



Scott Twp Regular Meeting Agenda Minutes
05/27/2025 7:30 PM EDT to 9:30 PM EDT
Scott Township
301 Lindsay Rd, Carnegie, PA 15106, and Zoom

Members Present:

Stacey Altman, Tom Castello, Sam Dalfonso (Remote), Brandon Edwards, Denise Fitzgerald, Kathy Gazda, Marie Hartman, Tom Kelley (Remote), Karla McGill (Remote), Eileen Meyers, Lisha Mihalko, Mark Mox, Matt Podsiadly (Remote), Michelle Sedlak, Jim Stoker, John Vogel, Angela Wateska

Members Absent:

Nick Seibel

1. Call to Order, Moment of Prayer, and Pledge of Allegiance

2. Public Comments on all Agenda Items Listed Below

The board extended an open invitation for public comments for any items on the agenda, but no community members opted to provide input during this segment.

Motion to approve the agenda, as submitted.

Motion by Commissioner Castello, seconded by Commissioner Meyers to approve the agenda, as submitted.

Motion to approve the minutes for the following meetings:

Agenda Meeting April 8, 2025

Regular Meeting April 22, 2025

Motion by Commissioner Castello, seconded by Commissioner Sedlak to approve the minutes for the following meetings:

Agenda Meeting April 8, 2025

Regular Meeting April 22, 2025

Motion Carries (8-0)

4. Planning, Zoning, and Code Enforcement

4.A. Discuss

Motion to approve the Subdivision Plan to consolidate two parcels into one – parcel numbers 102-S-181 and 102-S-183 – as recommended by the Planning Commission, subject to satisfying the comments of the Engineer Review letter dated April 3, 2025.

Motion by Commissioner Dalfonso, seconded by Commissioner Meyers to approve the Subdivision Plan to consolidate two parcels into one - parcel numbers 102-S-181 and 102-S-183 – as recommended by the Planning Commission, subject to satisfying the comments of the Engineer Review letter dated April 3, 2025.

Motion Carries (8-0)

5. Solicitor's Report

The Solicitor's report was addressed in the assembly, though it was noted that there were no updates from the solicitor during this meeting.

6. Engineer's Report

6.A. Discuss

Motion to approve Partial Payment No. 2 submitted by State Pipe Services, Inc. in the amount of \$121,279.17 for work completed between March 29, 2025, and May 1, 2025, for the C-48 Phase II COA Source Flow Reduction and Sanitary Sewer Improvements Project (Contract No. 24-S3).

Motion by Commissioner Sedlak, seconded by Commissioner Gazda to approve Partial Payment No. 2 submitted by State Pipe Services, Inc. in the amount of \$121,279.17 for work completed between March 29, 2025, and May 1, 2025, for the C-48 Phase II COA Source Flow Reduction and Sanitary Sewer Improvements Project (Contract No. 24-S3).

Motion Carries (8-0)

6.B. Discuss

Motion to approve the Price Proposal submitted by Duke's Root Control in the amount of \$22,239.75 for annual Sanitary Sewer Root Control efforts.

Motion by Commissioner Wateska, seconded by Commissioner Sedlak to approve the Price Proposal submitted by Duke's Root Control in the amount of \$22,239.75 for annual Sanitary Sewer Root Control efforts.

Motion Carries (8-0)

6.C. Discuss

Motion to award the 2024 Stormwater Improvements Project (Contract No. 24-ST01) to LM&R Excavating, LLC based upon their low bid submitted in the amount of \$1,109,579.00.

Motion by Commissioner Castello, seconded by Commissioner Sedlak to award the 2024 Stormwater Improvements Project (Contract No. 24-ST01) to LM&R Excavating, LLC based upon their low bid submitted in the amount of \$1,109,579.00.

Motion Carries (8-0)

6.D. Discuss

Motion to approve a Resolution #1104-25, establishing a "Policy and Procedure for Consultant Selection" as required by PennDOT for the Old Bower Hill Road Bridge project.

Motion amendment to add Tom Castello and Stacey Altman to the Resolution.

Motion by Commissioner Sedlak, seconded by Commissioner Meyers to amend Resolution #1104-25, to include Tom Castello and Stacey Altman as consultants. The qualification selection committee now consists of five (5) individuals: Denise Fitzgerald, Marie Hartman, Tom Kelley, Tom Castello, and Stacey Altman.

