



Scott Township Commissioners Agenda

Regular Meeting: Tuesday, June 25, 2024, at 7:30 p.m.

Next Ordinance No. 1697-24, Next Resolution No. 1071-24

Call to Order, Moment of Prayer, and Pledge of Allegiance

Roll Call: Commissioner Gazda, Commissioner Edwards, Commissioner Sedlak, Commissioner Seibel, Commissioner Castello, Commissioner Dalfonso, Commissioner Meyers, Commissioner Wateska, Commissioner Altman

1. Approval of Agenda

- **Motion** to approve the agenda, as submitted.

2. Public Comments on all Agenda Items Listed Below

The purpose of public comment is to hear the public's comments and express their views.

Please email the Manager or your Commissioner if you have any questions concerning agenda items.

3. Bill List

- **Motion** to approve the Bill List and authorize payment of disbursements from the General Fund in the amount of \$1,156,719.73.

4. Approval of Minutes

- **Motion** to approve minutes for the following meetings:

Agenda Meeting May 14, 2024

Regular Meeting May 28, 2024

5. Planning, Zoning, and Code Enforcement

6. Solicitor's Report

7. Engineer's Report

- **Motion** to approve the Hope Hollow (C-48 POC) SSOEP (Sanitary Sewer Overflow Elimination Plan) and **Resolution #1068-24** to approve, support, and execute the SSOEP with ACHD for the C-48 POC. *(this is part of the regionalization plan; cost will be borne by Alcosan).*
- **Motion** to award the Kane Area Source Flow Reduction and Sanitary Sewer Improvements (Contract No. 23-S1 Base Bid \$515,425 and Add Alternate \$273,000) to Jet Jack, Inc. based upon their low bid of \$788,425.00. (budgeted amount is \$441,600 Capital Improvement and \$139,400 Grant; total \$581,000).
- **Motion** to adopt **Resolution #1069-24**; to authorize the execution of documents and commitment of funding for C-53 Phase II COA Source Flow Reduction and Sanitary Sewer Improvements in the amount of \$685,000.00 *(future spending)*.

- **Motion** to adopt **Resolution #1070-24**; to authorize the execution of documents and commitment of funding for C-48 Phase II COA Source Flow Reduction and Sanitary Sewer Improvements in the amount of \$339,000.00. (*future spending*).
- **Motion** to award the 2024 Sanitary Sewer System Cleaning / CCTV Project (Contract No. 24-S1) to Insight Pipe Contracting, LLC. based upon their low bid in the amount of \$80,705.00 (Base Bid) and \$24,391.25 (Add Alternate). (*budgeted out of Bond Issue*).
- **Motion** to approve Partial Payment No. 3 (Final) submitted by Stefanik's Next Generation Contracting Company, Inc. in the amount of \$208,850.00 for work completed between 3/1/2024 and 5/31/2024 for the Splash Pad Building Installation (General Construction 22-PK3). (*budgeted out of Bond Issue*).
- **Motion** to approve Partial Payment No. 1 submitted by Yates Electric, LLC. in the amount of \$91,206.08 for work completed between 9/1/2023 and 3/31/2024 for the Splash Pad Building Installation (Electrical Construction 22-PK5). (*budgeted out of Bond Issue*).
- **Motion** to authorize advertisement for bids on the Public Works Building Roof Renovation Project.

Standard Reports

9. Standing Committee Report – Finance

10. Standing Committee Report – Public Safety

- **Motion** to install call boxes in Scott Park and parklets. (*Sedlak*).
- **Motion** to adopt **Resolution #1067-24**; establishing a no parking zone, which prohibits parking at any time, on both sides of Roosevelt Street from the intersection of Knox Street to the intersection of Main Street. (*Wateska*).
- **Motion** to promote one candidate to the position of Sergeant as certified by the Civil Service Commission. This promotion will be effective July 7, 2024, and is a budgeted position within the Police Department. (*Open the floor for nominations*).

11. Standing Committee Report – Public Works

- **Motion** to ratify approval of hiring the following individuals for the Public Works Summer Help Program in the amount of \$14.00 an hour:
 - Joseph Douglas
 - Darien Strosnider
 - Austin Tornabene
 - Dylan Shamonsky

12. Environmental Committee (Sewer Committee and MS4 Updates)

- **Motion** to reimburse owners of 1257 Meadowlark Drive, (*Dante & Kelsey Pungitore*) in an amount not to exceed \$11,729.00 for sewer work on a connection to the Scott Township manhole, subject to one (1) execution of a release with the Township and two (2) (*description of neighbors or lots included*) entering into a common sewer lateral agreement with the Allegheny County Health Department.

13. Parks and Recreation

- **Motion** to ratify approval of promoting three (3) lifeguards to head Lifeguards at an hourly rate of \$17.00 as listed below:
 Sarah Grimenstein
 Tesse Reinhart
 Marley Reese

14. Public Relations Report

15. Diversity, Equity, & Inclusivity Liaison

16. Library Liaison Report

- **Motion** to approve the request from the Scott Township Library for the free use of the Community Room on Friday, September 20, 2024, from 10:00 am – 10:00 pm to host Trivia night.

16. SHACOG

17. Standing Committee Report – Administration

- **Motion** to approve the resignation for purposes of early retirement for Judith Rohe, retroactive to May 31, 2024.
- **Motion** to approve the resignation for purposes of early retirement for Jackie Skees, effective November 30, 2024.
- **Motion** to increase the following employee's wages for additional job duties redirected to them due to the retirements in the Tax office; Karla McGill at \$2,500.00, and Linda MacGregor at \$3,000.00.

18. Conferences and Workshops

- **Motion** to approve the attendance at the Annual 2024 Fall Conference presented by the Allegheny County & Western Pennsylvania Association of Township Commissioners to be held at Sheraton Erie Bayfront from October 24, 2024, to October 27, 2024, in the amount of \$5,000.00 for four (4) tickets, \$2,500.00 for two (2) tickets, \$1,000.00 for one (1) ticket with corporate name and logo on display, or \$500.00 for one (1) ticket no corporate name and logo on display.
- **Motion** to approve the attendance at the 2024 Municipal Leadership Summit by the Pennsylvania Association Municipal League to be held in Scranton, PA from October 10, 2024, to October 13, 2024, in the amount of \$450.00 for Early Registration (*Through June 30th*), \$489.00 for Regular Registration (*July 1st – September 5th*), and \$550.00 for Late Registration (*after September*).
- **Motion** to approve the Township Manager to attend the 2024 Annual ICMA Conference being held at the David L. Lawrence Convention Center on September 21, 2024, – September 25, 2024, in the amount of \$810.00.
- **Motion** to approve or deny the Finance Director to attend the 2024 PAMA (Pennsylvania Association of Municipal Administrators) Conference to be held at the Ambassador Conference Center in Erie from August 11, 2024 – August 14, 2024, at a lodging rate of \$157.07/night and conference registration rate of \$375.00 (*1st-time attendee scholarship grant application to waive the registration fee will be submitted upon Board's approval to attend*). (*Registration and scholarship grant applications are due by July 19, 2024*).

19. Public Comments on Items Not Listed on the Agenda

*The purpose of public comment is to hear the public's comments and express their views.
If you have any questions concerning items not listed on the agenda, please email the manager or your commissioner.*

20. Commissioner's Request

Adjournment:

Executive Session: None