

**MINUTES
SCOTT TOWNSHIP
BOARD OF COMMISSIONERS
301 LINDSAY ROAD, MAIN MEETING ROOM
SCOTT TOWNSHIP, PA 15106
REGULAR MEETING
April 26, 2022**

The meeting was called to order by Vice President Seibel at 7:30p.m. He then led all present in prayer and pledge to the flag.

Roll Call:

Thomas M. Castello, Esq.	Present
Samuel Dalfonso	Present
Brandon Edwards	Present
Kathy Gazda	Present
Eileen L. Meyers	Present
Michelle Sedlak	Present
Nicholas Seibel, Vice President	Present
Angela Wateska	Present
Stacey Altman, President	Absent

PRESENT - 8

ABSENT - 1

ALSO PRESENT:

John Vogel, Esq.; Solicitor, Tucker Arensburg
Marie Hartman, P.E.; Engineer, Lennon, Smith, Souleret Engineering, Inc.
Thomas Kelley, Director of Public Services - Zoom
Mark Mox, Planning/Zoning/Code Enforcement Officer
Karla McGill, Finance Director
James Stoker, Information Technology Technician Manager
Lisha Mihalko, Assistant Township Secretary / Administration Supervisor

Approval of Agenda

Motion to approve the agenda, as submitted.

Commissioner Seibel stated that there were some amendments to the agenda tonight. The amendments are as follows:

- Remove the motion to approve an amendment to the Developer's Agreement for Sahrsta (Lot & Block #143-D-136 – Swallow Hill Road) to include allowing Sahrsta as requested by People's Gas to open the street to locate the gas main in Swallow Hill Road before boring for the Sanitary Sewer Line extension. (*Developer's Agreement previously approved at the March 22, 2022 Meeting*).

Commissioner Seibel stated that this motion is no longer needed as this will be a part of the Street Opening Permit.

The following motions will be added:

- A motion to recommend payment to Jet Jack for the Gas Line Soft Dig in the amount of \$6,791.00.
- A motion to award the 2022 Roadway Improvements Project.
- A motion to approve an Operations and Maintenance (O&M) Agreement with Collier Development, LP. Regarding Lot & Block #101-N-100.

Motion by Seibel, second by Dalfonso to approve the agenda as revised and submitted.

All in Favor
Motion Carries (8-0)

Public Comments on all Agenda Items Listed Below

Bill List

Motion to approve the Bill List and authorize payment of disbursements from the General Fund in the amount of: \$2,103,064.35.

Motion by Seibel, second by Castello to approve the Bill List and authorize payment of disbursements from the General Fund in the amount of: \$2,103,064.35.

All in Favor
Motion Carries (8-0)

Approval of Minutes

Motion to approve minutes for the following meetings:
Regular Meeting February 22, 2022

Motion by Seibel, second by Edwards to approve minutes for the following meeting of February 22, 2022.

All in Favor
Motion Carries (8-0)

Planning, Zoning and Code Enforcement

Motion to amend **Ordinance #886** and approval to advertise, to clarify the regulations related to operating recreational motorized vehicles within the Township.

Motion by Sedlak, second by Castello to amend **Ordinance #886** and approval to advertise, to clarify the regulations related to operating recreational motorized vehicles within the Township.

All in Favor
Motion Carries (8-0)

Motion to adopt an **Ordinance #1669-22** amending **Ordinance #1421-96**, which establishes reserved street parking for residents with disabilities.

Motion by Edwards, second by Meyers to adopt an **Ordinance #1669-22** amending **Ordinance #1421-96**, which establishes reserved street parking for residents with disabilities.

All in Favor
Motion Carries (8-0)

Solicitor's Report

Motion to adopt three (3) **Ordinances**, authorizing condemnation of an easement over private land for the purpose of accessing, repairing, maintaining, replacing and/or constructing the Township's sanitary sewer system and stormwater management system as identified:

- Lot & Block #143-G-108 **Ordinance #1670-22**
- Lot & Block #143-G-32 **Ordinance #1671-22**
- Lot & Block #143-G-34 **Ordinance #1672-22**

Motion by Seibel, second by Dalfonso to adopt three (3) **Ordinances**, authorizing condemnation of an easement over private land for the purpose of accessing, repairing, maintaining, replacing and/or constructing the Township's sanitary sewer system and stormwater management system as identified; Lot & Block #143-G-108 **Ordinance #1670-22**, Lot & Block #143-G-32, **Ordinance #1671-22**, Lot & Block #143-G-34, **Ordinance #1672-22**.

