



Scott Twp Workshop Meeting Agenda Minutes
05/13/2025 7:30 PM EDT to 9:30 PM EDT
Scott Township
301 Lindsay Rd, Carnegie, PA 15106, and Zoom

Members Present:

Stacey Altman, Sam Dalfonso, Brandon Edwards, Denise Fitzgerald, Kathy Gazda, Marie Hartman, Tom Kelley (Remote), Karla McGill (Remote), Eileen Meyers, Lisha Mihalko, Mark Mox, Matt Podsiadly, Michelle Sedlak (Remote), Nick Seibel, Jim Stoker, Angela Wateska, Ashley Pulchalski

Members Absent:

Tom Castello, John Vogel

1. Call to Order, Moment of Prayer, and Pledge of Allegiance

2. Public Comments on all Agenda Items Listed Below

The board extended an open invitation for public comments for the items on the agenda, but no community members opted to provide input during this segment.

3. Proclamation Presentation

Gianna Baker's commitment to environmental stewardship was formally recognized during the meeting. Through her dedicated efforts, including organizing an Earth Day event with significant local involvement, she has made notable contributions to scientific inquiry and community service. Her work, which collected over 100 pounds of refuse, was acknowledged with a commendation from the township for both her academic achievements and advocacy.

4. Planning, Zoning, and Code Enforcement

4.A. Discuss

Discuss approval of the Subdivision Plan to consolidate two parcels into one – parcel numbers 102-S-181 and 102-S-183 – as recommended by the Planning Commission, subject to satisfying the comments of the Engineer Review letter dated April 3, 2025.

The meeting featured detailed discussions on the zoning and planning of Scott Township. A key topic was the subdivision plan to consolidate two residential parcels into one, as recommended by the Planning Commission and pending approval at the next meeting. The two parcel numbers involved in the subdivision are 102S181 and 102S183. These are residential lots in an industrial area where homes were demolished.

Phil McIntyre was present representing the property owner, John Connolly, for questions regarding the property consolidation.

- Motion - The vote on the subdivision plan will be held at the next meeting.

4.B. Code Enforcement Update

The Code Enforcement report emphasized significant activity within Scott Township. The Code enforcement update for April 2025: 29 permits were issued, totaling \$2,525,000 for various property alterations, 20 notices issued, 15 magistrate hearings, 5 rental inspections, and 1 right to know request processed.

5. Solicitor's Report

The Solicitor's report was addressed in the assembly, though it was noted that there were no updates from the solicitor during this meeting.

6. Engineer's Report

6.A. Discuss

Discuss approval of Partial Payment No. 2 submitted by State Pipe Services, Inc. in the amount of \$121,279.17 for work completed between March 29, 2025, and May 1, 2025, for the C-48 Phase II COA Source Flow Reduction and Sanitary Sewer Improvements Project (Contract No. 24-S3).

Discussion of partial payment number two for work completed by State Pipe Services Inc., amounting to \$121,279.17 for the C48 Phase 2 COA for slow reduction in sanitary sewer improvements project. It will be put on the agenda for a vote at the next meeting.

6.B. Discuss

Discuss approval of the Price Proposal submitted by Duke's Root Control in the amount of \$22,239.75 for annual Sanitary Sewer Root Control efforts.

Discussion of a price proposal received from Duke's Root Control in the amount of \$22,239.75 for annual sanitary sewer root control. These efforts are aligned with the budget and suggested for the upcoming meeting agenda.

Commissioner Seibel asked if the Commissioners could obtain a list of the areas included and price comparison to years prior.

Hartman stated that she believes the list was already sent for this year, however, she will forward last years list so the Commissioners can do a comparison.

6.C. Discuss

Discuss Annual MS4 Elected Officials Training.

Annual MS4 training discussed as part of the MS4 permit requirements.

6.D. Discuss

Discuss award of the 2024 Stormwater Improvements Project (Contract No. 24-ST01) to LM&R Excavating, LLC based upon their low bid submitted in the amount of \$1,109,579.00.

Discussions included stormwater management as part of evolving environmental policies and their implications for the township. Bids were opened on April 1, 2025, and four bids were received. The lowest bidder was LM&R for \$1,109,579.00, and the highest bidder was \$1,255,686.00.

Commissioner Seibel asked how this pricing compares to what was discussed during budget.

Hartman stated that she believes the Township had 2 million in the budget for this year.

