



MINUTES
SCOTT TOWNSHIP BOARD OF COMMISSIONERS
301 LINDSAY ROAD, MAIN MEETING ROOM
SCOTT TOWNSHIP, PA 15106
REGULAR MEETING
AUGUST 26, 2025

President Altman called the meeting to order at 7:30 p.m. She then led all present in prayer and Pledge of Allegiance

Roll Call:

| | |
|---------------------------------|---------|
| Thomas M. Castello, Esq. | Present |
| Samuel Dalfonso, Esq. | Present |
| Brandon Edwards | Present |
| Kathleen Gazda | Present |
| Eileen Meyers | Present |
| Michelle Sedlak | Present |
| Nicholas Seibel, Vice President | Absent |
| Angela Wateska | Present |
| Stacey Altman, President | Present |

PRESENT – 8

ABSENT -1

Also Present: Denise Fitzgerald, Township Manager
John Vogel, Esq.; Solicitor, Tucker Arensburg
Marie Hartman, P.E.; Engineer, Lennon Smith Souleret , Engineering, Inc.
Thomas Kelley, Director of Public Services – Zoom
Karla McGill, Finance Director
Matt Podsiadly, Chief of Police
James Stoker, IT Manager
Lisha Mihalko, Assistant Secretary

Public Comments on all Agenda Items Listed Below

The purpose of Public Comments is to hear the public's comments and express their views. Please email the Manager or your Commissioner if you have any questions concerning agenda items.

Bob Shalamon asked if anyone had driven the roads that were recently done. He asked when the roof replacement contract was awarded and the amount. He said he looked at every agenda and could not find where contract was awarded and the amount.

Ms. Hartman said it was voted on and awarded. She said it was awarded to Graham Construction in January.

Mr. Shalamon said it should be public knowledge when it's awarded and the amount. He asked why they used five different asphalt companies over the past 5 years. He also asked who did the paving in front of the Municipal Building.

Ms. Altman said he could call a commissioner and discuss this, instead of them scrambling for answers at the meeting.

Mr. Shalamon asked about oversight since some paving was done on Saturdays or the roof replacement. Also, where is the salt going to be stored. And he questioned the 5 year contract for the pool.

Approval of Agenda

Motion to approve the agenda, as submitted.

Motion by Commissioner Castello, second by Commissioner Meyers, to approve the agenda, as submitted.

All in favor

Motion carries (8-0).

Bill List

Motion to approve the payment of disbursements from the general fund in the amount of \$3,282,336.93.

Motion by Commissioner Sedlak, second by Commissioner Castello to approve the payment of disbursements from the general fund in the amount of \$3,282,336.93.

All in favor

Motion carries (8-0).

Approval of minutes.

Motion to approve minutes for the following meetings:

| | |
|-----------------|---------------|
| Agenda Meeting | July 8, 2025 |
| Regular Meeting | July 22, 2025 |

Motion by Commission Edwards, second by Commissioner Dalfonso to approve the following minutes:

| | |
|-----------------|---------------|
| Agenda Meeting | July 8, 2025 |
| Regular Meeting | July 22, 2025 |

All in favor

Motion carries (8-0).

Planning, Zoning, and Code Enforcement

Solicitor's Report

Motion to advertise the proposed Ordinance to prohibit electric bikes, scooters, etc. in the parks and around the Municipal Building

Motion by Commissioner Meyers, second by Commissioner Edwards to advertise the proposed ordinance to prohibit electric bikes, scooters, etc. in the parks and around the municipal building.

Mr. Dalfonso said Article 3 includes motorcycles.

Mr. Vogel said a motorcycle is a street legal vehicle.

Mr. Castello said the original ordinance is probably 35 years old.

Mr. Vogel said they have been talking to Ashley about the change in the ordinance. The question that was brought up was, do they want to prohibit the use of motorcycles in the park? Because that's what it looks like the current ordinance states. He would say no.

Mrs. Meyers said electric bikes and electric scooters; take out motorcycles, but then whenever they revamp the park rules and regulations, they'll go through everything.

All in favor

Motion carries (8-0).

Engineer's Report

Motion to award the Lindsay Road Improvements Project Phase II (Contract No. 25-R02) including the Base Bid (\$189,945.00), Add Alternate No. 1 (\$63,490.00), Add Alternate No. 2 (\$62,975.00) and Add Alternate No. 3 (\$55,990.00) providing for a total contract award of

\$372,400.00 to Michael Facchiano Contracting, Inc. (Current budget is \$388,646.26 plus funds remaining from asphalt contract). Discuss future award of Add Alternant No. 4 by Change Order pending available funds and prior to commencement of construction.

