

**MINUTES
SCOTT TOWNSHIP
BOARD OF COMMISSIONERS
301 LINDSAY ROAD, MAIN MEETING ROOM
SCOTT TOWNSHIP, PA 15106
AGENDA & REGULAR MEETING
December 8, 2020**

5:00pm Bower Hill Volunteer Fire Department Conditional Use Hearing for the replacement of an existing message sign to an LE message sign.

The meeting was called to order by President Altman at 5:00 p.m. She then led all present in prayer and pledge to the flag.

Roll Call:

David G. Calabria	Absent
Thomas M. Castello, Esq.	Present
Kathy Gazda	Present
Angela Wateska	Present
Nicholas Seibel, Vice President	Present
Michelle Sedlak	Present
William Wells	Present
Stacey Altman, President	Present
Eileen L. Meyers	Present

PRESENT - 8

ABSENT - 1

ALSO PRESENT:

Denise Fitzgerald, Township Manager
Robert McTiernan, Esq., Solicitor, Tucker Arensburg, PC
Ned Mitrovich, P.E.; Engineer, Lennon, Smith, Souleret Engineering, Inc.
Marie Hartman, P.E.; Engineer, Lennon, Smith, Souleret Engineering, Inc.
Thomas Kelley, Director of Public Services
Mark Mox, Planning/Zoning/Code Enforcement Officer
Matt Podsiadly, Chief of Police
James Secreet, Police Superintendent
James Stoker, Information Technology Technician Manager

Presentation of the following Proclamations: The passing of Edward Stevens, Noblestown Road Incident, Birdland Incident, and the Retirement of Edward Povirk.

Public Comments on Agenda Items Listed Below

To be addressed at the beginning of each Committee report

Bill List

Motion to approve the Bill List and authorize payment of disbursements from the General Fund in the amount of \$387,443.98.

Motion by Mrs. Gazda, second by Mr. Castello to approve the Bill List and authorize payment of disbursements from the General Fund in the amount of \$387,443.98.

Roll Call:

David G. Calabria	Absent
Thomas M. Castello, Esq.	Yes
Kathy Gazda	Yes
Angela Wateska	Yes
Nicholas Seibel, Vice President	Yes
Michelle Sedlak	Yes
William Wells	Yes
Stacey Altman, President	Yes
Eileen L. Meyers	Yes

Motion Carries (8-0)

Planning, Zoning and Code Enforcement

Motion to approve or deny the application filed by the Bower Hill volunteer Fire Department for the Conditional Use approval for an electronic message sign on the property at 161 Vanadium Road; Bridgeville, Pa. 15107, Lot & Block 195-B-272, Zoned C-1, Convenience Commercial, subject to he satisfaction of any conditions in the Township Engineer’s review letter dated November 25, 2020.

Motion by Mrs. Gazda, second by Mr. Castello to approve the application filed by the Bower Hill volunteer Fire Department for the Conditional Use approval for an electronic message sign on the property at 161 Vanadium Road; Bridgeville, Pa. 15107, Lot & Block 195-B-272, Zoned C-1, Convenience Commercial, subject to he satisfaction of any conditions in the Township Engineer’s review letter dated November 25, 2020.

Roll Call:

David G. Calabria	Absent
Thomas M. Castello, Esq.	Yes
Kathy Gazda	Yes
Angela Wateska	Yes
Nicholas Seibel, Vice President	Yes
Michelle Sedlak	Yes
William Wells	Yes
Stacey Altman, President	Yes
Eileen L. Meyers	Yes

Motion Carries (8-0)

Solicitor's Report

Engineers Report

Motion to approve Partial Payment No. 2, submitted by Stefanik's Next Generation Contracting Company, Inc. for the 2019 Source Flow Reduction and Sanitary Sewer Improvements Project in the amount of \$172,356.80.

Motion by Mr. Seibel, second by Mrs. Meyers to approve Partial Payment No. 2, submitted by Stefanik's Next Generation Contracting Company, Inc. for the 2019 Source Flow Reduction and Sanitary Sewer Improvements Project in the amount of \$172,356.80.

