

**MINUTES
SCOTT TOWNSHIP
BOARD OF COMMISSIONERS
301 LINDSAY ROAD, MAIN MEETING ROOM
SCOTT TOWNSHIP, PA 15106
REGULAR MEETING
March 22, 2022**

The meeting was called to order by President Altman at 7:30p.m. She then led all present in prayer and pledge to the flag.

Roll Call:

Thomas M. Castello, Esq.	Present
Samuel Dalfonso	Present
Brandon Edwards	Present
Kathy Gazda	Present
Eileen L. Meyers	Present
Michelle Sedlak	Present
Nicholas Seibel, Vice President	Present
Angela Wateska	Present
Stacey Altman, President	Present

PRESENT - 9

ABSENT - 0

ALSO PRESENT:

Denise Fitzgerald, Township Manager
John Vogel, Esq.; Solicitor, Tucker Arensburg
Marie Hartman, P.E.; Engineer, Lennon, Smith, Souleret Engineering, Inc.
Thomas Kelley, Director of Public Services - Zoom
Mark Mox, Planning/Zoning/Code Enforcement Officer
Karla McGill, Finance Director
Matt Podsiadly, Chief of Police
James Stoker, Information Technology Technician Manager
Lisha Mihalko, Assistant Township Secretary / Administration Supervisor

Approval of Agenda

Motion to approve the agenda, as submitted.

Motion by Dalfonso, second by Sedlak to approve the agenda as submitted.

All in Favor

Motion Carries (9-0)

Public Comments on all Agenda Items Listed Below

Larry Brewer
146 Greenbrier Drive

Brewer was in attendance because his grandson was hit by a vehicle in Scott Park. The child had broken his collar bone and knocked some teeth out. Brewer suggested installing speed humps and the Board of Commissioners approved stop signs be installed. Brewer does not agree with removing the stop signs from the park.

Sedlak asked the date of the accident.

Brewer replied June 28, 2018.

Altman stated that this item will be discussed in further detail towards the end of tonight's agenda.

Bill List

Motion to approve the Bill List and authorize payment of disbursements from the General Fund in the amount of: \$902,179.51.

Motion by Castello, second by Meyers to approve the Bill List and authorize payment of disbursements from the General Fund in the amount of: \$902,179.51.

Roll Call:

Thomas M. Castello, Esq.	Yes
Samuel Dalfonso	Yes
Brandon Edwards	Yes
Kathy Gazda	Yes
Eileen L. Meyers	Yes
Michelle Sedlak	Yes
Nicholas Seibel, Vice President	Yes
Angela Wateska	Yes
Stacey Altman, President	Yes

Motion Carries (9-0)

Approval of Minutes

Motion to approve minutes for the following meetings: NS/KG AIY9-0

Agenda Meeting	February 8, 2022
Regular Meeting	February 22, 2022

Altman stated that she would like to amend the agenda to remove February 22, 2022 minutes from the motion to allow more time for the Board of Commissioners to review them.

All in favor
Motion Carries (9-0)

Motion by Seibel, second by Gazda to approve the agenda meeting minutes of February 8, 2022.

All in favor
Motion Carries (9-0)

Planning, Zoning and Code Enforcement

Motion to approve the Lot Consolidation/Subdivision Application for two lots at 90 Florence Drive, Lot & Block #66-M-341 & 66-L-272 as recommended by the Planning Commission.

Motion by Castello, second by Seibel to approve the Lot Consolidation/Subdivision Application for two lots at 90 Florence Drive, Lot & Block #66-M-341 & 66-L-272 as recommended by the Planning Commission.

All in favor
Motion Carries (9-0)

Motion to advertise the adoption of an **Ordinance** amending **Ordinance #1421-96**, which establishes reserved street parking for residents with disabilities.

Motion by Edwards, second by Meyers to advertise the adoption of an **Ordinance** amending **Ordinance #1421-96**, which establishes reserved street parking for residents with disabilities.

All in favor
Motion Carries (9-0)

Solicitor's Report

Motion to ratify the approval to advertise nine (9) **Ordinances**; authorizing condemnation of an easement over private land for the purpose of accessing, repairing, maintaining, replacing and/or constructing the Township's sanitary sewer system and stormwater management system as identified:

- Lot & Block #143-H-70
- Lot & Block #143-H-66
- Lot & Block #143-G-108
- Lot & Block #143-G-106
- Lot & Block #143-C-20
- Lot & Block #143-G-32
- Lot & Block #143-G-34
- Lot & Block #143-M-150-0-6