Motion by Commissioner Castello, second by Commissioner Sedlak to award the Lindsay Road Improvements Project Phase 2, (Contract No. 25-R02), including the base bid. Base bid (\$189,945.00), Add Alternate No. 1 (\$63,490.00), Add Alternate No. 2, (\$62,975.00), and Add Alternate No. 3 (\$55,990.00), providing for a total contract award of \$372,400.00 to Michael Facciano Contracting Inc. The current budget available for this project is \$388,646.26.

Ms. Hartman said they may have enough money to award the add alternate 4 in the amount of \$58,245 by change order. She spoke to the contractor, he is perfectly willing to let them go by change order, provided he hasn't started work yet. What he doesn't want is two separate mobilizations.

Roll Call:

Ms. Gazda Yes
Mr. Edwards Yes
Mrs. Sedlak Yes
Mr. Castello Yes
Mr. Dalfonso No
Mrs. Meyers Yes
Mrs. Wateska Yes
Ms. Altman Yes

Motion carries (7-1).

Motion to approve Partial Payment No. 3, submitted by Excalibur Construction LLC, in the amount of \$32,328.00 for work completed between May 31st and July 30th on the Bower Hill Road sidewalk Replacement Project.

Ms. Hartman said this is work that has been completed in accordance with the contract, not any work that we have rejected and made him tear out.

Motion by Mr. Castello, second by Mrs. Sedlak to approve Partial Payment No. 3, submitted by Excalibur Construction LLC, in the amount of \$32,328.00 for work completed between May 31t and July 39th on the Bower Hill Road Sidewalk Replacement Project.

Mr. Castello said they have had problems with Excalibur, but do we have any wiggle room to be able to deny this request.

Ms. Hartman said she is only recommending payment for work that was done in accordance with the contract. If he did the work, they are legally required to pay him.

Mr. Vogel said if the work is done in accordance with the contract, he should be paid for that work. Now, we did make him rip out some of the deep-set concrete curb that is not in here. He will not be paid for work that is not acceptable to the township. The rules are that you don't pay him until certified payrolls are received, so Denise would have to make sure she has all the certified payrolls through July 30th to be able to release the check.

All in favor

Motion carries (8-0).

Motion to award Contract No. 25-TS01 to M&B Services LLC, based upon their low bid submitted in the amount of \$320,674.52 for improvements to the Bower Hill Road/ Painters Run Road signalized intersection, and \$341,296.66 for improvements to the Bower Hill Road/Rockhill Road signalized intersection, with a total bid amount of \$661,971.18.

Motion by Commissioner Dalfonso, second by Commissioner Sedlak to award Contract No. 25-TS01 to M&B Services LLC, based upon their low bid submitted in the amount of \$320,674.52 for improvements to the Bower Hill Road/Painters Run Road signalized intersection, and \$341,296.66 for improvements to the Bower Hill Road/Rockhill Road signalized intersection, with a total bid amount of \$661,971.18.

Mr. Dalfonso asked the amount of the grant.

Ms. Hartman said they have \$305,700 grant money from PennDOT. It's an 80-20 split, so PennDOT would pay 80%, the Township would pay 20%.

All in favor

Motion carries (8-0).

Motion to ratify adoption of a Resolution authorizing submission of a GEDTF Application for the Municipal Building Roof Replacement Project (Administration Roof and Center/Library roof) requesting funding in the amount of \$500,000. Application submitted August 20, 2025.

Motion by Commissioner Meyers, second by Commissioner Edwards to ratify adoption of a Resolution authorizing submission of a GEDTF Application for the Municipal Building Roof Replacement Project (Administration Roof and Center/Library Roof) requesting funding in the amount of \$500,000. That application was submitted on August 20th.

All in favor

Motion carries (8-0)

Motion to approve Partial Payment No. 3, submitted by State Pipe Services in the amount of \$186,798.48 for work completed between May 2, 2025 and June 4, 2025, on the C-48 Phase II COA Source Flow Reduction and Sanitary Sewer Improvements Project (Contract No. 24-S3).

Motion by Commissioner Castello, second by Commissioner Wateska to approve Partial Payment No. 3, submitted by State Pipe Services in the amount of \$186,798.48 for work completed between May 2, 2025 and June 4, 2025, on the C-48 Phase II COA Source Flow Reduction and Sanitary Sewer Improvements Project (Contract No. 24-S3).

All in favor

Motion carried (8-0).

Motion to award pre-construction Hydro Excavation work to locate conflicting utilities for the North Wren Storm Sewer and Sanitary Sewer Improvements Project to Jet Jack, Inc, in accordance with their price proposal submitted in the amount of \$5,400 per day.

Ms. Hartman said they sent out 3 RFPs, one to Jet Jack, one to Stefanik, and one to Patrikas. We received two back; Jet Jack was \$5,400 per day and Stefanik was \$6,000 per day. Depending what they find, she is thinking it would be three or four days.