Roll Call:

Thomas M. Castello, Esq.	Yes
Samuel Dalfonso	Yes
Brandon Edwards	Yes
Kathy Gazda	Yes
Eileen L. Meyers	Yes
Michelle Sedlak	Yes
Nicholas Seibel, Vice President	Yes
Angela Wateska	No
Stacey Altman, President	N/A

Motion Carries (7-1)

Motion to approve a Developer's Agreement with 1870 Painters Run, LLC.

Motion by Castello, second by Edwards to approve a Developer's Agreement with 1870 Painters Run, LLC.

All in Favor
Motion Carries (8-0)

Engineers Report

Motion to approve advertising for the Bower Hill Road Signal Improvements including the ADA ramps.

Motion by Seibel, second by Castello to approve advertising for the Bower Hill Road Signal Improvements including the ADA ramps.

All in Favor
Motion Carries (8-0)

Motion to approve adding Splash Pad lighting as an add alternate to the Scott Township Splash Pad Project.

Motion by Meyers, second by Castello to approve adding Splash Pad lighting as an add alternate to the Scott Township Splash Pad Project.

Commissioner Seibel asked to confirm that this was just to be added to the bid to obtain pricing, not the project.

Hartman confirmed that is correct.

All in Favor
Motion Carries (8-0)

Motion to ratify approval of a Concurring Resolution #1006-22, authorizing the filing for Act 152 funds with Allegheny County Economic Development in the amount of \$24,000.

Motion by Seibel, second by Dalfonso to ratify approval of a Concurring Resolution #1006-22, authorizing the filing for Act 152 funds with Allegheny County Economic Development in the amount of \$24,000.

All in Favor
Motion Carries (8-0)

Motion to ratify approval for the Act 152 Slums and Blight Resolution #1007-22, identifying the subject structures as vacant and dilapidated and constituting a health and safety hazard.

Motion by Meyers, second by Seibel to ratify approval for the Act 152 Slums and Blight Resolution #1007-22, identifying the subject structures as vacant and dilapidated and constituting a health and safety hazard.

All in Favor
Motion Carries (8-0)

Motion to approve the Swallow Hill Subdivision Sewage Facilities Planning Module and Resolution #1008-22, for Plan Revision for New Land Development.

Motion by Seibel, second by Sedlak to approve the Swallow Hill Subdivision Sewage Facilities Planning Module and Resolution #1008-22, for Plan Revision for New Land Development.

All in Favor
Motion Carries (8-0)

Motion to approve payment to Jet Jack, Inc. for the Scott Pool Splash Pad Gas Line Soft Dig in the amount of \$6,791.00.

Motion by Meyers, second by Castello to approve payment to Jet Jack, Inc. for the Scott Pool Splash Pad Gas Line Soft Dig in the amount of \$6,791.00.

All in Favor
Motion Carries (8-0)

Motion to award the 2022 Roadway Improvements Project to Youngblood Paving, Inc. with a base bid amount of \$478,517.00, add alternate 2; Gregg Street (Kern Street to Borland Way) in the amount of \$40,913.75, add alternate 3; Borland Road (House No. 1800 to Vanadium Road) in the amount of \$56,437.50, for a total of \$575,868.25.

Hartman explained that the bids were opened on April 25, 2022. The 4 Bids received were from Youngblood Paving, Inc., Mele & Mele & Sons, Inc., A. Folino Construction Inc., and Morgan Excavating, L.P. The lowest bidder for the base bid and add alternatives would be Youngblood Paving, Inc. with a base bid of \$478,517.00. Add alternates are as follows:

- Add Alternate No. 1 – Bartley Way (From Caro Street to Railroad Street).
- Add Alternate No. 2 – Gregg Street (Kern Street to Borland Way).
- Add Alternate No. 3 – Borland Road (House No. 1800 to Vanadium Road).
- Add Alternate No. 4 – Lindsay Road Berm Repair (Greentree Road to Hope Hollow Road).

Commissioner Castello suggested awarding add alternate #2 and #3.

Motion by Castello, second by Seibel to award the 2022 Roadway Improvements Project to Youngblood Paving, Inc. with a base bid amount of \$478,517.00, add alternate 2; Gregg Street (Kern Street to Borland Way) in the amount of \$40,913.75, add alternate 3; Borland Road (House No. 1800 to Vanadium Road) in the amount of \$56,437.50, for a total of \$575,868.25.