- Lot & Block #143-C-100

Motion by Sedlak, second by Seibel to ratify the approval to advertise nine (9) **Ordinances**; authorizing condemnation of an easement over private land for the purpose of accessing, repairing, maintaining, replacing and/or constructing the Township's sanitary sewer system and stormwater management system as identified:

- Lot & Block #143-H-70
- Lot & Block #143-H-66
- Lot & Block #143-G-108
- Lot & Block #143-G-106
- Lot & Block #143-C-20
- Lot & Block #143-G-32
- Lot & Block #143-G-34
- Lot & Block #143-M-150-0-6
- Lot & Block #143-C-100

All in favor

Motion Carries (9-0)

Motion to approve two (2) Ordinances; authorizing condemnation of an easement over private land for the purpose of accessing, repairing, maintaining, replacing and/or constructing the Township's sanitary sewer system and stormwater management system as identified:

- Lot & Block #143-M-150-0-6, **Ordinance #1667-22**
- Lot & Block #143-C-100, **Ordinance #1668-22**

Motion by Castello, second by Wateska to approve two (2) Ordinances; authorizing condemnation of an easement over private land for the purpose of accessing, repairing, maintaining, replacing and/or constructing the Township's sanitary sewer system and stormwater management system as identified:

- Lot & Block #143-M-150-0-6, **Ordinance #1667-22**
- Lot & Block #143-C-100, **Ordinance #1668-22**

All in favor

Motion Carries (9-0)

Motion to approve the advertising of six (6) Ordinances; authorizing condemnation of an easement over private land for the purpose of accessing, repairing, maintaining, replacing and/or constructing the Township's sanitary sewer system and stormwater management system as identified:

- Lot & Block #143-H-66
- Lot & Block #143-G-108
- Lot & Block #143-G-106
- Lot & Block #143-C-20
- Lot & Block #143-G-32
- Lot & Block #143-G-34

Motion by Wateska, second by Seibel to approve the advertising of six (6) Ordinances; authorizing condemnation of an easement over private land for the purpose of accessing, repairing, maintaining, replacing and/or constructing the Township's sanitary sewer system and stormwater management system as identified:

- Lot & Block #143-H-66
- Lot & Block #143-G-108
- Lot & Block #143-G-106
- Lot & Block #143-C-20
- Lot & Block #143-G-32
- Lot & Block #143-G-34

All in favor

Motion Carries (9-0)

Motion to approve an application under the Allegheny County Side Yard and Blighted Structure Program by Matthew Maddamma regarding property located at 134 Boroview Street (Lot & Block #102-G-308), and adoption of a **Resolution #1003-22** approving that acquisition.

Motion by Eileen, second by Dalfonso to approve an application under the Allegheny County Side Yard and Blighted Structure Program by Matthew Maddamma regarding property located at 134 Boroview Street (Lot & Block #102-G-308), and adoption of a **Resolution #1003-22** approving that acquisition.

All in favor

Motion Carries (9-0)

Motion to approve Senterra Development Developer's Agreement for the Swallow Hill Development.

Motion by Edwards, second by Gazda to approve Senterra Development Developer's Agreement for the Swallow Hill Development.

All in favor

Motion Carries (9-0)

Engineers Report

Motion to ratify the adoption of **Resolution #1001-22**, Authorizing submission of a Statewide Local Share Assessment (LSA) grant application in the amount of \$1,000,000.00 for the Washington Avenue (Route 50) Stormwater Improvement Project. (66/33% Request – Township Match: \$2,000,000.00).

Motion by Gazda, second by Seibel to ratify the adoption of **Resolution #1001-22**, Authorizing submission of a Statewide Local Share Assessment (LSA) grant application in the amount of \$1,000,000.00 for the Washington Avenue (Route 50) Stormwater Improvement Project. (66/33% Request – Township Match: \$2,000,000.00).

All in favor

Motion Carries (9-0)

Motion to ratify the adoption of **Resolution #1000-22**, Authorizing submission of a Statewide Local Share Assessment (LSA) grant application in the amount of \$500,000.00 for the North Wren Sanitary Sewer Replacement Project. (100% Request – Township Match: \$0.00).

Motion by Meyers, second by Sedlak to ratify the adoption of **Resolution #1000-22**, Authorizing submission of a Statewide Local Share Assessment (LSA) grant application in the amount of \$500,000.00 for the North Wren Sanitary Sewer Replacement Project. (100% Request – Township Match: \$0.00).

All in favor

Motion Carries (9-0)

Motion to ratify the adoption of **Resolution #999-22**, Authorizing submission of a Statewide Local Share Assessment (LSA) grant application in the amount of \$351,000.00 for the Scott Township Public Works Salt Storage Building. (100% Request – Township Match: \$0.00).