They're going to do the hydro excavation, and we're going to take shots on what they find, they're going to backfill temporarily, and do temporary restoration. That gives us exact utility locations, so she can make sure the design is correct before it goes out to bid, rather than scramble when they have very little clearance between these utilities, so it takes a lot of the opportunity for unforeseen conditions out of the construction phase of this. So, it's actually a cheap and accurate way to get what they we need.

Motion by Commissioner Castello, second by Commissioner Dalfonso to award pre-construction Hydro Excavation work to locate conflicting utilities for the North Wren Storm Sewer and Sanitary Sewer Improvements Project to Jet Jack, Inc, in accordance with their price proposal submitted in the amount of \$5,400 per day.

All in favor

Motion carried (8-0).

Ms. Hartman said in answer to Mr. Shalomon's questions; first, regarding El Grande and the quality of their work she has not personally inspected it yet. They just finished and they have not yet requested payment. The contract was awarded by this board at the meeting on April the 22nd. Should that have been made public? It is public. It was voted on in a meeting. It was a motion under the Engineer's Report.

The Public Works roof contract went to Graham Boys LLC, doing business as Graham Construction on December 30, 2024 with the low bid in the amount of \$295,569. There were 5 bidders on that project. It took them 6 months to get shop drawings submitted, approved, and materials on site. SIP panels have a long... a long lead time. They cannot work on the Public Works roof while the salt shed is being built so the salt shed bid is delayed until winter. The salt will go in the current building.

You had a question about Liberoni's work on Lindsay Road Phase 1, which is from Green Tree Road to Old Green Tree Road to the entrance to this municipal building. The township is not satisfied and they did not pay him for the final wearing course. That work was done when the weather was not perfectly conducive for paving. He was made aware of that by our observer on site. He chose to take the risk and pave anyway with, with the risk being of having to come out and mill it and replace it. We did not pay him for the top. He's aware that he needs to come back and mill and replace that, but we've held him off because the gas company is going to work. So, there's a lot going into Lindsay Road.

Your last question was construction oversight. If it's a project that this office bids they observe it in evenings, on the weekends, during the day. So, every project that's going on has one of their guys out there. They report directly to her.

Ms. Altman said if he has any questions, he should call Denise or Mr. Kelley. There's a protocol that they follow, and they give him a lot of leeway.

Mr. Dalfonso asked about road restoration. It looks like they did seal some things.

Ms. Hartman said normally one crew does the paving, and a different crew comes behind them and backfills behind curbs and lawn restoration and so forth. Sometimes that restoration crew is a couple weeks behind the paving crew, and they are not paid for work that is not in compliance with the specs.

Standing Committee Report - Finance

Motion to approve the payment request from Acrisure Mid-Atlantic Partners Insurance Services, LLC for Actuarial Services from 0701/2025 – 09/30/20125 for the Police Pension Fund in the amount of \$1,350.00 and the Non-Uniform Pension Fund in the amount of \$1,350.00 (to be paid from respective Pension Trust Accounts).

Motion by Commissioner Castello, second by Commissioner Meyers to approve the payment request from Acrisure Mid-Atlantic Partners Insurance Services , LLC for Actuarial Services from 0701/2025 – 09/30/20125 for the Police Pension Fund in the amount of \$1,350.00 and the Non-Uniform Pension Fund in the amount of \$1,350.00 (to be paid from respective Pension Trust Accounts).

All in favor

Motion carries (8-0).

Motion to approve the payment request from Marquette Associates for Investment Consulting Services 4/01/2025 through 6/30/2025 for the Police Pension Fund in the amount of \$15,403.97, and the Non-Uniform Pension Fund in the amount of \$7,892.33 (to be paid from respective pension trust accounts).

Motion by Commissioner Castello, second by Commissioner Wateska to approve the payment request from Marquette Associates for Investment Consulting Services 4/01/2025 through 6/30/2025 for the Police Pension Fund in the amount of \$15,403.97, and the Non-Uniform Pension Fund in the amount of \$7,892.33 (to be paid from respective pension trust accounts).

All in favor

Motion carries (8-0).

Standing Committee Report – Public Safety

Standing Committee Report – Public Works

Motion to award Compass Minerals America for the supply and delivery of rock salt for the 2025-2026 winter at \$88.32 per ton, as submitted to the SHACOG Purchasing Alliance.

Motion by Commissioner Edwards, second by Commissioner Sedlak to award Compass Minerals America for the supply and delivery of rock salt for the 2025-2026 winter, at \$88.32 per ton, as submitted to the SHACOG Purchasing Alliance.

All in favor

Motion carries (8-0).

Environmental Committee, Sewer Committee, and MS4 updates

Parks and Recreation

Motion to approve the request from the Pittsburgh Elite Aquatics for a 5-year contract between the Township of Scott and the Pittsburgh Elite Aquatics (PEAQ) for the use of the Scott Township pool from Saturday of Memorial Day weekend through Labor Day weekend.