Amendment Carries (8-0)

Motion by Commissioner Castello, seconded by Commissioner Meyers to approve a Resolution #1104-25, establishing a "Policy and Procedure for Consultant Selection" as required by PennDOT for the Old Bower Hill Road Bridge project.

Motion Carries (8-0)

6.E. Discuss

Motion to approve Partial Payment No. 1 submitted by Excaliber Construction, LLC in the amount of \$21,177.00 for work completed from April 2, 2025, to May 2, 2025, for the Bower Hill Road Sidewalk Replacement Project - Phase 1.

Motion by Commissioner Dalfonso, seconded by Commissioner Castello to approve Partial Payment No. 1 submitted by Excaliber Construction, LLC in the amount of \$21,177.00 for work completed from April 2, 2025, to May 2, 2025, for the Bower Hill Road Sidewalk Replacement Project - Phase 1.

Motion Carries (8-0)

6.F. Discuss

Motion to approve Change Order No. 1 submitted by Vertex Roofing, Inc. in the net amount of \$1,699.00 to adjust the Contract amount based upon the measurement of final in-place quantities and work performed for the Scott Park Lodge and Community Center Roof Replacement Project (Contract No. 24-R2).

Motion by Commissioner Meyers, seconded by Commissioner Gazda to approve Change Order No. 1 submitted by Vertex Roofing, Inc. in the net amount of \$1,699.00 to adjust the Contract amount based upon the measurement of final in-place quantities and work performed for the Scott Park Lodge and Community Center Roof Replacement Project (Contract No. 24-R2).

Motion Carries (8-0)

6.G. Discuss

Motion to approve Partial Payment No. 2 (Final) submitted by Vertex Roofing, Inc. in the amount of \$11,703.10 for work performed from April 1, 2025, to April 30, 2025, for the Scott Park Lodge and Community Center Roof Replacement Project (Contract No. 24-R2).

Motion by Commissioner Castello, seconded by Commissioner Wateska to approve Partial Payment No. 2 (Final) submitted by Vertex Roofing, Inc. in the amount of \$11,703.10 for work performed from April 1, 2025, to April 30, 2025, for the Scott Park Lodge and Community Center Roof Replacement Project (Contract No. 24-R2).

Motion Carries (8-0)

6.H. Discuss

Motion to approve Invoice No. WNA-250200-01 submitted by WNA Engineering, Inc. in the amount of \$9,000.00 for completion of the Building Scan in accordance with their approved price proposal.

Motion by Commissioner Sedlak, seconded by Commissioner Wateska to approve Invoice No. WNA-250200-01 submitted by WNA Engineering, Inc. in the amount of \$9,000.00 for completion of the Building Scan in accordance with their approved price proposal.

Motion Carries (8-0)

6.I. Discuss

Motion to approve Resolution #1102-25, authorizing submission of a DCED Greenways, Trails and Recreation Grant Application in the amount of \$250,000 for the Spinner Park Improvements Project.

Motion by Commissioner Sedlak, seconded by Commissioner Meyers to approve Resolution #1102-25, authorizing submission of a DCED Greenways, Trails and Recreation Grant Application in the amount of \$250,000 for the Spinner Park Improvements Project.

Motion Carries (8-0)

6.J. Discuss

Motion to approve execution of a Funding Commitment Letter in the amount of \$58,500 as the required Local Share Contribution for the DCED Greenways, Trails and Recreation Grant Application for the Spinner Park Improvements Project.

Motion by Commissioner Meyers, seconded by Commissioner Castello to approve execution of a Funding Commitment Letter in the amount of \$58,500 as the required Local Share Contribution for the DCED Greenways, Trails and Recreation Grant Application for the Spinner Park Improvements Project.

Motion Carries (8-0)

6.K. Discuss

Motion to approve Resolution #1103-25, authorizing submission of a DCED Greenways, Trails and Recreation Grant Application in the amount of \$250,000 for the Gregg Street Park Improvements Project.

Motion by Commissioner Meyers, seconded by Commissioner Sedlak to approve Resolution #1103-25, authorizing submission of a DCED Greenways, Trails and Recreation Grant Application in the amount of \$250,000 for the Gregg Street Park Improvements Project.

Motion Carries (8-0)

6.L. Discuss

Motion to approve execution of a Funding Commitment Letter in the amount of \$195,000 as the required Local Share Contribution for the DCED Greenways, Trails and Recreation Grant Application for the Gregg Street Park Improvements Project.

