

**MINUTES
SCOTT TOWNSHIP
BOARD OF COMMISSIONERS
301 LINDSAY ROAD, MAIN MEETING ROOM
SCOTT TOWNSHIP, PA 15106
REGULAR MEETING
February 22, 2022**

The meeting was called to order by President Altman at 7:30p.m. She then led all present in prayer and pledge to the flag.

Roll Call:

Thomas M. Castello, Esq.	Present
Samuel Dalfonso	Present - Zoom
Brandon Edwards	Present
Kathy Gazda	Present
Eileen L. Meyers	Present
Michelle Sedlak	Present
Nicholas Seibel, Vice President	Absent
Angela Wateska	Present
Stacey Altman, President	Present

PRESENT - 8

ABSENT - 1

ALSO PRESENT:

Denise Fitzgerald, Township Manager
John Vogel, Esq.; Solicitor, Tucker Arensburg
Marie Hartman, P.E.; Engineer, Lennon, Smith, Souleret Engineering, Inc.
Thomas Kelley, Director of Public Services - Zoom
Mark Mox, Planning/Zoning/Code Enforcement Officer
Karla McGill, Finance Director
Kelli Watson, Parks & Recreation Director - Zoom
Matt Podsiadly, Chief of Police
James Stoker, Information Technology Technician Manager
Lisha Mihalko, Assistant Township Secretary / Administration Supervisor

Approval of Agenda

Motion to approve the agenda, as submitted.

Motion by Sedlak, second by Edwards to approve the agenda as submitted.

All in Favor

Motion Carries (8-0)

Public Comments on all Agenda Items Listed Below

Nothing currently.

Bill List

Motion to approve the Bill List and authorize payment of disbursements from the General Fund in the amount of: \$794,160.88.

Motion by Wateska, second by Gazda to approve the Bill List and authorize payment of disbursements from the General Fund in the amount of: \$794,160.88.

Roll Call:

Thomas M. Castello, Esq.	Abstain – Did not get a copy to review
Samuel Dalfonso	Yes
Brandon Edwards	Yes
Kathy Gazda	Yes
Eileen L. Meyers	Yes
Michelle Sedlak	Yes
Nicholas Seibel, Vice President	N/A
Angela Wateska	Yes
Stacey Altman, President	Yes

Motion Carries (7-0-1 Abstain)

Approval of Minutes

Motion to approve minutes for the following meetings:

- Re-Organization Meeting January 3, 2022
- Agenda Meeting January 11, 2022
- Regular Meeting January 25, 2022

Motion by Sedlak, second by Meyers to approve minutes for the following meetings: Reorganization Meeting of January 3, 2022, Agenda meeting of January 11, 2022, and the Regular Meeting of January 25, 2022.

All in favor

Motion Carries (8-0)

Planning, Zoning and Code Enforcement

Motion to approve advertising an Ordinance amending Ordinance #1421-96, which establishes reserved street parking for residents with disabilities.

Commissioner Gazda suggested that severely disabled veterans should have the \$50.00 fee waived.

Vogel stated that the motion is only to approve the advertisement of the Ordinance and this suggestion can be reviewed once the Ordinance has been drafted.

Motion by Castello, second by Meyers to approve advertising an Ordinance amending **Ordinance #1421-96**, which establishes reserved street parking for residents with disabilities.

All in favor

Motion Carries (8-0)

Solicitor's Report

Motion to adopt Ordinance #1666-22; regulating demolition of permanent structures, permits, imposing fees, and providing penalties for any violations.

Motion by Sedlak, second by Wateska to adopt **Ordinance #1666-22**, regulating demolition of permanent structures, permits, imposing fees, and providing penalties for any violations.

All in favor

Motion Carries (8-0)

Engineers Report

Motion to approve invoice submitted by GeoMechanics, Inc. in the amount of \$13,730.00 for geotechnical engineering services performed in conjunction with the Worcester Drive Sanitary Sewer Replacement project.

Motion by Castello, second by Edwards to approve invoice submitted by GeoMechanics, Inc. in the amount of \$13,730.00 for geotechnical engineering services performed in conjunction with the Worcester Drive Sanitary Sewer Replacement project.

All in favor

Motion Carries (8-0)

Motion to approve Partial Payment #2 (Final) submitted by Jet Jack, Inc. in the amount of \$13,457.50 for the release of retainage for Noblestown Road Sanitary Sewer Extension project. (CO#21-S2).

Motion by Sedlak, second by Wateska to approve Partial Payment #2 (Final) submitted by Jet Jack, Inc. in the amount of \$13,457.50 for the release of retainage for Noblestown Road Sanitary Sewer Extension project. (CO#21-S2).

