Scott Township Regular Meeting

Scott Township
Tuesday, September 22, 2026 at 7:30 PM EDT
301 Lindsay Rd, Carnegie, PA 15106 and Zoom

Call to Order, Moment of Prayer, and Pledge of Allegiance
Ms. Altman called the meeting to order with a prayer and Pledge of Allegiance.

Roll Call: Donald Guidici - Present
Eileen Meyers - Present
Thomas Castello, Esq. - Present
Nick Seibel, Vice President - Present
Jane Sorcan - Present
Samuel Dalfonso, Esq. - Present
Michelle Sedlak - Present
Kathleen Gazda - Present
Stacey Altman, President - Absent

Also Present: Denise Fitzgerald, Township Manager
John Bojarski, Assistant Township Manager (Operations)
Karla McGill, Assistant Township Manager (Finance)
Marie Hartman, Engineer
John Vogel, Esq., Solicitor
Mark Mox, Planning, Zoning, and Enforcement Officer
Kevin Brett, Managing Principal, LSSE
Michael Rudolph, Administrative Assistant

Motion to approve
Mr. Seibel stated he needed a motion to approve the agenda as submitted. Motioned by Mr. Dalfonso, seconded by Ms. Meyers.

All in favor

Motion carries (8-0)

Public comments on agenda
There were no public comments.

Motion to approve
Mr. Seibel stated he needed a motion to approve the following meeting minutes:

September 8, 2026
August 25, 2026

Motioned by Ms. Sedlak, seconded by Ms. Sorcan.

All in favor
Motion carries (8-0)

Motion to approve
Mr. Seibel motioned to approve the Bill List and authorize payment of disbursements from the General Fund in the amount of $2,768,392.35. Seconded by Ms. Sedlak.

All in favor

Motion carries (8-0)

Planning, Zoning, and Code Enforcement
Mr. Seibel stated he needed a motion to approve Resolution 1129-26 approving the acquisition and subsequent disposition of Lot & Block # 102-N-118, a vacant lot on Summit Street, by James Rahner through the Allegheny County Vacant Property Program, in accordance with the comprehensive plan of the municipality. Motioned by Ms. Meyers, seconded by Mr. Dalfonso.

All in favor

Motion carries (8-0)

Solicitor's Report
Mr. Vogel stated he did not have anything to add.

Engineer's Report
Ms. Hartman stated she needed a motion to ratify approval of Partial Payment No. 2 in the amount of $548,347.50 submitted by Jet Jack, Inc. for the 2026 Storm Sewer Improvements Project (Contract 26-ST02). Motioned by Ms. Gazda, seconded by Ms. Sorcan.

All in favor

Motion carries (8-0)

Ms. Hartman stated she needed a motion to approve Partial Payment No. 2 in the amount of $484,402.50 submitted by Cronin Enterprises, LLC for the Public Works Salt Storage Building Replacement Project (Contract 25-MB1). Ms. Hartman stated it was almost complete with some electrical work, other minor items and the need for an occupancy permit to be done before it is to be filled with salt. Motioned by Mr. Dalfonso, seconded by Mr. Castello.

All in favor

Motion carries (8-0)

Ms. Hartman stated she needed a motion to approve awarding the proposal submitted by Home Radon Pros in the amount of $570.00 for Radon Testing for the Scott Park Lodge ADA Doors project. Motioned by Ms. Meyers, seconded by Mr. Castello.

All in favor

Motion carries (8-0)

Ms. Hartman stated she needed a motion to approve Resolution 1130-26, the concurring resolution authorizing the request for grant funding in the amount of $90,420 for the Scott Park Lodge Restroom ADA Improvements Project. Motioned by Ms. Sedlak, seconded by Ms. Meyers.

All in favor

Motion carries (8-0)

Ms. Hartman stated she needed a motion to approve the proposal submitted by Cronin Enterprises Civil & Rail Division in the estimated amount of $11,500 for the Base Contract and additional work as needed for Exploratory Excavation and Asphalt Base Repair for the emergency storm sewer and asphalt replacement on Raven Drive at Scrubgrass Road. Ms. Hartman sated, "That was the damage caused by the extreme rainfall that we had. Cronin responded very quickly, did a little bit of work down there, just to make it passable, so this would be the proposal to fix it." Mr. Dalfonso stated, "That's all it's going to be?" Ms. Hartman stated yes. Mr. Dalfonso stated, "Pleasantly surprised. I just thought there was going to end up being, like, more beyond what we thought it was. That's all. It's just a nice surprise, thank you." Motioned by Mr. Giudici, seconded by Ms. Sedlak.

