



Scott Township Workshop Meeting Agenda Minutes
07/08/2025 7:30 PM EDT to 9:30 PM EDT
Scott Township 301 Lindsay Rd, Carnegie, PA 15106, and Zoom

Members Present:

Stacey Altman, Tom Castello, Sam Dalfonso, Brandon Edwards, Denise Fitzgerald, Kathy Gazda, Marie Hartman, Tom Kelley (Remote), Karla McGill (Remote), Eileen Meyers, Lisha Mihalko, Mark Mox, Matt Podsiadly, Michelle Sedlak, Nick Seibel, Jim Stoker, Angela Wateska, Ashley Puchalski

1. Call to Order, Moment of Prayer, and Pledge of Allegiance

2. Public Comments on all Agenda Items Listed Below

The board extended an open invitation for public comments for the items on the agenda, but no community members opted to provide input during this segment.

A proclamation honoring Louise Stevens was announced with the Stevens family present.

3. Planning, Zoning, and Code Enforcement

Discuss advertising amending Ordinance #1689-23; to establish the generator ordinance modifications for emergency declarations. (Dalfonso).

Commissioner Dalfonso stated that he would work with the Chief and Ashley to get something drafted for the Board of Commissioners to review.

3.B. Code Enforcement Update

- Code enforcement update begins with a report on permits issued for May, totaling 31 permits for \$1,057 36 permits for \$1,260 in June.
- Notices of violation were issued with 124 in May and 82 in June, with 57 of May's related to vegetation height regulation.
- Code enforcement conducted magistrate hearings totaling 13 in May and 6 in June, along with 20 rental inspections in May and 9 in June.
- Building inspections numbered 7 in May and 6 in June, with 1 right-to-know request in May and no right-to-know requests in June.

Commissioner Castello asked if Mark Mox was prepared for the NFL Draft to come to Pittsburgh this season. There are a lot of surrounding areas that are opening up short-term rentals for the large number of individuals who will be traveling here.

Ashley Puchalski commented that the board could enforce the short-term rental ordinance already in place, which is much stricter than creating a one-off ordinance specific to this situation.

4. Solicitor's Report

The Solicitor's report was addressed in the assembly, though it was noted that there were no updates from the solicitor during this meeting.

5. Engineer's Report

The Engineer's report was addressed in the assembly, though it was noted that there were no updates from the solicitor during this meeting.

Commissioner Dalfonso asked if the roads will begin to get mobilized in the middle of this month.

Hartman stated that the roads are still on track for completion.

Commissioner Dalfonso asked the status of the delivery of the Townships AI system for the road conditions.

Hartman stated that the last time she spoke to Tom Kelley, he confirmed that the majority of the roads have been driven and he is currently working through the program specifics.

6. Standing Committee Report - Finance

The Finance report was addressed in the assembly, though it was noted that there were no updates from the solicitor during this meeting.

7. Standing Committee Report – Public Safety

Discuss the concern with electric bikes, scooters, etc. in the parks and around the municipal building. (Meyers).

The board considers establishing an ordinance or resolution to address the use of electric scooters, specifically in parks, as they are not covered by the vehicle code.

Commissioner Castello asked if the Township was protected by the Motor Vehicle Act.

Chief Podsiadly confirmed they are regulated by the Vehicle Code in that they're not considered a vehicle, they cannot be operated on the roadways or public property. They're only allowed to be used on private property. Chief advised proposing an ordinance for the parks and possibly including further coordination with schools for safety education initiatives.

7.B. Chief of Police's Update

The month of June, there were 858 calls of service, 497 reports, 14 arrests, and 17 citations. The duly hired officers were all sent to basic and advanced active shooter training at the beginning of the month. Officer Fornadel attended advanced SWAT certification and is fully deployable with the CERT team through SHACOG. Sergeant Stevenson was part of a motorcycle crash investigation certification. Officer Abel attended the Pennsylvania School Resource Officers conference in Harrisburg. He is currently at the National Conference in Denver, Colorado. Officer Magliocco has moved into the third phase of field training, so he is on his own in his own vehicle. He responds to calls of service, and he is actually shadowed by his field training officer. The last update provided was that there is currently one officer off duty due to an injury at this time; however, he is expected to return on July 25, 2025.

Commissioner Seibel asked for a summary of how many accidents have occurred on our portion of Forsyth Road, as he has been receiving a lot of complaints about speeding.

Chief confirmed that he would provide a summary for review.

Commissioner Dalfonso asked for an update on the mobile command center.