Motion by Edwards, second by Gazda to ratify the adoption of **Resolution #999-22**, Authorizing submission of a Statewide Local Share Assessment (LSA) grant application in the amount of \$351,000.00 for the Scott Township Public Works Salt Storage Building. (100% Request – Township Match: \$0.00).

Castello asked Fitzgerald if these Resolutions were the projects that the Township was going to ask Fontana's office if it would be best to submit all the properties together.

Fitzgerald confirmed that she reached out to Fontana's office and was told that the Township can submit them all, however it would be best to submit the properties the Township wants.

Hartman stated that most of Lennon Smith's clients are submitting multiple applications.

Meyers asked if it would hurt the Township if we submit all the properties together versus doing some now and some later.

Hartman stated that they try to provide funds to everyone who applies. Hartman believes when the funds are disbursed, they provide the amount they have granted to the Township, but they do not label specific projects with it. Therefore, the Township can apply the funds where it is most needed.

All in favor

Motion Carries (9-0)

Motion to ratify the adoption of Resolution #998-22, Authorizing submission of a Statewide Local Share Assessment (LSA) grant application in the amount of \$252,540.00 for the purchase of a Street Sweeper. 100% Request – Township Match: \$0.00).

Motion by Seibel, second by Castello to ratify the adoption of **Resolution #998-22**, Authorizing submission of a Statewide Local Share Assessment (LSA) grant application in the amount of \$252,540.00 for the purchase of a Street Sweeper. *100% Request – Township Match: \$0.00).*

All in favor
Motion Carries (9-0)

Motion to ratify the adoption of Resolution #997-22, Authorizing submission of a Statewide Local Share Assessment (LSA) grant application in the amount of \$12,500.00 for the purchase of a Liquid Calcium Tank. (100% Request – Township Match: \$0.00).

Motion by Seibel, second by Wateska to ratify the adoption of **Resolution #997-22**, Authorizing submission of a Statewide Local Share Assessment (LSA) grant application in the amount of \$12,500.00 for the purchase of a Liquid Calcium Tank. *(100% Request – Township Match: \$0.00).*

All in favor
Motion Carries (9-0)

Motion to approve the proposal submitted by Vortex for design, purchase and installation of aquatic features and water management equipment; system start-up services; and owner training in the amount of \$636,986.20 for the Scott Township Splash Pad. This is a COSTARS purchase for the splash pad equipment only; site modification / construction will publicly bid.

Hartman stated that the Engineers have had numerous of meetings with Vortex, reviewing the different features available and seating arrangements. An arrangement was decided on which will serve a range of kids, but mostly structured around the younger age groups. The Splash Pad will be purchased thru CoStars. The Engineers are planning on opening the bids for construction after Labor Day. There are also intentions to fence off the splash pad area from the swimming pool and include a restroom facility which can be accessed through the Splash Pad as well as from the pool side. If you enter from the Splash Pad side, you cannot exit from the pool side. The only thing the Engineers are waiting for to complete the site plan is confirmation that the gas line cannot be located. The Contractor started the work to locate the gas line however, they have not located it at this time.

Commissioner Seibel asked about lighting in the Splash Pad area.

Hartman stated that it was not in the proposal, but it can be added if the Township feels that is necessary.

Commissioner Seibel asked if there is a plan in place for winterization and asked what was involved to do so.

Hartman explained that Vortex includes training for the Public Works Department for proper draining of the pad, winterizing the pad, and proper chemical levels.

Commissioner Seibel asked if there was a warranty.

Hartman replied that there is one year and there is also a maintenance bond.

Commissioner Castello asked if this amount was what the Township anticipated in the bond.

Hartman said that she feels the Township is within the amount originally estimated.

Motion by Sedlak, second by Meyers to approve the proposal submitted by Vortex for design, purchase and installation of aquatic features and water management equipment; system start-up services; and owner training in the amount of \$636,986.20 for the Scott Township Splash Pad. This is a COSTARS purchase for the splash pad equipment only; site modification / construction will publicly bid.

All in favor

Motion Carries (9-0)

Motion to award Independent Enterprise, Inc. for the Lindsay Road Resurfacing Improvements (CO#21-R02) in the amount of \$164,125.00. (to be paid from Capital Improvements fund).

Motion by Castello, second by Seibel to award Independent Enterprise, Inc. for the Lindsay Road Resurfacing Improvements (CO#21-R02) in the amount of \$164,125.00. (to be paid from Capital Improvements fund).

All in favor

Motion Carries (9-0)

Motion to award Stefanik's Next Generation, Inc. for Scott Township Pool Improvements (CO#22-PK1) in the amount of \$226,625.00. (to be paid from the Bond Issue).