Commissioner Dalfonso asked where the price stands compared to where we expected it to be.

Hartman stated that the Township's estimate is very close to where the bids came in; however, she has no issue with the bids received and feels that they are responsible.

6.E. Discuss

Discuss approval of a Resolution to establish "Policy and Procedure for Consultant Selection" as required by PennDOT for the Old Bower Hill Road Bridge project.

Resolution discussed to establish policy for consultant selection for the Old Bower Hill Road Bridge project. The Township has received funding to perform engineering and design services for this bridge project. This is a PennDot contract, and there are specific contractors that are pre-qualified within PennDot's system in terms of design engineering.

Hartman asked for the Board of Commissioners blessing to move forward with this tonight and ratify the approval during the next meeting.

Approval provided.

6.F. Discuss

Discuss approval of Partial Payment No. 1 submitted by Excaliber Construction, LLC in the amount of \$21,177.00 for work completed from April 2, 2025, to May 2, 2025, for the Bower Hill Road Sidewalk Replacement Project - Phase 1.

Approval of partial payment number one submitted by Excalibur Constructions, LLC. in the amount of \$21,177 for the sidewalk replacement project.

6.G. Discuss

Discuss approval of Change Order No. 1 submitted by Vertex Roofing, Inc. in the net amount of \$1,699.00 to adjust the Contract amount based upon the measurement of final in-place quantities and work performed for the Scott Park Lodge and Community Center Roof Replacement Project (Contract No. 24-R2).

Change order number one from Vertex Roofing Inc. was submitted for the adjustments made for the Scott Park Lodge and Community Center roof replacement project in the amount of \$1,699.00. This is a final adjustment change order there was a bit of additional work, additional plywood for the back area of the Community Center that was required to be replaced, and some fascia boards needed to be reinforced. There was a deduction of \$4,533.00, then there was an additional \$6,252.00, which gives the Township a net of \$1,699.00, and Hartman recommends payment during the next meeting.

6.H. Discuss

Discuss approval of Partial Payment No. 2 (Final) submitted by Vertex Roofing, Inc. in the amount of \$11,703.10 for work performed from April 1, 2025, to April 30, 2025, for the Scott Park Lodge and Community Center Roof Replacement Project (Contract No. 24-R2).

This is the final payment to be submitted to Vertex Roofing, Inc. in the amount of \$11,703.10 for the Community Center and Lodge Roof.

Hartman also mentioned that the request to add the Locust Pavilion roof to this project was declined as it was not part of the original submission, and it is not physically attached to one of the other buildings.

6.I. Discuss

Discuss approval of Invoice No. WNA-250200-01 submitted by WNA Engineering, Inc. in the amount of \$9,000.00 for completion of the Building Scan in accordance with their approved price proposal.

Invoice from WNA Engineering for completion of the building scan.

6.J. Discuss

Discuss 2025 DCED Greenways, Trails and Recreation Grant Applications due May 31, 2025. Resolutions and documents requiring execution to be presented at the May 27, 2025, Regular Meeting for approval.

Two projects have been selected for the 2025 DCED Greenways Trails and Recreation grant submission, with preparations underway for improvements at Gregg Street Park and Sillview Park.

7. Standing Committee Report - Finance

7.A. Discuss

Discuss the payment request from the Glendale Hose Company #1 for the partial release of their 2025 allotment in the amount of \$30,000.

The Glendale Host Company requested the release of their 2025 allotment of \$30,000, with \$23,500 designated for SCBA and \$6,500 for recruitment and retention. This is to be put to a vote next week.

7.B. Discuss

Discuss the payment request from the East Carnegie Volunteer Fire Department for the partial release of their 2025 allotment in the amount of \$52,360.

The East Carnegie Volunteer Fire Department requested a partial release of their 2025 allotment, amounting to \$52,360, for use in apparatus statements and purchasing. This will be put to a vote next week.

7.C. Discuss

Discuss the payment request from Acrisure Mid-Atlantic Partners Insurance Services, LLC for Actuarial Services from 03/01/2025 - 06/30/2025 for the Police Pension Fund in the amount of \$1,350.00 and the Non-Uniform Pension Fund in the amount of \$1,350.00 (to be paid from the respective Pension Trust Accounts).

Acrisure Mid-Atlantic Partners Insurance Services LLC requested payments for actuarial services for the police pension fund and non-uniform pension fund, each totaling \$1,350, to be paid from their respective pension trust accounts. This will be put to a vote next week.