Roll Call:

David G. Calabria	Absent
Thomas M. Castello, Esq.	Yes
Kathy Gazda	Yes
Angela Wateska	Yes
Nicholas Seibel, Vice President	Yes
Michelle Sedlak	Yes
William Wells	Yes
Stacey Altman, President	Yes
Eileen L. Meyers	Yes

Motion Carries (8-0)

Bob Shalamon
1416 Orchard Spring Road

Mr. Shalamon asked what work was included in the payment above and was it completed.

Mrs. Hartman replied, the amount and the work included with this payment is complete and it involves replacement of the sanitary sewer line on Cherry Dell Drive and some lining work that is being performed by Factory Insight Pipe.

Mr. Shalamon stated that he was over there and the work does not look complete.

Mrs. Hartman said that the installation is complete.

Mr. Shalamon asked if it included replacement of driveways and streets.

Mrs. Hartman said those are additional items. This payment is for the pipe installation.

Mr. Shalamon also asked in reference to the next item on the agenda the payment to Mele & Sons, what percentage of the total job was approved for this year's paving project does the \$541,60.68 make-up?

Mrs. Hartman replied, the bid cost was \$671,775.00. The job has been complete. The paving company has addressed the punch list items.

Mr. Shalamon asked if she could explain what the Contract No. 20-PK1 General Construction project is and as to what it is that the Township is awarding.

Mrs. Hartman said that these bids are bid out of SHACGOG. They are partial grant funded projects this project is for the Scott Park Restrooms. She explained that it is broken up into two Contracts, one is general construction and the other is plumbing work. The motion would be to award the general portion of the construction and the second motion is to award the plumbing portion of the project. The add alternates are add-ons for handsfree soap dispensers and items like that, which would be considered at an additional cost.

Mr. Shalamon said thank you again.

Motion to approve Partial Payment No. 1, submitted by Mele & Sons, Inc. for the 2020 Roadway and Storm Sewer Improvements Project in the amount of \$541,606.68.

Motion by Mr. Castello, second by Mrs. Sedlak to approve Partial Payment No. 1, submitted by Mele & Sons, Inc. for the 2020 Roadway and Storm Sewer Improvements Project in the amount of \$541,606.68.

Mr. Seibel asked if the storm sewer inlets on Orchard Spring were on that punch list or has that already been addressed.

Mrs. Hartman said that she would have to check. She is not sure if the work for that item has been completed, but it was part of his punch list.

Roll Call:

David G. Calabria	Absent
Thomas M. Castello, Esq.	Yes
Kathy Gazda	Yes
Angela Wateska	Yes
Nicholas Seibel, Vice President	Yes
Michelle Sedlak	Yes
William Wells	Yes
Stacey Altman, President	Yes
Eileen L. Meyers	Yes

Motion Carries (8-0)

Motion to award Contract No. 20-PK1 – General Construction for the Base Bid and Add Alternate No. 1 to Swede Construction Corporation in the amount of \$14,830.00 (Base Bid) and \$125.00 (Add Alternate No. 1) for a total of \$14,955.00.

Mrs. Hartman stated that this is for the Scott Park ADA Pool House Restrooms and Improvements.

Motion by Mrs. Meyers, second by Mr. Seibel to award Contract No. 20-PK1 – General Construction for the Base Bid and Add Alternate No. 1 to Swede Construction Corporation in the amount of \$14,830.00 (Base Bid) and \$125.00 (Add Alternate No. 1) for a total of \$14,955.00.

Roll Call:

David G. Calabria	Absent
Thomas M. Castello, Esq.	Yes
Kathy Gazda	Yes
Angela Wateska	Yes
Nicholas Seibel, Vice President	Yes
Michelle Sedlak	Yes
William Wells	Yes
Stacey Altman, President	Yes
Eileen L. Meyers	Yes

Motion Carries (8-0)

Motion to award Contract No. 20-PK2 – Plumbing for the Base Bid and Add Alternate No. 1 to Select Contracting, LLC. in the amount of \$12,00.00 (Base Bid) and \$2,000.00 (Add Alternate No. 1) for a total of \$14,000.00 for the Scott Park ADA Restrooms Improvements.