Motion by Commissioner Meyers, second by Commissioner Castello to approve the request from the Pittsburgh Elite Aquatics for a 5-year contract between the Township of Scott and the Pittsburgh Elite Aquatics (PEAQ) for the use of the Scott Township pool from Saturday of Memorial Day weekend through Labor Day weekend.

Mrs. Meyers said some commissioners were concerned about the five years, so I didn't know if anybody wanted to change that

Commissioner Castello said he is fine with five years.

Roll Call

| | |
|--------------|-----|
| Mrs. Wateska | Yes |
| Mrs. Meyers | Yes |
| Mr. Dalfonso | No |
| Mr. Castello | Yes |
| Mr. Seibel | Yes |
| Mrs. Sedlak | Yes |
| Mr. Edwards | Yes |
| Ms. Gazda | Yes |
| Ms. Altman | Yes |

Motion carries (7-1).

Public Relations Report

Library Liaison Report

Motion to approve the Library to receive a matching grant in the amount of \$6,500 for the 2025 Library-generated income.

Motion by Commissioner Sedlak, second by Commissioner Meyers to approve the Library to receive a matching grant in the amount of \$6,500 for the 2025 Library-generated income.

All in favor

Motion carries (8-0).

Mrs. Sedlak said the Library will host Trivia Night Fundraiser Friday, September 19th, from 7 to 9 p.m. at the Community Room at the park, early bird tickets can be purchased in the

library now through August 31st for \$15 per person. Please visit www.scottlibrary.org for the most current and up-to-date information on the happenings in your Scott Township Library.

SHACOG

Mr. Edwards said the Program Year 2026 for CD52 is now open for bid.

Standing Committee Report - Administration

Conferences and Workshops

Public Comments on Items Not Listed on the Agenda

Bob Shalamon requested that commissioners speak into the microphones so he can hear. He asked if the bid for Lindsay that was voted on includes the berms that were done six months ago.

Ms. Hartman said typically no, but yes, if it has to do with drainage. The intent of the road work on Lindsay is to tear out the concrete, which has no sub-base under it, build the asphalt road, and use the existing berms that were overlaid a couple years ago. If we can't make the drainage work, then we're going to overlay it.

Donna Leonard stated she asked if the contractor was paid for the Carothers Avenue paving. She said it is like a washboard.

She asked if the paper recycling bin generates money for anyone. She understands that the Library used to get the money but no longer gets it.

Mrs. Fitzgerald said it is the library.

Ms. Hartman returned to Mr. Shalamon's questions. At the April 8 meeting the first item under engineer's Report was to discuss bids to be open for the 2025 Road Improvement Program on April 15th. On the agenda for the April 22 meeting was her recommendation to award to El Grande, based upon their base bid in the amount of \$665,382,50, there was a budget amount of \$750,000 for the road program. It was approved 8-0. This is from her personal notes.

Commissioners' Requests

Commissioner Wateska thanked Public Works for clearing the tree that fell on Scrubgrass Road. She said she understands that's a state road, so it's really the state's responsibility but Public Works took care of it.

Commissioner Meyers wished Brandon good luck on his future endeavors. It has been a pleasure to serve with him.

Commissioner Dalfonso said he would echo those sentiments. It has been a pleasure to work with him. It's definitely been fun being on this board together, coming in together as well, so he wished him luck down there in the waterfront, and thank you to Public Works for jumping on that, and also thank you for getting out there with the street sweeper I saw it a couple of times in my award, and then I noticed they cleaned off some of the moss in the parklet up there, so everything looks fantastic, so thank you guys.

Commissioner Castello thanked Brandon for his service. He said it's been great working with him. He thought Brandon made an excellent commissioner.

Commissioner Sedlak said she just wants to take complete and total credit for recruiting Brandon. And he exceeded her expectations as a commissioner, and she thinks he was absolutely fantastic. She wished everybody a Happy Labor Day, and especially to our union people and workforce who do the hard work, and she just really appreciates you.

Commissioner Edwards thanked the Board and said it has been an absolute pleasure for the past three years to serve on this board. It's been great to call Scott Township home for the last 20-some years, working at the baseball fields since he was 13. Being able to work on this board with everyone has been a pleasure. He wished everyone the best and wished his successor the best as well.

Commissioner Gazda said it has been a pleasure sharing their space here and wished him the best. She wished everybody a safe Labor Day.

Commissioner Altman said she would miss him and wishes he was staying.

Adjournment

Motion by Commissioner Sedlak, second by Commissioner Edwards to adjourn the meeting.

The meeting was adjourned at 8:40 p.m.

Attest: _____

Executive Session:

Personnel