



Scott Township Commissioners Agenda

Regular Meeting

Tuesday, June 28, 2022

7:30 p.m.

Next Ordinance No. 1674-22, Next Resolution No. 1018-22

6:30pm: Public Works Interviews.

Call to Order, Moment of Prayer, and Pledge of Allegiance

Roll Call: Commissioner Gazda, Commissioner Edwards, Commissioner Sedlak, Commissioner Seibel, Commissioner Castello, Commissioner Dalfonso, Commissioner Meyers, Commissioner Wateska, Commissioner Altman

1. Approval of Agenda

- **Motion** to approve the agenda, as submitted.

2. Public Comments on all Agenda Items Listed Below

3. Bill List

- **Motion** to approve the Bill List and authorize payment of disbursements from the General Fund in the amount of \$1,078,454.45.

4. Approval of Minutes

- **Motion** to approve minutes for the following meetings:
Agenda Meeting April 12, 2022
Regular Meeting April 26, 2022

5. Planning, Zoning and Code Enforcement

6. Solicitor's Report

- **Motion** to approve an application under the Allegheny County Side Yard and Blighted Structure Program by 3 Rivers Realty Holdings, LLC regarding property located at 612 Carothers Avenue (Lot & Block 102-L-272), and adoption of a **Resolution #1014-22** approving that acquisition.
- **Motion** to approve an application under the Allegheny County Side Yard and Blighted Structure Program by Linda Klutch regarding property located at 436 Glenn Ave. (Lot & Block 102-N-102), and adoption of a **Resolution #1015-22** approving that acquisition.
- **Motion** to approve a TEFRA **Resolution #1016-22** and approval certificate pertaining to Baptist Homes Society's issuance of bonds/notes relating to refinance existing debt at the Providence Point campus located in Scott Township as well as finance new capital expenditures at Providence Point.
- **Motion** to approve or deny the request from Mindful Brewing (1001 Washington Ave.) for the Township to file an exemption from the PLCB Noise Ordinance and adopt **Resolution #1017-22**; to file the petition.
- **Motion** to approve advertisement to amend the Zoning Ordinance to regulate Short-Term Rentals.

7. Engineer's Report

- **Motion** to approve Partial Payment No. 1 submitted by Stefanik's Next Generation Contracting in the amount of \$67,601.25 for the Scott Township Pool Improvements (CO #22-PK1).
- **Motion** to approve Change Order No. 1 submitted by Stefanik's Next Generation Contracting, for the purpose of an extension of 159 calendar days due to delays in material procurement for the Scott Township Pool Improvements Project (CO #22-PK1).
- **Motion** to ratify the approval for additional concrete slab repairs along Lindsay Road estimated at an amount of \$46,000.00 per Township Engineer.
- **Motion** to apply for an ARLE Grant from PennDOT to include mobility improvements in Scott Park.
- **Motion** to approve the authorization to prepare bid documents for the 2022 Sidewalk Replacement Project to include replacement of sidewalks along Bower Hill Road (*Rock Hill Road to Painter's Run Road*) and Ash Street (*near Scott Park*). This work is included in the 2022 Budget.
- **Motion** to approve the authorization to prepare bid documents for replacement of the Municipal Building Generator. (*This work is included in the 2022 Budget*).
- **Motion** to approve authorization to prepare bid documents for replacement of the Municipal Building roof (*over administration office only*), the Community Center roof, and Public Works Garage roof. (*This work is included in the 2022 Budget*).
- **Motion** to approve Change Order No. 1 submitted by Jet Jack, Inc. to extend the contract time an additional 140 days due to delays in material procurement for the Worcester Drive Sanitary Sewer Replacement (CO #21-S1).
- **Motion** to approve authorization to engage Duke's Root Control through the COSTARS program to apply root foam within select sanitary sewer lines that have been identified by Public Works that experience root intrusion and associated problems at an approximate cost of \$18,000.
- **Motion** to ratify the approval of the execution of Funding Commitment Letters for the local share match (15%) for the below projects / amounts:
 - Scrubgrass Stream Restoration – Scott Township Funding Commitment – \$53,000 (15% Match).
 - Cherrydell Stream Restoration – Scott Township Funding Commitment - \$37,800 (15% Match). (*Applications are due to be uploaded by June 24, 2022*).
- **Motion** to approve the invoice from Traffic Planning and Design, Inc. for the Green Light Go Grant Design for the Bower Hill Road Corridor in the amount of \$7,527.50.
- **Motion** to award the Bower Hill Road Signal Improvements for the installation of new traffic signals at Bower Hill Road and Vanadium Road, including ADA curb ramps.