Motion by Meyers, second by Wateska to award Stefanik's Next Generation, Inc. for Scott Township Pool Improvements (CO#22-PK1) in the amount of \$226,625.00. (to be paid from the Bond Issue).

Commissioner Castello asked what this project includes.

Hartman replied that this work is for improvements to the filter building to install a valve to prevent the flooding, caps on the walls, stairwell improvements, and railing improvements.

All in favor

Motion Carries (9-0)

Motion to award Robinson Pipe Cleaning Co. for the ACHD O&M Plan Cleaning/CCTV (Sub Area 1) (CO#22-S1) in the amount of \$429,012.00. (to be paid from Bond Issue – Capital Improvements fund).

Motion by Wateska, second by Sedlak to award Robinson Pipe Cleaning Co. for the ACHD O&M Plan Cleaning/CCTV (Sub Area 1) (CO#22-S1) in the amount of \$429,012.00. (to be paid from Bond Issue – Capital Improvements fund).

All in favor
Motion Carries (9-0)

Motion to award Jet Jack, Inc. for the Worcester Drive Sanitary Sewer Replacement Project (CO#21-S1) in the amount of \$426,500.00. (to be paid from Sewer fund).

Motion by Wateska, second by Seibel to award Jet Jack, Inc. for the Worcester Drive Sanitary Sewer Replacement Project (CO#21-S1) in the amount of \$426,500.00. (to be paid from Sewer fund).

All in favor
Motion Carries (9-0)

Motion to approve the advertisement of the 2022 Road Improvement Program.

Hartman stated that she distributed a list of all the roads whether leftovers from last year with the zero to one ranking system. There is \$745,000.00 in budget for roads, if the Lindsay Road project is subtracted from the project the Township will have \$580,000.00 remaining. The table that Hartman provided includes a base bid and (4) four add alternates so the Township can choice which they would like to move forward on.

Motion by Sedlak, second by Dalfonso to approve the advertisement of the 2022 Road Improvement Program.

All in favor
Motion Carries (9-0)

Standard Reports

Tax Collectors Report

Motion to approve the total real estate commissions due to the Tax Collector for the month of February 2022 in the amount of \$710.64.

Motion by Castello, second by Wateska to approve the total real estate commissions due to the Tax Collector for the month of February 2022 in the amount of \$710.64.

All in favor
Motion Carries (9-0)

Standing Committee Report – Finance

Motion to approve the lease of a mail machine from Pitney Bowes in the amount of \$489.38 per month for a period of 60 months as recommended by the Finance Director.

Motion by Castello, second by Edwards to approve the lease of a mail machine from Pitney Bowes in the amount of \$489.38 per month for a period of 60 months as recommended by the Finance Director.

All in favor

Motion Carries (9-0)

Motion to approve or deny the Finance Director attend the GFOA Conference May 1, 2022 – May 4, 2022, at Hershey Park in the amount of \$450.00 and \$155.00 for lodging.

Motion by Castello, second by Meyers to approve the Finance Director attend the GFOA Conference May 1, 2022 – May 4, 2022, at Hershey Park in the amount of \$450.00 and \$155.00 for lodging.

All in favor

Motion Carries (9-0)

Standing Committee Report – Public Safety

Nothing discussed currently.

Standing Committee Report – Public Works

Motion to approve **Resolution #1002-22**, for the acquisition of a 2022 Caterpillar wheel loader through Caterpillar Financial Services Corporation in the amount of \$134,545.00.

Motion by Seibel, second by Gazda to approve **Resolution #1002-22**, for the acquisition of a 2022 Caterpillar wheel loader through Caterpillar Financial Services Corporation in the amount of \$134,545.00.

All in favor

Motion Carries (9-0)

Motion to ratify the approval to remove the additional stop signs that were placed in Scott Park.

Commissioner Dalfonso asked if all the additional signs which were added are being removed or just some of them being removed.

Commissioner Altman confirmed that it will be a motion to remove all the additional stop signs which were recently added to the park.

Commissioner Altman asked if anyone on the Board opposes removing just the one stop sign at the top of the park near the playground.

Commissioner Seibel asked if this can be presented to the Traffic Engineer for suggestions.

Hartman stated that there has been numerous of comments regarding pedestrian circulation within the park, speeding, and stop signs. The Township started discussing a traffic calming plan for the park to help address all these issues. The traffic engineer has some options which will be incorporated in the memorandum to the Township for consideration.

Motion by Seibel, second by Meyers to table the approval to remove the additional stop signs that were placed in Scott Park.

