



Scott Township Workshop Meeting  
301 Lindsay Road, Scott Township, PA 15106  
September 9, 2025, 7:30 p.m.

## **Call to Order, Moment of Prayer, and Pledge of Allegiance**

### **Present**

Stacey Altman, Thomas Castello, Samuel Dalfonso, Kathleen Gazda, Eileen Meyers, Michelle Sedlak (Remote), Nick Seibel (Remote), Angela Wateska

Denise Fitzgerald, Manager, Mark Mox, Thomas Kelley (Remote) Captain Dan Walker (Remote), Jim Stoker, Lisha Mihalko, Marie Hartman, Engineer, John Vogel, Solicitor

**Proclamation** recognizing Lifeguards Brayden Wells, Ashlyn Tornabene, and Austin Tornabene for handling an emergency at Scott Pool on July 17.

## **Public Comments on All Agenda Items Listed Below**

The Board extended an open invitation for public comments for items on the agenda, but no community members opted to provide input during this segment.

## **Planning, Zoning, and Code Enforcement**

### **Code Enforcement Update**

31 permits were issued in August, with a construction total of \$1.3 million for new residential buildings on Lindsay Road. The Code Enforcement Officer issued 48 Notices of Violation, attended 13 Magistrate hearings, conducted 5 rental inspections, 14 building inspections, and completed 3 Right to Know requests.

Discuss the resignation of Todd Tulowitzki from the Scott Township Planning Commission, requested effective date of January 10th, 2026.

Mr. Mox said for payroll reasons, they would amend the date to December 31st. He said they would solicit resumes from interested citizens to fill the position.

## **Solicitor's Report**

Discuss adoption of an Ordinance, amending Ordinance 747, Article III, (Traffic) to clarify that electric scooters are prohibited in the Scott Township Municipal Parks; further prohibiting electric scooters on all Township owner property within the Township of Scott, Authorizing the Scott Township Police Department to enforce applicable state laws and regulation regarding the operation of electric bicycles in the Township and imposing penalties for violations. (Advertised 9/04/2025).

Mr. Vogel said this has been discussed in past meetings. It would not apply to motorcycles.

## **Engineer's Report**

Discuss award of the 2025 Stormwater Improvements Project (Phase 2) to Cronin Enterprises LLC in the amount of \$371,245. (Bond Issue)

Ms. Hartman said this project was advertised, and bids were opened on September 2nd. Five contractors requested bid forms, and they received bid proposals from 4 contractors: Cronin at \$371,245, LM&R Excavating at \$409,690, Jet Jack Inc. at \$453,580, and N& Landscaping LLC at \$696,931.20. She asked that this be put on the agenda for the regular meeting.

Mr. Castello asked if there had been any adverse issues with Cronin.

Ms. Hartman said she is not aware of any issues that they have had with them.

Mrs. Sedlak said maybe they should set criteria for what would be considered a responsible bidder.

Mr. Castello said he believes that is prescribed by law.

Mr. Vogel said that usually the law sets a pretty high bar.

Mrs. Sedlak asked if they are allowed to have a list of accepted bidders.

Mr. Vogel said it would be an unofficial list.

Mr. Dalfonso said when it comes to public bidding, it's very prescriptive in the law.

Discuss approval of Partial Payment No. 4 submitted by Excalibur Construction in the amount of \$29,169.00 for the work completed between July 31, 2025, and August 29, 2025, for the Bower Hill Road Sidewalk Replacement Project.

Ms. Hartman said she is recommending payment as this is for the work actually done in accordance with the technical specifications.

Mr. Seibel asked how the work is progressing and when it is expected to be completed. He suggested they are not paid until they have a projected schedule.

Ms. Hartman said she would follow up with the contractor and ask for a schedule.

Mr. Seibel asked if they had heard from the bond company.

Mr. Vogel said he has not heard from the bonding company.

Discuss approval of Change Order No. 3 (Final) in a deduct amount of \$1,654.87 for final in-place quantity adjustments for the 2024 Traffic Signal Improvements Project, Cochran Road/Robinwood Drive. (State Fund)

Ms. Hartman said this is the final adjusting change order, and it is a deduct. The overall project bid price was \$340,282.36 and the final contract value was \$266,879.02. This job is completed, and she is hoping to get his final payment request.

Discuss the invoice received from Duke's Root Control in the amount of \$22,239.75 for the sewer root control work that was completed throughout the Township. (Sewer Fund).

Ms. Hartman said this is the normal annual root foaming and it was budgeted.

Mr. Seibel asked how much demand the root control program puts on the Public Works crew.

Mr. Kelley said it took two and one-half days.

Mrs. Sedlack asked about the environmental impact of the root foam.

Mr. Kelley said there have been studies on this, and he will provide the papers to her.

Mr. Dalfonso asked when they will complete the restoration for the road program.

Ms. Hartman said Carothers Avenue will likely need milled out and replaced. El Grande will be completed this week.

They just executed contracts for the Lindsay Road project. They will schedule a pre-construction meeting later this week.

### **Standing Committee Report - Finance**

Discuss approving the request from Glendale Hose Company No.1 for the remaining allotment in the amount of \$70,000.00

Mr. Castello asked that it be put on for a vote.

Discuss the 2026 MMO (Minimum Municipal Obligation) for the Police and Non-Uniform Pension Plans and passing appropriate resolutions setting employee contribution rates.

Mr. Castello said the contribution rates will remain the same. He asked how bad the MMO is.

Mrs. Fitzgerald said she would get that paperwork to the Board.

Discuss and approve the 2026 Budget meeting dates

Mr. Castello said the meetings will be between October 15 and November 20. He requested that board members let him know what dates would be good for them.

Mr. Seibel said the MMO for the Police is \$922,570, and the Non-Uniform is \$36,353 for a total of \$958,923.