Motion by Commissioner Meyers, seconded by Commissioner Gazda to approve execution of a Funding Commitment Letter in the amount of \$195,000 as the required Local Share Contribution for the DCED Greenways, Trails and Recreation Grant Application for the Gregg Street Park Improvements Project.

Motion Carries (8-0)

6.M. Discuss

Motion to authorize advertisement of the Scott Township Salt Storage Facility Replacement Project.

Motion by Commissioner Wateska, seconded by Commissioner Meyers to authorize advertisement of the Scott Township Salt Storage Facility Replacement Project.

Motion Carries (8-0)

6.N. Discuss

Motion to authorize advertisement of the Sewershed C-53 Source Flow Reduction Project.

Motion by Commissioner Castello, seconded by Commissioner Wateska to authorize advertisement of the Sewershed C-53 Source Flow Reduction Project.

Motion Carries (8-0)

7. Standing Committee Report - Finance

7.A. Discuss

Motion to approve the Bill List and authorize payment of disbursements from the General Fund in the amount of \$2,950,969.22.

Motion by Commissioner Castello, seconded by Commissioner Sedlak to approve the Bill List and authorize payment of disbursements from the General Fund in the amount of \$2,950,969.22.

Motion Carries (8-0)

7.B. Discuss

Motion to approve the payment request from the Glendale Hose Company #1 for the partial release of their 2025 allotment in the amount of \$30,000.

Motion by Commissioner Castello, seconded by Commissioner Meyers to approve the payment request from the Glendale Hose Company #1 for the partial release of their 2025 allotment in the amount of \$30,000.

Motion Carries (8-0)

7.C. Discuss

Motion to approve the payment request from the East Carnegie Volunteer Fire Department for the partial release of their 2025 allotment in the amount of \$52,360.

Motion by Commissioner Castello, seconded by Commissioner Sedlak to approve the payment request from the East Carnegie Volunteer Fire Department for the partial release of their 2025 allotment in the amount of \$52,360.

Motion Carries (8-0)

7.D. Discuss

Motion to approve the payment request from Acrisure Mid-Atlantic Partners Insurance Services, LLC for Actuarial Services from 03/01/2025 - 06/30/2025 for the Police Pension Fund in the amount of \$1,350.00 and the Non-Uniform Pension Fund in the amount of \$1,350.00 (to be paid from the respective Pension Trust Accounts).

Motion by Commissioner Castello, seconded by Commissioner Wateska to approve the payment request from Acrisure Mid-Atlantic Partners Insurance Services, LLC for Actuarial Services from 03/01/2025 - 06/30/2025 for the Police Pension Fund in the amount of \$1,350.00 and the Non-Uniform Pension Fund in the amount of \$1,350.00 (to be paid from the respective Pension Trust Accounts).

Motion Carries (8-0)

7.E. Discuss

Motion to approve the payment request from Marquette Associates for investment consulting services from 01/01/2025 – 03/31/2025 for the Police Pension Fund in the amount of \$14,871.44, and the Non-Uniform Pension Fund in the amount of \$7,577.23 (to be paid from the respective pension trust accounts).

Motion by Commissioner Castello, seconded by Commissioner Meyers to approve the payment request from Marquette Associates for investment consulting services from 01/01/2025 – 03/31/2025 for the Police

Pension Fund in the amount of \$14,871.44, and the Non-Uniform Pension Fund in the amount of \$7,577.23 (to be paid from the respective pension trust accounts).

Motion Carries (8-0)

8. Standing Committee Report – Public Safety

The Public Safety report was addressed in the assembly, though it was noted that there were no updates from during this meeting.

9. Standing Committee Report – Public Works

9.A. Discuss

Motion to ratify the removal of probation for the following Public Works employees and grant a permanent full-time position as a Public Works Employee.

- Dante Spell probation period expires: May 7, 2025
- Robert Adair probation period expires: May 7, 2025
- Steven McLain probation period expires: May 7, 2025

Motion by Commissioner Edwards, seconded by Commissioner Castello to ratify the removal of probation for the following Public Works employees and grant a permanent full-time position as a Public Works Employee.

