



Township of Scott

Code Enforcement Office

301 Lindsay Road, Carnegie, PA 15106

Phone: (412) 276-5300 Ext. #216

CHANGE IN TENANT OCCUPANCY/ RENTAL UNIT INSPECTION APPLICATION

Pursuant to Ordinance No. 1508-02 and as amended by Resolution No. 744-08 the undersigned submits this application

Type of Application: Change in Tenant Rental Inspection (\$50.00 Fee per Unit)

Rental Property Information:

Street Address: _____ Rental Unit No.: _____

Property Owner Information:

Name: _____

Contact: _____

Address: _____

Phone Number: _____

Cell Number: _____

Email: _____

Property Manager Information:

Name: _____

Contact: _____

Address: _____

Phone Number: _____

Cell Number: _____

Email: _____

Tenant Information (Contact Information Must Be Provided for All Tenants):

Tenant Move-In Date: _____

Name: _____

Phone Number: _____

Cell Number: _____

Email: _____

Name: _____

Phone Number: _____

Cell Number: _____

Email: _____

In order for the application to be considered complete and properly filed, all sections of the application must be completed and all fees must be included. Please allow twenty (20) days to schedule all inspections. All Change in Tenant Occupancy require a new Rental Inspection unless waived by Ordinance No. 1508-02.

I, _____, hereby affirm that all of the information presented in this application is true and I understand that I must abide by all applicable Township of Scott Ordinances.

Signature of Property Owner: _____

Date: _____