



Scott Township Workshop Meeting Minutes

Scott Township

Tuesday, September 8, 2026, at 7:30 PM EST

301 Lindsay Rd, Carnegie, Pa 15106 and Zoom

Call to Order, Moment of Prayer, and Pledge of Allegiance

Ms. Altman called the meeting to order. The township prayer and Pledge of Allegiance were conducted.

Roll Call: Eileen Meyers - Present

Jane Sorcan - Present

Stacey Altman, President - Present

Samuel Dalfonso, Esq. - Present

Thomas Castello, Esq. - Absent

Michelle Sedlak - Present

Nick Seibel, Vice President – Present via Zoom

Kathleen Gazda - Present

Donald Giudici - Present

Also present: Denise Fitzgerald, Township Manager

Karla McGill, Assistant Township Manager-Finance

John Bojarski, Assistant Township Manager-Operations

Robert McTiernan, Esq, Solicitor

Marie Hartman, Engineer

Kevin A. Brett, Engineer

Stephanie Wilshire, Assistant Zoning Officer

Matthew Podsiadly, Chief of Police

Michael Rudolph, Administrative Assistant

Public Comments on all Agenda Items Listed Below

No public comments were made.

Planning, Zoning, and Code Enforcement

Ms. Wilshire stated 28 permits for just under \$600,000 and 53 notices of violation were issued.

Ms. Wilshire stated one magistrate hearing was attended, and 19 rental inspections, 9 building inspections were conducted. Regarding the Cherry Meadows development, Ms. Wilshire stated, "Out of 26 lots, we've issued 24 building permits and since the beginning, we have now issued 13 certificates of occupancy."

Ms. Altman stated, "Discuss a resolution to approve the acquisition and subsequent disposition of Lot & Block # 102-N-118, a vacant lot on Summit Street, by James Rahner through the Allegheny County Vacant Property Program, in accordance with the comprehensive plan of the municipality." Ms. Wilshire stated, "Mark and I are very familiar with the little parcel next to Mr. Rahner's property. He has done such a great job with his property since he bought it, and we're certain he'll be taking care of this little slice of property right next to him very well."

Mr. McTiernan stated, "So with the vacant property, at least I assume Scott follows the same procedure, you fill an application, you're a member of the vacant properties committee, and they'll give you a sense of the figures and what the potential cost will be, at least that's my experience. So you'd have to go through the vacant properties committee with an application." Ms. Fitzgerald stated it would be sent to the county if the resolution was approved.

Solicitor's Report

Mr. McTiernan stated he did not have anything to add.

Engineer's Report

Ms. Hartman stated, "First item is our annual MS4 public officials board training. It is attached to the engineer's report online for your review. Most of this is items that you have seen before. First slide goes through the permit overview for our NPDES MS4 permit for stormwater discharges. That is a summary of the same things that we have gone over year after year. Second slide describes the six MCMs. MCM one is public outreach and education, two is public involvement and participation, three is illicit discharge and elimination, four is construction site stormwater runoff, five is construction stormwater management and new redevelopment areas, six is pollution prevention and good housekeeping. So, throughout the year, the township makes efforts to comply with all of these. We maintain binders on your behalf, assist you with keeping those binders current, prepare for any DEP inspections that we have forthcoming, usually once per permit cycle we'll receive a visit. We've always had good outcomes from our DEP inspection. What you're doing, I should say, has collectively been working, so we should just maintain that."

Ms. Hartman stated, "September 30th of every year, your annual report is due to DEP. That includes inspection of all your outfalls, a summary of observations, follow up with your businesses that have stormwater ponds. So that report goes on every year. The current permit that we have was issued in 2018. It is a 5-year permit that has been administratively extended. The goals that we have for the permit that's currently in hand, the 10% reduction for pollutant loading, 5% for total phosphorus loading, those items are one of the factors that govern design of your stormwater management facilities that we have been constructing. This permit cycle, we had the two PRP projects that we've already completed. The remaining project, Sillview pond Scrubgrass stream, those are forthcoming. So those are an obligation of your 2018 permit."

Ms. Hartman stated, "The completed facility so far we have Hope Street, Green Common, Spinner Field, several detention facilities in Cherrydell stream restoration. To be completed, Scrubgrass stream, Sillview pond." Ms. Altman stated, "The rest of that that we still have to do, when does that have to be done by?" Ms. Hartman stated, "Well, technically, it has to be done before the permit renewal period. We're in that period, those two are late, but DEP has been reminding communities that these are an obligation of the existing permit, and they're not going to go away. So as long as we're showing progress, and we are. We were held up on one the permit for the steam project and two the property acquisition for the pond, so I think you have a valid rebuttal, so that doesn't absolve you though of completing the projects. And

before that we're looking to bid those. As far as the pond project goes, the geotech is scheduled to do his drilling so we can finalize design. I know Solicitor's office is working on property acquisition. I think that's all going well. So, I don't see any delay on that one. The stream project, we're still back and forth with DEP on the permit. We submit something, they ask more questions, this has been going on for pretty much the entire year."