8. Standing Committee Report – Public Safety

The Public Safety report was addressed in the assembly, though it was noted that there were no updates during this meeting.

8.A. Chief of Police's Update

The Chief of Police provided a detailed update on departmental activities, highlighting recent assignments, training, and operational efficiencies.

- In April, the police department received 798 calls for service, with 460 requiring detailed reporting. There were 14 arrests, and 14 citations issued during this period.
- Officer Fornadel has been assigned to the SHACOG certification team after completing basic SWAT training.
- Officer Magliocco started field training on April 14th, is working night shifts with a field training officer, and is showing good progress.
- Officer Peterson completed the task of purging the department's evidence room for all firearms. Destruction orders are still required for some items, but the preliminary work is complete.

9. Standing Committee Report – Public Works

9.A. Discuss

Discuss ratifying the removal of probation for the following Public Works employees and grant a permanent full-time position as a Public Works Employee.

- Dante Spell probation period expires: May 7, 2025
- Robert Adair probation period expires: May 7, 2025
- Steven McLain probation period expires: May 7, 2025

The board discussed the removal of probation and granting permanent full-time positions for public works employees Dante Spell, Robert Adair, and Steven McLean, with their probation periods expiring on May 7th, 2025.

Tom Kelly provided positive feedback on the probationary public works employees, noting their excellent backgrounds and fit within the crew.

Motion - There was an agreement to ratify the removal of probation and approve these employees for full-time positions at the meeting tonight. Ratifying approval at the next meeting.

9.B. Discuss

Discuss the approval to hire the following individuals for the Public Works Summer Help program:

- Ben Teti - \$14.00/hour
- Ethan Lilly - \$14.00/hour

Approval discussed for hiring summer help for public works positions, including individuals named Ben Teti and Ethan Lilly, at a pay rate of \$14 per hour.

Motion - Consensus to ratify the hiring of Ben Teti and Ethan Lilly to possibly start earlier if they finish school early, with no issues raised against this hiring.

10. Environmental Committee (Sewer Committee and MS4 Updates)

No items for the sewer committee. The Environmental Advisory Council is having a meeting tomorrow at 6:30 PM.

Commissioner Wateska explained a cleanup event that occurred recently, with thanks given to various departments and individuals for their support. Approximately 12 bags of trash were collected during the cleanup.

11. Parks and Recreation

11.A. Discuss

Discuss the hiring of three (3) cashiers for the 2025 season at a rate of \$12.50 per hour.

- Kim Rekula
- Emily Rekula
- Savannah Allot
- Moriah Kloss

Discussion regarding the hiring of three cashiers for the 2025 season at a rate of \$12.50 per hour.

11.B. Discuss

Discuss hiring the below individuals as a full-time and part-time Assistant Pool Manager for the 2025 season at a rate of \$20.00 per hour.

- Max Shipley: Full-time

- Marley Reese: Part-time

Discussion about hiring two individuals as full-time and part-time assistant managers for the 2025 season at a rate of \$20 per hour.

11.C. Discuss

Discuss hiring the below individuals as lifeguards at the rate listed for the 2025 season.

- Sylvia Roy - \$15.50
- Gabriella Paree - \$15.00
- Abigail Timco - \$14.50
- Lleyton Fox - \$15.00
- Brayden Wells - \$15.50
- Logan Wells - \$15.50
- Carter Wells - \$14.50
- Shane Frederick - \$15.50
- Anisha Pai - \$16.00
- Austin Tornabene - \$14.50
- Ashlyn Tornabene - \$15.50
- Dominik Pelescak - \$14.50
- Ashton Kearns - \$14.50
- Ashley Thiel - \$16.00
- Joann Jaylynn - \$15.00
- Ellie Bemm - \$14.00
- Sydney Broniak - \$14.00
- Sophia Brunner - \$14.00
- Aleena Welch - \$14.00
- Jena Osborne - \$14.00
- Valeria Castro - \$14.00
- Natalia Castro - \$14.00
- Rhiannon Molnar - \$15.00
- Clara Senchyshak - \$16.00
- Daniel Grimenstein - \$14.00
- Robert Bernard - \$14.00
- Ethan Moldovan - \$14.50
- Alaina Kauffman - \$14.50
- Mary Reinhart - \$16.00
- Dylan Yealy - \$15.00
- Emily Whiteford - \$16.00
- Robert Fleckenstein - \$14.50
- Anne King - \$14.00
- Julie Nangle - \$12.50
- Ava Davis - \$14.00
- Riley McAllister - \$14.00
- Teagan Bruce - \$14.00

Discussion on hiring 37 lifeguards for the 2025 season, many of whom are returning members.