All in Favor
Motion Carries (8-0)

Motion to approve Stormwater Operation and Maintenance Agreement (O&M) with Collier Development, LP regarding Lot 101-N-100.

Motion by Seibel, second by Castello to approve Stormwater Operation and Maintenance Agreement (O&M) with Collier Development, LP regarding Lot 101-N-100.

All in Favor
Motion Carries (8-0)

Standard Reports

Standing Committee Report – Finance

Motion to approve the request from Bower Hill Volunteer Fire Department for the partial release of their annual allotment in the amount of \$50,000.00.

Motion by Castello, second by Dalfonso to approve the request from Bower Hill Volunteer Fire Department for the partial release of their annual allotment in the amount of \$50,000.00.

All in Favor
Motion Carries (8-0)

Motion to approve the request from Glendale Hose Company #1 for the partial release of their annual allotment in the amount of \$33,500.00. (Monies will be used to purchase a new cascade system).

Motion by Castello, second by Meyers to approve the request from Glendale Hose Company #1 for the partial release of their annual allotment in the amount of \$33,500.00. (Monies will be used to purchase a new cascade system).

All in Favor
Motion Carries (8-0)

Motion to approve seeking proposals for utility billing and collections.

Motion by Castello, second by Meyers to approve seeking proposals for utility billing and collections.

All in Favor
Motion Carries (8-0)

Motion to approve the request from The Phoenix Benefit Group, Inc. for Investment Consulting Services for the Police Pension Fund in the amount of \$3,983.75 and the Non-Uniform Pension Fund in the amount of \$3,350.00. (to be paid from the respective funds).

Motion by Castello, second by Seibel to approve the request from The Phoenix Benefit Group, Inc. for Investment Consulting Services for the Police Pension Fund in the amount of \$3,983.75 and the Non-Uniform Pension Fund in the amount of \$3,350.00.

All in Favor
Motion Carries (8-0)

Commissioner Castello mentioned that there will be a Finance Committee Meeting scheduled for Monday, May 2, 2022 at 7:00pm.

Standing Committee Report – Public Safety

Motion to approve People's Gas to install a gas regulator on Township property along Scrubgrass Road. (Township will be receiving a grant in the amount of \$15,000.00 from People's Gas for this easement.).

Motion by Gazda, second by Sedlak to approve People's Gas to install a gas regulator on Township property along Scrubgrass Road. (Township will be receiving a grant in the amount of \$15,000.00 from People's Gas for this easement.).

All in Favor
Motion Carries (8-0)

Motion to adopt **Resolution #1005-22** and update the Disaster Emergency Operations Plan (EOP) for Scott Township.

Commissioner Seibel suggested making a motion to table this as he has not been provided the updated manual.

Commissioner Dalfonso agreed. Dalfonso suggested the Public Safety Committee discuss this to get it updated appropriately.

Motion by Seibel, second by Dalfonso to table the adoption of **Resolution #1005-22** and update the Disaster Emergency Operations Plan (EOP) for Scott Township.

All in Favor
Motion Carries (8-0)

Commissioner Gazda mentioned that there is a Public Safety meeting scheduled for May 3, 2022 at 7:00pm.

Standing Committee Report – Public Works

Motion to have Scott Electric provide the upgraded equipment in the amount of \$1,048.73 and having Beverly Electric Service remove existing and install new LED lamp heads in the Township municipal building parking lot in the amount of \$1,845. These vendors are COSTAR approved.

Motion by Seibel, second by Meyers to have Scott Electric provide the upgraded equipment in the amount of \$1,048.73 and having Beverly Electric Service remove existing and install new LED lamp heads in the Township municipal building parking lot in the amount of \$1,845. These vendors are COSTAR approved.

All in Favor

Motion Carries (8-0)

Motion to approve the advertisement for Public Works summer help for \$12.00/hr. for first time hires and \$12.50/hr. for returning hires and not limited to Scott residents.

Motion by Seibel, second by Dalfonso to approve the advertisement for Public Works summer help for \$12.00/hr. for first time hires and \$12.50/hr. for returning hires and not limited to Scott residents.

Commissioner Sedlak abstain from the vote.

Motion Carries (7-1)

Motion to approve the preventative maintenance service agreement for HVAC and Mechanical Systems in Scott Township Public Buildings.

Motion by Castello, second by Seibel to table the approval of the preventative maintenance service agreement for HVAC and Mechanical Systems in Scott Township Public Buildings.