All in favor
Motion Carries (8-0)

Motion to ratify approval to advertise the following projects for bid: Lindsay Road Concrete Milling and Repair, Bower Hill Road/Vanadium Road ADA Ramps and Line Striping, Scott Pool Improvements, ACHD Sanitary Sewer O&M Plan Cleaning/CCTV – Sub Area 1, and Worcester Drive Sanitary Sewer Replacement.

Motion by Meyers, second by Sedlak to ratify approval to advertise the following projects for bid: Lindsay Road Concrete Milling and Repair, Bower Hill Road/Vanadium Road ADA Ramps and Line Striping, Scott Pool Improvements, ACHD Sanitary Sewer O&M Plan Cleaning/CCTV – Sub Area 1, and Worcester Drive Sanitary Sewer Replacement.

All in favor
Motion Carries (8-0)

Motion to approve of the Sewage Facilities Planning Module for the Swallow Hill Land Development requesting approval of 800 gallons per day (2 EDU) for the 2-lot subdivision and sanitary sewer extension.

Motion by Gazda, second by Castello to approve of the Sewage Facilities Planning Module for the Swallow Hill Land Development requesting approval of 800 gallons per day (2 EDU) for the 2-lot subdivision and sanitary sewer extension.

All in favor
Motion Carries (8-0)

Motion to approve of the St. Clair Hospital Signage Plan prepared by Civil & Environmental Consultants, Inc. on behalf of St. Clair Hospital per Scott Township's request.

Motion by Wateska, second by Edwards to approve of the St. Clair Hospital Signage Plan prepared by Civil & Environmental Consultants, Inc. on behalf of St. Clair Hospital per Scott Township's request.

All in favor
Motion Carries (8-0)

Motion to approve the execution of the "Acceptance of Offer and Indemnification" for the \$100,000 GEDTF Grant received for the Scott Park Splash Pad Restrooms.

Motion by Meyers, second by Sedlak to approve the execution of the "Acceptance of Offer and Indemnification" for the \$100,000 GEDTF Grant received for the Scott Park Splash Pad Restrooms.

All in favor

Motion Carries (8-0)

Hartman mentioned two bids were received to locate the gas line for the Splash Pad. Hartman also mentioned that she estimated the project to take approximately 8-hours to complete. The two bids received are as follows:

Jet Jack, Inc. in the amount of \$3,400.00

Stefanik's Next Generation, Inc. in the amount of \$4,775.00

Motion by Castello, second by Sedlak to amend the agenda to add a motion to award the project for a 'Soft Dig' to locate the gas line for the Splash Pad.

All in favor

Motion Carries (8-0)

Motion by Castello, second by Meyers to award Jet Jack, Inc. for a 'Soft Dig' to locate the gas line for the Splash Pad in the amount of \$3,400.00.

All in favor

Motion Carries (8-0)

Motion to approve the reduction of the Site Improvement Bond (Private Improvements) from \$1,045,000 to \$145,960 for Providence Point Phase II.

Motion by Wateska, second by Castello to approve the reduction of the Site Improvement Bond (Private Improvements) from \$1,045,000 to \$145,960 for Providence Point Phase II.

All in favor

Motion Carries (8-0)

Standard Reports

Treasurer's Report

Motion to approve the total real estate commissions due to the Tax Collector for the month of January 2022 in the amount of \$1,810.60.

Motion by Meyers, second by Wateska to approve the total real estate commissions due to the Tax Collector for the month of January 2022 in the amount of \$1,810.60.

All in favor

Motion Carries (8-0)

Standing Committee Report – Finance

Motion to approve the request submitted by Peirce Park Group for Investment Consulting Services for the Police Pension Fund in the amount of \$14,697.93 and the Non-Uniform Pension Fund in the amount of \$7,197.24. (to be paid from the respective funds).

Motion by Castello, second by Sedlak to approve the request submitted by Peirce Park Group for Investment Consulting Services for the Police Pension Fund in the amount of \$14,697.93 and the Non-Uniform Pension Fund in the amount of \$7,197.24. (to be paid from the respective funds).

All in favor

Motion Carries (8-0)

Motion to ratify hiring part time help at a rate of up to \$17.00 an hour for administrative work and payroll.

Motion by Castello, second by Meyers to ratify hiring part time help at a rate of up to \$17.00 an hour for administrative work and payroll.

All in favor

Motion Carries (8-0)

Motion to approve Dollar Bank as our designated banking services for the Township.

Commissioner Dalfonso asked if Fitzgerald is recommending Dollar Bank as well.

Fitzgerald stated that herself and McGill reviewed all the proposals together and Fitzgerald confirmed that she is also recommending this change. Fitzgerald also confirmed that the bank would extend their proposal for years 2 and 3.

Motion by Castello, second by Meyers to approve Dollar Bank as our designated banking services for the Township.

All in favor

Motion Carries (8-0)

Standing Committee Report – Public Safety

Motion to adopt Resolution #995-22 for Kosko Way during snow events/garbage day and no parking here to corner sign.