All in favor
Motion Carries (9-0)

Environmental Committee (Sewer Committee and MS4 Updates)

Commissioner Wateska mentioned that there will be a Public Works and Sewer Committee meeting on April 5, 2022 at 7:00pm.

Parks and Recreation

Motion to award the 4th of July fireworks display for July 4, 2022, and July 4, 2023, to Pyrotecnico in the amount of \$23,000.00.

Motion by Meyers, second by Gazda to award the 4th of July fireworks display for July 4, 2022, and July 4, 2023, to Pyrotecnico in the amount of \$23,000.00.

All in favor
Motion Carries (9-0)

Motion to approve the proposed pool and recreation information and fees for the 2022 season, including recreation rates being increased by \$10.00 per child, a Military discount of \$2.00, and opening time of 12:00pm (noon).

Motion by Meyers, second by Sedlak to approve the proposed pool and recreation information and fees for the 2022 season, including recreation rates being increased by \$10.00 per child, a Military discount of \$2.00, and opening time of 12:00pm (noon).

All in favor
Motion Carries (9-0)

Public Relations Report

Commissioner Meyers mentioned that the Summer Recreation Director is resigning from the position.

Diversity, Equity, & Inclusivity Liaison

Commissioner Wateska mentioned that there will be a committee meeting on April 20, 2022 at 7:00pm.

Library Liaison Report

Commissioner Sedlak mentioned that the library is celebrating its 21st Birthday. National library week will be April 3, 2022 thru April 9, 2022. Comedy night is Saturday night tickets on sale at the library.

SHACOG

Motion to approve or deny the request from SHACOG for the Joint bid Solid Waste Collection, removal, and disposal and approve **Resolution #1004-22.**

Motion by Seibel, second by Wateska to approve the request from SHACOG for the Joint bid Solid Waste Collection, removal, and disposal and approve **Resolution #1004-22.**

All in favor

Motion Carries (9-0)

Standing Committee Report – Administration

Motion to approve a 'Welcome Packet' for new residents to include a magnet with an approximate cost of \$0.58 per resident.

Motion by Meyers, second by Seibel to approve a 'Welcome Packet' for new residents to include a magnet with an approximate cost of \$0.58 per resident.

Fitzgerald stated that the Welcome Letter will be mailed out by Mox if it's a rental property and the Tax Office will mail them out if it comes across during the sewer billing process. Also if Commissioners are aware of a new resident in their ward and would like to hand deliver a packet that can be done also.

All in favor

Motion Carries (9-0)

Conferences and Workshops

Nothing discussed currently.

Public Comments on Items Not Listed on the Agenda

Bob Shalamon
416 Orchard Spring Road

Shalamon asked when Liberoni will be back at the park to finish the paving project.

Hartman stated that there is not an exact date, but Hartman will follow up with them.

Shalamon asked if there is a layout of the splash pad.

Fitzgerald mentioned that she received the layout and forwarded it to the IT Director to be uploaded to the Township website.

Shalamon asked if the individuals utilizing the splash pad will have access to the concession stand as well.

Fitzgerald stated that they will have access to the concession stand.

Shalamon mentioned that Greentree Road and Cochran Road were advertised by the State to be completed this year, does the Township have any information as to when this work will begin.

Kelley stated that he will investigate and get more information.

Shalamon mentioned that last year he made a request regarding the beautification project including the municipal building and work that needs completed around the building. Shalamon also inquired about the emergency generator and if there is a plan in place to replace that.

Fitzgerald stated that the generator is currently working and there are no plans to replace it at this time. The Township is planning on doing a beautification project again this year.

Commissioners Requests

Commissioner Wateska said thank you to Fitzgerald and Kelley for reaching out to the individual at PennDOT. She also asked if approval from the Conservancy is necessary with the clean-up project on Scrubgrass Road.

Fitzgerald said that there is no need for approval to be giving from the Conservancy.

Commissioner Castello asked if a voter registration can be included in the welcome packet as well.

Seibel mentioned that a new voter registration is done when the individual changes their address.

Commissioner Seibel mentioned that there is a sign down on Lindsay Road out front of the municipal building. Seibel also asked if the post from the old message board can be removed.

Kelley replied, yes.

Commissioner Sedlak asked if the Township could investigate having glass recycling on site.

Fitzgerald stated that the Township did this in the past. There is a cost of approximately \$700.00 to \$800.00 for a one-time event.


Commissioner Seibel suggested the Township inquire about including glass recycling in with the SHACOG waste bid.

Adjournment

Motion by Sedlak, second by Gazda to adjourn the meeting.

The meeting was adjourned at 8:34p.m.

Attest: _____



Executive Session