Motion by Mr Wells, second by Mrs. Wateska to award Contract No. 20-PK2 – Plumbing for the Base Bid and Add Alternate No. 1 to Select Contracting, LLC. in the amount of \$12,00.00 (Base Bid) and \$2,000.00 (Add Alternate No. 1) for a total of \$14,000.00 for the Scott Park ADA Restrooms Improvements.

Roll Call:

David G. Calabria	Absent
Thomas M. Castello, Esq.	Yes
Kathy Gazda	Yes
Angela Wateska	Yes
Nicholas Seibel, Vice President	Yes
Michelle Sedlak	Yes
William Wells	Yes
Stacey Altman, President	Yes
Eileen L. Meyers	Yes

Motion Carries (8-0)

Standard Reports

Standing Committee Report – Finance

Motion to approve of the 2021 Budget Ordinance #1655-20.

Motion by Mr. Castello, second by Mrs. Meyers to approve of the 2021 Budget **Ordinance #1655-20.**

Mr. Wells made the comment that he feels there is not enough funds budgeted for the Splash Pad, but he will vote to adopt the Budget Ordinance.

Roll Call:

David G. Calabria	Absent
Thomas M. Castello, Esq.	Yes
Kathy Gazda	Yes
Angela Wateska	Yes
Nicholas Seibel, Vice President	Yes
Michelle Sedlak	Yes
William Wells	Yes
Stacey Altman, President	Yes
Eileen L. Meyers	Yes

Motion Carries (8-0)

Motion to approve the 2021 Tax Levy Ordinance #1656-20 with no tax increase proposed.

Motion by Mr. Castello, second by Mrs. Sedlak to approve the 2021 Tax Levy **Ordinance #1656-20** with no tax increase proposed.

Roll Call:

David G. Calabria	Absent
Thomas M. Castello, Esq.	Yes
Kathy Gazda	Yes
Angela Wateska	Yes
Nicholas Seibel, Vice President	Yes
Michelle Sedlak	Yes
William Wells	Yes
Stacey Altman, President	Yes
Eileen L. Meyers	Yes

Motion Carries (8-0)

Motion to approve the total Real Estate Commissions due to the Tax Collector for the month of November 2020 in the amount of \$1,361.75.

Motion by Mr. Castello, second by Mrs. Gazda to approve the total Real Estate Commissions due to the Tax Collector for the month of November 2020 in the amount of \$1,361.75.

Roll Call:

David G. Calabria	Absent
Thomas M. Castello, Esq.	Yes
Kathy Gazda	Yes
Angela Wateska	Yes
Nicholas Seibel, Vice President	Yes
Michelle Sedlak	Yes
William Wells	Yes
Stacey Altman, President	Yes
Eileen L. Meyers	Yes

Motion Carries (8-0)

Motion to approve another check run at the end of the month on December 28, 2020 for any other bills due prior to the next voting meeting which would be on January 26, 2021.

Motion by Mr. Castello, second by Mrs. Meyers to approve another check run at the end of the month on December 28, 2020 for any other bills due prior to the next voting meeting which would be on January 26, 2021.

Roll Call:

David G. Calabria	Absent
Thomas M. Castello, Esq.	Yes
Kathy Gazda	Yes
Angela Wateska	Yes
Nicholas Seibel, Vice President	Yes
Michelle Sedlak	Yes
William Wells	Yes
Stacey Altman, President	Yes
Eileen L. Meyers	Yes

Motion Carries (8-0)

Standing Committee Report – Public Safety

Mrs. Gazda advised that there will be a Public Safety Meeting on Monday, January 4, 2021. She would like to request that it be posted on the message board and website.

Standing Committee Report – Public Works

Bob Shalamon
1416 Orchard Spring Road

Mr. Shalamon asked if the Board could explain the request from Collier Township.

Mrs. Fitzgerald advised that the request received from Collier Township is if there is an emergency with a neighboring community or ourselves and there is low staffing due to COVID issues that the neighboring communities would try to assist each other in the snow removal with our own equipment.

Mr. Castello provided the following example and asked for confirmation; If Collier was understaffed and had an emergency situation, Collier's Manager would contact our Manager and you would then make the determination if it is an emergency and if we can assist.