All in favor

Motion carries (8-0)

Standing Committee Report – Finance

Mr. Castello motioned to approve the release of the remaining annual allotment to East Carnegie Fire Department, in accordance with their 2026 approved budget allocation of $65,396.00. Seconded by Mr. Dalfonso.

All in favor

Motion carries (8-0)

Mr. Castello motioned to approve the payment request from Acrisure Mid-Atlantic Partners Insurance Services, LLC for actuarial services from 07/01/2026 – 09/30/2026 for the Police Pension Fund in the amount of $1,350.00 and the Non-Uniform Pension Fund in the amount of $1,350.00 (to be paid from the respective Pension Trust Accounts). Seconded by Ms. Meyers.

All in favor

Motion carries (8-0)

Mr. Castello motioned to approve the 2027 MMO (Minimum Municipal Obligation) for the Police and Non-Uniform Pension Plans in the amount of $1,622,900.00 and passing appropriate resolutions setting employee contribution rates (non-uniform and police rates will be set at 6 percent). Seconded by Mr. Giudici.

All in favor

Motion carries (8-0)

Mr. Castello motioned to approve advertising the 2027 budget meeting dates as follows: October 12, October 28, November 17 and November 23 (all at 7:00 PM). Mr. Seibel stated, "Do we have time to advertise for October 12?" Ms. Fitzgerald stated yes. Seconded by Ms. Gazda.

All in favor

Motion carries (8-0)

Standing Committee Report – Public Safety
Ms. Gazda stated she did not have anything to add.

Standing Committee Report – Public Works
Mr. Seibel motioned to approve ratifying the rejection the SHACOG Purchasing Alliance rock salt bid from American Rock Salt at a rate of $160.00 per ton and instead approving the COSTARS rock salt bid from American Rock Salt at a rate of $94.44/ton. Seconded by Mr. Castello.

All in favor

Motion carries (8-0)

Environmental Committee (Sewer Committee and MS4 Updates)
Ms. Sorcan stated, "The September 9th tick program went really well. The presenter commented on the fact that there were so many people coming to see the program. She was happy about that. Apparently, it's not highly attended. The students from the LCAP program are planning to present December 8th via Zoom, and we talked the last time about starting at & o'clock and then giving them 30 minutes till 7:30, and do we want, can we vote on that tonight, or do we want to discuss it at the next agenda meeting? And then vote the following meeting? There was some discussion about whether we wanted to invite the public."

Ms. Fitzgerald stated, "If we're not going to be paying for an advertisement, if the board is just okay with it, we could advertise internally on social media and the website, LED sign." Ms. Sedlak stated, "It's not part of our meetings, so it's just a community event that we're holding."

Mr. Seibel stated, "I have no opposition. Are we hosting the Zoom, or are they?" Ms. Sorcan stated, "They will be presenting Zoom remotely, and then we would have to watch it." Mr. Seibel stated, "So they will be hosting, so we won't need Mike or anybody to..." Ms. Sorcan stated, "I could check on that. I'm not sure."

Parks, Recreation and Public Relations
Ms. Meyers stated, "The only thing I have is Terrie asked me to hand out the flyers that you all got today to pass around to neighbors and family. September 25th, that's this week. Red Cross is having a blood drive, make an appointment with the QR code on the flyer. Walk-ins are welcome also. Giant Eagle has flu shots, pneumonia, and COVID vaccines. UPMC will be there with WPIC Resolve program, Minutes Matter program, and BP and VS screening. Scott Township EMS was with Minutes Matter assistance, and car seat inspections. And Octoberfest is the following week, October 3rd. She still needs volunteers. She'd added a petting zoo, in addition to all the other fun she has, and she wants you to spread the word and pass out the flags. She says thank you."

Library Liaison Report
Mr. Giudici stated, "Gina, the Director of the library, wanted me to mention again that the month of September is Love Your Library Month, and any donations made to the library will receive a prorated match. They're having their fall craft show Saturday 9/26 from 10:00 AM to 2:00 PM in the municipal building. They're going to have a trivia night on 10-9-26, it's a Friday from 7:00 to 9:00 in the Scott Park Community Room, and the last would be the Friends of the Library will be holding their fall book sale. See the library website for details."