Ms. Altman stated, "The reason I asked is we have a considerable chunk of money we have to try and come up with. So I wondered if that could be kind of spread out a little bit." Ms. Hartman stated, "The pond, I would say, when it's ready to go, it needs to go. The stream project, we may have to wait until we're comfortable that permit is on its way. If you bid it and you don't have the permit, you can hold those bids for 90 days. I don't want to have to reject bids because we don't have a permit. If we're close to it, I think we're good."

Mr. Giudici stated, "Do you have any idea what the pod project would cost?" Ms. Hartman stated, "We're anticipating the final draft to be released by DEP at the end of this year, permit for next year, so that is moving on the regulatory side of things. They're changing some things in that permit. Instead of the 9 minimum controls, we're now going to have 6 minimum controls, just a different way of sizing ponds. It's going to be volume based rather than pollutant based. Nonetheless, once we get the permit issued, we'll have a better idea of what our obligations are moving forward in addition to the 2 that are outstanding. So, trying to keep it brief. If you want more information, you know, we can certainly discuss that, and I will send you an independent PDF. You should put this on your website."

Ms. Hartman stated she needed approval of Partial Payment No. 2 in the amount of \$548,347.50 submitted by Jet Jack, Inc. for the 2026 Storm Sewer Improvements Project (Contract 26-ST02). Ms. Hartman stated, "We're trying to get the reimbursement requests submitted, so if at all possible, if this could be approved this evening, and the check cut, we can have Jet Jack pick it up. Karla sent me the form to have that done." Ms. Altman stated, "We're good."

Ms. Hartman stated she needed approval of Partial Payment No. 2 in the amount of \$484,402.50 submitted by Cronin Enterprises, LLC for the Public Works Salt Storage Building Replacement Project (Contract 25-MB1). Ms. Hartman stated, "They were finishing up. I mean, the buildings up, the roof is up. I don't know exactly in particular, what's all left, but they're pretty darn close to finishing. Probably have one or two more partial payments. We did partial payment number one. If you approved tonight and cut the check, and they pick it up, we can get that reimbursement request in, because I think we had \$175,000 in funding." Mr. Dalfonso stated, "I'd like to get us our money back. The sooner the better." Mr. Brett stated, "They got the paving done. They should be wrapping up in the next couple of weeks."

Mr. Brett stated, "Budget on the MS4, the pond is \$650,000, tree work is \$350,000. Our goal was to bid that in a couple of weeks. Contractors are looking for work in the early winter. So we found last year we got really good pricing. You may see 20-30% reduction just because of timing. One other item on the training, a question that comes up all the time is how long is this

permit? So, they did put out with this draft permit that it's a fifty-year cycle. Under the new volume control plan, 88% of the runoff from the township facilities, which is your building, your parking lots and your roads, has to be treated with volume control. So the good thing is all the work that you did, it gets into calculation and you do get credit for volume reduction. So you'll have work to do then, I think it's going to be 2030 now since the permit was delayed, will be the next time that you have to spend money after doing these 2 construction projects. So 27 will be the permit renewal if they stay on schedule, 28 to 29 will be preliminary design work within the permit, and then 30 to 31 will be your two years of construction, and then you'll go back into another. So it's not going to be as construction heavy as this permit cycle was, kind of giving everybody a breath, but they did finally answer the question, 'how long is this going to go on?' and it's 50 years."

Standing Committee Report – Finance

Mr. Giudici stated, "Discuss the release of the remaining annual allotment to East Carnegie Fire Department, in accordance with their 2026 approved budget allocation of \$65,396.00. Basically a no-brainer."

Mr. Giudici stated, "Discuss the payment request from Acrisure Mid-Atlantic Partners Insurance Services, LLC for actuarial services from 07/01/2026 – 09/30/2026 for the Police Pension Fund in the amount of \$1,350.00 and the Non-Uniform Pension Fund in the amount of \$1,350.00 (to be paid from the respective Pension Trust Accounts)."

Mr. Giudici stated, "Discuss the 2027 MMO (Minimum Municipal Obligation) for the Police and Non-Uniform Pension Plans in the amount of \$1,622,900.00 and passing appropriate resolutions setting employee contribution rates (non-uniform and police rates will be set at 6 percent). How'd it get so high?" Ms. Fitzgerald stated, "The meeting we had, there was smoothing that is actually expiring this coming year. We have benefits that were going out on the uniform side that has increased. The non-uniform, we are raising their percentage from 5.6 to 6%. They're also recommending that we look at raising the police contributions as well, but that's a contract item. I know that Tom has been kind of warning the board this past year, stating it was going to go up, and we got the figures now."

Standing Committee Report – Public Safety

Chief Podsiadly stated in the month of August, there were 816 calls, 520 reports taken, 10 arrests, and 59 citations. Chief Podsiadly stated the Social Worker was up to 42 total cases with 11 of them still open, and that they were doing a great job. Chief Podsiadly stated, "October 22nd at 6:00 PM, we're partnered with the District Attorney's office on elder fraud. We encourage all of our senior residents to attend. Registration can be found on the flyer on our Facebook page."

