the rear yards of Worcester Drive, approximately 600 LF of sewer line needs to be replaced (behind 1621 – 1729 Worcester Drive). The opinion of probable construction cost is \$250,000. Request authorization to prepare plans and specifications.

- **Motion** to pass **Resolution 957-20** approve the CD Year 47 Community Block Grant Pre-Application submitted to SHACOG on September 3, 2020 for the demolition of four (4) structures (Thompson, Klein, Boroview, Front). CDBG funding requested was \$74,000; Local Match requested was \$7,400.
- **Motion** to approve the receipt of grant funds from the PA Department of Community & Economic Development (letter dated August 17, 2020) for the North Wren Drainage Improvement Project via the H2O PA Water Supply, Sewer, & Stormwater Grant in the amount of \$338,613.00.

Standard Reports

8. Standing Committee Report - Finance

- **Bid Opening** – Custodial Services for the Police Pension Plan, the Drop Pension Plan, and the Non-Uniform Plan.
- **Motion** to accept the 2021 Minimum Municipal Obligation (MMO) for the Scott Township Police Pension Plan in the amount of \$583,828.00 and the 2021 Minimum Municipal Obligation (MMO) for the Scott Township Non-Uniform Pension Plan in the amount of \$181,709.00; as submitted by the Actuary.
- **Motion** to adopt **Resolution #958-20** setting the employees contribution rate for the Police Pension Plan at 5% for the 2021, as recommended by the Actuary.
- **Motion** to adopt **Resolution #959-20** setting the employees contribution rate for the Non-Uniform Pension Plan at 4.5% for the year 2021, as recommended by the Actuary.
- **Motion** to approve the request from Glendale Hose Company #1 Fire Department for the release of their remaining annual allotment in the amount of \$33,495.00.
- **Motion** to ratify the approval of setting the budget meeting dates of October 20, 2020, November 4 & 11, 2020 and the approval to advertise.
- **Motion** to approve to allow the Finance Director to utilize the on-line pay option through the Townships bank. (This is a free benefit that the bank offers).
- **Motion** to approve the extension of the Township Insurance Brokers contract for two years, due to the pandemic.
- **Motion** to approve the request from East Carnegie Volunteer Fire Department for the partial release of their annual allotment in the amount of \$60,000.00.

9. Standing Committee Report – Public Safety

- **Motion** to accept Robert Zimmerman's resignation as a crossing guard at the intersection of Carothers and Magazine.
- **Motion** to ratify the hiring of Kathleen Zimmerman as a crossing guard at the intersection of Carothers Avenue and Magazine Street.
- **Motion** to approve the requirement of each fire department to provide thirty-six (36) month financial review statements every three years. If cause is found in the financial review the board may require a full audit to be conducted and provided prior to release of annual allotments.

10. Standing Committee Report – Public Works

11. Environmental Committee (Sewer Committee and MS4 Updates)

12. Parks and Recreation

- **Motion** to approve hosting a 'Trunk or Treat' Event at Scott Park on Saturday, October 24, 2020 at 3pm.
- **Motion** to designate Saturday, October 31, 2020 from 6:00pm to 8:00pm as Trick or Treat night in Scott Township.
- **Motion** to ratify approval of the request from the Chartiers Valley Hockey Club to utilize the Locust Pavilion for a Painting Night fundraiser on October 4, 2020 from 3:00pm – 5:00pm, free of charge.

13. Public Relations Report

- **Motion** to approve a food truck event; 'Scott Eats' on Monday, October 12, 2020 from 4:00pm – 7:00pm. (Sedlak).

14. Diversity & Inclusion Committee

15. Library Liaison Report

- **Motion** to approve or deny allowing Scott Library to publish special events on the Township LED Sign when space is available. (not to exceed one per week).

16. SHACOG

17. Standing Committee Report – Administration

18. Conferences and Workshops

19. Public Comments on Items Not Listed on the Agenda

20. Commissioner's Request

Adjournment