All in Favor

Motion Carries (8-0)

Environmental Committee (Sewer Committee and MS4 Updates)

Commissioner Seibel mentioned the sewer committee meeting scheduled for May 3, 2022 at 7:00pm.

Parks and Recreation

Motion to approve the resignation of Sean McCreery as the Recreation Director and advertise for the open position.

Motion by Meyers, second by Castello to approve the resignation of Sean McCreery as the Recreation Director and advertise for the open position.

All in Favor
Motion Carries (8-0)

Motion to hire nine (9) new hire lifeguards (listed below) at an hourly rate of \$12.00, seventeen (17) returning lifeguards (listed below) at an hourly rate of \$12.50, three (3) Cashiers (listed below) at an hourly rate of \$11.50, three (3) Assistant Pool Managers (listed below) at an hourly rate of \$15.00, and one (1) Pool Manager (listed below) at an hourly rate of \$20.00.

New Hire Lifeguards - \$12.00/hour:

Calin Kane
Kenny McFerron
Iyla Ozbey
Will Perham
Josh Grimenstein
Caroline Wright
Brady Bernard
Shane Fredrick
Sylvia Roy

Returning Lifeguards - \$12.50/hour:

Sarah Grimenstein
Cat Marchando
Ellie Reinhart
Keegan Kraeuter
Ethan Neal
Lilly Bernard
Ganesh Sivaramakrishnan
Anisha Pai
Brooke Lundy
Colby Bernard
Ryan Wells
Vivian Roy
Samantha Fredrick
Sarina Krishnaswamy
Marley Reese
Emma Burke
Clara Senchyshak

Cashiers - \$11.50/hour:

Lori O'Connor
Marlene Brown
Kim Rekula

Assistant Pool Managers - \$15.00/hour:

Elise Kraeuter
Sophie Wasserman
Garrett Fincke

Pool Manager - \$20.00/hour:

Kelli Watson

Motion by Meyers, second by Castello to hire nine (9) new hire lifeguards (listed above) at an hourly rate of \$12.00, seventeen (17) returning lifeguards (listed above) at an hourly rate of \$12.50, three (3) Cashiers (listed above) at an hourly rate of \$11.50, three (3) Assistant Pool Managers (listed above) at an hourly rate of \$15.00, and one (1) Pool Manager (listed above) at an hourly rate of \$20.00.

All in Favor
Motion Carries (8-0)

Public Relations Report

Diversity, Equity, & Inclusivity Liaison

Library Liaison Report

Commissioner Sedlak mentioned that the Friends of the library would like to thank the Board of Commissioners for the storage facility. The library will be hosting a fundraiser on Tuesday, May 10, 2022 at Chipotle, and the Summer Reading Program will begin soon.

SHACOG

Commissioner Seibel mentioned that the SHACOG Solid Waste Collection bidding process will begin soon, and the Township will be hearing more information about this in the upcoming days.

Standing Committee Report – Administration

Motion to approve the resignation of James Fisher as a member of the Non-Uniform Pension Committee and advertise for the open position.

Motion by Gazda, second by Sedlak to approve the resignation of James Fisher as a member of the Non-Uniform Pension Committee and advertise for the open position.

All in Favor
Motion Carries (8-0)

Motion to approve the request from American Legion Post 290 to use the same parade route as years past for the Memorial Day Parade on Monday, May 30, 2022 beginning at 11:00 a.m. and a donation in the amount of \$400.00 for financial assistance for the parade.

Motion by Seibel, second by Meyers to approve the request from American Legion Post 290 to use the same parade route as years past for the Memorial Day Parade on Monday, May 30, 2022 beginning at 11:00 a.m. and a donation in the amount of \$400.00 for financial assistance for the parade.

All in Favor
Motion Carries (8-0)

Conferences and Workshops

No discussions currently.

Public Comments on Items Not Listed on the Agenda

No discussions currently.

Commissioners Requests

Commissioner Wateska thanked everyone who assisted with cleaning up Greentree Road. Wateska also mentioned that the Township will be a designated drop off location for hygiene kits for the Ukraine.

Commissioner Dalfonso mentioned that he attended the vendor fair for the library. Dalfonso also mentioned that the baseball fields within the Township were very busy.

Commissioner Sedlak mentioned that there are some concerns with the Freedom Systems software, and she suggest that the Finance Committee discuss this issue.

Commissioner Castello mentioned that they can review the software issues during the next finance committee meeting.

Adjournment

Motion by Seibel, second by Castello to adjourn the meeting.

The meeting was adjourned at 8:16p.m.

Attest:  _____

Executive Session