Mrs. Fitzgerald replied that is correct.

Mr. Wells asked if anyone has checked with the Townships Insurance Company for liability concerns.

Mrs. Fitzgerald said that any incident would fall under our insurance.

Mr. Wells asked if they would cover it.

Mrs. Fitzgerald said that if our Public Works employee is out in another Community and they do damage to someone's vehicle, a catch basin, the road; our Township Insurance will cover it.

Mrs. Gazda asked if there will be a formal Agreement.

Mrs. Fitzgerald replied; yes, and advised that she has spoke with Mr. McTiernan about an MMU.

Mr. McTerinan advised that his thought was an interim agreement in the form of an MMU or a letter of understanding.

Ms. Altman just asked that our Township employees are taking care of first and that no one is overworked.

Mrs. Fitzgerald agreed.

Mr. Shalamon asked how this is different from the arrangement with the State, specifically for Forsythe Road to Green Tree Road? There are always issues with that road not being properly maintained and it has always fallen back on the State.

Mrs. Fitzgerald said that the State has not approached the Township to take on any Roadways for emergency situations such as this. She also advised that if the State was to approach the Township, she would bring that to the Boards attention.

Mr. Shalomon asked why this was just for Collier Township.

Mrs. Fitzgerald stated that it is for Collier, Bridgeville, Heidelberg. This are all neighboring Communities that Collier has approached.

Mr. Wells asked what the Township would do about overtime pay.

Mrs. Fitzgerald said that the Township would pay the overtime if it was to come to that.

Mr. Wells suggested putting a clause in the agreement that the Township who request the assistants is to also pay the employees overtime pay if necessary.

Ms. Altman replied stating that this is an agreement and every situation will be evaluated by Mrs. Fitzgerald and if there are any issues with that, she could always talk to the Board about it and the worst-case scenario we could deny the request. The Townships priority will be to take care of ourselves before assisting.

Mr. Castello stated that he agrees with Ms. Altman and feels that the agreement doesn't need to reflect anything in reference to overtime. He also wanted to reference Mr. Shalomon's comments about Forsythe Road; he also wanted to add Hope Hollow Road in the list of streets, has the Township reached out to Anita Kulik or Pat Catina about them not cleaning Forsythe Road?

Mrs. Fitzgerald advised that she has not reached out to them.

Mr. Castello said that enlighten of what Mr. Shalomon is saying maybe the Township should reach out to them and see what would be the protocol if in fact a problem arises.

Mrs. Fitzgerald asked if the Board would like to look into taking over plowing Forsythe Road.

Mr. Castello said he doesn't feel that the Township should take over the Road it's a State road and they should maintain it. He feels that the Township should reach out to the State Representatives and find out why it's not being maintained properly and who the Township Manager should contact if it's not being done.

Mrs. Meyers asked if the Township was using our own salt to assist other neighboring Communities or if we would be using the Community that requested the help?

Mrs. Fitzgerald stated that the Township would use their own salt, however that would be tracked and the requesting Community would reciprocate it.

Motion to award Steinberger Flooring, Inc. to remove the existing carpet and install new hard surface flooring throughout the Chamber and Magistrate's Office (1,150 Square Feet) in the amount of \$11,733.24.

Motion by Mr. Seibel, second by Mrs. Sedlak to award Steinberger Flooring, Inc. to remove the existing carpet and install new hard surface flooring throughout the Chamber and Magistrate's Office (1,150 Square Feet) in the amount of \$11,733.24.

Roll Call:

David G. Calabria	Absent
Thomas M. Castello, Esq.	Yes
Kathy Gazda	Yes
Angela Wateska	Yes
Nicholas Seibel, Vice President	Yes
Michelle Sedlak	Yes
William Wells	Yes
Stacey Altman, President	Yes
Eileen L. Meyers	Yes

Motion Carries (8-0)

Motion to approve the request from Collier Township for a neighboring community snow removal program.

Motion by Mr. Castello, second by Mrs. Sedlak to approve the request from Collier Township for a neighboring community snow removal program.