SHACOG
Mr. Seibel motioned approve the attendance to the upcoming SHACOG Dinner Meeting on Thursday, October 15, 2026, in the amount of $90 per person for the BOC, Management Team, Planning and Zoning Hearing Boards. Seconded by Mr. Castello.

All in favor

Motion carries (8-0)

Standing Committee Report – Administration
Mr. Seibel stated, "We have nothing for tonight."

Conferences and Workshops
Mr. Seibel stated, "We have nothing for tonight."

Public Comments on Items Not Listed on the Agenda
No public comments were made.

Commissioner's Request

Mr. Giudici stated, "I rented The Lodge last Saturday. Our high school had a class reunion picnic there. It's always been a nice event for our high school reunion to have at The Lodge." Mr. Giudici stated there was only a small broom when it was time to clean up and requested a push broom be placed at The Lodge. Mr. Giudici stated the mop was dirty as well.

Mr. Giudici stated, "On the North Wren Drive up on Grouse, did anyone ever find out why the delays were so long for those two or three days? I understand they got up to sometimes over a half an hour."

Ms. Hartman stated, "Cronin has been recording the downtime on the road and I don't believe any of the downtime on the road has been in excess of 15 minutes. So I know there's been some complaints. I don't know how factual those complaints are. They've been quite receptive, and they're very responsive to residents trying to get through that area. Our field guys have also been monitoring that the downtime has not been longer than 15 minutes." Mr. Giudici stated he had not gotten any complaints in the past two weeks and assumed all was normal.

Mr. Giudici stated, "Are they finished with that yet?" Ms. Hartman stated, "No, they have the sanitary in, um, and I think they were doing some hookups, and the storm is next. The weather hasn't been cooperative for them. Contractors are getting delayed on other jobs, so I think it's just a dance at this point."

Ms. Meyers stated she did not have anything to add.

Mr. Castello stated he did not have anything to add.

Ms. Sorcan stated, "I did get a call from a resident on Wynnecliffe and Kerr roads, and she has a driveway that's hidden. So, I've talked to Denise and Matt, and I'm hoping that they will be able to get help to meet with her and kind of help her a little bit, because she's been hit like three times trying to back out of her driveway. So that's one thing, and the other one is I wondered if I could get an update about the scope of work for the paving that will be occurring on Lindsay, Cherry Meadows. I did have a person call, and she fell on the sidewalk, and she's concerned."

Mr. Brett stated, "So the sidewalk on Lindsay. It's been scheduled for 6 to 8 weeks for the order that could replace them. They've had a personnel problem is the easiest way I can put it. They got about 100 plus subcontractor employees that have been deported. They've had the guy scheduled 2 or 3 times, but his workforce has been getting depleted. Um, so I'm waiting on a schedule now. On the paving, it's actually marked in the field. DR Horton paid for one lane to be redone. Your pavement contractor is the one going to complete that. And then the intersection, Ferguson and Housing Plan, it's marked in the field. You can see it. That'll get redone with base course because that's the area that's all broke up, and then we have it on the list for next year's paving program to actually mill and overlay it once they're 100% done. We want them to do their sidewalk work first because we're taking the curb out, and we're going to raise that curb back up. Because if you go out today, it's like the other ones on Lindsay, sunk down in with the construction. The sidewalk will actually hold a grate on the back of the yards, and be flat

coming across, which will raise them about 4 inches, so it'll have good curb appeal. If they still have a labor problem before your pay releases, we'll have him put the curb in and they can match and do it with their sidewalk. One way or another, it'll get completed this year."

Mr. Dalfonso stated he did not have anything to add.

Ms. Sedlak stated she did not have anything to add.

Ms. Gazda stated she did not have anything to add.

Mr. Seibel stated, "Lindsay Road, I see the trench restoration was improved. Are they still going to mill and pave this year?" Ms. Hartman stated yes.

Motion to adjourn
Mr. Seibel motioned to adjourn the meeting. Seconded by Giudici.

All in favor

Meeting adjourned at 7:54 PM (8-0)

An executive session regarding personnel was conducted after the meeting.

Attest:

TOWNSHIP OF SCOTT SEAL ALLEGHENY COUNTY, PA.