- Dante Spell probation period expires: May 7, 2025
- Robert Adair probation period expires: May 7, 2025
- Steven McLain probation period expires: May 7, 2025

Motion Carries (8-0)

9.B. Discuss

Motion to ratify approval to hire the following individuals for the Public Works Summer Help program:

- Ben Teti - \$14.00/hour
- Ethan Lilly - \$14.00/hour
- Gabriel Kloss - \$14.00 /hour

Motion by Commissioner Edwards, seconded by Commissioner Wateska to ratify approval to hire the following individuals for the Public Works Summer Help program:

- Ben Teti - \$14.00/hour
- Ethan Lilly - \$14.00/hour
- Gabriel Kloss - \$14.00 /hour

Motion Carries (8-0)

10. Environmental Committee (Sewer Committee and MS4 Updates)

Commissioner Wateska expressed her gratitude to Tom Kelley, Michelle Sedlak, the Police Department, and everyone else involved in the collection of water samples at Chartiers Creek. 9 hours of taking samples was completed.

11. Parks and Recreation

11.A. Discuss

Motion to ratify the hiring of the following individuals as cashiers for the 2025 season at a rate of \$12.50 per hour.

- Kim Rekula
- Emily Rekula
- Savannah Allot
- Kenneth McFerron
- Muhammad Valiev
- Ava Davis

Motion by Commissioner Meyers, seconded by Commissioner Castello to amend the motion to include a pay rate of \$13.00/hr for Kim Rekula, Emily Rekula, and Savannah Allot.

Motion Carries (8-0)

Motion by Commissioner Meyers, seconded by Commissioner Castello to ratify the hiring of the following individuals as cashiers for the 2025 season at the following rates per hour:

- Kim Rekula - \$13.00/hr
- Emily Rekula - \$13.00/hr
- Savannah Allot - \$13.00/hr
- Kenneth McFerron - \$12.50/hr
- Muhammad Valiev - \$12.50/hr
- Ava Davis - \$12.50/hr

Roll Call:

Thomas M. Castello, Esq.	Yes
Samuel Dalfonso	Yes
Brandon Edwards	Yes
Kathy Gazda	No
Eileen L. Meyers	Yes
Michelle Sedlak	No
Nicholas Seibel, Vice President	Absent
Angela Wateska	Yes
Stacey Altman, President	Yes

Motion Carries (6-2)

11.B. Discuss

Motion to ratify the hiring of the below individuals as a full-time and part-time Assistant Pool Manager for the 2025 season at a rate of \$20.00 per hour.

- Max Shipley: Full-time
- Marley Reese: Part-time

Motion by Commissioner Meyers, seconded by Commissioner Castello to ratify the hiring of the below individuals as a full-time and part-time Assistant Pool Manager for the 2025 season at a rate of \$20.00 per hour.

- Max Shipley: Full-time
- Marley Reese: Part-time

Motion Carries (8-0)

11.C. Discuss

Motion to ratify the hiring of the below individuals as lifeguards at the rate listed for the 2025 season.

- Sylvia Roy - \$15.50
- Gabriella Patee - \$15.00
- Abigail Timco - \$14.50
- Lleyton Fox - \$15.00
- Brayden Wells - \$15.50
- Logan Wells - \$15.50
- Carter Wells - \$14.50
- Shane Frederick - \$15.50
- Anisha Pai - \$16.00
- Austin Tornabene - \$14.50
- Ashlyn Tornabene - \$15.50
- Dominik Pelescak - \$14.50
- Ashton Kearns - \$14.50
- Ashley Thiel - \$16.00
- Joann Jaylynn - \$15.00
- Ellie Bemm - \$14.00
- Sydney Broniak - \$14.00
- Sophia Brunner - \$14.00
- Aleena Welch - \$14.00
- Jena Osborne - \$14.00
- Valeria Castro - \$14.00
- Natalia Castro - \$14.00
- Rhiannon Molnar - \$15.00
- Clara Senchyshak - \$16.00
- Daniel Grimenstein - \$14.00
- Robert Bernard - \$14.00
- Ethan Moldovan - \$14.50
- Alaina Kauffman - \$14.50

- Mary Reinhart - \$16.00
- Dylan Yealy - \$15.00
- Emily Whiteford - \$16.00
- Robert Fleckenstein - \$14.50
- Anne King - \$14.00
- Tom Howard - \$14.00
- Kevin Wang - \$14.00
- Moriah Kloss - \$14.00

Motion by Commissioner Meyers, seconded by Commissioner Castello to ratify the hiring of the below individuals as lifeguards at the rate listed for the 2025 season.

