



Scott Township Regular Meeting Agenda Minutes
07/22/2025 7:30 PM EDT to 9:30 PM EDT
Scott Township, 301 Lindsay Rd, Carnegie, PA 15106, and Zoom

Members Present:

Stacey Altman, Tom Castello, Sam Dalfonso, Brandon Edwards, Denise Fitzgerald, Kathy Gazda, Marie Hartman, Tom Kelley (Remote), Karla McGill (Remote), Eileen Meyers, Lisha Mihalko, Mark Mox, Matt Podsiadly (Remote), Michelle Sedlak (Absent), Nick Seibel (Absent), Jim Stoker, Angela Wateska, John Vogel

1. Presentation

Keystone Municipal Solutions presented the strategic findings for Scott Township's management plan, emphasizing financial stability and long-term goals. Challenges such as projected fiscal deficits were noted, with solutions proposed following staff consultations. Consultant recommended strategic changes, including evaluating revenue sources like trash fees, introducing potential new fees, and exploring autonomous governance for better financial structuring.

2. Call to Order, Moment of Prayer, and Pledge of Allegiance

3. Public Comments on all Agenda Items Listed Below

The board extended an open invitation for public comments for the items on the agenda, but no community members opted to provide input during this segment.

4. Approval of Agenda

Motion to approve the agenda as submitted.

Motion by Commissioner Castello, seconded by Commissioner Meyers to approve the agenda as submitted.

All in favor

Motion Carries (7-0)

5. Bill List

Motion to approve the Bill List and authorize payment of disbursements from the General Fund in the amount of \$2,841,696.02.

Motion by Commissioner Meyers, seconded by Commissioner Wateska to approve the Bill List and authorize payment of disbursements from the General Fund in the amount of \$2,841,696.02.

All in favor
Motion Carries (7-0)

6. Approval of Minutes

Motion to approve minutes for the following meetings:

Agenda Meeting of June 10, 2025

Regular Meeting of June 24, 2025

Motion by Commissioner Castello, seconded by Commissioner Wateska to approve minutes for the following meetings:

Agenda Meeting of June 10, 2025

Regular Meeting of June 24, 2025

All in favor
Motion Carries (7-0)

7. Planning, Zoning, and Code Enforcement

The Planning, Zoning, and Code Enforcement report was addressed in the assembly, though it was noted that there were no updates during this meeting.

8. Solicitor's Report

The Solicitor's report was addressed in the assembly, though it was noted that there were no updates during this meeting.

9. Engineer's Report

Motion to Advertise Contract No. 25-ST01 - 2025 Stormwater Improvements Phase 2 Project.

Motion by Commissioner Dalfonso, seconded by Commissioner Castello to Advertise Contract No. 25-ST01 - 2025 Stormwater Improvements Phase 2 Project.

All in favor
Motion Carries (7-0)

Motion to Advertise Contract No. 25-R03 - Lindsay Road Improvements. [TC/AW \(6-1\) SD-NO](#)

Motion by Commissioner Castello, seconded by Commissioner Wateska to Advertise Contract No. 25-R03 - Lindsay Road Improvements.

Roll Call:

Thomas M. Castello, Esq.	Yes
Samuel Dalfonso	No
Brandon Edwards	Yes
Kathy Gazda	Yes
Eileen L. Meyers	Yes
Michelle Sedlak	Absent
Nicholas Seibel, Vice President	Absent
Angela Wateska	Yes
Stacey Altman, President	Yes

Motion Carries (6-1)

10. Standing Committee Report - Finance

Motion to approve the request from the Bower Hill Volunteer Fire Department for the remaining allotment in the amount of \$50,907.00.

Motion by Commissioner Castello, seconded by Commissioner Dalfonso to approve the request from the Bower Hill Volunteer Fire Department for the remaining allotment in the amount of \$50,907.00.

All in favor

Motion Carries (7-0)

Motion to approve the payment request from Acrisure Mid-Atlantic Partners Insurance Services, LLC. for out-of-scope Actuarial Services for the cost study performed on the Police Pension Fund in the amount of \$1,315.00. (To be paid from the respective Pension Trust Account).

Motion by Commissioner Castello, seconded by Commissioner Dalfonso to approve the payment request from Acrisure Mid-Atlantic Partners Insurance Services, LLC. for out-of-scope Actuarial Services for the cost study performed on the Police Pension Fund in the amount of \$1,315.00. (To be paid from the respective Pension Trust Account).

All in favor

Motion Carries (7-0)

11. Standing Committee Report – Public Safety

The Public Safety report was addressed in the assembly, though it was noted that there were no updates during this meeting.

12. Standing Committee Report – Public Works

The Public Works report was addressed in the assembly, though it was noted that there were no updates during this meeting.

13. Environmental Committee (Sewer Committee and MS4 Updates)

Motion to approve Resolution #1105-25, to amend the Environmental Advisory Council Ordinance (#1507-02 and 1696-24), to authorize the appointment of a liaison from the Board of Commissioners to the Environmental Advisory Council of the Township of Scott. (The liaison shall be appointed by the Commissioners for a term commencing with enactment of this Resolution and continuing until the next Township Reorganization Meeting).