### **Standing Committee Report – Public Safety**

Discuss a motion to accept the resignation of Cory Peterson from his position as a police officer in the police department. The vote will be ratified at the meeting on September 23, 2025

Ms. Altman asked if anyone had an objection.

The Board indicated they had no objection.

Discuss adopting a resolution establishing a parking restriction on Findlay Avenue near the Red Balloon Daycare at 125 Finlay, which would be effective Monday through Friday from 6 a.m. to 6 p.m. This restriction would prohibit parking in the section from the intersection with Glenn Way going southeast to the stop sign and limit it to loading and unloading for 15 minutes during the prescribed period.

Mrs. Meyers said the owner of the Red Balloon Daycare is here and she can explain what they are proposing.

JoAnn Carroll said they have 250 children on a daily basis. Parents usually park for ten to fifteen minutes to drop off or pick up children, but we have had issues with neighbors parking directly in front of the entrance of the street.

Captain Walker made the correction that it says southeast. It's supposed to be southwest.

### **Standing Committee Report – Public Works**

The Public Works report was addressed in the assembly, though it was noted there were no updates during this meeting.

### **Environmental Committee (Sewer Committee and MS4 Updates)**

Mrs. Wateska said the Environmental Advisory Council is having a meeting tomorrow at 6 30.

### **Parks and Recreation**

Mrs. Meyers said the September 26th Health Fair may be postponed. They're having difficulty with getting somebody to commit for the vaccines. They would prefer to have the CPR training and the Blood Drive on the same day.

They need volunteers for Oktoberfest on October 4th.

Mr. Castello asked if they are utilizing the billboard on I-79 for Oktoberfest.

Mrs. Fitzgerald said yes.

### **Public Relations Report**

The Public Relations Report was addressed in the assembly, though it was noted that there were no updates during this meeting.

### **Library Liaison Report**

Mrs. Sedlak said the Library will be celebrating Love Your Library Month in September, thanks to the Buncher Foundation, donations in September are eligible for a prorated match.

The Library's Fall Craft Fair is scheduled for September 13th, from 10 a.m. to 2 p.m. in the Municipal Building.

The library will host Adult Trivia Night on Friday, September 19th, from 7 to 9 p.m. in the Community Room at the park. The Friends of the Library will be hosting the Fall Book Sale in October. Visit the library's website for details.

### **SHACOG**

The SHACOG report was addressed in the assembly, though it was noted that there were no updates during this meeting.

### **Standing Committee Report - Administration**

Manager's Report

Scotti Demo

Mrs. Fitzgerald said they had discussed different ways to better communicate with our residents. One of the things they came up with is an AI bot. They came up with the name “Scotti” and it is up and running.

She then gave a short demonstration on how Scotti works and how easy it is to get answers that residents need.

Discuss the resignation of Brandon Edwards, Ward 2 Commissioner, effective August 31, 2025.

Mrs. Fitzgerald said they are sorry to see Brandon leave. This will be put on the agenda for the voting meeting.

Discuss the appointment of Jane Sorcan to fill the vacancy of Ward 2 Commissioner, effective August 31, 2025.

Jane Soran introduced herself to the Board. She stated she is interested in filling the position of 2<sup>ND</sup> Ward Commissioner. She said Brandon has done a wonderful job. He brought energy and youth to the Board. He was her neighbor, and she liked him. She has been active in the township for a while; she is currently on the Planning Commission and has been on the Conservancy Board for a long time. She served as Treasurer for the Library

Ms. Altman said they will vote at the September 23 meeting, and then she can come up and sit for the voting meeting or just start attending for the October 14th meeting.

### **Conferences and Workshops**

### **Public Comments on Items Not Listed on the Agenda**

The Board extended an open invitation for public comments on items not listed on the agenda, but no community members opted to provide input during this segment.

### **Commissioners’ Requests.**

Mr. Seibel: Nothing.

Mrs. Wateska: Nothing.

Mrs. Meyers: Nothing.

Mr. Dalfonso: Thank you to all our EMS and police for finding one of our residents this week. It was a neighbor down the street from me, so it was very alarming to see our FaceTime pop up across Facebook, but thank you to everybody who shared, and thank you guys for locating and getting her home safely with their family.

Mr. Castello: First of all, I think at the meeting on the 23rd, we should advertise for the two Planning Commission vacancies we're going to have, which would be the one with... if Jane's going to be appointed that night, that automatically becomes a vacancy and then we know one coming at the end of December. So I think we should put on the agenda to advertise for both of those positions.

To Mr. Kelley, last week in Wilkinsburg, they were having a major problem with Duquesne Light and their tree cutting program. Did you see that?

Mr. Kelley: I did.

Mr. Castello: We need to make a notation. If Nelson is going to try, or Duquesne is going to try next year to have a program, we want to be actively involved, because I don't want to see us going through again what we went through the last two times. So, could you please make sure you make a note of that?

Mr. Kelley: Definitely. They should meet with us before they come into the community and tell us where they are going to be.

Ms. Gazda: In this year's budget they approved looking for an Assistant Manager. She asked the Manager if she had done any work on that.

Mrs. Fitzgerald said she has been working with a strategic management company. They have sent her examples of job descriptions, and she is hoping to get that in front of the Board soon.

Ms. Gazda asked about the renovation project to expand the Police Department.<sup>9</sup>

Mrs. Fitzgerald said she and Marie met today about two grants they will be applying for.

Ms. Altman: Nothing.

### **Adjournment**

Motion by Mrs. Meyers, second by Mrs. Wateska to adjourn the meeting.

The meeting was adjourned at 8:30 p.m.

### **Executive Session:**

#### **Personnel**

Attest: \_\_\_\_\_

