



Scott Township Board of Commissioners Voting

Scott Township

Tuesday, December 23, 2025 at 7:30 PM EST

301 Lindsay Rd Carnegie Pa 15106 and Zoom

Ms. Altman called the meeting to order with a prayer and a pledge of allegiance.

Roll Call: Eileen Meyers - Present

Jane Sorcan - Present via Zoom

Stacey Altman, President - Present

Samuel Dalfonso, Esq. – Present

Thomas Castello, Esq. - Present

Michelle Sedlak – Present

Nick Seibel – Present

Kathleen Gazda - Present

Angela Wateska - Present

Also present: Denise Fitzgerald-Township Manager

Marie Hartman - Engineer

John Vogel, Esq. – Solicitor

Mark Mox – Planning, Zoning and Enforcement Officer (via Zoom)

Kevin Brett, Managing Principal LSSE

Michael Rudolph, Interim Administrative Assistant

Public Comments on agenda

No public comments were received.

Motion to Approve Agenda

Ms. Altman stated that she needed a motion to approve. Motioned by Mr. Seibel, seconded by Mr. Dalfonso. Mr. Castello motioned to table items 6.I, 6.J, and 6.K. Ms. Altman stated, “can we have a discussion? A little bit? On the table?” Mr. Vogel stated that they could discuss on the table. Ms. Altman stated that the board had discussed not putting these items on the agenda until January. Ms. Altman stated, “We even said that if we had to, we could approve them at the first meeting January 13th and then ratify them at the next meeting on the 27th, and they ended up on here anyway.”

Ms. Altman stated “is the Public Works roof complete?” Mr. Brett stated that the roof itself is complete. Mr. Brett stated that they have new breakers and fans. Mr. Brett stated “we’re down to a few minor punch list items.” Mr. Brett stated that they were going to come out with a letter tomorrow with these payments to give a summary. Mr. Brett stated that there was \$74,000 that was paid and there is \$74,000 that has yet to be paid. Mr. Brett stated, “we still have 160-some thousand dollars in addition, with the payments tonight, about 60% paid on a roof that is completed apart from a couple of breakers.” Mr. Brett stated that since the letter went out from the solicitor that they did take action this week. Mr. Brett stated that none of those items price list for payment. These are things that have been completed prior to.

Mr. Castello stated that those items were not completed by December 9th. Mr. Brett stated, “we only recommended the amount that was completed based on the meeting we had.” Mr.

Castello stated that was subsequent to December 9. Mr. Brett stated that was correct. Mr. Castello stated, "And our procedure is it has to be in by our discussion meeting for us to discuss it, to put it on for approval in the voting meeting, and that didn't happen here. I'm not blaming you. I'm blaming them, and that's why I'm not bending the rules to help them out. As far as I'm concerned, that's my position. It wasn't in by the 9th. When it came in, it was sometime following the 9th. I understand it was the 11th or 13th, or something like that, when they finally completed those items. And there's still a maintenance bonds issue. Is that on this or the restroom? It's on this, yeah. If I'm concerned, my motion stands."

Mr. Brett stated, "That is why you held the \$74,000 for the first time." Mr. Castello stated, "I understand." Ms. Sedlak stated, "we took it off for voting. Which means we're not voting on it at all tonight. It shouldn't even be on this agenda." Mr. Dalfonso stated, "Are we gonna open up ourselves to any kind of prompt payment act issues with them with the litigious stance they have taken this for? That's my only concern. Our engineers are telling us are done." Mr. Seibel stated, "I think we want to take this executive." Mr. Vogel stated that they can take this executive. Ms. Fitzgerald stated one of the questions she had had was "why we're not using the December 11th date based on the fact that when they submitted it back in November, it was wrong." Mr. Seibel stated, "that's kind of the position I am taking." Mr. Castello stated, "so that's my whole point." Mr. Seibel stated, "as of the date of the pay application, the work was not complete."

Ms. Sedlak stated, "as far as I'm concerned, that could be as litigious as they'd like to be, but there's accountability." Mr. Castello stated, "You would see them walk into court and say we didn't do this, we didn't do this, we didn't do this but pay us the interest." Mr. Dalfonso seconded the motion to table 6.I, 6.I, and 6.K.

All in favor

Motion tabled (9-0)

Mr. Castello stated, "Kevin, I'm not picking on you guys, I'm just making it clear that they need to learn to follow the rules."

Ms. Hartman stated that I and J were regarding the Public Works roof. K is the motion to deny the change order that they asked for the restroom. Ms. Hartman stated, "I don't know that you would want to table that." Mr. Castello stated, "I'm sorry, I thought that was also the Public Works building." Mr. Castello motioned to restore 6.K back to the table. Mr. Dalfonso seconded this motion.

All in favor

6.K is reinstated to the agenda (9-0)

Ms. Altman stated that the motion to approve the agenda was made by Mr. Seibel and seconded by Mr. Dalfonso. Ms. Altman stated, "is that still fine?" Mr. Seibel stated yes.
All in favor

Motion carries (9-0)

Motion to approve

Ms. Altman stated that she needed a motion to approve the bill list for December in the amount of \$1,705,245.96. Motioned by Mr. Seibel, seconded by Mr. Castello.

All in favor

Motion carries (9-0)

Planning, Zoning, and Code Enforcement

Mr. Mox stated that he did not have any updates.

Motion to Approve

Ms. Altman stated that she needed a motion to approve appointment of Martin Palma to the Planning Commission to fill the spot vacated by Todd Tulowitzki that expires March 1, 2029. Motioned by Mr. Dalfonso, seconded by Mr. Seibel.

All in favor

Motion carries (9-0)

Solicitor's Report

Motion to approve

Mr. Vogel stated that he needed a motion to approve advertisement of an ordinance for acceptance of a sanitary sewer line in the Cherry Meadows Development Plan. Motioned by Mr. Seibel, seconded by Mr. Castello

All in favor

Motion carries (9-0)

Engineer's Report

Motion to approve

Ms. Hartman stated that she needed a motion to approve award of Sewershed C-53 Source Flow Reduction Project to Cronin Enterprises, LLC (Base Bid Only) based upon their low bid in the amount of \$679,226.65 (to be paid from the Bond Fund in 2026). Motioned by Ms. Wateska, seconded by Mr. Castello.

All in favor

Motion carries (9-0)

Motion to approve

Ms. Hartman stated that she needed a motion to ratify approval of Bond Reduction Request No. 6 submitted by Flash Point Partners, LLC reducing the Performance Bond from \$1,466,574.16 to \$1,391,917.16 for the Cherry Meadows Development (Nixon School). Motioned by Mr. Seibel, seconded by Mr. Dalfonso.

All in favor

Motion carries (9-0)

Motion to approve

Ms. Hartman stated that she needed a motion to approve Bond Reduction Request No. 7 submitted by Flash Point Partners, LLC reducing the Performance Bond from \$1,391,917.16 to \$1,089,563.31 for the Cherry Meadows Development (Nixon School). Motioned by Mr. Seibel, seconded by Ms. Wateska.

All in favor

Motion carries (9-0)

Motion to approve

Ms. Hartman stated that she needed a motion to approve Partial Payment No. 2 submitted by El Grande Industries, Inc. in the amount of \$504.68 for the 2025 Roadway Improvement Program (to be paid from the Bond Fund). Ms. Hartman stated that the township is not paying for any work that needs to be redone. Motioned by Mr. Dalfonso, seconded by Ms. Sedlak.

All in favor

Motion carries (9-0)

Motion to approve

Ms. Hartman stated that she needed a motion to approve Partial Payment No. 3 (Final) submitted by Michael Facchiano Contracting, Inc. in the amount of \$28,747.05 for the Lindsay Road Improvements Project – Phase II (to be paid from the Bond Fund). Motioned by Mr. Castello, Seconded by Ms. Gazda. Mr. Seibel stated that a point of clarification is that this is the Hope Hollow side of Lindsay. Ms. Hartman stated “correct.”

All in favor

Motion carries (9-0)

Motion to approve

Ms. Hartman stated that she needed a motion to approve Partial Payment No. 2 submitted by Grahamboys, LLC dba Graham Construction in the amount of \$32,633.10 for the Scott Park Restroom Improvements project; payment to be processed through the South Hills Council of Governments. Motioned by Mr. Dalfonso, seconded by Ms. Wateska.

All in favor

Motion carries (9-0)

Motion to approve

Ms. Hartman stated that she needed a motion to approve Partial Payment No. 3 submitted by Grahamboys, LLC dba Graham Construction in the amount of \$4,814.00 for the Scott Park Restroom Improvements project; payment to be processed through the South Hills Council of Governments. Motioned by Ms. Gazda, seconded by Ms. Wateska.

All in favor

Motion carries (9-0)

Motion to approve

Ms. Hartman stated that she needed a motion to approve Partial Payment No. 4 submitted by Grahamboys, LLC dba Graham Construction in the amount of \$5,466.77 for the Scott Park Restroom Improvements project; payment to be processed through the South Hills Council of Governments. Motioned by Mr. Castello, seconded by Mr. Dalfonso.

All in favor

Motion carries (9-0)

Ms. Hartman stated, "we are holding \$1,190.13. It's retainage on that job, but the rest of it is done."

Motion to deny

Ms. Hartman stated that she needed a motion to deny a request for Change Order No. 1 Revised in the amount of \$14,609.89 and Request for Change Order No. 2 Revised in the amount of \$15,155.48 submitted by Grahamboys, LLC dba Graham Construction for the Scott Park Restroom Improvements Project. Motioned by Ms. Sedlak, seconded by Mr. Castello.

All in favor

Motion carries (9-0)

Ms. Hartman stated that LSA grants were announced last week for the 2024 submissions. The township received \$300,000 towards the generator project, and that Ms. Fitzgerald would be

getting emails on it to execute the grant agreement. Ms. Altman stated, "as always, thank you for all your hard work on those grants." Mr. Dalfonso stated, "thank you for both the engineers and solicitors' office for dealing with some of the contractor issues we had. We've seen a lot of progress and guidance and answers to that, so thank you very much."

Motion to approve

Ms. Altman stated that she needed a motion to approve the following meeting minutes:

November 25, 2025

December 9, 2025

Motioned by Ms. Wateska, seconded by Mr. Dalfonso.

All in favor

Motion carries (9-0)

Standing Committee Report - Finance

Motion to approve

Mr. Castello motioned to approve Ordinance 1702-25 for a 2026 Tax Levy fixing the tax rate for General Purposes 7.91 mils and for Library .0641 mils with the total 7.9741 mils, which is no change. Seconded by Ms. Meyers.

All in favor

Motion carries (9-0)

Motion to approve

Mr. Castello motioned to approve Ordinance 1703-25 establishing the 2026 Budget. Seconded by Ms. Sedlak.

All in favor

Motion carries (9-0)

Motion to approve

Mr. Castello motioned to approve Resolution 1109-25 designating a depository for the funds of Scott Township as required by 1st Class Township Code. The Director of Finance recommends that the township retain depository of Dollar Bank for all primary banking activities. Seconded by Mr. Seibel.

All in favor

Motion carries (9-0)

Motion to approve

Mr. Castello motioned to approve Resolution 1110-25 declaring the Board of Commissioner's approval for the Secretary to pay specified bills prior to the monthly voting meetings. Mr. Seibel stated, "should that be secretary or finance director." Ms. Fitzgerald stated, "Actually, Secretary, it's me. I'm manager, secretary, treasurer." Seconded by Ms. Meyers.

All in favor

Motion carries (9-0)

Mr. Castello stated, "I'd like to thank Denise, Karla, the entire staff, the directors, and this board for working hard to maintain zero tax level this year. As you can tell from all the other communities, everyone's gone up, so we're very factual that everyone worked hard, sharpened their pens, pencils, and we were able to get through this year without any kind of tax increase.

Standing Committee Report – Public Safety

Motion to approve

Ms. Gazda motioned to approve the proposed contract with Rosslyn Farms which their council had signed at their November meeting. Seconded by Mr. Seibel.

All in favor

Motion carries (9-0)

Ms. Altman stated, "Kathy, anything else for tonight?" Ms. Gazda stated, "No, thank you." Ms. Meyers stated, "did we want the chief to give his report? It says here there's an update?" Mr. Dalfonso stated, "No, I don't think he's on." Mr. Seibel stated that he reported at the last meeting.

Standing Committee Report – Public Works

Mr. Seibel stated that he did not have any updates.

Environmental Committee (Sewer Committee and MS4 Updates)

Ms. Watkeska stated that she did not have any updates for the sewer committee. Ms. Wateska stated that for the Environmental Advisory Council, "I'll pass this onto the liaison but we are looking at having education for the residents on reducing stormwater runoff through a program, I believe it's through Penn State University. So I will pass this information onto whomever is the new liaison."

Parks and Recreation

Ms. Meyers stated that she did not have any updates.

Public Relations Report

Ms. Meyers stated that she did not have any updates.