All in Favor

Motion Carries (8-0)

Mrs. Wateska asked if all the comments/concerns have all being addressed?

Mrs. Fitzgerald advised that she forwarded all concerns on to the Township Solicitor.

Discuss Acid Mine Drainage meeting schedule for December 8, 2020 with PennDOT and PaDEP.

Mrs. Hartman advised that the Township Engineers had a meeting earlier today with Representative Kulik, Commissioner Wells, Commissioner Calabria, Mr. Kelley, PennDOT and PaDEP. The meeting regarded the shift in drainage from Hope Hollow drainage onto Route 50. The history of the issue was discussed. The gentleman from abandoned mine's stated that there were some funding sources available to assist with the cost of possibly re-routing discharge back to the location on Hope Hollow. Mrs. Hartman advised that he would provide them with the information. She stated that it sounds like the funding is more for supplies and materials and not for the actual work being performed.

Environmental Committee (Sewer Committee and MS4 Updates)

Mr. Seibel wanted to make everyone aware Alcosan is raising their rates again. The 7% increase that we saw in 2019 and 2020 is occurring again in 2021 beginning on January 1, 2021.

Parks and Recreation

Mrs. Meyers stated that the Directors of Recreation did a wonderful job with the Drive-thru Tree Lighting event. The event was well received and there was a lot of positive feed back and she thanked them for all their hard work.

Mrs. Watson advised that they have sent some proposals for some ideas that they had for the upcoming months to be reviewed by the Board of Commissioners. She continued to say that the proposals included the Splash Pad, and using Facebook as Social Media, possibly having a meeting in January to discuss the survey request for the Splash Pad, and some ideas and dates for events for the 2021 years.

Mrs. Fitzgerald advised that she provided all this information to the Board of Commissioners so they are informed.

Mrs. Meyers also wanted to address the rental situation. She feels that maybe the Township should put a hold on them at this time.

Ms. Altman stated that the Township is planning on taking this direction.

Mr. Wells asked if a motion should be presented for this action.

Ms. Altman asked if she could get a motion to restrict all park rentals for the remainder of the year, until COVID restrictions are lifted.

Mr. Seibel made the motion. Mrs. Meyers second the motion.

Motion by Mr. Seibel, second by Mrs. Meyers to approve restricting all park rentals for the remainder of the year, until COVID restrictions have been lifted.

All in favor
Motion Carries (8-0)

Public Relations Report

Motion to approve having the free little libraries in Scott Township open their doors to be a petite food pantry. (Sedlak).

Mrs. Sedlak stated that she has seen this in other Communities and it's been working well. She is requesting that the Township send a letter to those residents that have a little library asking them if they are okay with turning the little libraries into a food pantry.

Motion by Mrs. Meyers, second by Mr. Wells to approve requesting the free little libraries in Scott Township open their doors to be a petite food pantry. (Sedlak).

All in favor
Motion Carries (8-0)

Diversity & Inclusion Committee

Motion to approve sending letters to Township businesses introducing D&I Committee and asking if they would have any interest in participating in any future Township events related to D&I.

Motion by Mrs. Wateska, second by Mr. Castello to approve sending letters to Township businesses introducing D&I Committee and asking if they would have any interest in participating in any future Township events related to D&I.

Roll Call:

David G. Calabria	Absent
Thomas M. Castello, Esq.	Yes
Kathy Gazda	Yes
Angela Wateska	Yes
Nicholas Seibel, Vice President	Yes
Michelle Sedlak	Yes
William Wells	Yes
Stacey Altman, President	Yes
Eileen L. Meyers	Yes

Motion Carries (8-0)

Library Liaison Report

Mrs. Sedlak advised that the Library is doing another 'Love Your Library' Month in February and they will have another raffle fundraiser. The Library has a list of events coming up for December and January.

SHACOG

Mr. Seibel advised that the last Board of Directors meeting was cancelled in accordance with County guidelines and the next meeting has yet to be scheduled.

Standing Committee Report – Administration

Motion to approve the list of diverse holidays/dates of remembrance in 2021 for municipal sign and/or post on Township website or Township Facebook.