Ms. Gazda stated, "At our September 2nd public safety committee meeting, we discussed the proposed ordinance about the temporary storage containers and overnight parking. They were both referred to the planning commission for their comment, and they'll be included in the October discussion meeting."

Standing Committee Report – Public Works

Ms. Altman stated, "Discuss ratifying the rejection the SHACOG Purchasing Alliance rock salt bid from American Rock Salt at a rate of \$160.00 per ton and instead approving the COSTARS rock salt bid from American Rock Salt at a rate of \$94.44/ton." Ms. Fitzgerald stated, "When the bids came in, they came in substantially higher. Last year, because we had so many issues, we ended up splitting our tonnage and went and also got pricing with COSTARS. So luckily, we did enter into that as well, so we do have the COSTARS option, and that's what I'm recommending that the board does." Ms. Altman stated, "Do you need that approved tonight?" Ms. Fitzgerald stated, "If it's okay with you, I would like to get that letter out to them as soon as possible" Ms. Altman stated, "I don't think anyone's going to not approve paying for rock." Mr. Seibel stated, "Love the price, as long as they can get it to us. Do we have any contingency?" Ms. Fitzgerald stated, "We'd have to find it elsewhere, and we did enter into an agreement last year whenever we were running low with the state to get salt from them. That would be the same arrangement we would have to enter into if it happened." Mr. Seibel stated, "They do have alternate suppliers listed on this as well. Are we able to go to those others if the top candidate can't deliver?" Ms. Fitzgerald stated, "Not that I'm aware of. I'll verify that with COSTARS."

Environmental Committee (Sewer Committee and MS4 Updates)

Ms. Sorcan stated, "I just want to remind everybody that the EAC is having their tick program tomorrow evening in the meeting room here at 6:00 PM."

Ms. Sorcan stated the students that have been working on the LCAP program for the township wanted to give a presentation via Zoom in December. Ms. Sorcan stated she wanted to know if the board would approve of this or prefer the students presenting it to the EAC board. Ms. Altman stated, "Do you feel that that's something that the board would benefit from hearing? Then I would say go ahead and we could do it here." Ms. Sorcan stated, "I think it would be nice, because I know the students have worked really hard on this, though I haven't seen the program. I don't even know how long the presentation is." Ms. Sorcan stated she would determine the length of the presentation and get back to the board while preparing for a 7:00 PM start time. Ms. Sedlak stated, "Once you find out, that would be fantastic. Can we open it up as a community event?" Ms. Altman and Ms. Sorcan both agreed that opening it up as a community event would be appropriate.

Parks, Recreation and Public Relations Report

Ms. Meyers stated she did not have anything to add.

Library Report

Mr. Giudici stated, "September, this month is Love Your Library month. Donations to the library during September will be eligible for a prorated match by the Buncher Foundation. Library fall craft show, 9/26/26 from 10:00 AM to 2:00 PM at the municipal building. And then the library will host an adult trivia night, Friday October 9th from 7:00 to 9:00 PM in the Community Room. Last is Friends of the Library will host a book sale in October, see the library website for additional details."

Standing Committee Report – Administration

Ms. Fitzgerald stated, "I'm sure the board is aware that we had a substantial storm last week. It was actually a 1,000-year storm, and we did have some damage that happened throughout the township, but we are addressing it. We do have an emergency repair that's probably going to have to take place at the bottom of Raven where part of the road had lifted. We do have Cronin giving us some prices on that, so we should be able to add that for ratification at the end of this month."

Ms. Fitzgerald stated Mr. Rudolph finished the fridge magnets, and they were delivered to the township. Ms. Fitzgerald stated the board members would receive some and that they would be regularly mailed to new residents.

Ms. Fitzgerald stated, "Just to update the public, we do have a deer management questionnaire out there that we are asking for the public's input and their viewpoints on deer management."

Conferences and Workshops

Ms. Altman stated, "We have nothing for tonight."

Public Comments on Items Not Listed on the Agenda

There were no public comments.

Commissioner's Request

Ms. Gazda stated she did not have anything to add.

Ms. Sedlak stated she did not have anything to add.

Mr. Dalfonso stated he did not have anything to add.

Mr. Seibel stated he did not have anything to add.

Ms. Meyers stated, "Just keep October 3rd on your calendar for Octoberfest."

Mr. Giudici stated he did not have anything to add.

Ms. Sorcan stated she wanted Public Works to cut back the vegetation and tree branches on Kerr Road and that she understood that the storm likely delayed this.

Ms. Altman stated she did not have anything to add.

Adjournment

Ms. Altman stated she needed a motion to adjourn the meeting. Motioned by Ms. Sedlak, seconded by Ms. Meyers.

All in favor

9/8/26 RM

Meeting adjourned at 8:03 PM (8-0)

An executive session for legal was conducted after the meeting.

Attest:

A handwritten signature in black ink, appearing to be "A. J. [unclear]", written over a horizontal line.