Standard Reports

8. Tax Collectors Report

- **Motion** to approve the total real estate commissions due to the Tax Collector for the month of March 2022 in the amount of \$3,948.94.

9. Standing Committee Report – Finance

- **Motion** to send RFPs for Actuarial Services for the non-uniform and police pension plans.

- **Motion** to approve the payment to Pierce Park Group for Investment Consulting Services for Police Pension Fund in the amount of \$14,087.98 and the Non-Uniform Employees' Pension Fund in the amount of \$6,959.24.
- **Motion** to approve the changes recommended by Marquette and Associates, Inc. for changes in the Townships asset allocations for the Pension Funds.
- **Motion** to approve or deny the transfer of Real Estate Tax Collection duties to a deputy.

10. Standing Committee Report – Public Safety

- **Motion** to re-write/combine **Ordinance #525** and **Ordinance #1489-01**; requiring registrations for permits for the purpose of solicitation and peddling in the Township of Scott.
- **Motion** to approve advertising an Ordinance; amending **Ordinance #369**; regarding the discharging of a firearm in the Township.

11. Standing Committee Report – Public Works

- **Motion** to ratify the hiring of Ryan Estatico and Michael Sedlak for the Public Works Summer Help Program in the amount of \$12.00 per hour.
- **Motion** to approve the hiring of two (2) Public Works employees in accordance with the Teamsters Local 249 contract.

12. Environmental Committee (Sewer Committee and MS4 Updates)

13. Parks and Recreation

- **Motion** to ratify the hiring of 21 recreation counselors (listed below) at an hourly rate of \$8.50 per counselor and 3 grade supervisors (listed below) at a rate of \$3,300.00 per supervisor.

Recreation Counselors:

Brendan Cruz
 Dom Pelescak
 Gavin Taylor
 Hunter Dolatowski
 Joey DeAngelis
 Josie Coptis
 Keira Daugherty
 Kilian Devers
 Liam Devers
 Lleyton Fox
 Logan Connolly
 Lucy McFerron
 Owen Taylor
 Riley Mankiewicz
 Ryan Fox
 Santo Riccardi
 Dillon Korona
 Hayden Marshall
 Tyler Zallenick
 Bethany Stoker
 Austin Tomabene

Grade Supervisors:

Erin Gilfoyle

Kimberly Harris
Jennifer Kiszner

- **Motion** to accept the resignation of Gina Madison from the Parks and Recreation Director position effective July 1, 2022 and approve the hiring of a new Parks and Recreation Director.

14. Public Relations Report

15. Diversity, Equity, & Inclusivity Liaison

16. Library Liaison Report

- **Motion** to approve the request from the library for the use of the Community Room on Friday, September 16, 2022 from 10:00am – 10:00pm to host the 7th annual trivia night as a library fundraiser.

16. SHACOG

17. Standing Committee Report – Administration

- **Motion** to approve the request from Saint Raphael the Archangel Parish (Ss. Simon & Jude Parish) for a donation of a pavilion to be raffled at their Annual Summer Festival. (Festival scheduled for July 14, 15, & 16, 2022).
- **Motion** to approve the Township Manager to attend the ICMA Conference being held on September 17 – September 21, 2022. Registration and lodging not to exceed \$2,000. (\$3,000 budgeted).

18. Conferences and Workshops

19. Public Comments on Items Not Listed on the Agenda

20. Commissioner's Request

Adjournment

Executive Session