Commissioner Meyers provided a lineup of recreational activities and community days, ensuring engaging participation throughout the summer months.

- Update provided on several upcoming events: flea market with 50 spots sold, food vendors confirmed for the event, and weekly farmer's market starting May 21, 2025, through October 15, 2025, with a search for more vendors.
- Confirmation that 'Touch a Truck and Public Safety Day' is scheduled for June 14, 2025, from 12:00 pm to 3:00 pm.

12. Public Relations Report

The Public Relations report was addressed in the assembly, though it was noted that there were no updates during this meeting.

13. Library Liaison Report

Commissioner Sedlak mentioned that the library is preparing for its summer reading program, open to all ages, with the theme 'Color Our World'. A summer reading kickoff event is scheduled for June 12, 2025, at Scott Park from 5:00 pm to 7:00 pm. Further information is available on the library's website at www.scottlibrary.org.

14. SHACOG

The SHACOG report was addressed in the assembly, though it was noted that there were no updates during this meeting.

15. Standing Committee Report – Administration

15.A. Discuss

Discuss the request from Saint Raphael the Archangel Parish for a donation of a pavilion to be raffled at their Annual Summer Festival. (Annual festival will be held July 17, 18, and 19, 2025).

The administration committee discussed a request from St. Raphael the Archangel Parish for a donation of a pavilion to be raffled at their annual summer festival. The annual festival for St. Raphael the Archangel Parish will be held on July 17th, 18th, and 19, 2025. The board confirmed that donations for the parish festival are typically made every year, and there were no objections to continuing this practice.

15.B. Manager's Update

Citibot is now complete and available online. While using the feature, if there is something that Scotti is not answering correctly or something that you feel should be added to the information provided, please let Fitzgerald know.

Commissioner Dalfonso asked if there are any reports on the back end to show the activity.

Fitzgerald confirmed.

Commissioner Seibel mentioned the passing of Jim Vitale, noting his mentorship and expressing sadness at the news.

16. Conferences and Workshops

The Conference and Workshop report was addressed in the assembly, though it was noted that there were no updates during this meeting.

17. Public Comments on Items Not Listed on the Agenda

The board extended an open invitation for public comments on items not listed on the agenda, but no community members opted to provide input during this segment.

18. Commissioner's Request

Commissioner Meyers inquiry about the garbage pickup on Orchard Street led to a discussion on waste management charges for heavy garbage due to grass clippings. The issue is ongoing, and a follow-up is necessary. Waste management sent an email stating they will follow up on garbage pickup issues. There are additional garbage pickup complaints in Glendale due to street parking.

Commissioner Dalfonso expressed his gratitude for public contributions and the initial storm cleanup response.

Commissioner Seibel mentioned some issues within the meeting room that need to be addressed. He also expressed his gratitude for neighbors helping neighbors during the last storm. Seibel's concerns regarding Duquesne Light's inability to report outages precisely within Scott Township due to their mapping system. Suggested a meeting with Duquesne Light to be organized to address the outage reports. Public Works' initial response to storm-related issues was appreciated, but follow-up actions, like tree removals, need to be planned more effectively to avoid prolonged obstruction. Seibel asked if there was any plan to revitalize these trees.

Fitzgerald mentioned that the Township has used Tree Vitalize in years past, and we have been successful with applying for grants.

Commissioner Edwards mentioned issues with speed on Old Greentree Road, and there was a suggestion to install a radar sign to monitor speeding.

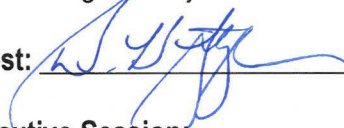
Commissioner Gazda acknowledged that this week is National Police Week, and next week is EMS Week. A request to appreciate police officers and emergency workers. Dan Romaniello's efforts in setting up a cooling and charging station during power outages were appreciated.

Commissioner Altman acknowledged the work and support from Dan Romaniello and the Public Works Department.

19. Adjournment

Motion by Commissioner Edwards, seconded by Commissioner Dalfonso, to adjourn the meeting.

The meeting was adjourned at 8:34 p.m.

Attest:  _____

Executive Session:
Personnel