Motion by Gazda, second by Meyers to adopt **Resolution #995-22** for Kosko Way during snow events/garbage day and no parking here to corner sign.

All in favor
Motion Carries (8-0)

Motion to adopt **Resolution #996-22** for no parking signs on the northern side of Shawhan Avenue.

Motion by Gazda, second by Sedlak to adopt **Resolution #996-22** for no parking signs on the northern side of Shawhan Avenue.

All in favor
Motion Carries (8-0)

Standing Committee Report – Public Works

Motion to approve Lennon, Smith, Souleret Engineering (LSSE) obtaining probably cost for each road to be considered for inclusion in the 2022 Road Program.

Motion by Wateska, second by Edwards to approve Lennon, Smith, Souleret Engineering (LSSE) obtaining probably cost for each road to be considered for inclusion in the 2022 Road Program.

All in favor
Motion Carries (8-0)

Environmental Committee (Sewer Committee and MS4 Updates)

Motion to approve Lennon, Smith, Souleret Engineering (LSSE) providing a field visit for interested board members to a local PRP site to observe how these function and maintenance needs.

Motion by Wateska, second by Castello to approve Lennon, Smith, Souleret Engineering (LSSE) providing a field visit for interested board members to a local PRP site to observe how these function and maintenance needs.

All in favor
Motion Carries (8-0)

Parks and Recreation

Motion to approve the proposed pool and recreation information and fees for the 2022 season.

Motion by Meyers, second by Castello to table the proposed pool and recreation information and fees for the 2022 season.

All in favor

Motion Carries (8-0)

Motion to award the highest bidder for operation of the Concession stand at Scott Pool, effective 2022 for a period of 3 years.

Fitzgerald stated that the Township only received one bid from Muddy Cup. Nobby's declined to bid at this point due to staffing issues.

Motion by Meyers, second by Edwards to award Muddy Cup for the operation of the concession stand at Scott Pool, effective 2022 for a period of 3 years.

All in favor

Motion Carries (8-0)

Commissioner Meyers asked if Fitzgerald could send Nobby's a Thank you letter for their years of service.

Public Relations Report

Nothing Currently.

Diversity, Equity, & Inclusivity Liaison

Commissioner Wateska mentioned the next meeting, which is scheduled for March 16, 2022, at 7:00pm.

Library Liaison Report

Commissioner Sedlak stated that February is love your library month, The library is hosting a Moe's taco kit fundraiser, March the library will celebrate their 21's birthday, March 26, 2022, is it's actual birthday.

SHACOG

Nothing Currently.

Standing Committee Report – Administration

Nothing Currently.

Conferences and Workshops

Nothing Currently.

Public Comments on Items Not Listed on the Agenda

Bob Shalamon
416 Orchard Spring Road

Shalamon asked to confirm why the concession stand is being awarded to the highest bidder and not the lowest bidder.

Fitzgerald stated that they are paying the Township.

Commissioners Requests

Commissioner Wateska asked for an update on the gas wells on Scrubgrass Road.

Kelley stated that he reached out to a DEP representative. Fitzgerald, Kelley, and Hartman are trying to arrange a meeting to discuss what can be done. Kelley believes there may be money available to cap the wells. However, there is a problem with the property ownership which is something that must be discussed.

Commissioner Meyers said thank you to Mihalko for keeping up to date with the minutes. Meyers mentioned that it is much easier reviewing them when they are recent.

Commissioner Dalfonso asked if the Township can address a ditch/pothole that is located above Berkwood Drive at the intersection, when they consider Somerville Drive for the paving project.

Hartman confirmed.

Commissioner Sedlak asked to form a committee to discuss the regulations behind chicken raising in Scott Township.

Fitzgerald asked Stoker if he had the final numbers for the Chicken Poll on the website.

Stoker stated that the numbers were 400 in favor, 300 against.

Commissioner Sedlak stated that the poll is very close, and she would suggest having the committee formed so that those who are not in favor with this idea can have their concerns addressed, just as much as those who are in favor.

Commissioner Castello also mentioned the impact that it will have on the Code Enforcement Officer.

Commissioner Altman also addressed the concern that if a chicken is purchased at a young age and later down the road the owner finds out it's a rooster, how will that individual get rid of the rooster as the Township will not allow them. Also, the issue of caring for the chickens in a proper way.

Commissioner Sedlak suggested having a very cost prohibited fine involved for those who are not properly caring for their chickens.

Commissioner Castello mentioned the issue with individuals building their own chicken coop with mixed materials. Castello suggest there also be guidelines for the structure of the coops.

Commissioner Altman suggested that this be placed on the March agenda to be discussed again.

Adjournment

Motion by Meyers, second by Sedlak to adjourn the meeting.

The meeting was adjourned at 8:10p.m.

Attest: _____

Executive Session

- Potential Litigation.