Motion by Commissioner Wateska, seconded by Commissioner Gazda to approve Resolution #1105-25, to amend the Environmental Advisory Council Ordinance (#1507-02 and 1696-24), to authorize the appointment of a liaison from the Board of Commissioners to the Environmental Advisory Council of the Township of Scott. (The liaison shall be appointed by the Commissioners for a term commencing with the enactment of this Resolution and continuing until the next Township Reorganization Meeting).

All in favor

Motion Carries (7-0)

Commissioner Dalfonso suggested appointing Commissioner Wateska to the Environmental Advisory Council as a liaison.

Commissioner Castello seconded appointing Commissioner Wateska to the Environmental Advisory Council.

All in favor

Motion Carries (7-0)

14. Parks and Recreation

The Parks and Recreation report was addressed in the assembly, though it was noted that there were no updates during this meeting.

15. Public Relations Report

The Public Relations report was addressed in the assembly, though it was noted that there were no updates during this meeting.

16. Library Liaison Report

The Library Liaison report was addressed in the assembly, though it was noted that there were no updates during this meeting.

17. SHACOG

The SHACOG report was addressed in the assembly, though it was noted that there were no updates during this meeting.

18. Standing Committee Report – Administration

Motion to approve the release of the proposed Strategic Management Plan.

Motion by Commissioner Dalfonso, seconded by Commissioner Wateska to approve the release of the proposed Strategic Management Plan.

Roll Call:

Thomas M. Castello, Esq.	No
Samuel Dalfonso	Yes
Brandon Edwards	Yes
Kathy Gazda	Yes
Eileen L. Meyers	Yes
Michelle Sedlak	Absent
Nicholas Seibel, Vice President	Absent
Angela Wateska	Yes
Stacey Altman, President	Yes

Motion Carries (6-1)

Motion to approve a change to the donation policy to allow (6) 1-day admission pool passes as a donation in lieu of a park facility donation.

Motion by Commissioner Meyers, seconded by Commissioner Castello to approve a change to the donation policy to allow (6) 1-day admission pool passes as a donation in lieu of a park facility donation.

All in favor

Motion Carries (7-0)

19. Conferences and Workshops

Motion to ratify the approval to allow the Township Manager to attend the 2025 Annual ICMA Conference being held in Tampa Bay from October 25, 2025, thru October 29, 2025, not to exceed \$3,000.00.

Motion by Commissioner Meyers, seconded by Commissioner Castello to ratify the approval to allow the Township Manager to attend the 2025 Annual ICMA Conference being held in Tampa Bay from October 25, 2025, thru October 29, 2025, not to exceed \$3,000.00.

Roll Call:

Thomas M. Castello, Esq.	Yes
Samuel Dalfonso	Yes
Brandon Edwards	Yes
Kathy Gazda	No
Eileen L. Meyers	Yes
Michelle Sedlak	Absent
Nicholas Seibel, Vice President	Absent
Angela Wateska	Yes
Stacey Altman, President	Yes

Motion Carries (6-1)

Motion to approve the attendance at the Annual Allegheny County and Western Pennsylvania Associates of Township Commissioners (AC&WPATC) Joint Fall Conference being held at the Sheraton Erie Bayfront on October 17, 2025 – October 19, 2025, Registration fees are as follows: \$325.00 per person for registration and meal plan, \$202.27 per night for accommodations.

Motion by Commissioner Castello, seconded by Commissioner Gazda to approve the attendance at the Annual Allegheny County and Western Pennsylvania Associates of Township Commissioners (AC&WPATC) Joint Fall Conference being held at the Sheraton Erie Bayfront on October 17, 2025 – October 19, 2025, Registration fees are as follows: \$325.00 per person for registration and meal plan, \$202.27 per night for accommodations.

All in favor

Motion Carries (7-0)

20. Public Comments on Items Not Listed on the Agenda

Donna Leonard
27 Roseleaf Drive

Asked how often the paper recycling across the street gets picked up.

Fitzgerald provided Donna with a phone number to contact.

Ryan Anderson (Remote)
Ryan Drive

Anderson was in attendance to discuss the light pollution. He encourages the Township to either update the current Zoning Ordinance to address this issue or maybe include it in the Comprehensive Plan that is being worked on currently.

21. Commissioner's Request

Commissioner Meyers discussed the railroad crossing near Hammond Street Bridge in Glendale regarding potential improvements and maintenance.

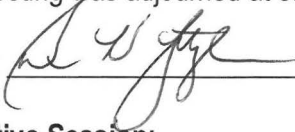
Commissioner Dalfonso requested that the Strategic Management Plan be included on the Township website. Sam also asked if Tom Kelley could fix a pothole on Vanadium Road.

22. Adjournment

Motion by Commissioner Dalfonso, seconded by Commissioner Wateska, to adjourn the meeting.

The meeting was adjourned at 8:28 PM.

Attest: _____



Executive Session:
Personnel