Chief advised that he is waiting for an update himself. They recently asked for the graphics plan and want pictures of our cars.

Commissioner Altman advised that she received a complaint about speeding at the hill from Bower Hill going up to Rock Hill. Altman asked if that area would warrant a stop sign or if a speed monitor device could be installed to monitor.

Chief advised that he could install the speed monitor device in that area.

8. Standing Committee Report – Public Works

The Public Works report was addressed in the assembly, though it was noted that there were no updates during this meeting.

9. Environmental Committee (Sewer Committee and MS4 Updates)

Discuss the amendment to the Environmental Advisory Council Ordinance to allow for Board of Commissioners liaison.

Commissioner Wateska mentioned that the proposed amendment is to appoint a Board of Commissioner that will designate an individual who will serve as a liaison for a two-year term.

10. Parks and Recreation

The Parks and Recreation report was addressed in the assembly, though it was noted that there were no updates during this meeting.

Terrie Cavey advised that the first Township Movies in the Park event is scheduled for this Sunday, we'll be playing Wicked, and there will be food trucks available. On August 25, 2025, family night will be a barbecue party.

Public Relations Report

The Public Relations report was addressed in the assembly, though it was noted that there were no updates during this meeting.

12. Library Liaison Report

Commissioner Sedlak mentioned that the summer reading program for all ages is underway, running until August 9, 2025. Further information is available on the library's website at www.scottilibrary.org.

13. SHACOG

The SHACOG report was addressed in the assembly, though it was noted that there were no updates during this meeting.

14. Standing Committee Report – Administration

Discuss the proposed Strategic Management Plan to be presented to the public on July 22, 2025.

Fitzgerald advised that Keystone Municipal Solutions has completed their study for the Township, and they will be presenting their five-year financial plan and summary to the public at the next Board of Commissioners meeting.

Discuss the donation policy.

Fitzgerald explained that there was a discussion of potential modifications to the donation policy to allow for donations to organizations in the form of daily admission passes to the Township pool instead of facility rentals. The board is moving forward with amending the donation policy to include the option of six daily admission passes in place of facility rentals.

Manager's Update

Fitzgerald stated that the Coffee with the Manager event was lightly attended. Considering another event to increase public engagement.

15. Conferences and Workshops

Discuss the ratification of approval to allow the Township Manager to attend the 2025 Annual ICMA Conference being held in Tampa Bay from October 25, 2025, thru October 29, 2025, not to exceed \$3,000.00.

Commissioner Altman stated that this is an event that the Township Manager has always attended. It is a budgeted item.

Fitzgerald confirmed that the full amount for the conference will not exceed \$3,000.00.

16. Public Comments on Items Not Listed on the Agenda

The board extended an open invitation for public comments on items not listed on the agenda, but no community members opted to provide input during this segment.

17. Commissioner's Request

Commissioner Wateska mentioned that a resident reported how they had difficulty reaching the Tax Office due to a full voicemail system.

Commissioner Dalfonso gave a shout-out to the pool staff and everybody for the 4th of July weekend. He was in attendance with his kids, and it was a fantastic event.

Commissioner Castello advised that a new neighbor moved in near him. They put their garbage out for collection with one bag of trash beside the can during bulk pick-up day; however, Waste Management did not pick up the bag.

Commissioner Meyers said that bulk pick-up is only for bulk items such as a couch or furniture.

Commissioner Seibel stated that he has received complaints about Waste Management as well.

Commissioner Sedlak mentioned that there were several trees on the property at 1 Cypress. Is this something that Duquesne Light should be addressing or the Township? Sedlak also mentioned the state of the Catch Basins on Green Tree Road, noting it as a safety issue and seeking opportunities for the Township action, although it is a state responsibility. Sedlak also discussed the street sweeper usage and emphasized the need for better utilization to maintain township cleanliness.

Fitzgerald stated that she will reach out to Representative Dan Deasy's office to see if they can provide any assistance with the Catch Basins, and she will send a letter to the State that if the Township has to do the work, an invoice will be submitted.

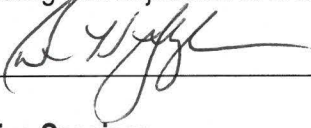
Commissioner Edwards raised the issue about waste management starting too early, contrary to the regulations.

Commissioner Altman stated that she continues to get complaints about deer.

18. Adjournment

Motion by Commissioner Castello, seconded by Commissioner Edwards, to adjourn the meeting.

The meeting was adjourned at 8:43 p.m.

Attest:  _____

Executive Session:
Personnel