Motion by Mrs. Wateska, second by Mrs. Sedlak to approve the list of diverse holidays/dates of remembrance in 2021 for municipal sign and/or post on Township website or Township Facebook.

**All in favor
Motion Carries (8-0)**

Motion to approve the revisions to he Route 50 sinc-up project grant to include: Replacement of controllers, replacement of rusted cabinet conduit elbows, replace broken pedestrian push buttons, and some faded signage, increasing our portion of the grant to \$6,586.00. (Funding out of the State Fund).

Motion by Mrs. Meyers, second by Mr. Seibel to approve the revisions to the Route 50 sinc-up project grant to include: Replacement of controllers, replacement of rusted cabinet conduit elbows, replace broken pedestrian push buttons, and some faded signage, increasing our portion of the grant to \$6,586.00. (Funding out of the State Fund).

Roll Call:

David G. Calabria	Absent
Thomas M. Castello, Esq.	Yes
Kathy Gazda	Yes
Angela Wateska	Yes
Nicholas Seibel, Vice President	Yes
Michelle Sedlak	Yes
William Wells	Yes
Stacey Altman, President	Yes
Eileen L. Meyers	Yes

Motion Carries (8-0)

Conferences and Workshops

Public Comments on Items Not Listed on the Agenda

Commissioners Requests

Mrs. Gazda wished everyone a safe and a Happy Christmas and New Year.

Mr. Wells asked if the Board can reconsider bringing everyone into the meeting room for meetings again. The State feels that we should do these meetings virtually when possible. He also said Merry Christmas to everyone.

Mrs. Sedlak stated that she was approached by a resident that runs a food truck and they wanted some help to put together a soup kitchen.

Ms. Altman asked if this is something that would have to be put together before the next meeting.

Mrs. Sedlak replied yes, He would like to schedule it for December 19, 2020.

Mrs. Meyers wished everyone a happy and healthy 2021 and to have a very nice Christmas.

Mr. Castello wished everyone a Happy Holidays and to stay safe.

Mr. Seibel said Happy Holidays.

Mrs. Wateska said Happy Holidays to everyone.

Mrs. Fitzgerald said that there is one more item on the agenda. She stated that everyone got the request from St. Clair Hospital regarding North Wren and she wanted to know if any of the Commissioners had any questions or concerns with regard to the request.

Mr. Seibel stated that he has not had time to review the item in discussion.

Mr. Castello stated that he has not seen the request.

Mrs. Fitzgerald asked Mr. Mox to explain what they are requesting because it is work that they want to complete this week.

Mr. Mox advised that the Township received a request that they would like to complete the paving at the end of this week. They would like to close down North Wren down to one lane in order to finish this paving. Mr. Mox also stated that the Traffic Engineer reviewed this and his comment is that they cannot build the fourth lane without the lane closure. He does feel that traffic is going to back up, but there will be flaggers on staff. The impact will be from 9:00am to 9:00pm.

Ms. Altman asked if they wanted to start the work this Thursday?

Mr. Mox replied Yes.

Mr. Seibel asked if it's just the two days.

Mr. Mox confirmed that to be accurate.

Mrs. Fitzgerald stated that she would like to know what the Board feels. She suggests that the best option would be to allow them to complete the work on Thursday Friday from 9:00am to 5:00pm.

Mr. Wells asked Mrs. Wateska how she feels as this is her Ward.

Mrs. Wateska suggested allowing the days with the least amount of impact on residents.

Ms. Altman asked Chief if he would be able to assist if there was a need for it.

Chief advised that his department would be able to assist.

Ms. Altman asked Mr. Mox his suggestion as to what days to allow.

Mr. Mox stated that Friday and Saturday there would be a decrease in bus traffic. However, there may be more residents trafficking the road.

Mr. Fitzgerald asked Mr. Stoker if he could send a notification out over Civic Ready.

Mr. Stoker said yes.

The Board agreed on Thursday and Friday to allow the work to be completed at that time.

Executive Session

- Personnel

Adjournment

Motion by Mr. Castello, second by Mrs. Meyers to adjourn the meeting.

The meeting was adjourned at 8:16p.m.

Attest:



