



Scott Township Regular Meeting Agenda Minutes
09/23/2025 7:30 PM EDT to 9:30 PM EDT
Scott Township
301 Lindsay Rd Carnegie Pa 15106 and Zoom

7:00 pm Executive Session - Personnel

Board President Altman called the meeting to Order, recited a moment of prayer, and all present recited the Pledge of Allegiance

Roll Call was taken by the Manager:

Commissioner Gazda	Present
Commissioner Sedlak	Present via Zoom
Commissioner Seibel	Present
Commissioner Castello	Present
Commissioner Dalfonso	Present
Commissioner Meyers	Present
Commissioner Wateska	Present
Commissioner Altman	Present

There were no Public Comments on any Agenda Items Listed Below.

Motion by Commissioner Castello, seconded by Commissioner Seibel to accept the resignation of Brandon Edwards from the Board of Commissioners, Ward 2, effective August 31, 2025. Motion carried 8-0.

Motion by Commissioner Gazda, seconded by Commissioner Meyers to accept the resignation of Jane Sorcan from the Planning Commission, effective, September 23, 2025. Motion carried 8-0.

Motion by Commissioner Sedlak, seconded by Commissioner Meyers to appoint Jane Sorcan as Ward 2 Commissioner. Motion carried 8-0.

The Honorable Craig Stephens conducted the swearing in of Jane Sorcan and administered the Loyalty Oath. Commissioner Sorcan introduced her family and took her seat on the dais.

Motion was made by Commissioner Castello and seconded by Commissioner Seibel to approve the agenda as submitted. Motion carried 9-0.

Motion was made by Commissioner Castello and seconded by Commissioner Seibel to amend the agenda to reflect the change in budget hearing dates from the 20th to 19th in November.

Motion was made by Commissioner Castello and seconded by Commissioner Wateska to approve the bill list for September in the amount of \$2,248,771.59. Motion carried 9-0.

Motion by Commissioner Wateska, seconded by Commissioner Castello to approve the minutes of August 12, 2025, August 26, 2025, and September 9, 2025. Motion carried 9-0.

PLANNING, ZONING, CODE ENFORCEMENT

Motion by Commissioner Dalfonso, seconded by Commissioner Wateska to accept the resignation of Todd Tulowitzki from the Scott Township Planning Commission, effective December 31, 2025. Motion carried 8-1 Commissioner Gazda abstained and submitted appropriate documentation to the Township Manager.

Commissioner Castello asked the Manager to send letters thanking them for their service.

Motion was made by Commissioner Seibel, seconded by Commissioner Dalfonso to advertise on the LED sign, website and social media to fill the two vacancies on the Planning Commission.

SOLICITORS REPORT

Motion by Commissioner Meyers, seconded by Commissioner Dalfonso to adopt an Ordinance Amending Ordinance #747, Article III (Traffic) to clarify that electric scooters are prohibited in the Scott Township Municipal Parks; further prohibiting electric scooters on all Township owned property within the Township of Scott; Authorizing the Scott Township Police Department to enforce applicable state laws and regulation regarding the operation of electric bicycles in the Township and imposing penalties for violations. Commissioner Wateska asked if the one they were approving of did not include motorcycles, Solicitor Vogel confirmed. Motion carried 8-1 Commissioner Sorcan abstained.

ENGINEERS REPORT

Motion was made by Commissioner Castello, seconded by Commissioner Wateska to award the 2025 Stormwater Improvements (Phase 2) Project to Cronin Enterprises LLC in the amount of \$371,245.00. Commissioner Seibel questioned the engineer regarding Cronin's other projects. Motion carried 9-0.

Motion was made by Commissioner Dalfonso, seconded by Commissioner Castello to approve payment of Partial Payment No. 4 submitted by Excaliber Construction, LLC in the amount of \$29,169.00 for work completed between July 31, 2025 and August 29, 2025 for the Bower Hill Road Sidewalk Replacement Project. Commissioner Castello discussed the payment schedules and completion status of the sidewalk project. Concerns over liquidated damages were discussed due to overdue completion. Motion carried 9-0.

Motion was made by Commissioner Seibel, seconded by Commissioner Castello to approve Change Order No. 3 (Final) submitted by Bronder Technical Services, Inc. in the deduct amount of -\$1,654.87 for final in-place quantity adjustments for the 2024 Traffic Signal Improvements Project - Cochran Road / Robinwood Drive. Motion carried 9-0.

Motion was made by Commissioner Seibel, seconded by Commissioner Dalfonso to approve payment of invoice received from Duke's Root Control in the amount of \$22,239.75, for the sewer root control work that was completed throughout the Township. Motion carried 9-0.

Motion was made by Commissioner Castello, seconded by Commissioner Wateska to approve the bid received from Minniefield Demolition Services, Inc. in the amount of \$25,000 for the Act 152 Structure Demolitions (2023-BRP-015) and authorization for SHACOG to proceed with procurement of contract documents (429 and 433 Noblestown - CDBG Funding provided is \$40,000) Motion carried 9-0.

Motion was made by Commissioner Seibel, seconded by Commissioner Wateska to approve Partial Payment No. 1 (Final) submitted by Bronder Technical Services, Inc. in the amount of \$266,879.02 for work completed between July 15, 2025 and August 15, 2025 for the 2024 Traffic Signal Improvements Project (Cochran Road / Robinwood Drive). Motion carried 9-0.

FINANCE

Motion was made by Commissioner Castello, seconded by Commissioner Meyers to approve the request from the Glendale Hose Company #1 for the remaining allotment in the amount of \$70,000.00. Motion carried 9-0.

Motion was made by Commissioner Castello, seconded by Commissioner Wateska to approve Resolutions No. 1107-25 and 1108-25 setting the 2026 employee pension contribution rates as follows: a 5.6% contribution rate for all non-uniform employees and a 6% contribution rate for all police employees, as required under the Township's pension plans. Motion carried 9-0.

Motion was made by Commissioner Castello, seconded by Commissioner Seibel to approve the 2026 MMO (Minimum Municipal Obligation) for the Police and Non-uniform Pension Plans at \$958,923. Motion carried 9-0.

Motion was made by Commissioner Castello, seconded by Commissioner Meyers to advertise the 2026 budget meeting dates as follows at 7:00 pm: October 22, October 30, November 10 and November 19. Commissioner Dalfonso asked if the meetings were also going to be on Zoom. Commissioner Castello stated in the affirmative. Motion carried 9-0.

Motion was made by Commissioner Castello, seconded by Commissioner Gazda to approve the five (5) year Police Contract as tentatively agreed upon by the parties subject to review from the solicitor. Motion carried 9-0.

PUBLIC SAFETY



Motion was made by Commissioner Gazda, seconded by Commissioner Seibel to ratify accepting the resignation of Cory Peterson from his position as an officer with the Police Department, effective September 2, 2025. Motion carried 9-0.

PARKS AND RECREATION

Commissioner Meyers wanted to remind everyone that October 4th is Octoberfest for the Township and that Terrie Cavey is still looking for volunteers.

PUBLIC RELATIONS

Commissioner Meyers announced Trick or Treat will be on October 31st from 6:00 to 8:00 pm

LIBRARY LIAISON

Commissioner Sedlak presented a report on the library and asked Commissioner Castello what month it was. Commissioner Castello replied it is Love your Library Month.

SHACOG



Motion was made by Commissioner Seibel, seconded by Commissioner Castello to approve the attendance of the upcoming SHACOG Dinner Meeting on Thursday, October 16, 2025, in the amount of \$85 per person for the BOC, Management Team, Planning and Zoning Hearing Boards. Commissioner Castello stated it is going to be at South Hills Country Club this year. Manager Fitzgerald asked if the board wanted to do the ¼ page ad again in the program book. Commissioner Seibel stated that is what the Township has done in the past. Commissioner Dalfonso stated that the cost is below the Manager's threshold. Board concurred to do the ad. Motion carried 9-0.

ADMINISTRATION

Motion was made by Commissioner Altman, seconded by Commissioner Dalfonso to advertise for the Assistant Manager position. Motion carried 9-0.

Motion was made by Commissioner Dalfonso, seconded by Commissioner Castello to ratify the approval of an Interim Administrative Services Agreement with Keystone Municipal Solutions LLC at the rate of \$40 per hour. Manager Fitzgerald stated the Township would not be paying benefits and then introduced Michael Rudolph. Michael Rudolph thanked the board for the opportunity and is looking forward to working for the Township. Motion carried 9-0.

PUBLIC COMMENTS



There were no public comments.

COMMISSIONERS REQUESTS

Commissioner Seibel asked Code Enforcement to keep up with taking down the advertisement signs.

Commissioner Sorcan thanked the board for the appointment to the board.

ADJOURNMENT

Motion was made by Commissioner Sedlak, seconded by Commissioner Wateska to adjourn the meeting. Motion carried 9-0. Commissioner Altman stated their would be an executive session regarding personnel.