Library Liaison Report**Motion to approve**

Ms. Sedlak motioned to approve the request from the library to use the Community Room on Friday, April 24, 2026 to host the annual Volunteer Recognition event during National Library Week, with the fee being waived. Seconded by Ms. Meyers.

All in favor

Motion carries (9-0)

SHACOG

Ms. Altman stated that she did not have any updates.

Standing Committee Report – Administration**Motion to ratify**

Ms. Altman stated that she needed a motion to ratify advertisement of the 2026 meeting dates and approve the 2026 meeting dates. Mr. Castello motioned, seconded by Mr. Dalfonso.

All in favor

Motion carries (9-0)

Motion to approve

Motion to hire an Assistant Manager (of Operations) at a salary rate of \$90,000 per year, predicated upon passing a physical and background check. This position has a six- month probationary period. Mr. Dalfonso motioned to hire John Bojarski as the assistant manager at the salary stated predicated upon the physical and background check. Ms. Meyers seconded the motion. Mr. Castello stated, “when is he starting?” Ms. Fitzgerald stated “he has to give three weeks’ notice to his current employer, so probably mid-January.”

Roll call, motion carried, (8-1) with Ms. Gazda voting in the negative.

Conferences and Workshops

Ms. Altman stated that she did not have any updates.

Public Comments on Items Not Listed on the Agenda

There were no public comments on the agenda.

Commissioner’s Request

Ms. Wateska stated, “it's been a pleasure, privilege working for you, and working for everyone in the townships.”

Ms. Meyers stated, “it's been an awesome time sitting next to Angela on the ship. Merry Christmas to everybody and a Happy New Year.”

Mr. Dalfonso stated, "Merry Christmas, Happy Holidays, happy New Year, and Angela, thank you for your service. We'll certainly miss you here on this board."

Mr. Castello stated, "I'm gonna be a little longer. You know me. Angela, you know, when I first met you, it was that one meeting, the very first meeting, where the majority of that board tried to ramrod you through when there were several commissioners that weren't here. And at that time, I was impressed by your response. Standing up and saying, I don't want it this way. I'm waiting till the full board's here. That, to me, spoke volumes of the character that you have, and it's been a pleasure working with you ever since. I mean, I know we've disagreed on issues, but it was always in a very professional way. But it was always in a very professional way, never held against anybody. So we will miss you. I hope we get you involved somehow. It's been a pleasure, and you've been quite an asset, and like I said, we'll all miss you."

Mr. Seibel stated, "So my first meeting with Angela, I was considering joining the board. I got, "oh, it's two meetings a month, that's no big deal. Understatement of the century but Angela thank you for everything you've done. We've really enjoyed having you on the board."

Ms. Sedlak stated, "first off Angela thank you for tolerating me. We're gonna miss you. There will be no replacement. We're gonna have to come a whole new venue for that, I guess, I don't know. I'm working my hardest to keep you involved in our lives, in our community, because I don't think I have to work in keeping you involved in our community, but I want to make sure that you're in all of our lives as well. I'm gonna wish you terribly. And Merry Christmas, Happy Holidays to everybody that celebrates, and Festivus for the rest of us."

Ms. Sorcan stated, "I've worked with Angela for only a few months on the board, but I've also worked with her on environmental issues, and she's amazing. I just am so impressed by her energy. I know that I'll be missing her. I wish everybody a Merry Christmas."

Ms. Gazda stated, "I don't think that we could keep our out-of-community events, because she's going to be there, right? And I'm gonna miss you. I just want to wish everybody a Merry Christmas and Happy New Year, or Happy Holidays."

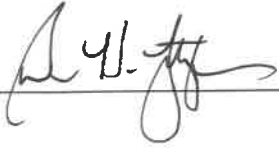
Ms. Altman stated, "I'm gonna miss you."

Ms. Wateska stated, "I know I said it before, it's been a real privilege getting to know the people who work for this township and keep it running. Thank you, thank you. I'm really glad that I'm not going to be looking over the meeting minutes for this." Mr. Seibel stated, "we'll hand deliver them onto your porch if you want to."

Ms. Altman stated, "the privilege has been ours. It really has. It's been our privilege, Angie. Merry Christmas, Happy Holidays, and Happy New Year to everyone." Ms. Altman stated that she needed a motion to adjourn the meeting. Mr. Dalfonso and Ms. Sedlak stated, "so moved" and Ms. Altman stated, "I'll take that as a first and second."

All in favor

Meeting adjourned at 5:30 PM. (9-0)

Attest:  _____