- Sylvia Roy - \$15.50
- Gabriella Patee - \$15.00
- Abigail Timco - \$14.50
- Lleyton Fox - \$15.00
- Brayden Wells - \$15.50
- Logan Wells - \$15.50
- Carter Wells - \$14.50
- Shane Frederick - \$15.50
- Anisha Pai - \$16.00
- Austin Tornabene - \$14.50
- Ashlyn Tornabene - \$15.50
- Dominik Pelescak - \$14.50
- Ashton Kearns - \$14.50
- Ashley Thiel - \$16.00
- Joann Jaylynn - \$15.00
- Ellie Bemm - \$14.00
- Sydney Broniak - \$14.00
- Sophia Brunner - \$14.00
- Aleena Welch - \$14.00
- Jena Osborne - \$14.00
- Valeria Castro - \$14.00
- Natalia Castro - \$14.00
- Rhiannon Molnar - \$15.00
- Clara Senchyshak - \$16.00
- Daniel Grimenstein - \$14.00
- Robert Bernard - \$14.00
- Ethan Moldovan - \$14.50
- Alaina Kauffman - \$14.50
- Mary Reinhart - \$16.00
- Dylan Yealy - \$15.00
- Emily Whiteford - \$16.00
- Robert Fleckenstein - \$14.50
- Anne King - \$14.00

- Tom Howard - \$14.00
- Kevin Wang - \$14.00
- Moriah Kloss - \$14.00

Motion Carries (8-0)

13. Library Liaison Report

Commissioner Sedlak mentioned that the summer reading programs start in June. The summer reading program will kick off on June 12, 2025, at Scott Park from 5:00 pm to 7:00 pm. For more information, please visit the website at www.scottlibrary.org.

14. SHACOG

The SHACOG report was addressed in the assembly, though it was noted that there were no updates during this meeting.

15. Standing Committee Report – Administration

15.A. Discuss

Motion to approve the request from Saint Raphael the Archangel Parish for a donation of a pavilion to be raffled at their Annual Summer Festival. (Annual festival will be held July 17, 18, and 19, 2025).

Motion by Commissioner Meyers, seconded by Commissioner Sedlak to approve the request from Saint Raphael the Archangel Parish for a donation of a pavilion to be raffled at their Annual Summer Festival. (Annual festival will be held July 17, 18, and 19, 2025).

Motion Carries (8-0)

Commissioner Gazda made a comment to recommend putting together a package of swimming pool passes for a donation instead of a facility. She feels that it would be more beneficial.

Fitzgerald stated that this was a discussion in the past.

Commissioner Meyers said that the festival is being held in July, so that doesn't give the family much time to use the passes.

Commissioner Gazda suggested the passes be used for the following season as well.

Commissioner Altman suggested amending the motion to give them to option of what they want for the donation, and then the Commissioners can discuss this later.

Vogel made a recommendation to amend the motion to approve the request from Saint Raphael the Archangel Parish for a donation of a pavilion (or, at their option, 6 daily admissions to the pool) to be raffled at their Annual Summer Festival. (Annual festival will be held July 17, 18, and 19, 2025).

Motion by Commissioner Meyers, seconded by Commissioner Dalfonso to amend the motion to add the option of 6 daily passes to the pool.

Motion Carries (8-0)

Motion by Commissioner Meyers, seconded by Commissioner Sedlak to approve the request from Saint Raphael Archangel Parish for a donation of a pavilion (or, at their option, 6 daily admissions to the pool) to be raffled at their Annual Summer Festival. (Annual festival will be held July 17, 18, and 19, 2025).

Motion Carries (8-0)

16. Conferences and Workshops

The Conferences and Workshops report was addressed in the assembly, though it was noted that there were no updates during this meeting.

17. Public Comments on Items Not Listed on the Agenda

The board extended an open invitation for public comments on items not listed on the agenda, but no community members opted to provide input during this segment.

18. Commissioner's Request

Commissioner Gazda mentioned that Public Safety Day to be held on June 14, 2025.

Commissioner Sedlak mentioned her honor to walk in the parade with the American Legion.

Commissioner Altman asked if Tom Kelley if she could assist with railroad ties that are on the side of the road near Duckies Car Wash.

19. Adjournment

Motion by Commissioner Sedlak, seconded by Commissioner Castello, to adjourn the meeting.

The meeting was adjourned at 8:22 PM.

Attest: _____

Executive Session:
Personnel

